

**City Council Capital Facilities Committee
Special Meeting
Tuesday, May 30, 2017; 11:30 a.m.
City Manager's Conference Room**

Summary Notes

1. Call to Order – The meeting was called to order at 11:32 a.m.
2. Roll Call: Committee Members Present: Mayor Claudia Bill-de la Peña and Councilmember Joel Price. Also present: City Manager Andrew Powers, Deputy City Manager/Human Resources Director Gary Rogers, Finance Director John Adams, Public Works Director Jay Spurgin, Deputy Finance Director Jaime Boscarino, Deputy Public Works Director Cliff Finley, Facilities Manager Liz Perez, and Executive Assistant Ellen Rosa.
3. Public Comments – None
4. Capital Project Options for Additional Gas Tax Funding

City Manager Andrew Powers opened the meeting by saying the City is in a unique situation related to funding for Capital Projects from the Road Repair and Accountability Act of 2017 with Thousand Oaks receiving an estimated \$3M. He said staff is presenting options to Committee Members for guidance on how to proceed.

Public Works Director Jay Spurgin presented six options for the \$3M in gas tax as follows: 1) Street Maintenance (overlay / slurry seal); 2) Landscaping (101/Rancho Road interchange / median turf areas); 3) Lawrence Drive / Teller Road traffic circle; 4) Sidewalks (Conejo School Road / Los Feliz Drive; 5) Willow Lane improvements (widen road, sidewalks, bike lanes, landscaping); and, 6) Reserves (hold funds in Capital Reserves).

Mayor Bill-de la Peña asked if these potential projects were listed in order of preference, and Jay responded that they were not.

Committee Members discussed what they felt were priorities according to calls and emails they receive from residents, prioritized the projects as follows:

1. Sidewalks
2. Street maintenance

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3. Citywide landscape
4. Willow Lane improvements
5. Lawrence Road / Teller Drive traffic circle
6. Hold in reserves

5. Miscellaneous Projects Update

Facilities Manager Liz Perez provides a brief update on the CAP fountain, saying it is now operational and they are currently working out some programming bugs. She also said fountain lighting will be addressed in the next fiscal year.

6. Committee Member Concerns

Mayor Bill-de la Peña asked about the recent situation with the false fire/smoke alarms and evacuations of the Kavli Theatre. Facilities Manager Liz Prez responded to her questions and concerns and discussed how the situation is being addressed going forward, including replacing 50 smoke detectors with heat detectors and working with VCFD to address the overall system design.

The Gardens at Los Robles Greens was briefly discussed and Liz said that although it is “event season,” we have only had a couple of minor complaints regarding vocal noise (not music) at The Gardens.

7. Next Meeting Date – to be determined.

8. Adjournment - The meeting was adjourned at 12:32 p.m.

