

Project Description

The Bicycle Rack Grant Program seeks to encourage and facilitate bicycling as a viable means of transportation in the City through the granting of bicycle racks to local businesses and other activity centers. In order to provide easy access to bicycling as a commute and recreation option, BikeSafe has partnered with the City's Community Enhancement Grant program and local Eagle Scout candidates to provide the community with the opportunity to receive free bike racks. Please see the City's BikeSafe website at <u>www.toaks.org/bike</u> for more information. The Bike Rack Program includes:

- Grant of one or more bicycle racks per applicant
- Bicycle rack location assistance including installation assistance
- Recognition of grant recipients press releases and City BikeSafe website
- Inclusion of bicycle rack location on the City's Bicycle Facilities Map

Eligibility and Other Requirements

Local businesses and non-profits in the City of Thousand Oaks are eligible to apply. Grant applicants must either own the property on which the bicycle racks will be installed or provide proof of permission from the property owner to install a bicycle rack on the property. All bicycle racks must be installed outside of the public right-of-way.

Application Deadline and Submission Process

Applications are accepted on a rolling basis throughout the fiscal year. Please submit one application per location. Grant applicants can complete the application on-line using the form below, or submit one hardcopy of the application by mail, email (attach grant application and other documents) or in person at the City of Thousand Oaks Public Works Department, 2100 Thousand Oaks Boulevard, Thousand Oaks, CA 91362. Attention: Kathy Lowry, City Bicycle Coordinator.

Selection Process

City staff will review all received applications. A site evaluation will be scheduled within two weeks of receipt for applicants who meet the minimum criteria, including but not limited to usage of current facilities, if applicable, projected usage, projected audience, and need. Site evaluation will include suitability of location and proximity to existing bicycle facilities and routes. Racks will be awarded within four weeks of a site visit.

More than one rack may be requested by the applicant. The actual number of racks awarded will depend on site suitability, projected usage, and need.

Awards

Grantees will receive one or more standard U-shaped galvanized steel racks, each of which can hold two bicycles.

Additional Information

Questions regarding the Bike Rack Grant Program should be directed to Kathy Lowry, City Bicycle Coordinator, at (805) 449-2416 or <u>klowry@toaks.org</u>.