

**City Council Capital Facilities Committee
Wednesday, August 31, 2016 – 11:00 a.m.
City Manager's Conference Room**

Summary Notes

- I. **Call to Order:** Meeting was called to order at 11:09 a.m.
- II. **Roll Call:** Present: Mayor Joel R. Price, Mayor Pro Tem Claudia Bill-de la Peña, Interim City Manager Andrew P. Powers, Deputy City Manager/Human Resources Director Gary Rogers, Public Works Director Jay Spurgin, Finance Director John F. Adams, Deputy Finance Director Jaime Boscarino, Facilities Manager Liz Perez, CRPD General Manager Jim Friedl, CRPD Administrator Tom Hare, CRPD Park Planner Andrew Mooney, Office Supervisor Jodi Valenza, and Communications/Marketing Analyst Robin Godfrey.
- III. **Public Comments:** None
- IV. **Sapwi Trails Park:** CRPD General Manager Jim Friedl and CRPD Administrator Tom Hare provided an update and a site reference map handout of the proposed Sapwi Trails Park project. CRPD Park Planner Andrew Mooney, who has been instrumental with the design work in conjunction with RRM Design Group, was introduced. The Sapwi Trails Park project Staff Report will be presented to the Planning Commission for approval on September 26, 2016. If approved, construction is planned to begin in the summer 2017.
- V. **Theatres Security:** Facilities Manager Liz Perez discussed providing security for events held at the CAP Theatres. Staff met with TOPD to discuss security policies and procedures. New requirements will be reflected in the upcoming budget cycle. Staff to explore further and bring back to the Capital Facilities Committee at a later date for discussion.
- VI. **CAP Fountain – Maintenance & Repair Schedule:** Interim City Manager Andrew P. Powers and Facilities Manager Liz Perez provided an update on the CAP reflecting pool and fountain and necessary repairs to have it fully operational again. Fiber optic and colored lighting options were discussed, along with re-programming the fountain to reduce evaporation and noise. Direction from committee was to complete repairs and re-establish use of the fountain.
- VII. **Los Robles Greens Golf Course:** Finance Director John F. Adams and Facilities Manager Liz Perez provided an update on The Gardens at Los Robles. On July 6, 2016, a neighborhood meeting was held at Los Robles Banquet Center with 24 neighboring residents in attendance. Feedback from residents was collected. Staff met with an acoustical engineer mid-July to discuss options to mitigate sound. In August, staff met with a sound integrator to discuss a custom design system and to install sound equipment onsite in order to better control noise levels. A demonstration of equipment is scheduled for September 10, 2016.

- VIII. **CMATO – Update:** Interim City Manager Andrew P. Powers provided an update on the City property leased by the California Museum of Art Thousand Oaks (CMATO). CMATO signed a lease agreement November 1, 2014, with a three-year term from the effective date.
- IX. **Committee Member Concerns:** Mayor Pro Tem Claudia Bill-de la Peña led a general discussion regarding the copper curtain on the exterior of the Kavli Theatre.
- X. **Next Meeting Date:** Next meeting date to be determined
- XI. **Adjournment:** The meeting adjourned at 12:44 p.m.

