

**CAPITAL FACILITIES COMMITTEE MEETING**

Summary Notes  
February 4, 2016

**Call to Order:** by Mayor Joel R. Price at 10:40 a.m.

**Roll Call:** Mayor Pro Tem Joel R. Price, Councilmember Claudia Bill-de la Peña, Assistant City Manager Drew Powers, Deputy City Manager/Department Director Gary Rogers, Public Works Director Jay Spurgin, Finance Director John F. Adams, Deputy Public Works Director Cliff Finley, Finance Director John Adams, Engineering Division Manager Nader Heydari, and Executive Assistant Donna Garrett

**Public:** Becca Whitnall, Reporter with the *T.O. Acorn*

**Public Comments:** None

**Thousand Oaks Undergrounding Project Update**

Engineering Division Manager Nader Heydari provided a brief outline of the proposed Thousand Oaks Boulevard Undergrounding project:

- Project Overview
- Outreach Efforts
- Project Timeline

Project Overview included some of the following items:

- Outreach
  - Community information meetings
  - TOBA/BID
  - CVUSD & Oaks Christian High School
  - Local businesses
  - Chamber of Commerce
  - Ventura County Fire Department
  - Thousand Oaks Police Department
  - Thousand Oaks Auto Mall Association

- Business cards
- Brochure
- Website
- Utility Bill Insert

Due to extensive outreach efforts, feedback has been minimal.

- Construction Phase I – City
- Construction Phase II – Edison and Utility providers

There will be lane closures periodically; however, nearby residents and businesses will be notified in advance of construction activity and/or closures. Trenching will take place on both sides of the street.

Segments of work will be done at night to minimize traffic impacts, i.e. Westlake Blvd. and Thousand Oaks Blvd.

In addition, City staff has taken advanced efforts to help facilitate construction by proactively digging potholes to predetermine location of utilities.

Awarding of the construction contract is scheduled for the February 9, 2016 City Council Meeting.

Staff will be recommending awarding the construction contract to Northwest Excavating. While 4 bids were received, the lowest bidder, Northwest Excavating, came in 19 percent lower than the engineer's estimate. Their bid was \$4,810,294.69. The contractor is also on SCE's preferred contractor list and has done similar projects.

Change orders are possible due inclement weather, etc.

Assistant City Manager Andrew Powers emphasized that it will be a complex project, as it is one of the largest commercial zones in the City. The City's recent experience with widening Erbes Road has better prepared staff for types of issues which may arise with a project of this magnitude.

Staff recommends City Council award construction contract, approve utility agreements, and budget for the project. Staff will be requesting additional monies from the General Fund in the amount of approximately \$642,000.

### **Westlake Boulevard Sidewalk Project Update**

Deputy Public Works Director Cliff Finley provided an overview. The project calls for adding sidewalk on the west side of Westlake Boulevard, between Agoura Road,



Hampshire Road and the 101 Freeway and along the east side of Westlake Boulevard between Triunfo Canyon Road and Agoura/Hampshire Road, and sidewalk on the west side between Hampshire Road and US 101.

Staff will be requesting additional grant money and approval of an Amendment to the project. Staff report is currently scheduled to go to City Council on February 9, 2016.

Staff studied 2 types of sidewalk alignments:

1. Straight Sidewalk in Caltrans right-of-way
2. Meandering sidewalk (South Agoura Road)

Staff is recommending the construction of a meandering sidewalk in some areas outside of the Caltrans right-of-way which will require easements to be obtained. Outreach efforts, including a community meeting (October 7, 2015) were conducted with impacted HOAs, and property owners residing near the project. Surrounding HOAs and property owners are supportive of the concept. It was also suggested to add a running path comprised of decomposed granite next to the meandering sidewalk. However, this additional enhancement, does not qualify for grant funding because it is not considered ADA accessible. Staff also proposes adding green bike lane striping to those intersections that vehicles cross bike lanes. This would improve safety.

Other proposed improvements include adding a bus turnout (southbound Westlake Boulevard) next to Cisco's and Carl's Jr. restaurants. This would also require permanent easements.

Improvements to the pedestrian crossing at the US 101/Westlake Boulevard Interchange are being included as a safety measure.

Staff is currently in the design phase.

Project will request the Council to accept an additional \$69,400 in grant money, leaving a shortfall of approximately \$670,000.

### **Water & Wastewater Rates**

Public Works Director Jay Spurgin provided a brief overview of the Water & Wastewater Financial Plan scheduled to be presented at the February 9, 2016 City Council Meeting:

- Proposed water rate to increase 7% per year for next 2 years
- Wastewater to increase 1% per year for next 2 years



It was noted that a majority of the increase for wastewater is associated with capital upgrading of infrastructure. For water, most of the increase is for higher imported water costs.

Additionally, a Cost of Service Study was done because of the importance that the City's rates comply with Proposition 218. Recommendations from this study will be presented to City Council at the February 9, 2016 City Council Meeting as well.

### **Committee Member Concerns**

Mayor Pro Tem Bill-de la Peña stated she had received an email from a concerned citizen about undergrounding utilities in Newbury Park (Reino Road/Borchard). Staff indicated the concern was entered into CRMS and the individual would receive a response.

### **Next Meeting Date**

Next meeting to be determined.

**Adjournment:** 11:40 a.m.

