



ACTION MINUTES

THOUSAND OAKS ALLIANCE FOR THE ARTS REGULAR BOARD MEETING

Monday, October 9, 2017; 8:00 AM
Thousand Oaks Civic Arts Plaza – Acorn Room
2100 Thousand Oaks Blvd., Thousand Oaks, California

1. **CALL TO ORDER:** Meeting called to order at 8:05am in the Acorn Room
2. **ROLL CALL:** Present – Chair Leanne Neilson, Vice-Chair Robert Biery, Treasurer John Bradley, Secretary David Mead, and Board Members Eloise Cohen and Janet Scherr.
Absent – Board Member Judith Linton

Staff: John Adams, Patrick Hehir, Niki Richardson and Jonathan Serret.

3. **PUBLIC COMMENTS:** None

4. **MINUTES:**

A. MOTION: Biery made motion to approve the minutes of the September 21, 2017 TOARTS regular board meeting with correction of spelling on item 6.C iii with reference to the Angels of the Arts; seconded by Bradley and approved 6-0.

B. MOTION: Biery made motion to approve the minutes of the September 23, 2017 TOARTS special board meeting, seconded by Cohen; approved 6-0.

5. **BOARD BUSINESS**

- A. STRATEGIC PLANNING**

- i. Strategic Planning Retreat: Next Steps – Board reviewed notes and goals;
No Action Taken

- B. COMMITTEES**

- i. Ad Hoc Endowment Investment Committee – **No Action Taken**
- ii. Ad Hoc History Wall Committee – **No Action Taken**
- iii. Advisory Council Implementation Plan – **No Action Taken**

- iv. Discuss scope and responsibilities of Ad Hoc Programming Committee – Board consensus determined that no need exists for Ad Hoc Programming Committee. **No Action Taken**
- v. Approval of appointments and creation of Ad Hoc Arts Education Committee – **MOTION:** Bradley made motion to create Ad Hoc Arts Education Committee and appoint Chair Neilson and Board Members Linton and Scherr, seconded by Biery; approved 6-0.
- vi. Approval of appointments and creation of Ad Hoc Founders Services Committee- **MOTION:** Biery made motion to create Ad Hoc Founders Services Committee and appoint Secretary Mead and Board Member Scherr, seconded by Cohen; approved 6-0.

C. DEVELOPMENT

- i. Angels of the Arts: Update – **No Action Taken**
- ii. “CAP Presents” Ticket Donations to Local Nonprofits – Staff to return with guidelines. **No Action Taken**
- iii. Founders Reception Post Event Review – Staff to return with written summary for “deep dive.” **No Action Taken**
- iv. Approval of TOARTS Membership Program – **MOTION:** Mead made motion to approve of TOARTS Membership Program, seconded by Scherr; approved 6-0.
- v. Approve reimbursement of revised salary and benefits expense, not to exceed \$115,000, to City of Thousand Oaks for employment of Cultural Affairs Department Development Coordinator, effective January 2, 2018. – **MOTION:** Mead made motion to approve reimbursement, not to exceed \$115,000 annually, to City of Thousand Oaks for salary and benefits of Cultural Affairs Department Development Coordinator. Seconded by Biery; approved 6-0.

D. PROGRAMMING

- i. CAP Presents Programming
 - i. FY 2017-18 ticket sales: Update – **No Action Taken**
 - ii. Review of future CAP Presents programming – **No Action Taken**
 - iii. Approval of Artist Offer estimated to exceed \$100,000 – **MOTION:** Biery made motion to approve artist offer estimated to exceed \$100,000, seconded by Bradley; approved 5-0 (Bradley absent for vote).

6. BOARD CALENDAR

A. ADDITIONS TO CALENDAR – Staff to include Strategic Plan goals into calendar based on deliverable dates. – **No Action Taken**

7. OTHER BUSINESS – No Action Taken

8. EXECUTIVE DIRECTOR COMMENTS: Associate Director provided update on Cultural Affairs Department staff teambuilding retreat and next steps. **No Action Taken**

9. BOARD MEMBER COMMENTS: Board Member Scherr brought up concern regarding security and possible security option for parking lot. **No Action Taken**

10. AGENDA FOR NEXT MEETING: No Action Taken

11. ADJOURNMENT: Adjourned at 9:22 a.m. until 8:00 a.m. on November 9, 2017