

City Council
REGULAR MEETING
Tuesday, May 24, 2016, 6:00 P.M.
Council Chambers



Joel R. Price, Mayor
Claudia Bill-de la Peña, Mayor Pro Tem
Andrew P. Fox, Councilmember
Al Adam, Councilmember
Rob McCoy, Councilmember

Executive Team

Scott Mitnick, City Manager
Andrew Powers, Assistant City Manager
John C. Prescott, Comm. Dev. Director
Cynthia M. Rodriguez, City Clerk
Barry McComb, Cultural Affairs Director
Tim Hagel, Police Chief
Jim Friedl, General Manager, CRPD

Tracy M. Noonan, City Attorney
John F. Adams, Finance Director/City Treasurer
Jay Spurgin, Public Works Director
Gary Rogers, Human Resources Director
Heather Cousin, Library Director
Theodore E. Smith, Fire Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours (main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)). Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Public Input: Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

3

May 24, 2016

RES. NO. 2016-020
ORD. NO. 1617-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Fox, Adam, McCoy, Bill-de la Peña, and Mayor Price
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. Green Business Recognition
 - B. Commendation – 2016 California Interscholastic Federation (CIF) State Girls Basketball Champions, Newbury Park High School
 - C. Recognition – Conejo Valley Unified School District Gold Ribbon Schools
 - D. Civic Arts Plaza Programming Update
 - E. Stroke Awareness Presentation
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 8 thru 11 for Consent Calendar listing)
8. PUBLIC HEARINGS:
 - A. [Hillcrest Signature Homes Project - 9 Single Family Detached Homes](#); Zone Change Z 2014-70114; Vesting Tentative Tract Map VTTM 2014-70479; Landmark Tree Permit LTP 2014-70480; Residential Planned Development RPD 2014-70478; Located: 2080 East Hillcrest Drive; Applicant: Hillcrest Signature Homes LLC

ORDINANCE AMENDING MUNICIPAL CODE RELATING TO ZONING MAPS AND CHANGES IN ZONING CLASSIFICATION OF PROPERTY LOCATED 2080 E. HILLCREST DRIVE; (ZONE CHANGE Z 2014-70114) (APPLICANT: HILLCREST SIGNATURE HOMES, LLC)

ORD.NO. 1stReading

8. PUBLIC HEARINGS: (Continued)

- A. Hillcrest Signature Homes Project - 9 Single Family Detached Homes (Continued)

RESOLUTION ADOPTING MITIGATED NEGATIVE DECLARATION NO. 2014-70482 AND MITIGATION MONITORING AND REPORTING PROGRAM AND APPROVING VESTING TENTATIVE TRACT MAP 2014-70479 FOR SUBDIVISION OF CERTAIN PROPERTY LOCATED WITHIN CITY (APPLICANT: HILLCREST SIGNATURE HOMES LLC)

RES. NO. 2016-_____

RESOLUTION APPROVING LANDMARK TREE PERMIT LTP 2014-70480 FOR CERTAIN PROPERTY LOCATED WITHIN CITY (APPLICANT: HILLCREST SIGNATURE HOMES LLC)

RES. NO. 2016-_____

RESOLUTION APPROVING RESIDENTIAL PLANNED DEVELOPMENT PERMIT RPD 2014-70478 FOR CERTAIN PROPERTY LOCATED WITHIN CITY (APPLICANT: HILLCREST SIGNATURE HOMES LLC)

RES. NO. 2016-_____

RECOMMENDATION:

1. Adopt Mitigated Negative Declaration No. 2014-70482 and Mitigation Monitoring and Reporting Program
2. Read in title only, further reading be waived, and if no objection, introduce ordinance to approve Zone Change application Z 2014-70114 to allow zone change from R-E (Rural Exclusive) to RPD-4.5U (Residential Planned Development - maximum 4.5 dwelling units per net acre)
3. Adopt resolutions to approve Vesting Tentative Tract Map (VTTM) 2014-70479, Landmark Tree Permit (LTP) 2014-70480, and Residential Planned Development (RPD) 2014-70478, all to become effective only upon effective date of zone change ordinance

9. DEPARTMENT REPORTS:

A. [Ad Hoc City Council Theatres Fund Budget Review Committee – Alliance for the Arts Funding Agreement](#)

RECOMMENDATION:

1. Approve statutory merger of Alliance for the Arts into Thousand Oaks Civic Arts Plaza Foundation in concept; direct staff to move forward with implementing statutory merger; return to City Council for final approval
2. Direct staff research endowment opportunities for approximately \$4,000,000 Thousand Oaks Civic Arts Plaza Endowment Fund, approximately \$6,000,000 Alliance for Arts investment funds, and approve appropriation of one-time \$4,000,000 matching contribution A/C 001-0000-311-1000 (General Fund Capital Reserves – Fund Balance) contingent upon final City Council approval of statutory merger

B. [Ventura County Transportation Commission \(VCTC\) Countywide Transportation Sales Tax Ballot Measure](#)

RESOLUTION APPROVING VENTURA COUNTY TRANSPORTATION INVESTMENT/EXPENDITURE PLAN RES. NO. 2016-

RECOMMENDATION: Adopt resolution approving VCTC transportation investment and expenditure plan for placing ½ cent Countywide Transportation Sales Tax Measure on November 8, 2016 general election ballot

C. [November 8, 2016 General Municipal Election, Save Open-Space and Agricultural Resources/Parks Initiative Petition, and League of Women Voters City Council Candidate Forum](#)

RESOLUTION CALLING AND GIVING NOTICE OF HOLDING OF GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2016 FOR ELECTION OF TWO COUNCILMEMBERS FOR FOUR YEAR TERMS AS REQUIRED BY LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES RES. NO. 2016-

9. DEPARTMENT REPORTS: (Continued)

- C. November 8, 2016 General Municipal Election, Save Open-Space and Agricultural Resources/Parks Initiative Petition, and League of Women Voters City Council Candidate Forum (Continued)

RESOLUTION REQUESTING VENTURA COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 8, 2016 WITH STATEWIDE PRESIDENTIAL GENERAL ELECTION TO BE HELD ON SAME DATE PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

RES. NO. 2016-_____

RESOLUTION ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016

RES. NO. 2016-_____

RECOMMENDATION:

1. Adopt resolution Calling for General Municipal Election November 8, 2016
2. Adopt resolution Consolidating General Municipal Election with Statewide Presidential General Election (including contract with Ventura County for Election Services)
3. Adopt resolution Adopting Candidate Statement Guidelines and Costs
4. Authorize expenditure in not-to-exceed amount of \$45,000 A/C 001-2110-611-6910 (Election Costs) for contract services with Ventura County Elections Division.
5. Authorize expenditure of \$3,000 A/C 001-2110-611-6910 (Election Costs); approve League of Women Voters' request for use of City Council Chambers and TOTV Government Television for televised City Council Candidate Forum on date to be determined
6. Direct staff to return to City Council on June 28, 2016 for consideration of adding Save Open-Space and Agricultural Resources (SOAR)/Parks Land Use Voter Participation General Plan Amendment Ordinance to November 8, 2016 ballot as City-sponsored ballot measure

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

7

May 24, 2016

10. COMMITTEE/COMMISSION/BOARD REPORTS: None
11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None
12. COUNCIL ISSUES/RECOMMENDATIONS:
 - A. Follow-up reports on meetings/conferences attended by Councilmembers
13. CITY MANAGER:
 - A. Follow-up items
 - B. Announcements and upcoming issues
14. CLOSED SESSION: City Council Conference Room 2nd floor - None
15. PUBLIC NOTICES: None
16. ADJOURNMENT:

Adjournment in memory of:

 - Carol Williams, retired City employee
 - Mike Noblitt, City employee

Agenda Post Date/Time: May 19, 2016, 5:00 p.m.

CCD:610-40/h:/common/agenda/2016/05-24-2016/05-24-16.docx

EXHIBIT A

7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH O. ARE TO APPROVE
RECOMMENDATIONS FOR ITEMS P. THROUGH R. ARE TO ADOPT*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify May 4, 2016, May 11, 2016 and May 18, 2016; approve May 25, 2016; approve June 1, 2016, June 8, 2016, June 15, 2016, and June 22, 2016, subject to review and ratification
- B. [Minutes of City Council Regular meetings of April 26, 2016 and May 10, 2016 and Special Meetings of May 3, 2016 and May 16, 2016](#)
- C. No Appropriation/Expenditure Required: [Citywide Top Ten Priorities for FY 2016-2017](#)
- D. Additional Appropriation: [Parking Services Agreement for Thousand Oaks Civic Arts Plaza Parking Structure with ABM Services-West, Inc.](#), dba ABM Parking Services in amount not-to-exceed \$550,999; term: 7/1/16 – 6/30/19 with option to extend for two additional one-year terms; budget appropriation and expenditure in an amount not- to-exceed \$23,800 FY 2016-17 A/C 681-0000-341-9900 (Theatres Fund – Net Position) to following: 85 percent (\$20,200) A/C 681-7710-682-5683 (Contract Services – Kavli Theatre Parking); 15 percent (\$3,600) A/C 681-7810-682-5683 (Contract Services – Scherr Theatre Parking)
- E. Additional Appropriation: [Fourth Amendment to Transit Operator Agreement No. 10470-2014 with MV Transportation to add 2016 Summer Beach Bus program](#) to Scope of Work and increase not-to-exceed annual contract expenditure limit by \$135,000; revised contract total not-to-exceed \$4,478,000; budget appropriation and expenditures totaling \$135,000 (\$45,000 FY 2015-16 and \$90,000 FY 2016-17) A/C 651-0000-341-9900 (Transportation Net Position/TDA Funds) to A/C 651-5540-682-5650 (BCHBUS/Transit/Contracted Services)
- F. Additional Appropriation: [Water Supply Interconnect Agreement for Emergency and Water Maintenance Supply with California Water Service](#) Company for water system interconnection; budget appropriation and expenditure in amount of \$280,900 A/C 611-0000-341-9900 (Water Operating Net Position) to A/C 611-5210-682-5699 (Water Operating Fund/ Contracted Services)
- G. Additional Appropriation Fully Offset by Retired Equipment Reserves: [Purchase ten hybrid vehicles from Vista Ford](#) in amount of \$271,039.91; budget appropriations in amount of \$3,400; expenditures in amount of \$271,039.91 as detailed in staff report

7. CONSENT CALENDAR: (Continued)

- H. Approved Expenditure: Los Feliz Drive Sidewalk Project, Phase II (CI 5241); expenditure in amount of \$78,400 A/C 613-5310-685-8300 (Water Capital/CI 5241 Los Feliz Sidewalk Project)
- I. Additional Appropriation Fully Offset by Decrease to FY 2016-17 Capital Budget; 2016 Pavement Overlay and Resurfacing Program Monument Preservation Surveying Services (CI 5231); professional services agreement with D. Woolley & Associates, Inc., in amount of \$84,200; term: 5/24/16 – 6/30/17 with two options to extend for periods of six months each; budget transfer in amount of \$101,800 (\$84,200 agreement, plus \$12,600 contingency, plus \$5,000 City furnished materials and supplies) A/C 132-5310-631-8300 (CI 5231 Gas Tax/2016 Pavement Overlay and Resurfacing) from FY 2016-17 to FY 2015-16
- J. Additional Appropriation: Hill Canyon Wastewater Treatment Plant Dewatering Screw Press Walkway/Platform Extension (CI 5410) as new capital improvement project; budget transfer in amount of \$100,000 (\$85,000 construction plus \$15,000 City furnished materials and supplies) A/C 624-5310-682-8300 (CI 5188 Wastewater Capital/HCTP Dewatering Improvements) to A/C 624-5310-682-8300 (CI 5410 Wastewater Capital/HCTP Dewatering Bldg.-Screw Press System Walkway/Platform Extension)
- K. Financial Impact to be Determined: On-call general maintenance agreements for pump, air compressor, and motor repair services with California Mechanical Company, Oilfield Electric & Motor, Reed Electric and Field Service, and Vaughan's Industrial Repair Company, Inc., each in amount not-to-exceed \$250,000 annually and \$750,000 for term of agreement; each term: 5/24/17 – 6/30/19; funding to be identified on case-by-case basis
- L. Additional Appropriation: Reimbursement Agreement with 1200 Newbury, LLC, for construction of Newbury Road Improvements (CI 4501) performed by Toro Engineering, Inc.; budget appropriation and expenditure in amount of \$256,300 (\$233,000 agreement plus \$23,300 contingency) A/C 001-0000-311-1000 (General Fund Reserves) to A/C 001-5310-631-8300 (CI 4501 General Fund/ Newbury Road Improvements)
- M. Additional Appropriation: Goebel Adult Community Center Heating, Ventilation, and Air Conditioning (HVAC) Unit Replacement; budget appropriation and expenditure in amount of \$42,000 A/C 001-0000-311-1000 (General Fund - Fund Balance) to following: \$32,000 A/C 001-3574-677-8200 (CI 5407 Building Improvements); \$10,000 A/C 001-3574-677-8400 (CI 5407 Equipment over \$5,000)

7. CONSENT CALENDAR: (Continued)

- N. Approved Expenditure: [FY 2016-17 Thousand Oaks Boulevard Property Business Improvement District Annual Levy](#); expenditure in amount of \$17,432 FY 2016-17 A/C 001-3010-612-7200 (MCPBID General Fund Management and Support/Taxes); revised contract with Thousand Oaks Boulevard Association to administer Thousand Oaks Boulevard Business Improvement District; adopt resolutions

RESOLUTION APPROVING THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT OWNERS' ASSOCIATION ANNUAL 2015 ACTIVITIES AND 2016 PLANNING REPORT AND 2016/2017 MANAGEMENT DISTRICT PLAN

RES. NO. 2016-_____

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2016-17

RES. NO. 2016-_____

- O. Approved Expenditure: [Landscape and Lighting Assessment District No. 79-2 FY 2016-2017 Annexation and Assessments](#); adopt resolutions; set Public Hearing date of June 28, 2016; agreement with Ventura County Auditor-Controller to provide service of placement of Landscape and Lighting Assessment District direct assessments on Secured Tax Rolls and distribution of Collections to City for cost of \$0.19 per assessment per parcel plus administration and collection fees; estimated expenditure in amount of \$41,000 as follows: \$16,000 A/C 141-5630-626-5722 (Lighting Fund/Property Tax Administration Fees); \$25,000 A/C 142-5630-632-5722 (Landscape Fund/Property Tax Administration Fees) for billing of direct assessments

RESOLUTION INITIATING PROCEEDINGS FOR ANNEXATION OF TERRITORY AND ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2016-17)

RES. NO. 2016-_____

RESOLUTION DECLARING INTENTION TO LEVY ANNUAL ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2016-17)

RES. NO. 2016-_____

RESOLUTION CONFIRMING PRELIMINARY ENGINEER'S REPORT FOR ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2016-17)

RES. NO. 2016-_____

7. CONSENT CALENDAR: (Continued)

- P. Approved Expenditure: [Caltrans Master Agreement for Federal Transportation Grants](#); adopt resolution authorizing City Manager to sign updated Master Agreement for Federal Aid Projects No. 07-5392F15 and any future revisions and Program Supplements on behalf of City

RESOLUTION APPROVING UPDATED ADMINISTERING AGENCY – STATE MASTER AGREEMENT FOR FEDERAL AID PROJECTS NO. 07-5392F15
RES. NO. 2016-_____

- Q. No Appropriation/Expenditure Required: [Resolution confirming City Council action taken April 26, 2016 on appeal of Planning Commission decision regarding signage](#); Located: northwest corner Grande Vista Drive and Academy Drive; Applicant/Appellant: Academy Road, LLC

RESOLUTION APPROVING, IN PART, APPEAL OF PLANNING COMMISSION DECISION APPROVING SUMJ 2015-70629 LOCATED NORTHWEST CORNER OF GRANDE VISTA DRIVE AND ACADEMY DRIVE (APPLICANT/APPELLANT: ACADEMY ROAD, LLC)
RES. NO. 2016-_____

ORDINANCE FOR SECOND READING:

- R. ORDINANCE ADOPTING AMENDMENT 1 TO SPECIFIC PLAN NO. 16 (AMGEN CENTER) TO DETACH PROPERTY ON SOUTHEAST CORNER OF RANCHO CONEJO BOULEVARD AND HILLCREST DRIVE (PLANNING UNIT "U") (SPA 2015-70410) (Introduced 4/26/16, 5-0)
ORD. NO. 1617-NS