

BUSINESS ROUNDTABLE (BR)
May 19, 2015
Oak Room
Summary Notes

Call to Order by Tammie Helmuth (Chair) at 8:03 a.m.

ROLL CALL

Present: Robin Campbell, Ping Fang, Tammie Helmuth, Larry Horner, Carol Keavney, Joshua Saltee, Madeline Serrano Sattler, Denis Wilson

Absent: Aaron Kitzman, Michael Schiff
Adam Haverstock, Greater Conejo Valley Chamber of Commerce

Staff: Haider Alawami, Economic Development Manager; and Christine Broughton, Customer Relations Assistant

OATH OF OFFICE CEREMONY

Deputy City Clerk, Antoinette Mann, administered the Oath of Office to the new Roundtable members, Carol Keavney and Madeline Serrano Sattler.

PUBLIC COMMENTS

None.

DISCUSSION/ACTION ITEMS

- A. New Work Plan needs to be established for the next two years. The new plan will be submitted to City Council in June for approval. Revisions to Work Plan should be emailed to group for committee's review and finalized.
- B. Subcommittee selections were made and Economic Development and Small Business Support merged. The following assignments were made based on interest members expressed:
 - Development and Planning (DP) – Robin Campbell, Joshua Saltee, Michael Schiff (Chair), and Ping Fang.
 - Green Business (GB) – Tammie Helmuth (Chair), and Denis Wilson

- Economic Development / Small Business Support (ED/SBS) – Robin Campbell, Ping Fang (Chair), Carol Keavney, Aaron Kitzman, Joshua Saltee, Madeline Serrano Sattler, and Denis Wilson.
- Signage Committee (SC) – Tammie Helmuth, Larry Horner (Chair), and Carol Keavney.

SUBCOMMITTEE REPORTS

None.

BUSINESS ROUNDTABLE COMMENTS AND OPEN FORUM

Michael Schiff was elected Chair of the Business Roundtable Committee and Joshua Saltee was elected Vice-Chair.

ADJOURNMENT

Adjourned at 9:24 a.m. to July, 14, 2015; 8:00 a.m., Acorn Room

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