48 hour advance notice required to schedule an inspection. Phone (805) 449-2400

4. Actions Required Prior to Commencement of Grading

1. After issuance of the permit, notify the inspector and request to schedule a pre-construction meeting. The inspector requires at least 24 hours to review the plans prior to scheduling the meeting. The City Planner, supervising civil engineer, contractor, soil engineer, owner’s representative, and other involved agency staff should be present at the meeting.

2. Clearing and grubbing may commence after the pre-construction meeting only when the entire initial stormwater pollution Best Management Practices (BMP’s) are installed and functional. This includes, but not limited to, the construction entrance, desiltation ponds, drainage diversions, and any other applicable BMP that prevents discharge from the site.

3. While clearing the site and throughout the grading operation, dust must be controlled. Furthermore, tracking or migration of dirt and mud onto adjacent streets must be prevented.

4. Once clearing and grubbing is completed and necessary BMP’s are installed and functional, the inspector will issue a written “Notice to Proceed” for the grading work. No earth moving may occur prior to this notice being issued.

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