

**CAPITAL FACILITIES COMMITTEE MEETING**

Summary Notes  
August 24, 2015

**Call to Order:** by Mayor Pro Tem Joel Price at 1:05 p.m.

**Roll Call:** Mayor Pro Tem Joel R. Price, Councilmember Claudia Bill-de la Peña, Assistant City Manager Drew Powers, Deputy City Manager/Department Director Gary Rogers, Public Works Director Jay Spurgin, Finance Director John F. Adams, Deputy Finance Director Jaime Boscarino, Facilities Manager Liz Perez, and Executive Assistant Donna Garrett

**Public:** *Acorn Reporter Anna Bitong*

**Public Comments:** None

**Misc. Projects Update**

*Newbury Park Library* – Facilities Manager Liz Perez reported staff is re-examining the feasibility of integrating solar on the library's roof, which may require significant costs to reinforce the roof. Staff is also proposing the installation of carports with solar canopies for the parking lot.

While consultants will prepare preliminary costs, Finance Director John Adams will provide an R.O.I. to determine whether the installation of solar makes financial sense for this location.

*City Hall Renovations* – Assistant City Manager Drew Powers shared the following projects:

- **First Floor** – It's been proposed to transform the public counter areas for Public Works and Community Development to improve interface with the public. The addition of small meeting rooms for use by consultants and others is being considered. Staff is also exploring the use of an on-line appointment making system, but would still keep walk-ins. At this time, there is no specific start date for this project.

- Third Floor – One central lobby area will be created for City Council/City Manager/City Attorney Offices to improve customer service and efficiency. This transformation is planned to take place during the employee furlough in December 2015.

*Los Robles Greens Golf Course* – Finance Director John Adams gave an update on the status of the turf removal, landscape, irrigation, and redesign of some segments of the golf course. Several community outreach meetings were held with various stakeholders. To date, staff has received positive feedback. Work is scheduled to begin in October, and is planned to be completed by the end of the year. During the process, staff will place story boards in the clubhouse to update residents.

The herbicide Roundup (glyphosate) will not be used for turf removal. The turf will be dug up.

Adams summarized the rebate money (\$2/per sq. ft.) the City receives from the Metropolitan Water District (MWD) will go towards the project.

### **Hill Canyon Projects**

Public Works Director Jay Spurgin discussed the following current items:

- Biosolids Dewatering – City is replacing old equipment with screw presses, etc.
- Network and SCADA Upgrades – Installation of a computer control brain for the Plant which will update the control system, increase automation capabilities, and improve system's reliability.
- Bioreactors – Potential reduction of overall plant electrical usage by 10-15%. Actual costs may be reduced through DIY (improvements done by staff).
- Lighting – All lighting will be replaced with LEDs.
- Capacity Restoration – Bottlenecks in pipes (air gaps) to be improved by installing release valves.
- Stormwater Diversion – 2 projects planned to contain rainfall within the plant.
- Misc. – FOG (Fats/Oil/Grease). Glass lined pulp from gravity belt thickener.



**Next Meeting Date**

Next meeting to be determined.

**Adjournment:** 1:45 p.m.

CMO:115-03/Capital Facilities Mtg. Summary Notes 08 24 15 doc

