



PY 2014 Consolidated Annual Performance & Evaluation Report (CAPER)



Shadow Hills Apartments Improvements (Many Mansions) funded through the City's 2014-15 Community Development Block Grant (CDBG) Program

**Prepared for the U.S. Department of Housing
and Urban Development (HUD)**

***Public Review, August 17 – September 15, 2015
City Council Approval – September 15, 2015***

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On the Cover

During the program year from July 1, 2014 through June 30, 2015, the City provided a grant of Federal Community Development Block Grant (CDBG) funds totaling \$200,000 for improvements at the 101-unit Shadow Hills Apartments on Wilbur Road and \$50,000 for improvements at the 50-unit Esseff Village Apartments on Thousand Oaks Boulevard.

Thousand Oaks-based non-profit affordable housing provider Many Mansions owns and operates all of these rental units, restricted to occupancy by low- and moderate-income households.

CDBG-funded improvements include plumbing and garbage disposal repairs, new sewer line installation, laundry room repairs and installation of low-flow, water-efficient toilets.

CDBG Program Year 2014-15
Consolidated Annual Performance and Evaluation Report (CAPER)

Public Review: 8/17/15 to 9/15/15
City Council Public Hearing: 9/15/15

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<p>Section 1-A — Progress in Achieving PY 2010 - 2015 Consolidated (Strategic) Plan Goals</p>
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Introduction to Resources

Community Development Block Grant (CDBG) Program

Program Year 2014 CDBG Funds

The City of Thousand Oaks receives an annual Community Development Block Grant (CDBG) entitlement from the U.S. Department of Housing and Urban Development (HUD). The PY 2014 (July 1, 2014 through June 30, 2015) annual grant totaled \$557,289.

Prior Year CDBG Funds

In addition to PY 2014 funds, \$116,460 in prior year CDBG funds were carried forward to PY 2014. Of this amount, \$87,638 was expended for the PY 2013 Single-Family residential rehabilitation activity (HS 9939), \$6,488 was re-programmed to other activities, pursuant to Minor Amendments 1 and 2 to the PY 2014 Action Plan; and \$22,334 is uncommitted and will be carried forward to FY 2015. Please refer to **Exhibit A** on page 16.

Benefit to Low- and Moderate-Income Residents

Eighty (80) percent of the City's PY 2014 CDBG funds were used for community development and public/social services activities that primarily benefit lower-income (Low- and Moderate-Income) persons.

For definitional purposes, the term "Low-Income Person" means a member of a households whose gross income is equal to, or less than, the published Section 8 "Very Low-Income" limit established by HUD. Unrelated persons living together shall each be considered as a one-person household for determining gross collective household income.

For definitional purposes, the term "Moderate-Income Person" means a member of a household whose gross income is equal to, or less than, the published Section 8 "Low-Income" limit established by HUD. Unrelated persons living together shall each be considered as a one-person household for determining gross collective household income.

Summary of PY 2014 CDBG-funded Activities

As required by HUD, the City prepared this Consolidated Annual Performance and Evaluation report (CAPER) to describe the City's expenditure of CDBG funds totaling \$587,084 (see Exhibit A on page 16) in CDBG funds between July 1, 2014 and June 30, 2015.

As noted above, the City's PY 2014 CDBG budget included \$116,460 carried forward from PY 2013 and the PY 2014 entitlement grant of \$557,289. As of July 1, 2014, the City had a total CDBG budget of \$673,749. Following expenditures for multi-unit and single-family low-income housing rehabilitation, social services grants, fair housing counseling and program administration totaling \$587,084, the City will carry forward a balance of \$86,665 to program year (PY) 2015.

As described below, \$116,460 of the City's CDBG budget was carried forward from PY 2013.

Table 1.1: Status of Prior Year CDBG Funds Carried Forward to PY 2014

CDBG Funds	Activity Description	Activity Status as of June 30, 2014
\$109,972	Single-Family, Low-Income Residential Rehabilitation HS 9939	Following activity set-up in late 2013, the City used \$15,028 in PY 2013 and \$87,638 in PY 2014 to fund priority health and safety-related improvements at 8 very low-income single-family dwelling including 6 mobile homes.
\$ 6,488	Surplus funds including: \$2,233 from HS 9940 (2013 Bella Vista Improvements) \$1,407 from BG 2025 (former Day Labor Site coordination) \$ 500 from BG 9816 (Conejo Free Clinic) and \$2,348 (uncommitted funds) were re-programmed.	Pursuant to Minor Amendments 1 and 2 (approved by the City Manager on 10/20/2014) the following funds were transferred: \$3,000 to HS 9941 -- Multi-Family Rehab at Shadow Hills Apartments; \$3,488 to HS 9943 – Single-Family Rehabilitation including lead testing for single-family homes.
\$ 116,460	<i>Total PY 2013 Funds Carried Forward to PY 2014</i>	

PY 2014 Administrative Cap (Up to 20 Percent)

A total of \$111,457 (less than 20% of the \$557,289 PY 2014 CDBG entitlement grant) was expended for program administration, including \$12,000 for a Fair Housing counseling program.

PY 2014 Public Services Cap (Up to 15 Percent)

A total of \$83,593 (less than 15% of the \$557,289 PY 2014 CDBG entitlement grant) was expended for public/social services.

PY 2014 CDBG Funding Sources

As shown below, the City's PY 2014 CDBG budget totaled \$673,749 including the PY 2014 CDBG entitlement grant of \$557,289 and \$116,460 in prior year funds.

Table 1.2: PY 2014 CDBG Entitlement Grant Funding Sources

1. PY 2014 CDBG Entitlement Grant	\$ 557,289
2. Program Income received:	\$ 0
(a) Amount generated by and deposited to Revolving Loan Funds	\$ 0
(b) Amount received from each new Float-Funded activity	\$ 0
(c) Amount received from a Float-Funded activity described in a prior statement or plan	\$ 0
3. Program Income	\$ 0
4. Proceeds from Section 108 loan guarantees to be used during the year to address priority needs and specific strategic plan objectives	\$ 0
5. Surplus funds from any Urban Renewal Settlement for community development and housing activities	\$ 0
6. Any grant funds returned to the line of credit (LOCCS) for which the planned use has not been included in a prior statement or plan	\$ 0
7. CDBG funds carried forward from prior years	\$116,460
TOTAL (2014 CDBG Entitlement Grant Plus PY 2013 CDBG Funds)	\$673,749

PY 2014 Other Funding Sources

Social Services Endowment Fund (SSEF)

The City annually matches up to 15 percent of its CDBG entitlement grant with at least \$100,000 from the City's Social Services Endowment Fund (SSEF) to provide grant funding to local non-profit organizations delivering social services to lower-income City households. In PY 2014, the City matched \$83,593 in CDBG funds with \$103,287 in matching SSEF grant funds for public and social services, for a total PY 2014 public/social services budget of \$186,880. PY 2014 grants are summarized in **Exhibit J** and highlighted in Section 3 of this Report, "Homeless and Other Special Needs Activities".

HOME Program

Thousand Oaks is not a HOME funds participating jurisdiction but is eligible to receive HOME funds from the State of California on a project-by-project basis.

Thousand Oaks Redevelopment Agency (RDA) Housing Set-Aside Funds

The Thousand Oaks Redevelopment Agency (RDA) was dissolved by legislative act AB 1x 26 on February 1, 2012. Prior to that date, the City's RDA was the City's primary source to fund affordable housing activities, stimulate the economy to create jobs, and revitalize blighted areas. The City continues to seek alternative funding resources. (See Section 2-A for more information on the City's RDA-funded affordable housing activities.)

Strategic Planning

Demographic Information

According to the California Department of Finance:

- As of January 1, 2015, Thousand Oaks's population was estimated at 129,349, an increase of 0.3 percent from the January 1, 2014 population of 128,942.
- According to Census 2010, the number of occupied City households is 45,836, and the average household size is 2.73 persons.
- The FY 2015 Median Family Income (MFI) for the Oxnard-Thousand Oaks-Ventura Metropolitan Statistical Area (MSA) is **\$85,300**, a decrease of .038 percent from the PY 2014 MSA of \$88,700.

According to Census 2010, the racial and Hispanic/Latino ethnicity of the Thousand Oaks populations is as follows:

**Table 1.3: Census 2010 – Race in Thousand Oaks Population
(Thousand Oaks (city) QuickFacts from the U.S. Census Bureau)**

Race Category	# of	Percentage	
White	101,702	80.3	
Black or African-American	1,674	1.3	
American Indian & Alaska	497	0.4	(Estimate)
Asian	11,043	8.7	
Native Hawaiian & Other Pacific Islander (NHOPI)	146	0.1	(Estimate)
Other Race (1 Race)	6,869	5.4	
Two or More Races	4,752	3.8	
TOTALS	126,683	100.00	
Hispanic or Latino Ethnicity (All Races)	21,341	16.8	

Estimated CDBG-Eligible Population in Thousand Oaks

The City uses CDBG funding, local Social Services Endowment Fund (SSEF) dollars and other resources to support and provide housing and services for low-income, very low-income and extremely low-income City households.

According to the 2010 American Community Survey (DP03), approximately 12,272 (27%) of the City's 45,316 households earn less than \$50,000 annually. Based on a household occupancy rate for Thousand Oaks of 2.73 persons, the population that could potentially benefit from CDBG-funded activities totals 33,503 persons. Households with limited income usually have a higher incidence of housing problems, such as overpayment (paying more than 30% of income on housing) and overcrowding. As show in Table 1.4 below, the 27% of Thousand Oaks households earning less than \$50,000 annually, compares with 35% in that income category in all of Ventura County.

Table 1.4 Income Distribution – Thousand Oaks vs. Ventura County

Household Income and Benefits	Thousand Oaks		Ventura County	
	Households	Percent	Households	Percent
Less than \$10,000	1,777	3.9	9,235	3.5
\$10,000 to \$14,999	1,109	2.4	11,258	4.2
\$15,000 to \$24,999	3,079	6.8	21,796	8.2
\$25,000 to \$34,999	2,709	6.0	19,825	7.5
\$35,000 to \$49,999	3,598	7.9	30,816	11.6
\$50,000 to \$74,999	6,086	13.4	45,462	17.1
\$76,000 to \$99,999	5,264	11.6	35,235	13.3
\$100,000 to \$149,999	9,666	21.3	47,914	18.0
\$150,000 to \$199,999	4,683	10.3	21,439	8.1
\$200,000 or more	7,345	16.2	22,924	8.6
Mean (Average)	\$120,468		\$92,290	
Median	\$95,281		\$71,864	

Source: 2010 American Community Survey, Table DP03: Selected Economic Characteristics: 1-Year Estimates

Housing Needs of the City's Low-Income Populations

Rental Housing Costs

Affordable housing is the greatest need of the City's lower-income residents, many of whom are employed in local service and retail jobs. According to the National Low Income Housing Coalition's latest survey of rental housing costs, "Out of Reach California 2015", rental housing costs in the Oxnard-Thousand Oaks-Ventura Metropolitan Statistical Area (MSA) are 12% higher than the statewide average.

- In 2015 the average Fair Market Rent (FMR) for a 2-bedroom apartment in California is \$1,386/month compared with \$1,555, \$169 higher (+12%) in the Oxnard-Thousand Oaks-Ventura MSA for the same size unit.
- The Fair Market Rent (FMR) for a 2-bedroom apartment in the MSA is \$1,555, compared with a maximum affordable monthly housing cost of \$640, based on 30% of the household Area Median Income (AMI) totaling \$85,300.
- In order to afford the Oxnard-Thousand Oaks-Ventura 2-bedroom FMR, without paying more than 30 % of income for housing costs, a household must earn \$5,183 monthly or \$62,200 annually. Assuming a 40-hour work week, 52 weeks per year, this level of income translates into a Housing Wage of \$29.90 per hour. However, the estimated hourly mean renter wage in the MSA is \$15.50, meaning that 1.9 jobs at the hourly mean renter wage are required to afford the 2-bedroom FMR in Oxnard-Thousand Oaks-Ventura.
- According to Zillow.com, the median rent price in California is \$2,000.

Housing Ownership Costs

According to Zillow.com, the median home value in California is \$441,800. California home values have risen 4.6% over the past year and Zillow predicts they will rise 2.9% within the next year.

In Ventura County, high housing costs make home ownership unattainable for a sizable proportion of moderate-income professionals such as teachers, police officers, firefighters, nurses and public employees. According to the Conejo Simi Moorpark Association of Realtors, the median sold price for homes in Thousand Oaks in June 2015 is \$680,000, up 6.25% from June 2014 (\$640,000).

In order to afford a mortgage, taxes, insurance and utilities, without paying more than 35% of income for housing costs, a household must earn approximately \$50 per hour. In addition to having a moderate-income salary, a potential buyer of a median-priced house or condo would need to pay approximately 10% of the purchase price as a down payment and an additional 10% for closing costs which equates to 20% or \$72,000. These costs place home-buying beyond the reach of low-income and lower middle-income households.

Housing Needs of Special Needs Populations

Persons Aged 60 Years and Older

According to the California Department of Aging, the number of persons aged 60 years and older has increased rapidly as the Baby Boomer generation (persons born between 1946 and 1964) reached this milestone between 2000 and 2010, resulting in a 32 percent increase by 2010. Beginning in 2010, 1 in 5 Californians are at least 60 years of age. This population will increase another 38 percent by 2020.

Over time, the elderly population itself becomes “older”. In 1990, the oldest old age group (age 85 years and older) comprised 7 percent of the elderly population, compared to only 2.6 percent in 1950. As of 2000, this group climbed to 9 percent of the population. Between 2030 and 2040, when the first of the Baby Boom generation reaches age 85, the percent of elderly in this oldest age group will reach 14 percent.

The rapid increase in California’s oldest population is best seen when compared to that of the total population. While the total population will approximately double in size between 1990 and 2040, the oldest old will experience a nearly 6-fold increase, growing from just under 300,000 to over 1.7 million persons. As a result, whereas only 1 in 99 persons in 1990 were in the oldest age group, 1 in 34 persons will be in this age group by 2040. Because the oldest often have severe chronic health problems which demand special services, the supply of senior housing and supportive housing units would need to expand rapidly to meet this accelerated demand.

According to Census 2010, Table 1. “Population, Age and Sex Characteristics”, as of April 1, 2010, there were 26,443 persons aged 60 and over in Thousand Oaks, representing 20.8 percent of the total population of 126,683. The number of individuals aged 65 and over was 18,564 (14.6 %).

Using Census 2000 (Table DP-1) percentages as a guide, in PY 2009, 15 % or 6,825 Thousand Oaks households were headed by people aged 65 and over. Of these senior-headed households, 24 percent (1,638) were renters and particularly vulnerable to rising housing costs. As seniors age, they may require assistance to remain independent and eventually may require some form of assisted living. As of 2010, with 18,564 City residents (14.6 %) over age 65, the need for additional supportive housing options remains high.

Persons with Disabilities

According to Census 2000 (Table QT-P21), 16,534 or 15.2 percent of City residents had a disability. As of 2010, this segment of the population is estimated to have grown to 19,792 persons (estimated 7,197 total households). Disabled persons generally need assistance in the form of special housing design features, income support and in-home supportive devices.

Large Families

According to Census 2010 (Summary File 1, Table QT-H2), and the City's 2014-2021 Housing Element Update (Table II-22), about 12.4% (1,532) of renter households had 5 or more members, while about 10.8% (3,635) of owners were large households (5 or more members). This distribution indicates that the need for large units with 4 or more bedrooms is expected to be less than for smaller units.

Female-Headed Households

Female-headed households comprise a special needs group. Census 2010 reports that 10.8 % of City households (4,525 units) are headed by females including 4,160 females with no spouse present and another 2,065 females living with children under the age of 18. Approximately 11% (498 units) of these female-headed households are estimated to be living in poverty.

Housing Needs of the Homeless Population

The County of Ventura (County Executive Office) is the lead coordinator for the regional process to implement the "Recalibrated 10-Year Plan to End Homelessness in Ventura County" (January 2013). Participants in the Ventura County Continuum of Care Alliance (CofC) include the ten cities of Ventura County, the County of Ventura, the Ventura County Homeless and Housing Coalition, Lutheran Social Services, Salvation Army, Society of St. Vincent de Paul, the Rescue Mission, United Way and Ventura County Office of Education.

On January 27, 2015, the Ventura County CofC conducted a count of homeless persons on the streets, in homeless shelters and in transitional housing facilities throughout the County.

- In Thousand Oaks, 61 unsheltered adults and 1 child were identified. The number of unsheltered persons counted in Thousand Oaks represents approximately 4% of the County-wide total of 1,417 persons who lack a permanent home.

To address local homelessness issues, the City is collaborating with the local CofC affiliate, the Conejo Valley Affordable Housing Workgroup, a grassroots group of local stakeholders, to implement the "Recalibrated 10-Year Regional Plan to End Homelessness in Ventura County" (2008-2017), for the Thousand Oaks area. The Plan was recently re-adopted by local governments (in Ventura County), as part of HUD's regional Continuum of Care process.

The Conejo Valley Affordable Housing Workgroup has tentatively identified its top 3 priorities for Thousand Oaks as:

- Homeless Prevention Programs
- Transitional Housing
- Year-Round Shelter Beds.

These priorities will become the focus of public discussion as the group seeks to collaborate with public and private funders to make additional resources available to end homelessness in Thousand Oaks. Pending implementation of 10-Year Plan objectives, the following resources are available for homeless persons in Thousand Oaks:

- Esseff Village: 50 units of very low-income studio apartments (permanent housing) plus support services for formerly homeless persons and those with disabilities.
- Richmond Terrace: 27 units of very-low income units (permanent housing), including 13 units of supportive housing, for formerly homeless persons with disabilities.
- Hillcrest Villas: 15 units of permanent, supportive housing for homeless persons or families
- Conejo Rotating Winter Shelter: 25 to 30 overnight beds for homeless persons at rotating faith sites between December 1 and March 31, coordinated by Lutheran Social Services.
- Conejo Meals Program: a hot evening meal offered 365 days at rotating faith sites.
- Under One Roof Drop-In Center: Lutheran Social Services offers showers, laundry facilities, mail drop, gas vouchers, job leads and job training to assist homeless persons obtain and retain employment.

Geographic Distribution of CDBG–Funded Projects and Minority Concentrations of CDBG-Eligible Populations

Beneficiaries — Minority Populations Served by CDBG-Funded Activities

In 2015, the City's primary CDBG-funded activity is support to affordable rental housing providers for rehabilitation and preservation of existing units. The two providers of affordable rental housing in Thousand Oaks are the local public housing authority, the Area Housing Authority of the County of Ventura (AHAVC) and Thousand Oaks-based non-profit housing provider, Many Mansions.

All of the tenant households at AHA and Many Mansions-owned properties in Thousand Oaks are screened annually for low- and moderate-income status. The two major segments of the affordable housing population are Hispanic households with young children and elderly white persons.

Housing for Minority Populations (Census Tracts 61, 66, 68, 69, 70, 71)

Many Mansions (CHDO) Affordable Housing Projects (Census Tracts 68, 69, 71)

One of the largest concentrations of Hispanic households in the City reside at several affordable housing projects constructed or developed and managed/operated by Many Mansions, a non-profit community organization. 1,074 City residents are currently renting from Many Mansions.

- 602 residents (56 percent) of Many Mansions' population is Hispanic.
- 47 residents (4 percent) are African-American.
- 34 residents (3 percent) are Asian.
- 393 persons (37 percent) are ethnically Caucasian.

Many Mansions serves low-income households in the following Census Tract/Block Groups:

Table 1.5: Many Mansions Affordable Housing Projects (Thousand Oaks)

Shadow Hills (100 units)	227 E. Wilbur Road	Census Tract 68
Schillo Gardens (28 units)	2825-2861 Los Robles Road	Census Tract 71
Villa Garcia (80 units)	1379-1417 Th. Oaks Boulevard	Census Tract 71
Esseff Village (50 units)	1423-1425 Th Oaks Boulevard	Census Tract 71
Stoll House (11 units)	Transitional Housing	Census Tract 71
Richmond Terrace Apts (27 units)	760 Warwick Avenue	Census Tract 69
Hacienda de Feliz (25 units)	2906 Los Feliz Drive	Census Tract 71
Bella Vista Apartments (72 units)	2011-2025 Los Feliz Drive	Census Tract 71
Hillcrest Villas Apartments (60 units)	2686-2736 E. Hillcrest Drive	Census Tract 71

To better serve its 86 percent minority population, Many Mansions provides supportive, on-site programs and services to residents not reached by other local service providers. Many Mansions houses several special needs populations including battered women and their children, single parents, the working poor, homeless persons, the disabled, and seniors not able to afford market-rate rents. This housing is supplemented by an extensive Resident Services program, including a daily homework/literacy program.

Area Housing Authority of the County of Ventura (AHA) Affordable Housing Projects (Census Tracts 65, 69, 70, 71)

The Area Housing Authority of the County of Ventura operates the following public housing properties in Thousand Oaks:

*Table 1.6: Public Housing (Federally Owned) Managed by
Area Housing Authority*

Fiore Gardens (50 Family Units)	370 Hillcrest Drive	Census Tract 70
Florence Janss (64 Senior Units)	190-210 Brazil Street	Census Tract 70
Leggett Court (49 Family units)	1824 Los Feliz Drive	Census Tract 71

Current ethnic information for Area Housing Authority's Thousand Oaks public housing tenants is shown in the tables below. AHA advises that some residents report more than one ethnicity or race; therefore some statistics may exceed the total persons or percentages shown.

Table 1.7: Ethnicity of Tenants at T.O. Public Housing Units

Hispanic	70	44%
Non-Hispanic	104	65%
White	155	97%
Asian	13	8%
Black	4	3%
Am. Indian	2	1%
Total	160	100%

AHA also owns and manages the following Section 8 rental properties:

Table 1.8: Affordable Housing in Thousand Oaks Owned and Managed by Area Housing Authority (AHA)

Glenn Oaks (39 Senior units)	145 E. Wilbur Road	Census Tract 70
Los Arboles (44 Family units)	801-886 Calle Haya	Census Tract 65
Royal Oaks (5 Family units)	3210 Royal Oaks Drive	Census Tract 71
Sunset Villas (11 family units)	90-110 Sunset Drive	Census Tract 71
Oak Creek (57 Senior units)	367 Thousand Oaks Bl.	Census Tract 70
Garden View Terrace (56 units)	1972-2026 Los Feliz Drive	Census Tract 71

The ethnic profile for these tenants is as follows:

Table 1.9: Ethnicity of Section 8 Tenants at AHA-owned Housing Units in Thousand Oaks

Hispanic	185	33%
Non-Hispanic	377	67%
White	496	88%
Asian	24	4%
Black	35	6%
Am. Indian	6	1%
Pacific Islander	3	1%
Total	562	100%

The Area Housing Authority also manages supportive services for its residents including youth recreation and esteem-building activities, adult education scholarships, summer day camp, teen program, school incentive program, English as a second language, after-school tutoring and other activities.

Delivery of Social Services to Minority Populations

The City of Thousand Oaks has a long history of supporting local delivery of public and social services. For example, in PY 1997, the City acquired the Human Services Center with funding including \$615,000 in CDBG funds. Called "Under One Roof", the building at 80 East Hillcrest Drive houses a dozen providers of social services. The location of these service providers "under one roof" facilitates the creation of a safety net for clients who, according to their needs, can be referred from one agency to another to implement the Continuum of Care concept.

Located in low/moderate Census Tract 70, and near to low/mod Census Tracts 68 and 69, in PY 2013, the Under One Roof facility housed the following social services providers:

Under One Roof providers include Community Conscience, Conejo Free Clinic, Conejo Pregnancy Center, Conejo Youth Employment Service, County of Ventura Human Services Agency, Food Forward, Holy Family Services, Hospice of the Conejo, Interface Children and Family Services, Lutheran Social Services Community Care Center, Senior Concerns Bargain Boutique, Ventura County Jewish Family Services, and Villa Esperanza Services.

Other primary social service delivery points in the community are:

Fitzgerald Center, 401 Hodencamp Road (Conejo Valley Senior Concerns)

Goebel Senior Adult Center, 1375 Janss Road (Conejo Recreation and Park District)

Shadow Hills Community Room, 227 E. Wilbur Road (Many Mansions)

Villa Garcia Community Room, 1379 Thousand Oaks Boulevard (Many Mansions)

Hacienda de Feliz, 2906 Los Feliz Drive (Many Mansions)

Conejo Creek Neighborhood Center, 1707 Calle Diamonte, Newbury Park (Conejo Recreation and Park District).

Exhibit J lists PY 2014 social services funded with \$83,593 in CDBG funds and \$103,287 in City of Thousand Oaks Social Services Endowment Funds (SSEF). The percent of minority persons receiving CDBG-funded social services in Thousand Oaks, compared to their representation in the general population, is as follows:

In PY 2014, the total low-income population receiving CDBG-funded social services was 7,546 or 5.8% of the City's January 2015 population of 129,349 (estimated by the California Department of Finance). Of the lower-income persons assisted with these social services:

- 32.4% (2,445 persons) of the population receiving social services are ethnically Hispanic persons (of all races). This percentage is more than two times the group's representation in the population at large (16.8 %) as reported in Census 2010.
- The percentage (2.3%) of Black or African-American persons receiving services is slightly more than the group's representation in the population at large (1%). The total number receiving services is 173 persons.
- Asians receiving social services comprised 4.2% of the total services population compared with 8.7 % of Asians in the population at large. The total number of Asians receiving social services in Thousand Oaks in PY 2014 was 315 persons.

Summary of Minority Population Information

The City's minority populations are primarily Hispanic and are concentrated in Census Tracts 61, 66, 69, 70 and 71. In PY 2014, the City used federal CDBG funds to support housing rehabilitation for low-income households in Census Tract 71. Prior to February 1, 2012 when California redevelopment agencies were abolished, 20 percent of Redevelopment Agency revenue, the "housing set-aside" was used to support activities including first-time homebuyer programs, to assist the Conejo Creek Condominiums Association, Many Mansions and the Area Housing Authority of the County of Ventura to provide affordable housing and life-enhancing supportive services for these populations.

- 86 percent of Many Mansions affordable housing tenants are minorities; and
- 36 percent of public housing and Section 8 tenants are Hispanics, compared with 16.8 percent Hispanic households in the total population.
- Minority residents receive a variety of social services from sites including the Human Services Center (Under One Roof), Goebel Senior Adult Center, Fitzgerald Center, Conejo Creek Neighborhood Center, and in community rooms at Many Mansions' and Area Housing Authority affordable housing complexes.

The tables on the following pages show the number of lower-income Thousand Oaks residents assisted with CDBG-supported social services in PY 2014.

◆ City of Thousand Oaks ◆ CDBG Program ◆ PY 2014 CAPER ◆

Table 1.10: Racial and Ethnic Profile of Lower-Income Persons Assisted with CDBG-funded Public Services (7/1/14 – 6/30/15)

Provider	A Hispanic Ethnicity	Race Categories										Total B - K
		B	C	D	E	F	G	H	I	J	K	
Conejo Free Clinic	346	1,071	88	132	16	2	3	6	13	---	105	1,436
County of Ventura RAIN Program	-0-	6	---	---	---	---	---	---	---	---	---	6
Long Term Care	358	2,854	33	158	---	---	---	---	---	---	126	3,171
Lutheran Social Services	290	503	36	7	6	1	1	---	---	---	322	876
Many Mansions	59	122	7	7	---	---	---	---	---	---	4	140
Senior Concerns - Meals	18	171	1	3	---	---	---	---	---	---	---	175
Westminster Free Clinic	1,374	1,699	8	8	5	4	---	---	---	---	8	1,732
TOTALS	2,445	6,426	173	315	27	7	4	6	13		565	7,546
		# Persons	Percent								# Persons	Percent
A.	Hispanic Ethnicity (All Races)	2,445	32.4%				I.	Black /African-American and White			13	0.2%
B.	White	6,436	85.3%				J.	Amer. Indian/Alaskan Native & Black			-0-	-0-
C.	Black/African American	173	2.3%				K.	Other Multi-Racial			565	7.5%
D.	Asian	315	4.2%									
E.	American Indian/ Alaskan Native	27	0.4%								# Persons	Percent
F.	Native Hawaiian/Other Pacific Islander	7	0.1%				L.	Female Household Heads: # persons			698	9.2%
G.	American Indian/Alaskan Native & White	4	0.1%				M.	Disabled Persons: # persons			2,802	37.1%
H.	Asian and White	6	0.1%				N.	Seniors: #: persons			2,767	35.3%

Comparing PY 2014 Action Plan Goals to Actual Public Services Accomplishments

The following chart compares PY 2014 Action Plan public services goals with actual results achieved. The number of *estimated* clients includes moderate-income as well as CDBG-eligible low-income persons. The number of *actual* clients lists only those whose incomes qualify them to be assisted with CDBG funds.

Table 1.11: Estimated and Actual Number of Low-Income Persons Benefiting from PY 2014 CDBG-Funded Public Services

	# Estimated Clients	# Actual Clients	Difference + or (-)
Conejo Free Clinic	1,430	1,436	+ 6
Long Term Care	3,058	3,171	+ 113
Lutheran Social Services	1,620	876	(744)
Many Mansions	150	140	(10)
Senior Meals on Wheels	215	175	(40)
Westminster Free Clinic	1,500	1,732	+232
RAIN Transitional Housing	4	6	+2
Totals	7,977	7,536	(441)

PY 2014 CDBG Program Expenditures

The following table describes the City's CDBG expenditures of \$587,084 for community development activities, public/social services and program administration activities from July 1, 2014 through June 30, 2015.

These CDBG-funded activities are also described in Section 1-B, Activity Summary Sheets, detailing the nature, location, beneficiaries and accomplishments of each activity.

◆ City of Thousand Oaks ◆ CDBG Program ◆ PY 2014 CAPER

Table 1.13: FY 2014 – 2015 (PY 2014) CDBG PROGRAM EXPENDITURES

This table summarizes City's CDBG-funded expenditures from 7/1/14 through 6/30/15 and includes unspent CDBG funds from prior years

Balance 6/30/14	Project	PY 2014 Allocations	Amendments	Total Budget	PY 2014 Expenses	Balance 6/30/15
\$116,460	Community Projects (65%)	362,239	-0-	478,699	392,033	86,666
2,233	Bella Vista 2013 Improvements HS 9940	-0-	(2,233) ^A	-0-	-0-	-0-
109,972	Single-Family Low-Income Residential Rehab HS 9939	-0-	(22,334) ^C	87,638	87,638	-0-
-0	Multi-Unit Rehabilitation HS 9941 (Shadow Hills)	197,000	+3,000 ^B	200,000	200,000	-0-
-0	Multi-Unit Rehabilitation HS 9942 (Esseff Village)	50,000	-0-	50,000	50,000	-0-
-0	Single-Unit Rehabilitation HS 9943	115,239	+3,488 ^B	118,727	54,396	64,331
1,407	Day Labor Site Code Enforcement BG 2025	-0-	(1,407) ^A	-0-	-0-	-0-
500	2013 Conejo Free Clinic Surplus BG 9816		(500) ^A	-0-	-0-	-0-
2,348	Uncommitted Funds	-0-	(2,348) ^A	-0-	-0-	-0-
-0	Amendment # 1, 10/20/14	-0-	\$6,488 ^A	-0-	-0-	-0-
-0	Amendment # 2, 10/20/14	-0-	(6,488) ^B	-0-	-0-	-0-
-0	Unused Funds, HS 9939 (Completed)	-0-	+22,334 ^C	22,334	-0-	22,334
-0-	Public Services (15%)	83,593	-0-	83,593	83,593	-0-
-0-	Conejo Free Clinic BG 9816	15,000		15,000	15,000	-0-
-0-	County of Ventura RAIN Prog. BG 9833	7,934	-0-	7,934	7,934	-0-
-0-	Long Term Care BG 9821	9,917	-0-	9,917	9,917	-0-
-0-	Luth Soc Services BG 9822	19,907	-0-	19,907	19,907	-0-
-0-	Many Mansions Case Mgt. BG 9828	3,000	-0-	3,000	3,000	-0-
-0-	Meals on Wheels BG 9818	19,835	-0-	19,835	19,835	-0-
-0-	West. Free Clinic BG 2026	8,000	-0-	8,000	8,000	-0-
-0-	Administration (20%)	111,457	-0-	111,457	111,457	-0-
-0-	Administration BGADMN	87,457	-0-	87,457	87,457	-0-
0	Fair Housing BGADMN	12,000	-0-	12,000	12,000	-0-
-0-	Ventura County 2015-2019 Con Plan Consortium	12,000	-0-	12,000	12,000	-0-
\$ 116,460	CDBG Program (100%)	557,289	-0-	673,749	587,084	86,665

Amendments to PY 2014-15 CDBG Action Plan

- A. (Minor) Amendment # 1 (10/20/2014 – approved by the City Manager
 PY 2013 Uncommitted Funds total \$2,348
 Add/Transfer \$2,233 from HS 9940 to Uncommitted Funds
 Add/Transfer \$1,407 from BG 2025 to Uncommitted Funds
 Add/Transfer \$500 from BG 9816 to Uncommitted Funds
 PY 2014 Uncommitted Funds now Total \$6,488
- B. (Minor) Amendment # 2 (10/20/2014) – approved by the City Manager
 Transfer \$3,000 from Uncommitted Funds to HS 9941 (2014 Multi-Unit Rehab, Shadow Hills)
 Transfer \$3,488 from Uncommitted Funds to HS 9943 (2014 Single-Family Rehab for Lead Testing)
- C. Unused Funds: \$22,334 balance remaining following activity (HS 9939) completion

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Bella Vista 2013 Apartments Improvements

Objective for this Low/Mod Area Benefit Activity:

Decent Housing

Outcome for this Low/Mod Area Benefit Activity:

Sustainability

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged		
2. # Households Assisted	# L/M Persons Assisted:	72
3. Income Levels of Persons Assisted	# Moderate-Income Persons:	-0-
	# Low-Income Persons:	72
4. Race, Ethnicity and Disability Data		N/A

SPECIFIC INDICATORS: LOW/MOD AREA ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Facility or Infrastructure Benefit	-0-
6. # Persons Assisted with Improved Access to a Facility or Infrastructure Benefit	170
7. # Persons No longer having (or continuing to have) access to a Substandard Facility or Infrastructure	-0-

IDIS Project ID: 2013-5 IDIS Activity ID: 354, 374-380, 382 Local ID: HS 9939

Name: *2013 Single-Unit Residential Rehabilitation*

Activity: CDBG grants of up to \$10,000 to very low-income owner-occupants of single-family units, including mobile homes, for critical and essential repairs.

Funding Summary:

Balance Forward to PY 2014	\$ 109,972
Grants to 8 Income-Eligible Owners (funds paid to approved contractor) and to program administrator (consultant)	\$ 87,638
Surplus following activity completion; transferred to "Uncommitted Funds"	\$ (22,334)
Funds Carried Forward to PY 2015	\$ -0-

Project Eligibility: 14-H & 14-A, 570.202

National Objective: Low/Mod Housing Benefit

Census Tract: See below.

Low/Mod Population: Project served very low-income persons who must document their income to the City's consultant. Incomes cannot exceed the HUD 2014 Section 8 income limits.

Description: The City placed display ads in the local free newspaper, the Thousand Oaks Acorn and received 166 paper applications clipped from the paper and/or sent by e-mail to the City staff. A random drawing of 10 names was conducted in the Community Development Department and these applicants are invited to apply for a rehabilitation grant of up to \$10,000.

Justification: Very low-income single-family owner-occupants are at risk of injury or harm if they cannot afford to make critical repairs and improvements at their residence. This program seeks to help as many of these households as the budget permits.

Activity Summary: During PY 2014, the City funded 8 very low-income single-family homeowners (including 6 mobile home owners) to make basic health and safety improvements at their homes. These beneficiaries were selected during PY 2013 and work completed and funds disbursed in PY 2014.

Project Output: Structural repairs, roofs, insulation, electrical and plumbing, heating and cooling, access improvements for the disabled.

Project Outcome: Decent housing for up to 10 very low-income City households.

Outcome

Measurement: Decent housing for low-income, elderly homeowners.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for 2013 Single-Family Unit Rehabilitation

Objective for this Low/Mod Area
Benefit Activity:

Decent Housing

Outcome for this Low/Mod Area
Benefit Activity:

Sustainability

Outcome 1:
Availability/Accessibility

Outcome 2:
Affordability

**Outcome 3:
Sustainability**

OBJECTIVE
#1
Suitable Living
Environment

Accessibility for the
purpose of creating
Suitable Living
Environments

Affordability for
the purpose of
creating Suitable
Living
Environments

Sustainability for the
purpose of creating
Suitable Living
Environments

**OBJECTIVE
#2
Decent
Housing**

Accessibility for the
purpose of providing
Decent Housing

Affordability for
the purpose of
providing Decent
Housing

**Sustainability for the
purpose of providing
Decent Housing**

OBJECTIVE
#3
Economic
Opportunity

Accessibility for the
purpose of creating
Economic
Opportunity

Affordability for
the purpose of
creating
Economic
Opportunity

Sustainability for the
purpose of creating
Economic
Opportunity

COMMON INDICATORS

- | | | |
|--|--------------------------|-----|
| 1. Amount of Money Leveraged | | |
| 2. # Households Assisted | | 8 |
| 3. Income Levels of Persons Assisted | # Low-Income Households: | 8 |
| 4. Race, Ethnicity and Disability Data | | N/A |

SPECIFIC INDICATORS: LOW/MOD AREA ACTIVITIES

- | | |
|---|-----|
| 5. # Persons Assisted with New (or Continued)
Access to a Facility or Infrastructure Benefit | -0- |
| 6. # Persons Assisted with Improved Access to a
Facility or Infrastructure Benefit | 8 |
| 7. # Persons No longer having (or continuing to
have) access to a Substandard Facility or Infrastructure | -0- |

IDIS Project ID: 2014-1

IDIS Activity ID: 362

Local ID:

HS 9941

Name: *Shadow Hills Apartments Improvements*

Activity: Sewer line repairs and improvements; laundry room repairs; HVAC improvements and install low-flow, water-efficient toilets.

Funding Summary:

PY 2014 Budget Allocation	\$ 197,000
(Minor) Amendment # 2 – additional activity funds for Lead Testing costs	\$ 3,000
Total Budget	\$ 200,000
PY 2014 Draw Down	200,000
PY 2015 Carryover Funds	\$ -0-

Project Eligibility: 14-B 570.202

National Objective: Low/Mod Housing Benefit

Census Tract: See below.

Low/Mod

Population: Project serves 101 low- and very low-income residents of the Shadow Hills Apartments, located on Wilbur Road in Census Tract/Block Group 70.1.

Description: Priority rehabilitation at a 101-unit affordable rental complex owned and managed by non-profit housing corporation Many Mansions.

Justification: The improvement of buildings and systems at this low-income rental apartment complex is critical for ensuring public health and welfare.

Activity Summary: During PY 2014, this project was successfully completed.

Project Output:

1. Install additional parallel sewer line for Building 243 to address sewer backup issues.
2. Perform laundry room repairs (2nd and 3rd floors)
3. Install two HVAC return air vents servicing common areas
4. Install 39 low-flow, water-efficient toilets.

Project Outcome: Improved living environment, decent housing for 101, low- and very low-income City households.

Outcome

Measurement: Increase in well-being and decent housing for low-income tenants.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Shadow Hills Apartments Improvements

Objective for this Low/Mod Area
Benefit Activity:

Decent Housing

Outcome for this Low/Mod Area
Benefit Activity:

Sustainability

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged

2. # Households Assisted

Persons Assisted: 101
L/M persons

3. Income Levels of Persons Assisted

Moderate-Income Persons: -0-
Low-Income Persons: 101

4. Race, Ethnicity and Disability Data

N/A

SPECIFIC INDICATORS: LOW/MOD AREA ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Facility or Infrastructure Benefit

-0-

6. # Persons Assisted with Improved Access to a Facility or Infrastructure Benefit

101

7. # Persons No longer having (or continuing to have) access to a Substandard Facility or Infrastructure

-0-

**CDBG Statistical Summary
for Grant-Funded Multi-Family Rehabilitation Activities**

GRANTEE NAME: Many Mansions

PROGRAM NAME: CDBG

CONTRACT NUMBER: 10613-2014, HS 9941 (SHADOW HILLS APARTMENTS)

CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)

	<i>Total Client This Qtr.</i>	<i>Total Client This Year</i>
a. Extremely Low-Income (0-30% AMI):		40
b. Low-Income (31-50% AMI):		24
c. Moderate-Income (51-80% AMI):		37
d. Non-Low/Moderate-Income (< 81% AMI):		0
Total Clients Served* (a + b + c + d):		101

Total Clients Served total must equal Race totals below.

RACE & ETHNICITY CATEGORIES (UNDUPLICATED)

	<i>Race</i>		<i>ETHNICITY HISPANIC CULTURE</i>	
	<i>This Qtr.</i>	<i>This Year</i>	<i>This Qtr.</i>	<i>This Year</i>
1. White		87		57
2. Black/African American		8		
3. Asian		6		
4. American Indian/Alaska Native		0		
5. Native Hawaiian/Other Pacific Islander		0		
6. American Indian/Alaska Native <i>and</i> White		0		
7. Asian <i>and</i> White		0		
8. Black/African American <i>and</i> White		0		
9. Amer. Indian/Alaska Native <i>and</i> Black/African American		0		
10. Other Multi-Racial		0		
Total Race* and Ethnicity (add rows 1 thru 10):		101		57

Total Race totals must equal Total Clients Served totals above.

DEMOGRAPHIC INFORMATION

	<i>This Qtr.</i>	<i>This Year</i>
Total Clients in Female-Headed Households:		50
Total Disabled Clients served:		13
Total Elderly served (age 62 years and older):		18

Report Totals:

The total for 'Client Served' and the total for 'Race' must equate to the same number.

*JSK
2/21/15*

IDIS Project ID: 2014-1

IDIS Activity ID: 363

Local ID:

HS 9942

Name: *Esseff Village Apartments Improvements*

Activity: Sewer line and related waste disposal repairs and improvements; drywall repairs and paint (29 units) and install low-flow, water-efficient toilets.

Funding Summary:

PY 2014 Budget Allocation	\$ 50,000
PY 2014 Draw Down	50,000
PY 2015 Carryover Funds	\$ -0-

Project Eligibility: 14-B 570.202

National Objective: Low/Mod Housing Benefit

Census Tract: See below.

*Low/Mod
Population:*

Project serves 50 low- and very low-income residents of the Esseff Village Apartments, located on Thousand Oaks Boulevard in Census Tract/Block Group 70.1.

Description: Priority rehabilitation at a 50-unit affordable rental complex owned and managed by non-profit housing corporation Many Mansions.

Justification: The improvement of buildings and systems at this low-income rental apartment complex is critical for ensuring public health and welfare.

Activity Summary: During PY 2014, this project was successfully completed.

Project Output:

1. Install sewer clean-outs, remove garbage disposals and repair waste assembly at 21 first-floor units;
2. Remove garbage disposals and repair waste assembly at 29 2nd floor units;
3. Drywall repairs and paint at 50 1st and 2nd floor units;
4. Install 50 low-flow, water-efficient toilets.

Project Outcome: Improved living environment, decent housing for 101, low- and very low-income City households.

Outcome

Measurement: Increase in well-being and decent housing for low-income tenants.

**CDBG Statistical Summary
for Grant-Funded Multi-Family Rehabilitation Activities**

GRANTEE NAME: Many Mansions

PROGRAM NAME: CDBG

CONTRACT NUMBER: 10613-2014, HS 9942 (ESSEFF VILLAGE APARTMENTS)

CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)

	<i>Total Client This Qtr.</i>	<i>Total Client This Year</i>
a. Extremely Low-Income (0-30% AMI):		41
b. Low-Income (31-50% AMI):		9
c. Moderate-Income (51-80% AMI):		
d. Non-Low/Moderate-Income (< 81% AMI):		
Total Clients Served* (a + b + c + d):		50

Total Clients Served total must equal Race totals below.

RACE & ETHNICITY CATEGORIES (UNDUPLICATED)

	<i>Race</i>		<i>ETHNICITY HISPANIC CULTURE</i>	
	<i>This Qtr.</i>	<i>This Year</i>	<i>This Qtr.</i>	<i>This Year</i>
1. White		45		5
2. Black/African American		3		
3. Asian		1		
4. American Indian/Alaska Native				
5. Native Hawaiian/Other Pacific Islander				
6. American Indian/Alaska Native <i>and</i> White				
7. Asian <i>and</i> White				
8. Black/African American <i>and</i> White				
9. Amer. Indian/Alaska Native <i>and</i> Black/African American		1		
10. Other Multi-Racial				
Total Race* and Ethnicity (add rows 1 thru 10):		50		5

Total Race totals must equal Total Clients Served totals above.

DEMOGRAPHIC INFORMATION

	<i>This Qtr.</i>	<i>This Year</i>
Total Clients in Female-Headed Households:		29
Total Disabled Clients served:		29
Total Elderly served (age 62 years and older):		16

Report Totals:

The total for 'Client Served' and the total for 'Race' must equate to the same number.

*V. J. W.
2/13/16*

IDIS Project ID: 2014-2

IDIS Activity ID: 364

Local ID:

HS 9943

Name: **2014 Single-Unit Residential Rehabilitation**

Activity: CDBG grants of up to \$10,000 to very low-income owner-occupants of single-family units, including mobile homes, for critical and essential repairs.

Funding Summary:

PY 2014 Budget Allocation	\$	115,239
(Minor) Amendment # 2 – supplemental funds for lead testing-related costs	\$	3,488
Total Budget	\$	118,727
PY 2014 Draw Down	\$	54,396
Funds Carried Forward to PY 2015	\$	64,331

Project Eligibility: 14-B 570.202

National Objective: Low/Mod Housing Benefit

Census Tract: See below.

Low/Mod Population: Project serves very low-income owner-occupants who must document their income to the City's consultant. Incomes cannot exceed the HUD 2015 Section 8 income limits.

Description: The City placed display ads in the local free newspaper, the Thousand Oaks Acorn and posted notices on the City's website and at the Community Development Department public counter. From paper and electronic applications received by the City, 10 names were randomly selected and those residents invited to submit formal applications for grant funds of up to \$10,000 per eligible location.

Justification: Very low-income single-family owner-occupants are at risk of injury or harm if they cannot afford to make critical repairs and improvements at their residence. This program seeks to help as many of these households as the budget permits.

Activity Summary: During PY 2014, the City funded an additional 5 very low-income single-family homeowner rehabilitation activities (including 2 mobile homes) to construct/install basic health and safety improvements. All 5 projects are expected to be completed by September 30, 2015.

Project Output: Structural repairs, roofs, insulation, electrical and plumbing, heating and cooling, access improvements for the disabled.

Project Outcome: Improved living environment, decent housing for up to 10 very low-income City households.

Outcome

Measurement: Decent housing for low-income, elderly homeowners.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for 2014 Single-Family Unit Rehabilitation

Objective for this Low/Mod Area
Benefit Activity:

Decent Housing

Outcome for this Low/Mod Area
Benefit Activity:

Sustainability

Outcome 1:
Availability/Accessibility

Outcome 2:
Affordability

**Outcome 3:
Sustainability**

OBJECTIVE
#1
Suitable Living
Environment

Accessibility for the
purpose of creating
Suitable Living
Environments

Affordability for
the purpose of
creating Suitable
Living
Environments

Sustainability for the
purpose of creating
Suitable Living
Environments

**OBJECTIVE
#2
Decent
Housing**

Accessibility for the
purpose of providing
Decent Housing

Affordability for
the purpose of
providing Decent
Housing

**Sustainability for
the purpose of
providing Decent
Housing**

OBJECTIVE
#3
Economic
Opportunity

Accessibility for the
purpose of creating
Economic
Opportunity

Affordability for
the purpose of
creating
Economic
Opportunity

Sustainability for the
purpose of creating
Economic
Opportunity

COMMON INDICATORS

- | | | |
|--|--------------------------|-----|
| 1. Amount of Money Leveraged | | |
| 2. # Households Assisted | | 5 |
| 3. Income Levels of Persons Assisted | # Low-Income Households: | 5 |
| 4. Race, Ethnicity and Disability Data | | N/A |

SPECIFIC INDICATORS: LOW/MOD AREA ACTIVITIES

- | | | |
|--|--|-----|
| 5. # Persons Assisted with New (or Continued)
Access to a Facility or Infrastructure Benefit | | -0- |
| 6. # Persons Assisted with Improved Access to a
Facility or Infrastructure Benefit | | 5 |
| 7. # Persons No longer having (or continuing to
have) access to a Substandard Facility or
Infrastructure | | -0- |

PUBLIC / SOCIAL SERVICES

IDIS Project ID:2014-03 IDIS Activity ID: 367 Local ID: BG 9816

Name: *Conejo Free Clinic*
Activity: *Medical Exams and Lab Tests*

Funding Summary: PY 2014 Funds Allocation: \$ 15,000
 PY 2014 Draw Down: \$ 15,000
 Forward to PY 2015: \$ -0-

Project Eligibility: 05 Public Services (General) [570.201(e)]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low-Income
Population: 1,436 primarily lower-income persons were served from the City's Human Services Center ("Under One Roof") at 80 E. Hillcrest Drive in low/mod Census Tract 70

Description: This grant provided funds for free medical exams and low-cost routine and diagnostic lab tests for low and very-low income persons without medical insurance. Without this resource, the persons served might otherwise go undiagnosed or untreated.

Justification: The Clinic serves the unemployed, uninsured, homeless and all others who have no access to medical care.

Activity Summary: In PY 2014, this program provided routine medical exams and lab tests to persons otherwise unlikely to receive medical attention. Program funding is used to cover costs for those who cannot afford to pay for care. An adult vaccine clinic is a collaboration with the Thousand Oaks Rotary Club.

Project Output: Medical exams, lab tests, medication, counseling for non-insured, lower-income persons.

Project Outcome: Helps prevent spread of communicable diseases; provides diagnosis of and treatment of conditions that would otherwise go untreated.

Measurement: Improved public health; medical care and treatment for those who cannot afford to pay.

Client Profile: Ethnic and demographic information of persons served and services provided is shown in the table on the following pages.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Conejo Free Clinic

Objective for this Limited Clientele
– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele
– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged

2. # Persons Assisted	# Persons Assisted:	1,436
3. Income Levels of Persons Assisted	# Extremely Low-Income Persons	903
	# Low-Income Persons:	238
	# Moderate-Income Persons:	204
	# Non Low-Mod Persons	91
4. Race, Ethnicity and Disability Data	See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service	1,436
6. # Persons Assisted with Improved Access to a Service	-0-
7. # Persons No longer having (or continuing to have) access to a substandard service	-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: Conejo Free Clinic					
PROGRAM NAME: MEDICAL SERVICES PROGRAM					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)				Total Client This Qtr.	Total Client This Year
a. Extremely Low-Income (0-30% AMI):				242	903
b. Low-Income (31-50% AMI):				69	238
c. Moderate-Income (51-80% AMI):				55	204
d. Non-Low/Moderate-Income (< 81% AMI):				21	91
Total Clients Served* (a + b + c + d):				387	1436
<small>Total Clients Served total must equal Race totals below.</small>					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		Race		ETHNICITY HISPANIC CULTURE	
		This Qtr.	This Year	This Qtr.	This Year
1.	White	288	1071	80	346
2.	Black/African American	14	88		
3.	Asian	32	132		
4.	American Indian/Alaska Native	6	16		
5.	Native Hawaiian/Other Pacific Islander	0	2		
6.	American Indian/Alaska Native <i>and</i> White	0	3		
7.	Asian <i>and</i> White	0	6		
8.	Black/African American <i>and</i> White	2	13		
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American	0	0		
10.	Other Multi-Racial	45	105		
Total Race* and Ethnicity (add rows 1 thru 10):		387	1436	80	346
<small>Total Race totals must equal Total Clients Served totals above.</small>					
DEMOGRAPHIC INFORMATION		This Qtr.	This Year	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:		41	120		
Total Disabled Clients served:		6	14		
Total Elderly served (age 62 years and older):		48	162		

CDDA 480-70

JOK
7/9/15

IDIS Project ID: 2014-03 IDIS Activity ID: 368 Local ID: BG 9821

Name: *Long Term Care Senior Ombudsman Program*
Activity: *Public Services Grant*

Funding Summary: PY 2014 Funds Allocation: \$ 9,917
PY 2014 Draw Down: \$ 9,917
Forward to PY 2015: \$ -0-

Project Eligibility: 05 Public Services (General) [570.201(e)]

National Objective: Benefits Low/Mod Income Seniors

Census Tract: Community Wide in Long Term Care or Nursing Home Facilities

Low/Mod
Population: 3,171 predominately low-income, disabled seniors were served in PY 2014.

Description: Program trains volunteers to make unannounced visits to long-term care and nursing home facilities to advocate for residents, investigate abuse complaints and help ensure quality care for vulnerable and frail seniors, as required by law.

Justification: Mandated by federal government.

Activity Summary: In PY 2014, State-certified Ombudsman program volunteers provided the following services.

Project Output: 348 visits (536 hours) by trained volunteers at 63 long-term care facilities.

Project Outcome: 73 abuse cases were handled and resolved; 67 non-compliant related problems were resolved; 4 families received pre-admission counseling for their loved ones; 33 resident councils were attended; 1 family council was attended.

Outcome
Measurement: Statistics provided to California Department on Aging and U.S. Department of Aging.

Client Profile: Ethnic and demographic information of persons served and services provided is as follows.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Long Term Care Services

Objective for this Limited Clientele

– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele

– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged		N/A
2. # Persons Assisted		3,171
3. Income Levels of Persons Assisted	# Extremely Low-Income Persons	793
	# Low-Income Persons	1,110
	# Moderate-Income Persons:	634
	# Non LowMod Persons	634
4. Race, Ethnicity & Disability Data	See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service		3,171
6. # Persons Assisted with Improved Access to a Service		-0-
7. # Persons No longer having (or continuing to have) access to a substandard service		-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: Long Term Care Services of Ventura County, Inc					
PROGRAM NAME: THE OMBUDSMAN PROGRAM					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)				Total Client This Qtr.	Total Client This Year
a.	Extremely Low-Income (0-30% AMI):			207	793
b.	Low-Income (31-50% AMI):			289	1110
c.	Moderate-Income (51-80% AMI):			165	634
d.	Non-Low/Moderate-Income (< 81% AMI):			165	634
Total Clients Served* (a + b + c + d):				826	3171
Total Clients Served total must equal Race totals below.					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		Race		ETHNICITY HISPANIC CULTURE	
		This Qtr.	This Year	This Qtr.	This Year
1.	White	744	2854	124	358
2.	Black/African American	8	33		
3.	Asian	41	158		
4.	American Indian/Alaska Native				
5.	Native Hawaiian/Other Pacific Islander				
6.	American Indian/Alaska Native <i>and</i> White				
7.	Asian <i>and</i> White				
8.	Black/African American <i>and</i> White				
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American				
10.	Other Multi-Racial	33	126		
Total Race* and Ethnicity (add rows 1 thru 10):		826	3171	124	358
Total Race totals must equal Total Clients Served totals above.					
DEMOGRAPHIC INFORMATION		This Qtr.	This Year	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:		N/A	N/A		
Total Disabled Clients served:		661	2537		
Total Elderly served (age 62 years and older):		826	3171		

✓ OK
2/9/15

CDDV-480-70

IDIS Project ID: 2014-03 IDIS Activity ID: 366 Local ID: BG 9822

Name: *Lutheran Social Services
Emergency Services/Meal & Shelter Program*

Activity: *Public Services Grant*

Funding Summary: PY 2014 Funds Allocation: \$ 19,907
PY 2014 Draw Down: \$ 19,907
Forward to PY 2015: \$ -0-

Project Eligibility: 05 Public Services (General) [570.201]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low/Mod Population: 98 % of clients are extremely low-income persons who are either homeless or at-risk of losing their shelter.

Description: Grant funds partially fund a coordinator for the year-round meals program and the cold weather shelter program plus a coordinator for the Emergency Services Program that primarily assists chronically unemployed or underemployed persons, including the homeless.

Justification: Program assists homeless and persons at-risk for homelessness including chronically unemployed and underemployed adults who need shelter, supplemental food, and/or rent and utility payment assistance.

Activity Summary: In PY 2014, the Emergency Services Program provided the services shown below. A total of 876 very low-income persons were assisted.

- An evening meal program serves over 21,000 meals annually, 365 days.
- The emergency shelter from December 1 through March 31 serves an average of 25 homeless clients per night for 120 bed nights.
- The Rental/Mortgage Assistance Program served 26 clients with rental assistance to prevent eviction.
- An additional 110 clients received utility payment assistance.
- Another 12 clients were served with medical, dental, vision and/or prescription services.

Project Output: Coordination of year-round meals program, revolving winter shelter program for single males and employment assistance for very-low income persons.

Project Outcome: Homeless and unemployed individuals progressing toward self-sufficiency and decreasing reliance on public services.

Outcome Measurement: All programs require an intake/assessment form to be completed by the client and careful records are maintained for each client.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Lutheran Social Services

Objective for this Limited Clientele
– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele
– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	<i>Accessibility for the purpose of creating Suitable Living Environments</i>	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged		N/A
2. # Persons Assisted	# Persons Assisted:	876
3. Income Levels of Persons Assisted	# Extremely Low-Income Persons:	769
	# Low-Income Persons:	93
	# Moderate-Income Persons:	13
	# Non Low-Income Persons:	1
4. Race, Ethnicity and Disability Data	See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service		876
6. # Persons Assisted with Improved Access to a Service		-0-
7. # Persons No longer having (or continuing to have) access to a substandard service		-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: Lutheran Social Services					
PROGRAM NAME: EMERGENCY SERVICES/MEAL & SHELTER PROGRAM					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)			Total Client This Qtr.	Total Client This Year	
a.	Extremely Low-Income (0-30% AMI):		78	769	
b.	Low-Income (31-50% AMI):		31	93	
c.	Moderate-Income (51-80% AMI):		12	13	
d.	Non-Low/Moderate-Income (< 81% AMI):		0	1	
Total Clients Served* (a + b + c + d):			121	876	
Total Clients Served total must equal Race totals below.					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		Race		ETHNICITY HISPANIC CULTURE	
		This Qtr.	This Year	This Qtr.	This Year
1.	White	101	503	59	290
2.	Black/African American	3	36		
3.	Asian		7		
4.	American Indian/Alaska Native		6		
5.	Native Hawaiian/Other Pacific Islander		1		
6.	American Indian/Alaska Native <i>and</i> White		1		
7.	Asian <i>and</i> White				
8.	Black/African American <i>and</i> White				
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American				
10.	Other Multi-Racial	17	322	11	299
Total Race* and Ethnicity (add rows 1 thru 10):		121	876	70	589
Total Race totals must equal Total Clients Served totals above.					
DEMOGRAPHIC INFORMATION		This Qtr.	This Year	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:		7	89		
Total Disabled Clients served:		5	30		
Total Elderly served (age 62 years and older):		7	39		

CDDA 480-70

✓ OK
7/16/15

IDIS Project ID:2014-03

IDIS Activity ID: 370

Local ID: BG 2026

Name: *Westminster Free Clinic*
Activity: *Economic Response Program*

Funding Summary: PY 2014 Funds Allocation: \$ 8,000
PY 2013 Draw Down: \$ 8,000
Forward to PY 2015: \$ -0-

Project Eligibility: 05 Public Services (General) [570.201 (e)]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low/Mod Population: 1,732 low-income persons were served

Description: Program offers free, direct patient care of local, low-income uninsured City residents including free doctor visits, chiropractic and physical therapy services, mental health counseling, free lab tests, generic medications and related services.

Justification: Provides access to primary health care that could otherwise increase health risks and costs for individual households and the community at large.

Activity Summary: In PY 2014, this provider used CDBG funds to support the provision of health care services to low-income, medically uninsured City residents with no other access to these services.

Project Output: Life-enhancing activities, social interaction and practical advice and assistance for youth with developmental disabilities.

Project Outcome: Unduplicated support services for developmentally disabled youth leading to better school grades, improved social interactions, team building opportunities and assistance in coping with practical life experiences.

Outcome Measurement: Quarterly reports are evaluated for individual goal achievement and results reported to each student's parents and to the Tri-Counties Regional Center.

Client Profile: Ethnic and demographic information of persons served and services is provided on the following pages.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Westminster Free Clinic

Objective for this Limited Clientele
– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele
– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged			N / A
2. # Persons Assisted		# Persons Assisted:	1,732
3. Income Levels of Persons Assisted		# Extremely Low-Income Persons:	1,676
		# Low-Income Persons:	54
		# Moderate-Income Persons:	2
		# Non Low-Income Persons:	-0-
4. Race, Ethnicity and Disability Data		See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service			1,732
6. # Persons Assisted with Improved Access to a Service			-0-
7. # Persons No longer having (or continuing to have) access to a substandard service			-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: WESTMINSTER FREE CLINIC					
PROGRAM NAME: ECONOMIC RESPONSE PROGRAM					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)			<i>Total Client This Qtr.</i>	<i>Total Client This Year</i>	
a.	Extremely Low-Income (0-30% AMI):		351	1676	
b.	Low-Income (31-50% AMI):		52	54	
c.	Moderate-Income (51-80% AMI):		2	2	
d.	Non-Low/Moderate-Income (< 81% AMI):		0	0	
Total Clients Served* (a + b + c + d):			405	1732	
<small>Total Clients Served total must equal Race totals below.</small>					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		<i>Race</i>		<i>ETHNICITY HISPANIC CULTURE</i>	
		<i>This Qtr.</i>	<i>This Year</i>	<i>This Qtr.</i>	<i>This Year</i>
1.	White	395	1699	352	1374
2.	Black/African American	3	8		
3.	Asian	3	8		
4.	American Indian/Alaska Native	2	5		
5.	Native Hawaiian/Other Pacific Islander	0	4		
6.	American Indian/Alaska Native <i>and</i> White	0	0		
7.	Asian <i>and</i> White	0	0		
8.	Black/African American <i>and</i> White	0	0		
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American	0	0		
10.	Other Multi-Racial	2	8		
Total Race* and Ethnicity (add rows 1 thru 10):		405	1732	352	1374
<small>Total Race totals must equal Total Clients Served totals above.</small>					
DEMOGRAPHIC INFORMATION		<i>This Qtr.</i>	<i>This Year</i>	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:		91	338		
Total Disabled Clients served:		5	23		
Total Elderly served (age 62 years and older):		60	205		

✓OK
6/3/15

IDIS Project ID:2014-03 IDIS Activity ID: 365 Local ID: BG 9818

Name: *Conejo Valley Senior Concerns Meals on Wheels*
Activity: *Public Services Grant*

Funding Summary: PY 2014 Funds Allocation: \$ 19,835
PY 2014 Draw Down: \$ 19,835
Forward to PY 2015: \$ -0-

Project Eligibility: 05 Public Services (General) [570.201(e)]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low/Mod
Population: 175 low-income, homebound seniors were served.

Description: This grant provided funds for the delivery of nutritionally balanced hot lunches and light evening meals for seniors unable to cook for themselves.

Justification: Clients are homebound seniors who either cannot shop for themselves, are unable to cook for themselves or are not kitchen safe and do not have family to do this for them. The program maintains the health of these special-needs seniors and delays or prevents institutionalization.

Activity Summary: In PY 2014, the Program delivered hot noontime meals and cold evening snacks to 175 homebound low and very-low income seniors, all of whom were unable to shop or cook for themselves. Using volunteers to deliver the meals purchased from Los Robles Regional Medical Center, the program helps at-risk seniors maintain their nutritional health and helps them to remain living at home.

Project Output: Home delivery of meals to homebound seniors who do not or cannot shop or cook for themselves.

Project Outcome: Delays entry into long-term care facilities, improves health and functioning, provides opportunity for social interaction.

Measurement: Case management, compilation of data on participants for comparison and analysis.

Client Profile: Ethnic and demographic information of persons served and services provided is as shown on the following pages.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Conejo Valley Senior Meals on Wheels

Objective for this Limited Clientele
– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele
– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged			N / A
2. # Persons Assisted	# Persons Assisted:		175
3. Income Levels of Persons Assisted	# Extremely Low-Income Persons:		65
	# Low-Income Persons:		71
	# Moderate-Income Persons		28
	# Middle-Income Persons		11
4. Race, Ethnicity and Disability Data	See table on next page.		

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service			175
6. # Persons Assisted with Improved Access to a Service			-0-
7. # Persons No longer having (or continuing to have) access to a substandard service			-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: Conejo Valley Senior Concerns					
PROGRAM NAME: MEALS ON WHEELS					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)			Total Client This Qtr.	Total Client This Year	
a.	Extremely Low-Income (0-30% AMI):		7	65	
b.	Low-Income (31-50% AMI):		13	71	
c.	Moderate-Income (51-80% AMI):		3	28	
d.	Non-Low/Moderate-Income (< 81% AMI):			11	
Total Clients Served* (a + b + c + d):			23	175	
Total Clients Served total must equal Race totals below.					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		Race		ETHNICITY HISPANIC CULTURE	
		This Qtr.	This Year	This Qtr.	This Year
1.	White	23	171	2	18
2.	Black/African American		1		
3.	Asian		3		
4.	American Indian/Alaska Native				
5.	Native Hawaiian/Other Pacific Islander				
6.	American Indian/Alaska Native <i>and</i> White				
7.	Asian <i>and</i> White				
8.	Black/African American <i>and</i> White				
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American				
10.	Other Multi-Racial				
Total Race* and Ethnicity (add rows 1 thru 10):		23	175	2	18
Total Race totals must equal Total Clients Served totals above.					
DEMOGRAPHIC INFORMATION		This Qtr.	This Year	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:		7	78		
Total Disabled Clients served:		23	153		
Total Elderly served (age 62 years and older):		20	167		

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IDIS Project ID:2014-03

IDIS Activity ID: 371

Local ID: BG 9828

Name: *Many Mansions*

Activity: *Extended Case Management Program*

Project Eligibility: 05 Public Services (General) [570.201(e)]

National Objective: Benefits Low/Mod Income Persons

Funding Summary: PY 2014 Funds Allocation: \$ 3,000
PY 2014 Draw Down: \$ 3,000
Forward to PY 2015: \$ -0-

Census Tract: Community Wide

Low/Mod

Population: 140 formerly homeless and/or disabled, low-income residents of Thousand Oaks were served.

Activity

Description: This grant provided funds for supportive housing services to primarily persons who were homeless and/or are disabled. In order to increase client stability, independence and income, the program offers Case Management, Life Skills Development and Job Development training.

Justification: Without the critical assistance of supportive services to improve the mental and emotional health of clients, most would regress and find themselves back on the street.

Activity Summary: In PY 2014, 140 vulnerable Many Mansions residents received extended case management services to help them stabilize their lives, become independent and to help them progress toward realizing their personal goals.

Project Output: Mental health services, life skills development, job development training and other supportive services.

Project Outcome: Client stability, ongoing supportive services, job skills.

Outcome

Measurement: Client improvement and progression are tracked through surveys, evaluations and completion of courses and programs.

Client Profile: Formerly homeless and/or disabled persons needing ongoing supportive medical and/or mental health services, and other assistance, to stabilize their lives, maintain their permanent housing and work toward limited independence.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for *Many Mansions Extended Case Management*

Objective for this Limited Clientele

– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele

– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	<i>Accessibility for the purpose of creating Suitable Living Environments</i>	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged		N / A
2. # Persons Assisted	# Persons Assisted:	140
3. Income Levels of Persons Assisted	# Extremely Low-Income Persons:	83
	# Low-Income Persons:	50
	# Moderate-Income Persons	7
	# Middle-Income Persons	-0-
4. Race, Ethnicity and Disability Data	See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service		140
6. # Persons Assisted with Improved Access to a Service		-0-
7. # Persons No longer having (or continuing to have) access to a substandard service		-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities					
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)					
GRANTEE NAME: Many Mansions					
PROGRAM NAME: EXTENDED CASE MANAGEMENT PROGRAM					
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)			<i>Total Client This Qtr.</i>	<i>Total Client This Year</i>	
a.	Extremely Low-Income (0-30% AMI):	0	83		
b.	Low-Income (31-50% AMI):	0	50		
c.	Moderate-Income (51-80% AMI):	0	7		
d.	Non-Low/Moderate-Income (< 81% AMI):	0	0		
Total Clients Served* (a + b + c + d):		0	140		
<small>Total Clients Served total must equal Race totals below.</small>					
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		<i>Race</i>		<i>ETHNICITY HISPANIC CULTURE</i>	
		<i>This Qtr.</i>	<i>This Year</i>	<i>This Qtr.</i>	<i>This Year</i>
1.	White		132 122		59
2.	Black/African American		7		
3.	Asian		7		
4.	American Indian/Alaska Native				
5.	Native Hawaiian/Other Pacific Islander				
6.	American Indian/Alaska Native <i>and</i> White				
7.	Asian <i>and</i> White				
8.	Black/African American <i>and</i> White				
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American				
10.	Other Multi-Racial		4		
Total Race* and Ethnicity (add rows 1 thru 10):			140		59
<small>Total Race totals must equal Total Clients Served totals above.</small>					
DEMOGRAPHIC INFORMATION		<i>This Qtr.</i>	<i>This Year</i>	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.	
Total Clients in Female-Headed Households:			70		
Total Disabled Clients served:			45		
Total Elderly served (age 62 years and older):			23		

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7/15/15*

IDIS Project ID:2014-03 IDIS Activity ID: 369 Local ID: BG 9833

Name: *County of Ventura*
Activity: *RAIN Transitional Housing Program*

Funding Summary: PY 2014 Funds Allocation: \$ 7,934
 PY 2014 Draw Down: \$ 7,934
 Forward to PY 2015 \$ -0-

Project Eligibility: 05 Public Services (General) [570.201(e)]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low/Mod
Population: 6 homeless residents of Thousand Oaks were served.

Activity
Description: This grant provided services to Thousand Oaks' homeless persons and families at the RAIN transitional living center in central Ventura County. RAIN provides comprehensive services to homeless persons from throughout the County and shelters the homeless 24 hours, 365 days a year.

Justification: Giving a temporary home and supportive services to homeless persons while assisting them to find permanent housing. 90 percent of unemployed persons entering the RAIN program find employment within 3 months.

Activity Summary: In PY 2014, 6 formerly homeless persons were sheltered and assisted to greater self-determination through intensive case management, self-sufficiency training, employment search assistance and related support.

Project Output: Temporary housing, mental health services, life skills development, job development training and other supportive services.

Project Outcome: Sheltering of homeless persons, plus supportive services, case management and guidance to help clients achieve greater self-sufficiency.

Outcome
Measurement: Client improvement and progression are tracked through surveys, evaluations and completion of courses and programs.

Client Profile: Formerly homeless and/or disabled persons needing ongoing supportive medical and/or mental health services, and other assistance, to stabilize their lives, find permanent housing and progress toward greater self-determination.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for RAIN Transitional Housing Program

Objective for this Limited Clientele
– Public Services Activity:

Suitable Living Environment

Outcome for this Limited Clientele
– Public Services Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	<i>Accessibility for the purpose of creating Suitable Living Environments</i>	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged			N / A
2. # Persons Assisted		# Persons Assisted:	6
3. Income Levels of Persons Assisted		# Extremely Low-Income Persons:	6
		# Low-Income Persons:	-0-
		# Moderate-Income Persons	-0-
		# Middle-Income Persons	-0-
4. Race, Ethnicity and Disability Data		See table on next page.	

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued) Access to a Service			6
6. # Persons Assisted with Improved Access to a Service			-0-
7. # Persons No longer having (or continuing to have) access to a substandard service			-0-

FY 2014-15 Statistical Summary for Grant-Funded Social Services Activities				
QUARTER: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input checked="" type="checkbox"/> 4 th (check one)				
GRANTEE NAME: County of Ventura Human Services Agency				
PROGRAM NAME: RAIN TRANSITIONAL LIVING CENTER				
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED)			Total Client This Qtr.	Total Client This Year
a. Extremely Low-Income (0-30% AMI):			1	6
b. Low Income (31-50% AMI):				
c. Moderate-Income (51-80% AMI):				
d. Non-Low/Moderate-Income (< 81% AMI):				
Total Clients Served* (a + b + c + d):			1	6
<small>Total Clients Served total must equal Race totals below.</small>				
RACE & ETHNICITY CATEGORIES (UNDUPLICATED)		Race		ETHNICITY HISPANIC CULTURE
		This Qtr.	This Year	This Qtr.
		This Qtr.	This Year	This Year
1.	White	1	6	
2.	Black/African American			
3.	Asian			
4.	American Indian/Alaska Native			
5.	Native Hawaiian/Other Pacific Islander			
6.	American Indian/Alaska Native <i>and</i> White			
7.	Asian <i>and</i> White			
8.	Black/African American <i>and</i> White			
9.	Amer. Indian/Alaska Native <i>and</i> Black/African American			
10.	Other Multi-Racial			
Total Race* and Ethnicity (add rows 1 thru 10):		1	6	
<small>Total Race totals must equal Total Clients Served totals above.</small>				
DEMOGRAPHIC INFORMATION		This Qtr.	This Year	Report Totals: The total for 'Client Served' and the total for 'Race' must equate to the same number.
Total Clients in Female-Headed Households:		1	3	
Total Disabled Clients served:		0	0	
Total Elderly served (age 62 years and older):		0	0	

✓ OK
6/4/15

PROGRAM ADMINISTRATION

IDIS Project ID: 2014-05 IDIS Activity ID: 372 Local ID: BG ADMN

Name: *County of Ventura*
 Activity: *Fair Housing Program*
(Housing Rights Center (Housing Counseling))

Funding Summary: PY 2014 Funds Allocation: \$ 12,000
 PY 2014 Draw Down: \$ 12,000
 Forward to PY 2015: \$ -0-

Project Eligibility: 21D Fair Housing Activities [570.206 (c)]

National Objective: Benefits Low/Mod Income Persons

Census Tract: Community Wide

Low/Mod

Population: The City of Thousand Oaks collaborates with the County of Ventura and other Ventura County cities to contract with the Housing Rights Center (HRC) of Los Angeles to provide a Fair Housing counseling program for City residents, regardless of income level.

The City's updated (May 2015) "Analysis of Impediments to Fair Housing Choice in Ventura County" included a random survey of County residents. In response to that survey, 71% of those reporting housing discrimination resided in apartment complexes (50%) or public/subsidized housing (21%). Because these households are predominantly low and moderate-income, this segment of the population appears to be more likely to be subject to housing discrimination and to have an increased need for fair housing counseling.

Justification: One of the City's obligations as a HUD grantee is to affirmatively further fair housing. The City's contract with the Housing Rights Center (through a collaboration with the County of Ventura) meets the City's requirement to implement a fair housing program for residents and fair housing counseling costs are an eligible public services activity.

Activity

Summary: According to HRC's PY 2014 report for Thousand Oaks, a total of 116 Thousand Oaks residents were assisted, as follows:

2014-15 Fair Housing Activity (Thousand Oaks)	
General Housing	107
Discrimination	9
Inquiries	8
Cases	1
Total	116

City residents were offered fair housing assistance via a toll-free phone number (800) 477-5977 and offered multilingual staff and brochures.

- The City linked its Internet website (www.toaks.org) to the Housing Rights Center's website (www.hrc-la.org) to make it easier for residents to access information about fair housing law and to access housing counselors who can respond to their questions about housing rights and landlord-tenant issues.
- During the program year, the Housing Rights Center offered a Fair Housing workshop for Ventura County and City staff on June 22, 2015. 19 staff members attended this event.

Project

Output: Fair housing information, counseling and advocacy for City residents, particularly those living in lower-income households that are statistically more likely to be subject to housing discrimination.

Project

Outcome: Housing counseling was provided to 107 Thousand Oaks residents.

Measurement: Comparative statistical analyses to be maintained by City's consultant.

Client Profile: Ethnic and demographic information of persons served and services provided is as shown on the following page.

PERFORMANCE MEASUREMENT SYSTEM (OCT. 1, 2006)

OUTCOME STATEMENTS for Fair Housing Counseling Program

Objective for this Fair Housing Activity:

Suitable Living Environment

Outcome for this Fair Housing Activity:

Availability/Accessibility

	Outcome 1: Availability/Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
OBJECTIVE #1 Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
OBJECTIVE #2 Decent Housing	Accessibility for the purpose of providing Decent Housing	Affordability for the purpose of providing Decent Housing	Sustainability for the purpose of providing Decent Housing
OBJECTIVE #3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunity	Affordability for the purpose of creating Economic Opportunity	Sustainability for the purpose of creating Economic Opportunity

COMMON INDICATORS

1. Amount of Money Leveraged

2. # Persons Assisted

Persons Assisted:

3. Income Levels of Persons Assisted

Moderate-Income Persons

Low-Income Persons

Very Low-Income Persons

Extremely Low-Income Persons

4. Race, Ethnicity and Disability Data

See table on next page.

SPECIFIC INDICATORS: PUBLIC SERVICE ACTIVITIES

5. # Persons Assisted with New (or Continued)

Access to a Service

6. # Persons Assisted with Improved Access to a Service

-0-

7. # Persons No longer having (or continuing to have) access to a substandard service

-0-

FY 2014-15 Fair Housing Counseling Statistical Summary*
 PERIOD/QUARTER JULY 1, 2014 THROUGH JUNE 30, 2015

GRANTEE NAME: *City of Thousand Oaks – Housing Rights Center of Los Angeles (Sub-Recipient)*

PROGRAM NAME: <i>Fair Housing Counseling 1-800 Line Activity</i>	TOTAL CLIENTS	
CLIENTS SERVED BY HOUSEHOLD INCOME CATEGORIES (UNDUPLICATED):	<i>Total Clients Served</i>	<i>Percentage</i>
a. Extremely Low-Income (0-30% AMI):	73	63%
b. Very Low-Income (31-50% AMI):	20	17%
c. Low-Income (51-80% AMI):	6	5%
d. Non-Low/Moderate Income (<81% AMI):	17	15%
Total Clients Served	116	100%
DEMOGRAPHIC INFORMATION:		
Total Clients residing in Female-Headed Households:	13	11%
Total Disabled Clients served:	17	15%
Total Senior Clients served (age 62 years and older):	10	9%

RACE CATEGORIES*				ETHNICITY*	
	RACE	RACE		HISPANIC CULTURE	
		<i>Clients Served</i>	<i>Percentage</i>	<i>Clients Served</i>	<i>Percentage</i>
1	White	76	66%		
2	Black/African American	2	2%	0	0
3	Asian	4	3%	0	0
4	American Indian/Alaska Native	1	±1	0	0
5	Native Hawaiian/Other Pacific Islander			0	0
6	American Indian/Alaska Native <i>and</i> White			0	0
7	Asian <i>and</i> White	1	±1	0	0
8	Black/African American <i>and</i> White			0	0
9	Amer. Indian/Alaska Native <i>and</i> Black/African Amer.			0	0
10	Other Multi-Racial	32	28%	26	22%
	Total	116	100%	26	22%

Activity

Summary: Following is a summary of the City's PY 2014 CDBG accomplishments:

Shadow Hills Apartments Improvements (Multi-Unit) Residential Rehabilitation HS 9941

With a CDBG grant totaling \$200,000, the City's sub-recipient Many Mansions, a non-profit housing developer/manager constructed improvements including sewer line repairs, laundry room, HVAC repairs and installation of 39 low-flow, water-efficient toilets at this affordable housing complex on Wilbur Road in low-income Census Tract/Block Group 70.1.

Esseff Village Apartments Improvements (Multi-Unit) Residential Rehabilitation HS 9942

With a CDBG grant totaling \$50,000, the City's sub-recipient Many Mansions, a non-profit housing developer/manager constructed improvements including sewer and waste disposal system repairs, drywall and paint repairs and installation of 50 low-flow, water-efficient toilets at this affordable housing complex on Thousand Oaks Boulevard in low-income Census Tract/Block Group 72.1.

Single-Unit Residential Rehabilitation HS 9940, HS 9943

During PY 2014, the City completed construction of 8 locations selected in PY 2013, and selected 5 additional locations that will be constructed during PY 2015. The program provides grants of up to \$10,000 per location to very low-income, owner-occupants of mobile homes and other single-family units, for essential health and safety repairs and improvements. An additional \$25,000 funds a contract with Comprehensive Housing Services (CHS) which is administering the program on behalf of the City.

Public and Social Services Grants

The City allocated \$83,593 in CDBG funds and \$103,287 from the local Social Services Endowment Fund (SSEF) – total budget of \$186,880 – to finance 28 grants to local public and social services providers, as follows. (All but \$359 of this funding was used.) In the chart below, "C" indicates CDBG funds and "S" indicates Social Services Endowment Funds (SSEF).

- Senior Services – \$49,635
 - \$ 19,835 to Senior Concerns for Meals on Wheels program (C)
 - \$ 9,917 to Long Term Care for Senior Ombudsman program (C)
 - \$ 8,925 to Senior Concerns for Adult Day Care Scholarships (S)
 - \$ 4,958 to Livingston Memorial VNA for Subsidized Care (S)
 - \$ 3,000 to Grey Law for Senior Legal Services (S)
 - \$ 3,000 to Senior Concerns – Senior Advocates Program (S)

◆ *City of Thousand Oaks* ◆ *CDBG Program* ◆ *PY 2014 CAPER*

- Family Services – \$57,905
 - \$ 15,000 to Conejo Free Clinic for Medical Services (C)
 - \$ 8,000 to Westminster Free Clinic for Medical Services (C)
 - \$ 10,000 to St. Vincent de Paul for Poor/Homeless program (S)
 - \$ 7,500 to Food Share for Regional Food Bank (S)
 - \$ 7,934 to Manna for Community Food Bank (S)
 - \$ 3,471 for Jewish Family Service Counseling Program (S)
 - \$ 3,000 to Rotary Club for Immunization Clinic (S)
 - \$ 3,000 to Interface for 2-1-1 Referral Service (S)

- Homeless Services – \$33,009
 - \$ 22,075 to Lutheran Social Serv. for Homeless Programs (C, S)
 - \$ 3,000 to Turning Point Foundation for Appleton House (S)
 - \$ 7,934 to County of Ventura for RAIN Transitional Housing (C)

- Youth Services -- \$21,934
 - \$ 7,934 to Assistance League for Operation School Bell (S)
 - \$ 8,000 to Conejo Rec./Park District for Conejo Creek prog. (S)
 - \$ 3,000 to Big Brothers, Big Sisters for Youth Mentoring (S)
 - \$ 3,000 to Conejo Valley YMCA for Scholarships program (S)

- Services for Special Needs (Disabled) Persons -- \$24,397
 - \$ 8,430 to Hospice Conejo for Hospice Support Services (S)
 - \$ 3,967 to United Cerebral Palsy for Disabled Transportation (S)
 - \$ 3,000 to Our Community House of Hope (S)
 - \$ 3,000 to Life After Brain Injury (S)
 - \$ 3,000 to Many Mansions Case Management Program (C)
 - \$ 3,000 to Villa Esperanza (S)

CDBG Program Administration - \$ 87,457

As part of the overall management of PY 2014 CDBG program activities, the City's staff and consultants performed the following tasks, for which CDBG funds were expended:

- | | |
|---------------------------|-------------------------------------|
| ✓ CDBG-Program Management | ✓ Records Management |
| ✓ Labor & Wage Compliance | ✓ Public Hearings & Document Review |
| ✓ Environmental Reviews | ✓ Contract Administration |
| ✓ Grants Administration | ✓ Residents Roundtable |
| ✓ IDIS Administration | ✓ CDBG Program Compliance |

Fair Housing Program — \$ 12,000

\$12,000 to the County of Ventura for Fair Housing Counseling services through the Housing Rights Center of Los Angeles.

Ventura County 2015-19 Consolidated Plan Consortium -- \$12,000

The City used \$12,000 to fund a collaboration with the County of Ventura and other local cities toward preparation of a regional 2015-19 Consolidated Plan document.

Nature and Reasons for Program Objectives and Changes

There were two (2) amendments to Thousand Oaks's approved PY 2014 Action Plan:

(Minor) Amendment # 1 to CDBG Action Plan

On October 20, 2014, the Thousand Oaks City Manager approved the transfer of \$6,488 in PY 2013 surplus fund balances to an "Uncommitted Funds" reserve.

(Minor) Amendment # 2 to CDBG Action Plan

On October 20, 2014, the Thousand Oaks City Manager approved the allocation of \$6,488 in PY 2014 "Uncommitted Funds" as follows: \$3,000 to 2014 Multi-Unit Rehab at Shadow Hills Apartments (HS9941) and \$3,488 to 2014 Single-Family Residential Rehabilitation (HS9943).

Please see **Exhibit A** for a description of (Minor) Amendments # 1 and 2.

End of Section 1 -- B

Section 2 - A — Housing Issues: Fostering and Maintaining Affordable Housing

A. Removal of Barriers to Affordable Housing

Ventura County is one of the most expensive areas in the country to buy or rent a home. Although the recent housing downturn has resulted in housing price reductions, credit availability and home loan qualifications continue to create constraints on lower income homebuyers. Because Thousand Oaks has a high living costs and land for new construction is diminishing, it is much more lucrative for developers to construct market-rate housing rather than affordable units.

Until February 1, 2012, the City's primary resource for acquisition, construction or rehabilitation of affordable housing units was the 20 percent Housing Set-Aside funding totaling \$4.6 million annually from the redevelopment tax revenue accruing to the Thousand Oaks Redevelopment Agency. With the cessation of Redevelopment Agency activity throughout the State of California, the City lacks the ability to continue to invest in affordable housing projects for the foreseeable future.

Notwithstanding the elimination of the State redevelopment, new affordable housing units and housing assistance programs continue to be pursued, particularly with the State of California through the federally funded HOME program and existing Tax Credit programs. The City's PY 2014 accomplishments to make housing more affordable to lower-income persons are summarized in this section of the CAPER report.

Public Policies and Other Efforts to Foster and Maintain Affordable Housing

Consolidated Plan Housing Goals

Housing Priorities 2010-2015

The 2010-2015 Consolidated Plan included the following five-year strategic goals and objectives. Thousand Oaks identified the following to achieve the goals of expanding, maintaining, and providing equal access to the City's affordable housing stock.

1. Increase and improve the supply of affordable housing through the acquisition and rehabilitation of both renters and owner-occupied units.
2. Promote homeownership opportunities inside and outside of low-income concentration areas by providing financial assistance to first-time homebuyers.
3. Provide rental assistance to Very Low-Income renters to alleviate cost burdens.

4. Construct new rental and for-sale affordable housing for Families and Seniors.
5. Encourage the preservation of existing affordable units for Very Low, Low and Moderate-Income households.
6. Prevent Very Low- and Low-Income individuals and families with children from becoming homeless and assist persons with special needs.
7. As appropriate, adopt replacement and relocation plans providing for the construction of affordable housing within Redevelopment project areas.
8. Identify potential site opportunities for development of affordable housing.

2014-2021 Housing Element Update Goals

The City's 2014-2021 (Housing Element Update to the General Plan was approved by the State of California, Department of Housing and Community Development in October 2013. The Housing Element includes the following Housing Action Plan goals:

1. Provide a wide range of housing opportunities for persons of all income levels.
2. Provide housing opportunities for persons with special needs
3. Maintain and improve the existing housing stock of the City by reducing housing deterioration.
4. Preserve existing affordable housing opportunities in the City.
5. Provide equal access to housing regardless of race, color, religion, sex, marital status, age, or disability.
6. Promote energy conservation in housing.

Exhibit O shows Thousand Oaks city and former Redevelopment Agency investments in affordable housing from 1973 through June 2015.

Cumulative Low and Moderate-Income Housing Production in Thousand Oaks

Table 2.1 on the next page provides information on affordable housing production in the City from 2009 through 2015.

**Table 2.1: Cumulative Low and Moderate-Income Housing Production
In Thousand Oaks -- PY 2009-2015**

Programs / Projects	Category	Income Level	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	Totals
Category - Programs								
Housing Rehabilitation Program RDA (HRP)	Single Family & Mobile Home Rehabilitation	VL L M	5 - -	- - -	- - -	- - -	- - -	5 - -
Mortgage Credit Certificate (MCC)	First-Time Homebuyer	VL L M	- - -	- 1 -	- 1 -	- - -	- - -	- 2 -
Tenant Based Rental Assistance (TBRA)	Rental Assistance	VL L M	29 - -	27 - -	10 - -	- - -	- - -	66 - -
Housing Assistance Program for Seniors (HAPS)	Utility Assistance	VL L M	512 50 -	515 44 -	434 40 -	380 36 -	349 33 -	2,190 203 -
Totals - Programs			596	587	485	416	382	2,466
Category – Projects								
Habitat (200 Houston)	New Construction Ownership	VL L M	1 - -	- - -	- - -	- - -	- - -	1 - -
Hillcrest Villas	New Construction Rental	VL L M	- - -	- - -	30 21 8	- - -	- - -	30 21 8
Garden View Terrace	New Construction Rental	VL L M	- - -	- - -	- - -	- - -	4 19 31	4 19 31
Totals - Projects			1	0	59	0	54	114
TOTAL UNITS			597	587	544	416	436	2,580

B. PY 2014 Implementation of Housing Goals

In PY 2014, the City completed the following affordable housing accomplishments. These projects, based on the California Code of Regulations, Part 25, Section 6932, benefit households with median incomes as follows: Extremely-Low Income households earning up to 30 percent of the Area Median Income (AMI); Very Low-Income households earning up to 50 percent AMI, and Lower-Income households earning up to 80 percent AMI, and Moderate-Income households earning up to 120 percent AMI.

1. Allocate Funding to Assist Development of Affordable Units

Goal:	To allocate funds to assist with development of additional affordable housing opportunities for extremely low, low, moderate and middle-income households, including the elderly and single-parent families.
Objective:	Allocate funds for affordable housing
Benefit:	Very low and low-income residents
Source:	Former RDA, CDGB Funds & City's In-Lieu Housing Fund
Performance Measurement:	Affordability for the purpose of creating a Suitable Living Environment

Program A: Land Assembly

In PY 2005, the City Council directed staff to examine potential land banking sites in order to secure property for the future development of additional affordable housing units.

PY 2014 Accomplishments:

The 56 unit affordable housing project with the Area Housing Authority of the County of Ventura (AHA) Garden View Terrace Apartments took occupancy in August 2014. The Former RDA and City Housing Trust Fund had invested \$9 million toward the \$33 million project and the city had awarded \$608,050 in CDBG funds for pre-construction costs. AHA was awarded additional for Tax Credit financing for phase II which took occupancy in November 2014.

Program B: Affordable Housing Program

In PY 2005, the City Council directed staff to assess the feasibility of establishing a Housing Programs. In October 2008, the Affordable Housing Ordinance went into effect to establish an affordable housing trust fund to be financed through fees collected through an Inclusionary Housing Program and a Nonresidential Development Linkage Fee Program that will assess fees on certain types of new residential and non-residential projects. Future revenues from the Affordable Housing Trust Fund can be used to finance the construction, acquisition or rehabilitation of affordable housing. In PY 2010 the City adopted amendments to the City's Density Bonus program. In PY 2014, the City matched the \$1 million in State fund award for the Housing Trust Fund of from the City's Housing Trust Fund. This gave the Garden View Terrace Apartments (Los Feliz Project) a total of \$2 million for phase II.

2. Facilitate Apartment Improvements

Goal:	To facilitate the construction of priority improvements at local affordable rental housing projects:
Objective:	400 Units
Benefit:	Low and moderate-income renters
Source:	CDGB Funds
Performance Measurement:	Affordability and Sustainability for the purpose of providing Decent Housing

In February 2012, the City approved CDBG Funds at two affordable apartment complexes in Thousand Oaks. Many Mansions' Richmond Terrace Apartments was approved for the amount of \$230,400 for roof repair, replacement of wood shingles siding, installing lighting, and replace water heaters. The Area Housing Authority of the County of Ventura's Glen Oaks Apartments was approved in the amount of \$77,600 for purchasing and installing 110 double-pane energy-efficient windows. Both projects improved the health, safety and welfare of the low-income residents.

PY 2014 Accomplishment:

In PY 2014, the City used CDBG funds to support multi-unit residential rehabilitation at the following low-income Many Mansions' affordable rental housing complexes:

- \$200,000 for Shadow Hills Apartments (Added an additional parallel sewer line, replacing all problem areas and reconfiguration to repair sewer back up issues, laundry room renovation, HVAC return in common areas, and replaced toilettes.)
- \$50,000 for Esseff Village Apartments (Install sewer clean outs, remove garbage disposals and rework waste assemble, drywall repair and painting, and replaced toilettes.)

3. Preserve Existing Units as Affordable to Low and Moderate-Income Households

Goal:	Preservation of low-income rental units through working with property owners, non-profit groups and/or other interested parties to prevent conversion of existing low-income rental units.
Objective:	Prevent conversion of low-income rental units
Benefit:	Very low and low-income owners
Source:	Former RDA, CDGB Funds & City's In-Lieu Housing Fund
Performance Measurement:	Affordability and Sustainability for the purpose of providing Decent Housing

Program A: Park Lane Townhomes

In 2005 and 2006, the Former RDA used Housing Set-Aside funds to purchase two (2) affordable housing units at this privately owned complex. These units will remain affordable for at least 30 years. The Former RDA used its option to purchase an affordable unit at this complex for \$340,000.

PY 2014 Accomplishment:

The City is reviewing options for their resale and anticipates selling these units to eligible buyers in the future.

4. Provide Financial Assistance to Non-Profit Groups

Goal: Provide financial assistance to private developers and non-profit groups to build affordable housing.

Objective: 10 - 40 Units

Benefit: Low and Moderate-Income Owners

Source: Former RDA, & City's In-Lieu Housing Fund

Performance

Measurement: Affordability – Suitable Living Environment

Program A: Revenue Sharing with Many Mansions

PY 2014 Accomplishments:

In 2006 the Former RDA purchased the 29-unit Schillo Gardens affordable family rental complex, managed by Many Mansions. On October 13, 2009, the Former RDA approved a new management and revenue-sharing agreement that grants Many Mansions a 50% share of net cash flow from the project, currently approximating \$84,000 annually, up to a maximum of \$95,000 annually. Many Mansions uses this revenue for its supportive services programs in Thousand Oaks (1,000 adults and 200 children). With the dissolution of the Former RDA, the land and buildings were considered Housing Assets and transferred to the City. In PY 2014 the City and Many Mansions continued with the revenue-sharing agreement.

5. First-Time Home Buyer Programs

Goal: Provides assistance to income-eligible applicants to cover gap needed for down-payment as required by first mortgage lender.

Objective: Assist lower income household purchase first home
Benefit: Low and moderate-income households
Source: Former RDA

Performance Measurement: Affordability and Sustainability for the purpose of providing Decent Housing

Program A: Ownership Assistance Program

The Program offered low-interest soft Second Trust Deed Loans (STDLD) to low and moderate-income households as gap financing to meet down-payment requirements as required by the first mortgage lender. This program was funded with the Former RDA Housing Set-Aside Funds. No CDBG funds were used for this project.

PY 2014 Accomplishments:

No new loans were provided in PY 2014; however, the City continues to monitor loans from prior years with the Former RDA.

6. Housing Rehabilitation Program

Goal: Implement housing rehabilitation program to assist property owners with repair and maintenance of their housing units.

Objective: Assist lower income household improve quality of home.
Benefit: Low and Moderate-Income Residents
Source: Former RDA and CDBG

Performance Measurement: Affordability and Sustainability for the purpose of providing Decent Housing

Program A: Housing Rehabilitation Program (RDA)

PY 2014 Accomplishments:

Since the early 1980's, the Thousand Oaks Redevelopment Agency (RDA) has administered a Housing Rehabilitation program. No new loans were provided in PY 2014; however, the City continues to monitor loans from prior years with the Former RDA.

Program B: Low-Income Residential Rehabilitation Program (CDBG)

The CDBG Very Low-Income Owner-Occupants of Single-Family Residences Rehabilitation Grants Program for health and safety improvements offers up to \$10,000 grants to eligible households in Thousand Oaks. This program includes mobile homes and condominiums.

PY 2014 Accomplishments:

In PY 2013 the City conducted an RFP/Q and selected Comprehensive Housing Services (CHS) to provide professional administrative and construction-management services, for the Residential Rehabilitation Grant Program for very low-income, single-family, owner-occupied residences. The City marketed the program and received 166 pre-applications. CHS is in various stages of processed 23 grant applicants from reviewing applications, reviewing bids, construction management and completion. Eight project were complete in PY 2013 and five projects have been approved for PY 2014.

7. Provide Housing Inspections

Goal: Provide housing inspections for resale housing to encourage maintenance of the existing housing stock.

Objective: 1,000 - 1,500 inspections/annum
Benefit: Low and Moderate-Income Owners
Source: No Public Financing

Performance
Measurement: Sustainability for the purpose of providing Decent Housing

The City of Thousand Oaks no longer requires purchasers of residential property to schedule a building inspection. Instead, since August 1997, the City requires a Records Search for each housing re-sale to determine if the property being sold has received the appropriate City permits. These searches provide important information for buyers and have lessened the need for the City to personally inspect homes for re-sale.

PY 2014 Accomplishments:

In PY 2014, the City streamlined the administrative resale research process by providing electronic reports. The City performed 1,787 record searches, 2 physical home inspection and 338 inspections for open, not final, permits under the City's Residential Resale Program.

8. Mobile Home Parks Rent Stabilization Ordinance

Goal: Regulate restricted rents on mobile home pads.

Objectives: All Mobile Home pads within the City of Thousand Oaks

Benefit: Mobile Home Owners

Source: No Public Financing

Performance

Measurement: Affordability for the purpose of providing Decent Housing

PY 2014 Accomplishments:

The City continued to enforce the City's Mobile Home Rent Stabilization Ordinance to ensure restricted rents on these units. In 2011, the City Council appointed the Mayor to facilitate discussions between mobile home park owners and tenants to explore ways to update the City's Mobile Home Rent Stabilization Program in which brought about a revised ordinance with a new definition for a decontrolled space and a new base rent methodology calculation.

9. Supplemental Rent/Utilities Payments

Program A: Housing Assistance Program (HAP)

Goal: Provide utility payment assistance to very low and lower income senior and persons with disabilities.

Objective: 400 - 550 Households

Benefit: Very Low and Lower-Income seniors and persons with disabilities

Source: Former RDA

Performance

Measurement: Affordability and Accessibility for the purpose of providing Decent Housing

Funded through the Former RDA, this program provides quarterly supplemental rent and/or utilities payments to lower-income seniors and qualifying persons of any age meeting disability requirements and annual household income limitations.

PY 2014 Accomplishments:

With the dissolution of the former RDA, the City did not accept new applications in PY 2014. The program is currently under review. During the past year, the HAPS program disbursed \$114,291 in benefits to 382 lower-income households who were under contract with the City prior to February 1, 2012 and remained in the program for PY 2014, as follows:

Table 2.2: PY 2014 Housing Assistance Program

Total Very Low and Low: Income:		
	Low Income	33
	Very Low Income	349
 <i>Selected Demographics</i>		
<i>Household:</i>	1 Person	330
	2 Persons	51
	3 Persons	1
 <i>Owner/Tenant:</i>	Owner	201
	Tenant	181
 <i>Disabled:</i>	Mental	47
	Physical	124
 <i>Female Head Of Household:</i>		260
<i>Senior:</i>		250

10. Public Housing

Fostering Public Housing Improvements and Resident Initiatives

To help meet Consolidated Plan and Housing Element goals for Affordable Housing, the City of Thousand Oaks partners with the Area Housing Authority (AHA) to develop new affordable housing units and improve the quality of life for public housing residents.

Creation of New Public Housing Units

As shown below, the former Thousand Oaks Redevelopment Agency (RDA) provided funding for the development of 163 local public housing units including Leggett Court, Fiore Gardens and Florence Janss Apartments.

In addition, the City/RDA provided financing for 211 locally owned Area Housing Authority (AHA) units including Glenn Oaks, Royal Oaks, Los Arboles Apartments, Sunset Villas and Oak Creek Senior Villas.

The City and former RDA have also worked with Many Mansions, and other developers, to create an additional 670 affordable rental units.

Table 2.3: RDA and City Investments in AHA Housing Projects (1973-2015)

<i>Project Name</i>	<i>Rental Units</i>	<i>Yr Complete</i>	<i>Affordable Units</i>	<i>City& RDA Investment</i>
Los Arboles	43	1973	43	\$1 million
Florence Janss	64	1988	64	**See below
Leggett Court	49	1989	49	\$405,000
Glenn Oaks	39	1990	39	\$350,000
Fiore Gardens	50	1996	50	\$3.3 million
Royal Oaks	5	1998	5	**See below
Sunset Villas	11	2001	11	\$750,000
Oak Creek Senior Villas	57	2004	57	\$3.5 Million
Garden View Terrace	56	2014	56	\$9.2 Million
TOTALS	374		374	\$18.5 Million

**A density bonus or development agreement was negotiated for these units.

Section 8 Certificates

Managed by the Area Housing Authority (AHA) of the County of Ventura, a total of 586 Section 8 vouchers were used by Thousand Oaks residents as of May 31, 2015. These vouchers subsidize rental costs for lower-income Thousand Oaks households and are a critical component of the area's 10-Year Plan to End Homelessness in Ventura County.

The demographics of Section 8 families assisted in Thousand Oaks are shown in the following table.

Table 2.4: Area Housing Authority					
Population: 128,412		Number of dwelling units: 47,494			
Total units receiving assistance from the AHA: 958					
AHA Owned Housing	Families	Elderly	Disabled	Total	Acquired For
Fiore Gardens	40	3	7	50	\$5,752,500
Florence Janss	0	41	23	64	\$4,847,150
Leggett Court	41	2	6	49	\$4,837,150
Glenn Oaks	0	33	6	39	\$2,500,000
Los Arboles	43	0	0	43	\$2,800,000
Oak Creek Sr. Villas	0	57	0	57	\$11,875,324
Royal Oaks	5	0	0	5	\$625,000
Sunset Villas	11	0	0	11	\$2,215,000
Garden View Terrace	56	0	0	56	\$31,700,000
Total AHA Owned	196	136	42	374	\$67,152,124
Section 8 Assistance	205	241	138	584	Annual Housing Payments \$6,442,896
Total AHA Assisted	401	377	180	958	

The PY 2014 households assisted by the AHA in Thousand Oaks are as follows:

Total units receiving assistance from AHA: 3,348

	Families	Elderly	Disabled	Total
AHA-owned Units	374	535	89	998
Section 8 assistance	685	1,258	407	2,350
Total AHA assisted	1,059	1,793	496	3,348

Several affordable housing projects besides AHA projects listed above benefit from project-based rental subsidies.

Board of Commissioners

The Area Housing Authority is governed by a 15-member Board of Commissioners. Each jurisdiction (Camarillo, Fillmore, Moorpark, Ojai, Simi Valley, Thousand Oaks and unincorporated Ventura County) appoints two Commissioners to serve a one-year term. In addition, one Resident Commissioner is appointed "at large". In FY 2014-15, Commissioners Chuck Lech and Mark Lunn represented the City of Thousand Oaks.

Community Service and Self-Sufficiency

The Area Housing Authority (AHA) of Ventura County provides the following services and amenities for Public Housing-assisted families.

- Adult residents contribute 8 hours per month of community service or can participate in the economic self-sufficient program.
- After-school programs for youth are held at several sites.
- Nutrition classes are held to educate seniors of the importance of a healthy, balanced diet.
- Free screening clinics are offered for early diagnosis of potential health problems.
- Local service providers make presentations to residents.
- During the summer months, the Lunch Program serves lunches to resident children.
- Transportation is available to local agencies and doctors' appointments.
- Local agencies offer informative presentations on senior issues.
- Referrals to supportive agencies are offered to seniors through the Case Management Program.

Resident Advisory Board

In conjunction with the development of its 5-Year and Annual Public Housing Authority (PHA) plans, the AHA established this 8-member Board comprised of both public housing residents and Section 8 program participants to adequately reflect and represent the residents assisted by the AHA. The Board collaborates with the AHA and makes recommendations regarding development of the Annual Plan.

Regional Resident Council

Since the AHA serves 6 cities and the unincorporated areas of Ventura County, a regional-wide resident council was established and is supported by the AHA. The Council members are residents from various public housing developments and are elected and serve 2-year terms. The Council assists Housing Site Technicians and Resident Services with program information and evaluation. The group is also involved with community projects, provides comments on proposed policy changes and supports Resident Services' grant activities.

Resident Services Program

In collaboration with social services providers throughout Ventura County, and the community at large, the AHA's Resident Services staff has established partnerships to provide supportive and enrichment programs for AHA residents.

11. Evaluate and Reduce Lead-Based Paint Hazards

Goal: Provide Lead-Based Paint/Hazard Assessment and Referrals

Objective: Implement City's Residential Lead Hazard Reduction Plan for structures build prior to 1978 and housing children seven years or younger and/or pregnant mothers.

Benefit: Children and adults

Source: CDBG Funds

Program A: Residential Lead Hazard Reduction Program

There is no lead paint in any of the City's public housing units (HUD-owned units) or those owned by the Area Housing Authority (AHA); all such housing was constructed after 1978. However, the City and the AHA collaborated on a training program for City housing staff, building inspectors and AHA Housing Quality Standards (HQS) inspectors to recognize potential lead paint and related lead hazards in the privately owned housing units participating in the City's Section 8 rent subsidy program.

In May 2001, 8 members of the City and AHA staff, including 4 housing inspectors, 2 code compliance officers and 1 building department staffers, attended a 3-day lead worker training course from Allstate Services Environmental. This training prepared the participants to advise and inform the owners of Section 8 housing regarding available resources for performing lead paint containment and abatement.

The City completed its Residential Lead Hazard Reduction and Implementation Plan in December 2000 and implemented the Plan effective March 2001.

City and AHA inspectors now provide information and referrals to renters and landlords regarding options to assess and encapsulate or abate potential sources of lead contamination.

PY 2014 Accomplishments:

Area Housing Authority (AHA) Housing Quality Assurance (HQA) inspectors certified that publicly-assisted housing units participating in the Section 8 program in Thousand Oaks do not contain any lead-based paint.

The Conejo Free Clinic referred children under age 7 to the Ventura County Public Health Department for blood lead level testing.

END SECTION 2-A

Section 2-B: Affirmatively Furthering Fair Housing

Since 2004, the City of Thousand Oaks has collaborated with the County of Ventura and other Ventura County cities to:

- Comprehensively review participating jurisdictions' law, regulations and administrative policies, procedures and practices;
- Assess how those laws, regulations and administrative policies, procedures and practices affect the location, availability and accessibility of housing; and
- Determine how these factors, both public and private, affect fair housing choice.

VENTURA COUNTY ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

2014 UPDATE TO THE ANALYSIS OF IMPEDIMENTS (AI) TO FAIR HOUSING CHOICE IN VENTURA COUNTY

In conjunction with the preparation of the City's 2010 – 2015 Consolidated Plan, the City of Thousand Oaks collaborated with the County of Ventura and 9 other Ventura County cities to update the regional Analysis of Impediments to Fair Housing Choice. This activity included an analysis and report assessing the extent of fair housing issues among specific groups throughout the County and an evaluation of the conditions in the private market and public sector that may limit the range of housing choices or impede a person's access to housing.

The 2010 Analysis of Impediments (AI), adopted by the City Council in April 2010, contains a number of recommended actions for the City to implement during the Consolidated Plan period. These recommendations and the City's PY 2014 responses are provided below.

Fair Housing Services

As part of its ongoing commitment to affirmatively further Fair Housing, the City of Thousand Oaks collaborates with the County of Ventura, and other local cities, on a Housing Counseling program managed by the Housing Rights Center (HRC) of Los Angeles. HRC's services include the investigation and resolution of housing discrimination complaints, discrimination auditing and testing, and education/outreach, including the dissemination of fair housing information such as written material, workshops and seminars.

Housing Rights Center (HRC) (Services Provider)

HRC is a non-profit agency whose mission is to actively support and promote fair housing through education and advocacy. The following services are provided:

- Counseling on fair housing rights and responsibilities through their toll-free fair housing hotline: 1-800-477-5977.
- Investigations of housing discrimination complaints filed by renters, homebuyers and home seekers, including lending and advertising complaints.
- Enforcement of fair housing laws through conciliation, litigation, or administrative referrals.
- Landlord/tenant counseling.
- Hosts an Annual Housing Rights Summit that brings interested parties together to discuss fair housing and raises public awareness of fair housing issues and services.
- Fair Housing Certification Training Seminars for landlords and property managers in English, Spanish and Korean.
- Multilingual outreach and education to tenants, home seekers, social service and community groups, city departments, and the public at large, which may be conducted in English, Spanish, Armenian, Korean, Mandarin, or Russian (depending on the audience) and all offices are accessible to disabled persons.
- Fair housing literature (available in English, Spanish, Korean, Russian, Mandarin and Armenian.)
- Legal services and advocacy.
- Education and training for housing professionals.

Housing Rights Center (HRC) – Public Outreach

Education is one of the most important components of providing fair housing services. It is also believed to be one of the most important tools in ensuring that fair housing opportunities are provided. HRC gives City residents the knowledge to understand their rights and responsibilities, the ability to recognize discrimination, knowledge of the resources they need to file a complaint and many other kinds of assistance.

In PY 2014, the Housing Rights Center provided the following Fair Housing services to Thousand Oaks residents. Please see **Exhibit Q** for a copy of HRC's Thousand Oaks report.

- In PY 2014, HRC assisted 116 residents via the 1-800 call line including 107 general housing concerns and 9 callers with potential discrimination issues. (Note: only one of these inquiries resulted in an investigation.)
- A workshop for local government and non-profit organization staffs was held at the Ventura County Government Center on June 22, 2015.
- Yazmin Guzman, HRC's Outreach Coordinator distributed fair housing brochures to the Thousand Oaks Community Development Department.

CITY'S 2014 PROGRESS & RESPONSES TO AI IMPEDIMENTS & RECOMMENDATIONS

1. Demographics

Impediment B-1 (Linguistic Isolation):

According to Census 2000, the racial/ethnic composition of Ventura County's population was 57 percent White (non-Hispanic); 33 percent Hispanic; 5 percent Asian and Pacific Islander; 2 percent Black; 2 percent indicating two or more races; and less than 1 percent other ethnic groups.

Linguistic isolation can be an issue in the County's Hispanic and Asian populations. In 2000, approximately 28 percent of all Ventura County residents speak languages other than English at home, and only 15 percent speak English "less than very well." Linguistic isolation is slightly more prevalent among the Hispanic population. Approximately 27 percent of County residents speak Spanish at home and approximately 14 percent of these persons speak English "less than very well."

In comparison, 4 percent of Ventura County residents speak Asian languages at home and less than 2 percent of these persons speak English "less than very well." Language barrier can be an impediment to accessing housing of choice. Participants of the fair housing workshops indicated that the Mixteco population has a problem accessing services and information due to language barriers.

Recommendation B-1:

Currently, all jurisdictions have bilingual capabilities to serve Spanish-speaking residents. All jurisdictions should continue bilingual efforts and consider expanding the number of languages offered.

PY 2014 Response B-1:

In addition to English, the City of Thousand Oaks serves residents in the following languages: Chinese, Persian/Farsi, Spanish and Tagalog.

Impediment B-2 (Residential Segregation):

Residential segregation refers to the degree to which groups live separately from one another. The term "segregation" historically has been linked to the forceful separation of racial groups. However, as more minorities move into suburban areas and outside of traditional urban enclaves, segregation is becoming increasingly self-imposed. The dissimilarity index represents the percentage of one group that would have to move into a new neighborhood to achieve perfect integration with another group. An index score can range in value from zero, indicating complete integration, to 100, indicating complete segregation. In Ventura County, the dissimilarity indices reveal that the region is a moderately segregated community on which people of different races and ethnic backgrounds tend to live in relative isolation to one another. The highest level of segregation exists between Hispanics and Whites (58.1 percent) and the lowest between Asians and Whites (34 percent).

Recommendation B-2:

Jurisdictions should continue to offer a range of housing options to allow the greatest residential mobility among its residents.

PY 2014 Response B-2:

The City's 2014-2021 Housing Element provides for a wide variety of zoning options and housing types to meet the needs of low, moderate and upper-income households, including single-family and multi-family development, rental housing, second units or granny flats, protection of mobile home park tenants, special needs housing, supportive and transitional housing and housing for persons with disabilities. For example,

- In July 2008, the City adopted Ordinance 1503-NS to increase protections for mobile home park tenants by discouraging closures and ensuring the provision of adequate relocation assistance if closure occurs.
- The City collaborates with the Area Housing Authority of the County of Ventura (AHA) which operates several family and senior affordable rental complexes in Thousand Oaks and which manages and distributes Section 8 subsidized housing vouchers for lower-income households.
- The City also collaborates non-profit housing provider Many Mansions which operates several affordable family rental complexes as well as permanent supportive housing units for persons with special needs at its Esseff Village, Hillcrest Villas and Richmond Terrace complexes.
- The City has a Secondary Unit Ordinance (Ordinance 1412-NS, adopted July 15, 2003) to generate more secondary unit (i.e. granny flat) development.

- The Housing Element requires the City to support local groups that provide assistance to special needs households and to promote better accessibility through the use of elevators in multi-story developments. [City staff: please update and respond to highlighted recommendation above].
- Effective January 2014, the City of Thousand Oaks has a program to provide rehabilitation grants of up to \$10,000 each to very low-income owner occupants of single-family residences, including mobile homes. The City also regularly provides.
- The Thousand Oaks Boulevard Specific Plan was approved by the City Council on November 15, 2011. The Plan allows for 214 units of multi-family housing in the vicinity of Thousand Oaks Boulevard as mixed-use or stand-alone housing development. Since Specific Plan adoption, a 36-unit and a 4-unit apartment project were recently approved within the Specific Plan area.

Impediment B-3 (Housing Affordability):

Ventura County has one of the highest Median Incomes in the State and the nation. The majority of households in Ventura County earned middle and upper incomes in 1999. However, 21 percent of the households are considered lower and moderate income, earning less than 80 percent of the County Area Median Income (AMI). Among the household types, elderly and other households had the highest proportion of extremely low-income households, at 18 percent and 12 percent, respectively.

At least 35 percent of renter households in every jurisdiction in Ventura County had a housing cost burden. Rates of renter cost burden were highest in the cities of Fillmore, Moorpark and Santa Paula. While housing affordability per se is not a fair housing issue, the lack of affordable housing can create a market condition that offers financial incentives for housing discrimination, and makes discrimination more likely to occur because of the large applicant pool.

Also, housing affordability tends to disproportionately affect minority populations. In Ventura County, Hispanic (56 percent), and Black (42 percent) households had a considerably higher percentage of low and moderate-income households than the County as a whole (36 percent). Whites (30 percent) had the lowest proportion of households in the low and moderate-income categories. In this regard, housing affordability is a fair housing concern.

Recommendation B-3:

Jurisdictions should continue to expand the housing stock to accommodate a range of housing options and income levels.

PY 2014 Response B-3:

The City has long-term collaborations with the Area Housing Authority (AHA) of the County of Ventura and with non-profit housing provider Many Mansions. These agencies are the two primary providers of affordable and assisted rental units in Thousand Oaks.

In Thousand Oaks, the AHA currently operates 163 public housing units, 374 locally owned affordable rental units, and 584 Section 8 certificates. The total number of City residents assisted by AHA in PY 2014 totals 758.

Many Mansions operates 456 affordable rental units in Thousand Oaks with a population of 1,074 persons.

The City's assisted-housing supply serves persons of all races and ethnicities. From 1973 until February 2012, when the State of California closed all the Community Redevelopment Agencies, the Thousand Oaks Redevelopment Agency was able to provide \$12 million toward the construction and/or acquisition of new affordable rental units. Since February 2012, however, the loss of redevelopment funding eliminates, for the foreseeable future, City support for new affordable housing acquisition or construction in the city.

2. Housing Market Conditions

Impediment B-4 (Need for Housing Rehabilitation):

Nearly 68 percent of Ventura County's housing stock was over 30 years of age in 2000. The cities of Ojai, Santa Paula, and the City of Ventura have the largest proportions of housing units potentially in need of rehabilitation. Home rehabilitation can be an obstacle for senior homeowners with fixed incomes and mobility issues.

Recommendation B-4:

All jurisdictions should continue operating their housing rehabilitation programs. The cities of Ojai, Santa Paula and Ventura should increase their efforts to promote their housing rehabilitation programs.

Jurisdictions should also consider modifying their housing rehabilitation programs to make financial assistance for accessibility improvements available for renters, as well as homeowners.

PY 2014 Response B-4:

The City has a long history of supporting rehabilitation at multi-family affordable rental housing projects in Thousand Oaks. In PY 2014, the City provided CDBG grants totaling \$250,000 for multi-unit residential rehabilitation at the Many Mansions' owned Shadow Hills Apartments (1901 units) and the Esseff Village Apartments (50 units). The City plans to continue its collaborations with the

owners of multi-family affordable rental housing in the coming years and to support the rehabilitation of additional affordable housing units with CDBG funds. In addition, effective February 2014, the City launched a second CDBG-funded residential rehabilitation activity for very low-income, single-family unit owner-occupants to receive rehabilitation grants of up to \$10,000. As of June 30, 2015, 13 owner-occupant households (6 mobile homes and 7 single-family residences) had been approved for grants.

3. Public Policies

Impediment B-5 (City's Housing Element):

A Housing Element found by the California Department of Housing and Community Development (HCD) to be in compliance with State law is presumed to have adequately addressed its policy constraints. According to HCD, of the 11 participating jurisdictions (including the County of Ventura), only two jurisdictions (Camarillo and Port Hueneme) have current Housing Elements that comply with State law at the writing of this AI.

Recommendation B-5:

The remaining jurisdictions should pursue State certification of the Housing Element.

PY 2014 Response B-5:

The City's 2014-2021 Housing Element update was adopted by the City Council on September 10, 2013 (Resolution 2013-65) and was certified by the California Department of Housing and Community Development on October 18, 2013.

Impediment B-6 (Zoning Ordinance):

Currently, Zoning Ordinances for Camarillo, Port Hueneme and Thousand Oaks include definitions of "family" that constitutes a potential impediment to fair housing choice.

Recommendation B-6:

The cities of Camarillo, Port Hueneme and Thousand Oaks should consider amending the definition of "family" in their Zoning Ordinances.

PY 2014 Response B-6:

Pursuant to a requirement of the City's 2006-2014 Housing Element Update, Housing Action Plan, Program # 17, the City amended the Municipal Code to revise the definition of the term "family" to remove the limit on the number of unrelated persons living together (Municipal Code Amendment MCA 2010-70282). This amendment became effective on May 13, 2011.

Impediment B-7 (Density Bonus Policy):

California Government Code Section 65915 provides that a local government shall grant a density bonus of at least 20 percent (five percent for condominiums) and an additional incentive, or financially equivalent incentive(s), to a developer of affordable housing. The statute includes a sliding scale of bonuses, depending on the amount of affordable units developed. As of August 2009, only Zoning Ordinances for Santa Paula and Thousand Oaks specified density bonus provisions in accordance with State law.

Recommendation B-7:

The jurisdictions of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, Simi Valley, Ventura and the County of Ventura, should consider amending their density bonus provisions to comply with State law.

PY 2014 Response B-7:

This recommendation does not apply to the City of Thousand Oaks.

Impediment B-8 (Parking Space Requirements):

Communities that require an especially high number of parking spaces per dwelling unit can negatively impact the feasibility of producing affordable housing by reducing the achievable number of dwelling units per acre, increasing development costs, and thus restrict the range of housing types constructed in a community. Moorpark, Port Hueneme and Simi Valley have parking standards for multiple-family uses that make little or no distinction between parking required for smaller units (1 or 2 bedrooms) and larger units (3 or more bedrooms). Because smaller, multiple-family units are often the most suitable type of housing for seniors and persons with disabilities, requiring the same number parking spaces as larger multiple-family units can be a constraint on the construction of units intended to serve these populations.

Recommendation B-8:

The jurisdictions of Moorpark, Port Hueneme and Simi Valley should consider amending their multi-family parking requirements to differentiate between smaller units of 1 or 2 bedrooms, and larger units of 3 or more bedrooms.

PY 2014 Response B-8:

This recommendation does not apply to the City of Thousand Oaks.

Impediment B-9 (Pyramid or Cumulative Zoning):

Zoning Ordinances should also avoid "pyramid or cumulative" zoning (e.g. permitting lower-density single-family uses in zones intended for higher density multi-family uses). Pyramid or cumulative zoning schemes could limit the amount of lower-cost, multi-family residential uses in a community and be a potential impediment to fair housing choice. Most jurisdictions in Ventura County have

some form of pyramid zoning and permitting single-family residential uses in multi-family zones, is the most prevalent example. Fillmore and Simi Valley are the only jurisdictions that do not have a form of pyramid zoning.

Recommendation B-9:

Other jurisdictions, including Thousand Oaks, should consider amending their Zoning Ordinances to avoid "pyramid or cumulative" zoning.

PY 2014 Response B-9:

As part of the 2006-2014 Housing Element update, the City agreed to re-zone at least 2.1 acres to allow a maximum allowable density of 30 units per acre to accommodate a shortfall of 63 units in the City's Residential Housing Needs Assessment (RHNA) requirement for the development of future low-income affordable rental units.

However, the City has not considered amending its zoning ordinance to preclude cumulative or pyramid zoning. Given the advanced stage of buildout in Thousand Oaks, such an amendment would have a relatively small effect, yet would render a number of existing uses non-conforming. It would also preclude the balancing of planning objectives and principles vis-a-vis a given project where site-specific conditions may alter the desirable density on a given property. Housing Element law requires all cities to maintain sufficient zoning to meet its RHNA and if a property is "underdeveloped" and it causes non-compliance with the Citywide RHNA, then the City must provide additional zoning density elsewhere.

Impediment B-10 (Second Residential Unit):

California law requires local jurisdictions to adopt ordinances that establish the conditions under which second units are permitted. Second units cannot be prohibited in residential zones unless a local jurisdiction establishes that such action may limit housing opportunities in the region and finds that second units would adversely affect the public health, safety and welfare in residential zones. The State's second unit law was amended in September 2002 to require use of a ministerial, rather than discretionary, process for reviewing and approving second units.

Most jurisdictions in the County have amended their Zoning Ordinances and currently permit second unit development via a variety of review processes such as a zoning clearance or an administrative permit. However, Fillmore and Moorpark require approval of a discretionary permit and Oxnard does not provide for second dwelling units within the coastal zone. Because second dwelling units can be an important source of suitable and affordable type of housing for seniors and persons with disabilities, overly restrictive or conflicting provisions for these units can be considered an impediment to fair housing choice.

Recommendation B-10:

Fillmore and Moorpark should remove the discretionary permit approvals required for second units and the City of Oxnard should consider allowing second units within its coastal zone.

PY 2014 Response B-10:

This recommendation does not apply to the City of Thousand Oaks.

Impediment B-11 (Manufactured & Mobile Homes):

State law requires local governments to permit manufactured or mobile homes meeting Federal safety and construction standards on a permanent foundation in all single-family residential zoning districts (Section 65852.3 of the California Government Code). Currently, the Thousand Oaks Zoning Ordinance does not explicitly accommodate manufactured or mobile homes in single-family residential zoning districts consistent with State law. Because these units can be a source of affordable housing for lower-income individuals, including seniors and the disabled, overly restrictive regulation of these uses can indirectly impede fair housing choice.

Recommendation B-11:

The City of Thousand Oaks should consider making explicit provisions in its Zoning Ordinance for manufactured homes within single-family residential zoning districts.

PY 2014 Response B-11:

The City of Thousand Oaks will consider making explicit provisions in its Zoning Ordinance for manufactured homes within single-family residential zoning districts.

Impediment B-12 (Residential Care Facilities):

A number of jurisdictions are not compliant with the Lanterman Act or do not include provisions for residential care facilities serving more than 7 persons. Camarillo and Thousand Oaks do not have provisions for residential care facilities in their Zoning Ordinances. Ojai and Santa Paula do not explicitly permit licensed residential care facilities serving 6 or fewer persons by right in family residential zones. Oxnard limits the number of individuals that can occupy larger residential care facilities. Furthermore, most Zoning Ordinances do not address the non-licensed residential care facilities.

Recommendation B-12:

Jurisdictions including Thousand Oaks should consider amending their Zoning Ordinances to comply with the Lanterman Act. All jurisdictions should make provisions for non-licensed residential care facilities.

PY 2014 Response B-12:

The City 2006-2014 Housing Element Update, Housing Action Plan, Program # 16, required the City during 2010 to amend the Municipal Code to define residential care facilities for 7 or more persons and adopt regulations for their establishment. This action was completed as follows: Municipal Code Amendment, Ordinance 1547-NS, adopted by the City Council on December 14, 2010.

Impediment B-13 (Emergency Shelters):

Pursuant to recent changes in State law (SB 2), requires that local jurisdictions make provisions in the zoning code to permit emergency shelters by right in at least one zoning district where adequate capacity is available to accommodate at least one year-round shelter. Local jurisdictions may, however, establish standards to regulate the development of emergency shelters. Failure to explicitly permit or conditionally permit emergency shelters is prevalent among jurisdictions in Ventura County. None of the 10 jurisdictions in the County permits emergency shelters by right in at least one zone in accordance with State law.

Recommendation B-13:

All jurisdictions should amend their Zoning Ordinances to permit emergency shelters by right in at least one zone to comply with State law.

PY 2014 Response B-13:

The City's 2006-2014 Housing Element Update, Housing Action Plan, Program # 14, requires the City during 2010 to amend the Municipal Code to identify at least one zone, such as M-1, M-2 and P-L, that can accommodate at least one, year-round emergency shelter for homeless persons without a discretionary permit, and consider other zones, such as the C-2 zone, where emergency shelters may be permitted with a special use permit. This action was completed as follows: Municipal Code Amendment, Ordinance 1547-NS, adopted by the City Council on December 14, 2010.

Impediment B-14 (Transitional & Supportive Housing):

State law (AB 2634 and SB 2) requires local jurisdictions to address the provisions for transitional and supportive housing. Pursuant to SB 2, transitional and supportive housing constitutes a residential use and therefore local governments cannot treat it differently from other types of residential uses (e.g. requiring a use permit when other residential uses of similar function do not require a use permit). As of August 2009, no jurisdiction in Ventura County included provisions for supportive housing in their Zoning Ordinances. Transitional housing is conditionally permitted in some districts in Camarillo, Ojai, Santa Paula and Simi Valley.

Recommendation B-14:

All jurisdictions should amend their Zoning Ordinances to include explicit provisions for supportive housing. Jurisdictions, including Thousand Oaks, should consider amending their Zoning Ordinances to include provisions for transitional housing.

PY 2014 Response B-14:

Pursuant to the City's 2006-2014 Housing Element update, Housing Action Plan Program # 15, in 2010 the City amended the Municipal Code to define transitional housing and supportive housing such that they are permitted subject to the same standards as conventional residential uses of the same type in the same zone. This action was completed as follows: Municipal Code Amendment, Ordinance 1547-NS, adopted by the City Council on December 14, 2010.

Impediment B-15 (Single Room Occupancy Housing):

AB 2634 also mandates that local jurisdictions address the provision of housing options for extremely low-income households, including Single Room Occupancy units (SRO). Currently, only the City of Santa Paula provides for SRO units. SRO units are one of the most traditional forms of affordable private housing for lower-income individuals, including seniors and persons with disabilities. These protected classes are required to have suitable housing options, which SROs provide.

Recommendation B-15:

All jurisdictions, except Santa Paula, should consider amending their Zoning Ordinances to include provisions for SROs.

PY 2014 Response B-15:

The City's 2006-2014 Housing Element Update, Action Plan Program # 3 required the City to amend its Municipal Code to explicitly allow Single Room Occupancy Housing in the R-3 zone and in RPD zones that allow multiple family housing. This action was completed as follows: Municipal Code Amendment, Ordinance 1547-NS, adopted by the City Council on December 14, 2010.

**END OF CITY'S 2014 RESPONSES TO THE
2010-11 ANALYSIS OF IMPEDIMENTS RECOMMENDATIONS**

Section 3 — Homeless and Other Special Needs Activities

A. Housing and Services for Special Needs Populations

1. PROVIDE HOUSING OPPORTUNITIES FOR DISABLED PERSONS

Goal: Provide Housing Opportunities for the Physically, Mentally or Developmentally Disabled, including Persons Living with HIV/AIDS

Objectives: Assist in the provision of supportive housing for persons with disabilities and those with HIV/AIDS and programs and supportive services for the homeless and “at risk” households

Benefit: Disabled persons and their families

Source: Community Development Block Grant (CDBG) and Social Services Endowment Fund (SSEF)

Programs: Many Mansions, Turning Point Foundation, Lutheran Social Services

PY 2014 Accomplishments:

Many Mansions' Richmond Terrace Apartments facility continues to provide 13 units of housing with supportive services for persons with disabilities.

Many Mansions' Esseff Village 50-unit studio apartment conversion for very low-income persons continues to rent 23 units to formerly homeless persons with disabilities.

Many Mansions' Hillcrest Apartments opened in April 2013 and added 30 permanent supportive housing units, including 15 units set aside for persons with disabilities.

Lutheran Social Services (LSS) continues to coordinate a rotating Winter Shelter program for the homeless serving approximately 30 persons nightly between December 1 and March 31. A year-round Meals Program also offers an evening meal 365 days at participating locations.

During PY 2014, 1,174 very low-income persons, including homeless persons, received services at LSS's drop-in center at 80 East Hillcrest Drive includes referrals for basic services, shower and laundry rooms, mail drop, and other assistance.

Turning Point Foundation provided transitional supportive housing for mentally ill, homeless individuals at Appleton House in Simi Valley, a neighboring community of Thousand Oaks.

2. Housing Assistance Program (for Disabled and Elderly)

Goal: Assist Elderly and Disabled Households with Rent and/or Utility Pay Assistance

Objective: Assist 400+ Households Annually

Benefit: Low-Income Elderly and Disabled

Source: RDA Housing Set-Aside Funds

PY 2014 Accomplishments:

During the past year, the HAP program disbursed utilities' subsidies benefits to 416 lower-income households, as follows:

Table 3.1: PY 2014 Housing Assistance Program

Total Very Low and Low: Income:		
	Low Income	33
	Very Low Income	349
 <i><u>Selected Demographics</u></i>		
<i>Household:</i>	1 Person	330
	2 Persons	51
	3 Persons	1
<i>Owner/Tenant:</i>	Owner	201
	Tenant	181
<i>Disabled:</i>	Mental	47
	Physical	124
<i>Female Head Of Household:</i>		260
<i>Senior:</i>		250

3. Provide Special Needs Housing

Goal: Provide Supportive and Transitional Housing Opportunities for the Homeless and those At-Risk, those Recovering from Substance Addiction, Single-Parent Families and other Special Needs Groups

Benefit: Special-needs individuals and families

Source: Social Services Endowment Fund (SSEF)

Programs: **Stoll House, RAIN, Many Mansions, Homeless Prevention Assistance Program, Housing Counseling Services,**

PY 2014 Accomplishments:

Many Mansions' 27-unit Richmond Terrace Apartments continues to provide 27 units of permanent housing for very-low income persons, including 13 units of supportive housing for the chronically mentally ill.

Esseff Village continues to provide 50 studio apartment units for very low-income persons, approximately half of which are occupied by persons with mental disabilities. Supportive services are provided on-site to this population.

Many Mansions' Hillcrest Apartments opened in April 2013 and added 30 permanent supportive housing units, including 15 units set aside for persons with disabilities and another 15 set aside for homeless persons.

The County of Ventura's R.A.I.N. transitional housing facility at Lewis Road in Camarillo continues to provide 30 family units, two 10-bed dorms and 6 respite care beds.

Turning Point Foundation's Appleton House offers 6 transitional housing beds for mentally ill homeless persons in Simi Valley which serves the Thousand Oaks population as well.

4. Provide Supportive Services for Special Needs Persons

Goal: Provide Supportive Services for the Homeless and those At-Risk, those Recovering from Substance Addiction, Single-Parent Families and other Special Needs Groups

Benefit: Special-needs individuals and families

Source: CDBG

Programs: **Area Housing Authority, Many Mansions, Lutheran Social Services, St. Vincent de Paul**

PY 2014 Accomplishments:

In PY 2014, the City allocated \$186,880 for public and social services grants including numerous programs designed to provide a safety net of supportive services for very low-income persons, including the homeless, the disabled, and those at risk of losing their shelter or ability to sustain their families due to poverty.

The providers listed below are key providers in the City's social services safety net and provide ongoing, basic services including rental and lease assistance, food, emergency shelter, gas vouchers, personal grooming items and many other services to those in need. Resources included \$83,593 in CDBG funds and matching funds of \$103,287 from the General Fund (Social Services Endowment Fund).

Lutheran Social Services and St. Vincent de Paul Society offer lease and rental assistance, based on funding availability, to help renters or owners through a one-time financial crisis situation that threatens their ability to keep their shelter.

Many Mansions offered supportive services to 400 low-income families residing at its affordable rental housing units including on-site case management, job development, resource referral, financial education, food assistance and life skills training. Many Mansions also offers Homework Tutoring Club and other activities for children of Many Mansions tenants.

The **Conejo Creek Homeowners Association** collaborates with the Conejo Recreation and Park District to offer an array of supportive services to approximately 614 lower-income, predominately Hispanic families living in a complex of four-plex condominium units (many of which are rented, not owner-occupied.)

The City's PY 2014 CDBG-funded public services grant accomplishments are summarized in the table on page 14. In PY 2014, 7,546 lower-income persons received services from seven (7) providers whose programs were supported with CDBG funds. These programs addressed long-term goals from the City's 2010-2015 Consolidated Plan and were supplemented by \$103,287 in additional services funded by the City's own Social Services Endowment Fund.

Exhibit J to this CAPER includes a complete list of PY 2014-15 public/social services grants funded with up to 15 percent of the City's CDBG grant (\$83,593) plus \$103,287 from the City's Social Services Endowment Fund (SSEF).

4-A. Supportive Services for Seniors

Goal: Provide support services through non-profit groups for seniors at least 62 years of age.

Elderly persons, especially those on fixed incomes, are vulnerable members of society and become at-risk of losing their shelter when housing and living costs rise or when medical conditions threaten their independence.

The City supports seniors through various funding sources including CDBG and Social Services Endowment Fund grants.

Objective: Provide financial support to non-profit agencies that offer social and/or public services to the elderly, particularly low and very low-income persons living on fixed incomes

Benefit: Persons age 62 and over

Source: CDBG and General Fund (Social Services Endowment Fund)

PY 2014 Accomplishments:

The following grants provided by the City of Thousand Oaks helped to address the needs of the City's senior population. Services marked (C) were funded with federal CDBG funds. Services marked (S) were funded through the City's Social Services Endowment Fund.

- Senior Services – \$49,635

- \$ 19,835 to Senior Concerns for Meals on Wheels program (C)
- \$ 9,917 to Long Term Care for Senior Ombudsman program (C)
- \$ 8,925 to Senior Concerns for Adult Day Care Scholarships (S)
- \$ 4,958 to Livingston Memorial VNA for Subsidized Care (S)
- \$ 3,000 to Grey Law for Senior Legal Services (S)
- \$ 3,000 to Senior Concerns – Senior Advocates Program (S)

Services provided include the following:

- **Meals on Wheels (C) \$ 19,835**

Conejo Valley Senior Concerns' volunteers deliver a daily hot meal plus cold snack to homebound low-income seniors unable to shop or cook for themselves.

- **Long Term Care Ombudsman Program (C)** **\$ 9,917**

This program funds the training and activities of certified senior advocates and reporters of neglect and abuse complaints on behalf of elderly persons living in long-term care settings. This is the only program performing federally mandated, unannounced inspections of nursing and board-and-care homes.

- **Senior Concerns Adult Day Care (S)** **\$ 8,925**

Conejo Valley Senior Concerns offers a day care program with supportive services for frail, ambulatory seniors needing full-time care, and a separate program for persons with Alzheimer's disease or dementia. Respite Care funds support temporary day care for seniors giving their full-time adult caregivers an opportunity for valuable respite time off.

- **Livingston Memorial Visiting Nurse Association (S)** **\$ 4,958**

The Subsidized Care Program provided at-home nursing and related care for the chronically ill, post-surgery patients, wound care, respite care and medical hospice services for the terminally ill. Services include nursing, social work, physical therapy, nutrition, palliative care, bathing and in-home support.

- **Grey Law – Legal Services for Seniors (S)** **\$ 3,000**

Funding was provided from the City's Social Services Endowment Fund for a monthly legal clinic at the Goebel Senior Adult Center. The program provides legal services dedicated solely to the needs of the low-income senior population. The program fills a basic need, as lower-income persons are less apt to seek assistance from the private bar due to the high cost of such services that averages \$225/hour in Ventura County. Advocacy, counseling and education are offered to seniors and their caregivers in areas such as social security, MediCare, MediCal, nursing home rules/regulations, health care issues and consumer matters.

- **Senior Advocates (S)** **\$ 3,000**

Conejo Valley Senior Concerns manages this program at the Goebel Senior Adult Center that provides practical advice, recommendations and referrals for seniors and their families.

4-B. Supportive Services for Children and Youth

Goal: Provide support services through non-profit groups for children and youth, particularly at-risk youth.

Objective: Provide educational, recreational and social activities for children and youth, including leadership and character development and job-seeking skills

Benefit: Children and Youth

Source: CDBG and SSEF

Program: Public Services Grants

PY 2014 Accomplishments:

The following grants provided by the City of Thousand Oaks helped to address the needs of the City's at-risk youth. Services marked (C) were funded with federal CDBG funds. Services marked (S) were funded through the City's Social Services Endowment Fund.

- Youth Services -- \$21,934

- \$ 7,934 to Assistance League for Operation School Bell (C)
- \$ 8,000 to Conejo Rec./Park District for Conejo Creek prog. (S)
- \$ 3,000 to Big Brothers, Big Sisters for Youth Mentoring (S)
- \$ 3,000 to Conejo Valley YMCA for Scholarships program (S)

Services provided include the following:

- **Assistance League – Operation School Bell (S) \$ 7,934**
Provides low-income elementary school children, eligible for the Title One free lunch program, with new clothing, backpacks filled with school supplies, shoes and socks. Children properly outfitted for school are more prepared to learn.
- **Conejo Recreation & Park District – Conejo Creek Programs (S) \$ 8,000**
Park District staffers coordinate an after-school homework activity at the Conejo Creek Neighborhood Center and provides year-round recreational activities for Conejo Creek neighborhood youth.

- **Big Brothers, Big Sisters – Youth Mentoring (S) \$ 3,000**

Program matches children ages 6-18 with a carefully screened mentor who will provide a minimum of one year of mentoring including academics, social skills, recreational activities, life skills, career counseling and other support.

- **Conejo Valley YMCA (S) \$ 3,000**

Program offers a group of middle school and/or high school students the opportunity to learn and practice leadership and public speaking skills while improving communication and collaboration.

4-C. Supportive Services for Individuals and Families in Crisis

Goal: Provide supportive services through non-profit groups for individuals and families in crisis

Objective: Assist adults and children in crisis situations; including victims of domestic violence, spousal abuse, alcohol or drug addictions, behavioral problems or low-income persons and families at-risk of becoming homeless.

Benefit: Adults, children and families

Source: CDBG, SSEF

PY 2014 Accomplishments:

The following grants provided by the City of Thousand Oaks helped to address the needs of families and at-risk persons. Services marked (C) were funded with federal CDBG funds. Services marked (S) were funded through the City's Social Services Endowment Fund.

Table 3.2 PY 2014 Public/Social Services Grants for Critical Needs Programs -- \$57,905

- \$ 15,000 to Conejo Free Clinic for Medical Services (C)
- \$ 8,000 to Westminster Free Clinic for Medical Services (C)
- \$ 10,000 to St. Vincent de Paul for Poor/Homeless program (S)
- \$ 7,500 to Food Share for Regional Food Bank (S)
- \$ 7,934 to Manna for Community Food Bank (S)
- \$ 3,471 for Jewish Family Service Counseling Program (S)
- \$ 3,000 to Rotary Club for Immunization Clinic (S)
- \$ 3,000 to Interface for 2-1-1 Referral Service (S)

Services include the following:

- **Conejo Free Clinic – Medical Exams & Lab Tests (C)** **\$ 15,000**
Programs treats uninsured persons with no other access to medical care through weekly clinics for general care, women, teens, pediatric, immunization, nutrition counseling and other services. Funds purchase lab tests and supplies and medical exams are donated by area physicians.

- **Westminster Free Clinic – Preventive Care & Teen Internships (C)** **\$ 8,000**
Program offered free, direct patient care to local, low-income, uninsured City residents including free doctor visits, chiropractic and physical therapy services, mental health counseling, free lab tests, generic medications and related services.

- **St. Vincent de Paul – Charity Program (S)** **\$ 10,000**
Assistance provided includes food, rental assistance to avoid eviction, utilities payments, prescription medications, gas and food vouchers and motel nights for homeless families.

- **Food Share – Brown Bag Program (S)** **\$ 7,500**
Funding was provided from the City's Social Services Endowment Fund to pay for truck fuel for the Food Share vehicle that picks up and delivers donated food from various sites community-wide to the Brown Bag program site at the Florence Janss Apartments.

- **Manna – Conejo Valley Food Bank (S)** **\$7,934**
Funding supports the community's primary food bank. Clients may visit once every four weeks to select 7 – 10 days' worth of food at no cost. Available items include canned goods, bread, pastry, dairy items, toiletries and fresh produce. Each Thanksgiving, over 500 complete turkey dinners are distributed.

- **Ventura County Jewish Family Service (S)** **\$ 3,471**
Program offers counseling services to those with little ability to pay for such services. Referrals are received from social services providers, medical clinics and various faith-based community agencies.

- **Thousand Oaks Rotary – Immunization Program (S)** **\$3,000**
The Thousand Oaks Rotary Club matches the City's contribution dollar for dollar and collaborates with the Conejo Free Clinic and the Westminster Free Clinic to offer Hepatitis A, Hepatitis B, T-Dap, Tetanus and Influenza vaccines to low-income persons to protect them and the entire community.

- **Interface Children and Family Services (S)** **\$ 3,000**

Program provides a "211" hotline service (1-800 toll-free number) that provides referrals to available public and social services to meet the critical needs of City residents.

4-D. Supportive Services for Other Special Needs Persons

Goal: Provide support services through non-profit groups for special needs persons

Objective: Provide therapeutic and supportive services for persons with special needs

Benefit: Special needs persons

Source: CDBG and SSEF

Program: Public Services

PY 2014 Accomplishments:

The following grants provided by the City of Thousand Oaks helped to assist low-income persons with special needs. Services marked (C) were funded with federal CDBG funds. Services marked (S) were funded through the City's Social Services Endowment Fund.

Table 3.3 PY 2014 Public/Social Services Grants for Special Needs (Disabled) Persons -- \$24,397

- \$ 8,430 to Hospice Conejo for Hospice Support Services (S)
- \$ 3,967 to United Cerebral Palsy for Disabled Transportation (S)
- \$ 3,000 to Our Community House of Hope (Hospice Services) (S)
- \$ 3,000 to Life After Brain Injury (S)
- \$ 3,000 to Many Mansions (Case Management) (C)
- \$ 3,000 to Villa Esperanza for Employment Services (S)

Services provided include the following:

- **Hospice of the Conejo (S)** **\$ 8,430**

Provides terminally ill persons and their families with in-home emotional, social, spiritual and physical support, including respite care, friendly visits, transportation and practical help. Also assists survivors through the grief process.

- **United Cerebral Palsy – Transportation Services (S)** **\$ 3,967**

Provides transportation options to special event(s) for disabled residents of local United Cerebral Palsy homes. Funds are used for fuel and other vehicle-related costs of the organization’s handicap-accessible vans.
- **Our Community House of Hope (Hospice Services) (S)** **\$ 3,000**

Facility offers dignified, loving and respectful end-of-life care. Individuals with no caregiver or resources to pay for 24-hour care and who are in their final three months (or less) of life are eligible for OCHH services.
- **Life After Brain Injury (S)** **\$3,000**

Offers support and recovery services for brain injury survivors including workshops for survivors and family caregivers, semi-monthly support group meetings and one-on-one assistance with problem-setting and/or goal setting.
- **Many Mansions (C)** **\$3,000**

Offers low-income persons, many of whom are formerly homeless and/or disabled, supportive services including case management, life skills development and job development. Improves participants’ mental and emotional health, increases their stability and independence and improves their ability to obtain employment.
- **Villa Esperanza (S)** **\$ 3,000**

The program provides occupational skills and local employment opportunities for persons with developmental disabilities.

5. Programs for Homeless & At-Risk Persons

**Table 3.4 PY 2014 Public/Social Services Grants
for Homeless and At-Risk Persons -- \$33,009**

\$ 22,075 to Lutheran Social Serv. for Homeless Programs (C, S)
\$ 3,000 to Turning Point Foundation for Appleton House (S)
\$ 7,934 to County of Ventura for RAIN Transitional Housing (C)

- **Lutheran Social Services -- Homeless Services (C, S)** **\$ 22,075**

Funds support the coordination of the community’s year-round meals program and the rotating winter (December 1 through March 31) shelter for homeless persons. Also offers a daily drop-in center for homeless persons including laundry and shower facilities, mail drop, computer room, job leads and other services.

- **Turning Point Foundation – Appleton House (S)** **\$ 3,000**

Provides 6 or 7 transitional residential beds at this Simi Valley facility for persons who are homeless and mentally ill. Funds are used to cover costs of supportive services.

- **County of Ventura, RAIN Transitional Living Center** **\$ 7,934**

This activity supports transitional housing and services to approximately 70 persons at any given time, including assistance with meals, transportation, parenting, self-sufficiency workshops, employment, financial skills development and permanent housing.

Continuum of Care

A. Recalibrated 10-Year Plan to End Homelessness in Ventura County (2007 – 2017)

The City collaborates in the regional Continuum of Care process that includes activities to implement the Recalibrated 10-Year Plan to End Homelessness in Ventura County (updated January 2013). The County of Ventura (Chief Executive Office) is the lead agency having superseded the non-profit Ventura County Homeless and Housing Coalition (VCHHC) to advocate for the homeless population and those at-risk.

2014 Ventura County Continuum of Care Final Recommendations

In addition, the County is the lead organization in planning and coordinating the regional response to the problems of homelessness, formulating a unified plan to end chronic homelessness and preparing the region's annual grant application for HUD Continuum of Care funds. **Exhibit R** to this CAPER report lists the October 2014 project list being recommended to HUD for funding in 2015-16. The following projects will directly benefit the homeless and those at-risk for homelessness in Thousand Oaks:

- Ventura County Behavioral Health: Shelter Plus Care -- \$257,121
- Many Mansions: Esseff Village -- \$40,760
- Many Mansions: Richmond Terrace -- \$63,412

Annual Survey of Homeless Population

As required by the U.S. Department of Housing and Urban Development (HUD) as a prerequisite for receiving federal Continuum of Care (CofC) funds, since 1996 Ventura County governments and non-profit agencies have collaborated to conduct a countywide enumeration of persons living on the streets and in shelters and transitional facilities on one night in the year

PY 2014 Update

The most recent count of homeless persons housed in shelters and transitional housing occurred on January 27, 2015, and resulted in the following data on homeless persons sheltered in Thousand Oaks:

- 61 homeless persons were counted on the streets and an additional 22 persons were counted at the emergency shelter and in transitional housing, total 83 persons.
- 61 adults (73%) and 1 child children (from 1 family) were unsheltered (counted on the streets), another 15 (18%) were counted at the Conejo Valley Winter Shelter and 7 (8%) persons were counted in transitional housing.
- 49 (80%) of unsheltered persons were adult men and 9 (15%) of unsheltered adults were women.
- 1 family with one child was counted.

B. Public Services for Homeless and At-Risk Persons

PY 2014 Update

In PY 2014, the City supported a variety of grants to providers of services to homeless persons and those at-risk of losing their housing. (C) denotes support with CDBG funds and (S) denotes funding from the City's Social Services Endowment Fund.

- **St. Vincent de Paul – Charity Assistance (S) \$ 10,000**

Funding was provided from the City's Social Services Endowment Fund to the St. Vincent de Paul society. The group assists the poor and homeless in Thousand Oaks with food, clothing, gas and bus vouchers, utility payments and rent. The program also puts families in motels on a temporary basis, especially single mothers with children. Assistance is also given for emergency car repair, prescriptions, diapers, toiletries and other items.

- **Conejo Free Clinic – Medical Exams & Lab Tests (C) \$ 15,000**

Programs treats uninsured persons with no other access to medical care through weekly clinics for general care, women, teens, pediatric, immunization, nutrition counseling and other services. Funds purchase lab tests and supplies and medical exams are donated by area physicians.

**Westminster Free Clinic –
Preventive Care & Teen Internships (C) \$ 8,000**

Program offered free, direct patient care to local, low-income, uninsured City residents including free doctor visits, chiropractic and physical therapy services, mental health counseling, free lab tests, generic medications and related services.

• **Food Share – Brown Bag Program (S) \$ 7,500**

Funding was provided from the City's Social Services Endowment Fund to pay for truck fuel for the Food Share vehicle that picks up and delivers donated food from various sites community-wide to the Brown Bag program site at the Florence Janss Apartments.

• **Manna – Conejo Valley Food Bank (S) \$7,934**

Funding supports the community's primary food bank. Clients may visit once every four weeks to select 7 – 10 days' worth of food at no cost. Available items include canned goods, bread, pastry, dairy items, toiletries and fresh produce. Each Thanksgiving, over 500 complete turkey dinners are distributed.

C. Emergency Shelter and Transitional Housing

PY 2014 Update

• **Lutheran Social Services – Emergency Services \$ 22,075**

The City provided a combination of CDBG (\$19,907) and SSEF (\$2,168) funding to Lutheran Social Services for coordination of its emergency assistance programs including a homeless drop-in center, a year-round meal program, a cold weather shelter and referrals to other services, plus services for at-risk households including emergency rent and utility payments.

• **RAIN Transitional Living Center \$7,934**

Owned and managed by the County of Ventura, the Camarillo-based RAIN facility serves homeless persons from throughout the County and can accommodate approximately 70 persons at any given time. The facility includes 6 respite-care beds for homeless persons recovering from a hospital stay.

D. Supportive Housing

PY 2014 Update

- **Housing and Services**

Local non-profit housing agency Many Mansions manages the following supportive housing units.

Esseff Village, provides 50 studio apartments for low and very low-income persons including 15 supportive housing units for disabled persons, including formerly homeless persons.

Richmond Terrace (formerly Warwick Apartments) provides an additional 15 supportive housing units for chronically mentally ill persons.

Hillcrest Villas Apartments. This new 60-unit, permanent, affordable housing project includes 30 units of supportive housing, 15 set aside for formerly homeless persons and 15 units for persons with disabilities.

E. Homeless Prevention

- **Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

The County of Ventura Human Services Agency makes Federal funds available to all County residents who are currently homeless or facing homelessness from rental housing within 21 days. Assistance includes rental deposits, short-term rental payments; utility deposits and/or payments and/or moving and storage costs. Case managers work closely with clients to stabilize their housing and help avoid future housing crises.

- In Thousand Oaks, City funding supports Lutheran Social Services' Emergency Services Program that includes one-time deposits, short-term rental payments and utility payments to help at-risk households with temporary emergencies keep their housing.

END OF SECTION 3

Section 4 — Addressing Other HUD Priorities (Other Actions)

A. Overcoming Obstacles to Meeting Underserved Needs

Several examples illustrate how the City of Thousand Oaks endeavors to overcome obstacles to addressing the underserved needs of lower-income populations. Many are related to the City's efforts to provide additional affordable housing units and others relate to the City's collaboration with neighborhood groups and local social services providers.

▪ **Affordable Housing**

Overcoming Obstacles – Collaborations with the Area Housing Authority of the County of Ventura (AHA) and Many Mansions (CHDO)

The greatest underserved need in Thousand Oaks is the availability of affordable housing units and the City, in collaboration with the former Thousand Oaks Redevelopment Agency (dissolved on February 1, 2012) have partnered with local CHDO Many Mansions and public housing authority the Area Housing Authority of the County of Ventura (AHA) on numerous housing projects.

Recent examples include the City's collaboration (\$7.2 million) with AHA to help finance the pending 55-unit affordable rental complex Garden View Terrace (Los Feliz project) and its partnership with Many Mansions to construct the 60-unit affordable rental project Hillcrest Villas, including 30 units of permanent, supportive housing.

The above-noted projects received extensive financing assistance from the Thousand Oaks Redevelopment Agency to remain viable and to ensure units will remain affordable to lower-income renters for at least 55 years.

▪ **Suitable Living Environment**

Overcoming Obstacles – Example: Social Services Endowment Fund (SSEF)

Each year, the City provides at least \$100,000 for grants to local providers of social to support the goal of a decent living environment through services for youth, seniors, disabled persons and other low- and very low-income persons. The City matches 15% of the CDBG entitlement grant with these SSEF funds to facilitate the annual funding of 28 grants to local providers. **Exhibit J** to this CAPER report lists these grants each of which helps sustain a program that improves the quality of life for its participants.

- **Community Development**

Overcoming Obstacles – Financing Public Improvements

The City's FY 2005-2010 and 2010-2015 Consolidated Plans identify several long-term goals for community development in low and moderate-income Census Tracts 70 and 71. Because of the multi-million dollar cost of these improvements the City seeks to leverage the use of CDBG funds with state and federal transportation funds. These projects include Phase 1 of the Old Town West Street and Drainage Improvements project completed in March 2013 which leveraged \$1.5 million in CDBG funds with \$429,000 in developer fees and other revenue.

- **Economic Development**

Problem: Aging commercial structures not compliant with updated Building Codes not competitive with newer development

Program: Commercial Revitalization Grants

From 1989 to 2009, the City provided grants to assist owners of aging commercial properties on Thousand Oaks Boulevard for building rehabilitation and remodeling. The grants helped owners bring older structures into compliance with current building codes and requirements, assisted on-site businesses to remain competitive with newer development and helped to preserve local clerical, retail and service jobs for low and moderate-income residents.

In PY 2007, the City transferred this project from federal CDBG funds to local Thousand Oaks Redevelopment Agency funds. All CDBG-funded Commercial Revitalization projects approved between 1998 and 2006, were completed as have an additional 11 projects, funded with Thousand Oaks Redevelopment Agency funds between 2007 and 2010. The program was terminated in February 2012 following elimination of the Thousand Oaks Redevelopment Agency that had funded the activity.

B. Overcoming Gaps in the Institutional Structure

The City collaborates with local non-profit and public affordable housing providers Many Mansions and the Area Housing Authority of the County of Ventura for the rehabilitation of existing multi-family units.

The City collaborates with local providers of public and social services to support the local delivery of basic services particularly to very low-income households and homeless persons. The City's Social Services Endowment Fund (SSEF) provides at least \$100,000 annually to match 15% of the City's CDBG entitlement to support annual operational grants to non-profit agencies.

The City collaborates with the County of Ventura and other local cities and non-profits to support the Ventura County Continuum of Care to support the provision of housing and services to homeless persons and those at-risk for homelessness.

▪ **Supportive Housing for Disabled Persons**

In 2013, Many Mansions opened its new 60-unit affordable family complex, Hillcrest Villas Apartments on Hillcrest Drive. Thirty (30) of these units provide permanent, supportive housing for 15 disabled and 15 formerly homeless persons. The City of Thousand Oaks and the former Thousand Oaks Redevelopment Agency invested \$7.2 million in this project.

C. Leveraging Resources

The City's annual CDBG entitlement is relatively modest and the City recognizes the need to maximize HUD's investment in the local community by leveraging these funds whenever possible.

Leveraging Housing Resources

The City collaborates with local non-profit affordable housing provider Many Mansions, and with local public housing authority the Area Housing Authority of the County of Ventura, to fund the acquisition and conversion, and/or development of new affordable housing projects.

For example, the City and the Thousand Oaks Redevelopment Agency expended \$7.2 million in RDA Housing Set-Aside funds to structure financing for the pending 55-unit Garden View Terrace (Los Feliz project), a collaboration with the Area Housing Authority of the County of Ventura.

The City and the Thousand Oaks Redevelopment Agency (terminated February 2012) also partnered with Many Mansions (\$7.2 million in public funds) on the construction of 60 additional affordable family rental units, half with supportive services, on Hillcrest Drive (Hillcrest Apartments).

Through 2012, the City implemented a Tenant-Based Rental Assistance (TBRA) grant funded with HOME funds from the State of California and tax-increment funds from the former Thousand Oaks Redevelopment Agency.

Leveraging Public Improvements Funding

In PY 2013, the City leveraged \$1.5 million in CDBG funds with \$429,000 in developer fees and other revenue to construct Phase 1 of the Old Town West neighborhood master plan improvements including sidewalks, new drainage infrastructure, curb cuts, street lights and other amenities in CDBG-eligible Census Tract Block Group 71.2.

Leveraging Economic Development Resources

Through 2009, the City's Commercial Revitalization Program provided rehabilitation grants of CDBG funds and/or Thousand Oaks Redevelopment Agency (RDA) funds to eligible commercial property owners. In nearly every instance, property owners leveraged CDBG dollars with private funding to increase the scope-of-work to be performed.

Leveraging Public Services Funding

For Public and Social Services grants to local non-profit agencies, the City matches the 15 percent of each year's CDBG entitlement for grants to non-profit organizations with at least \$100,000 from the Social Services Endowment Fund (\$110,618 in PY 2013). (The **Exhibit J** table at the end of this CAPER report lists the public and social services funded in FY 2014 with \$83,593 in CDBG funds and \$103,287 from the Social Services Endowment Fund (SSEF).

D. Reducing the Number of Poverty Level Families

Estimated CDBG-Eligible Population in Thousand Oaks

According to the 2010 American Community Survey (Table DP03), approximately 12,272 (27%) of the City's 45,316 households earn less than \$50,000 annually. Based on a household occupancy rate for Thousand Oaks of 2.73 persons, the population which could benefit from CDBG-funded activities totals 33,503 persons. Households with limited income usually have a higher incidence of housing problems, such as overpayment (paying more than 30% of income on housing) and overcrowding. As show in Table 1.4 below, the 27% of Thousand Oaks households earning less than \$50,000 annually, compares with 35% in that income category in all of Ventura County.

Table 4.1 Income Distribution – Thousand Oaks vs. Ventura County

Household Income and Benefits	Thousand Oaks		Ventura County	
	Households	Percent	Households	Percent
Less than \$10,000	1,777	3.9	9,235	3.5
\$10,000 to \$14,999	1,109	2.4	11,258	4.2
\$15,000 to \$24,999	3,079	6.8	21,796	8.2
\$25,000 to \$34,999	2,709	6.0	19,825	7.5
\$35,000 to \$49,999	3,598	7.9	30,816	11.6
\$50,000 to \$74,999	6,086	13.4	45,462	17.1
\$76,000 to \$99,999	5,264	11.6	35,235	13.3
\$100,000 to \$149,999	9,666	21.3	47,914	18.0
\$150,000 to \$199,999	4,683	10.3	21,439	8.1
\$200,000 or more	7,345	16.2	22,924	8.6
Mean (Average)	\$120,468		\$92,290	
Median	\$95,281		\$71,864	

Source: 2010 American Community Survey, Table DP03: Selected Economic Characteristics: 1-Year Estimates

Programs and Activities to Reduce the Number of Poverty-Level Families

1. Mobile Home Park Rent Stabilization Ordinance

The City enforces a Mobile Home Rent Stabilization Ordinance to control rents in the 8 mobile home parks in the City.

Mobile Home Park Resident Protection Ordinance

On July 8, 2008, the Thousand Oaks City Council approved a new ordinance designed to protect the rights of mobile home park residents. Subsequently, the City initiated litigation concerning the closure ordinance requirement for payment of relocation assistance. In January 2010 a State court found that the City cannot require mobile home park owners to pay displaced tenants all of the "reasonable costs of relocation", as defined in the City's ordinance. Instead, approval of a park closure requires the park owner to provide payments to displaced tenants that are consistent with the Court's decision and its interpretation of the City's ordinance.

2. Social Services Providers

Since the inception of the Community Development Block Grant (CDBG) program in 1974, the City of Thousand Oaks has supported local non-profit housing and social services providers with federal, local and redevelopment agency funds to assist low and very low-income persons to obtain food, emergency shelter, job training, employment, transportation, health care, child care, counseling and other services for the elderly, youth and families. In PY 2014, the City allocated \$186,880 to social services providers, including \$83,593 in Community Development Block Grant (CDBG) funds and \$103,287 from the City's Social Services Endowment Fund. **Exhibit J** to this report includes a chart listing each of these grantees, the amount of funds granted and the programs benefiting from these funds.

3. Housing Partnerships

A. Improving Coordination With Public and Private Housing Providers

Since 1973, the City of Thousand Oaks and the Thousand Oaks Redevelopment Agency have provided financial support to help public and private housing providers create new affordable housing units (see **Exhibit O** to this CAPER.)

As shown in the tables below, partnerships with the City's local public housing authority, the Housing Authority of the County of Ventura (AHA), with private, non-profit housing developer Many Mansions, and with other private affordable and/or subsidized housing providers has resulted in the acquisition and/or construction of over 2,500 units, all affordable to low and moderate-income households. The total City/Agency investment in providing these affordable housing units is approximately \$60 million.

Housing Collaborations with the Area Housing Authority

The following table lists housing partnerships between the City and its former Redevelopment Agency with the Area Housing Authority of the County of Ventura (AHA) since 1973.

Table 4.2: City / Former Agency Housing Partnerships with the Area Housing Authority

Project Name	Total Units	Year Completed	Affordable Units	City & Agency Investment
Los Arboles Apartments	43 Rent	1973	43 Family	\$1,025,000
Royal Oaks	5 Rent	1987	5 Family	Developer Agreement
Florence Janss Apartments	64 Rent	1988	64 Senior/Disable	Developer Agreement
Leggett Court	49 Rent	1989	49 Family	405,000
Glenoaks Senior Apts	39 Rent	1990	39 Senior	347,600
Fiore Gardens	50 Rent	1996	50 Family	3,300,000
Sunset Villas	11 Rent	2003	11 Family	750,000
Oak Creek Senior Villas	57 Rent	2004	57 Senior	3,750,000
Garden View Terrace	55 Rent		55 Family	9,208,060
TOTALS			378 Units	\$18,965,660

Organizational Relationship of City and PHA and Appointing Authority for Housing Agency Board Commissioners

The City's Public Housing Authority (PHA) is the Area Housing Authority of the County of Ventura (AHA), an independent, non-profit agency serving the residents of Camarillo, Fillmore, Moorpark, Ojai, Simi Valley, Thousand Oaks and the unincorporated areas of Ventura County.

The Area Housing Authority is governed by a 15-member Board of Commissioners. Each jurisdiction appoints two Commissioners to serve four-year terms. In addition, one Resident Commissioner is appointed "at large". Currently representing the City of Thousand Oaks are residents on the AHA's governing board are Chuck Lech and Mark Lunn.

PY 2014 Area Housing Authority Assistance to Thousand Oaks Households

The following table describes the households benefitting from AHA housing and Section 8 assistance in fiscal year 2014-15.

Table 4.3: Area Housing Authority					
Population: 128,412		Number of dwelling units: 47,494			
Total units receiving assistance from the AHA: 958					
AHA Owned Housing	Families	Elderly	Disabled	Total	Acquired For
Fiore Gardens	40	3	7	50	\$5,752,500
Florence Janss	0	41	23	64	\$4,847,150
Leggett Court	41	2	6	49	\$4,837,150
Glenn Oaks	0	33	6	39	\$2,500,000
Los Arboles	43	0	0	43	\$2,800,000
Oak Creek Sr. Villas	0	57	0	57	\$11,875,324
Royal Oaks	5	0	0	5	\$625,000
Sunset Villas	11	0	0	11	\$2,215,000
Garden View Terrace	56	0	0	56	\$31,700,000
Total AHA Owned	196	136	42	374	\$67,152,124
Section 8 Assistance	205	241	138	584	Annual Housing Payments \$6,442,896
Total AHA Assisted	401	377	180	958	

The PY 2014 households assisted by the AHA in Thousand Oaks are as follows:

	Families	Elderly	Disabled	Total
AHA-owned Units	374	535	89	998
Section 8 assistance	685	1,258	407	2,350
Total AHA assisted	1,059	1,793	496	3,348

B. Housing Partnerships with Non-Profit Housing Developer Many Mansions

As described below, in addition to its collaborations with AHA, the City and its former Redevelopment Agency have successfully collaborated with local, non-profit affordable housing corporation Many Mansions.

Table 4.4: City / Former Agency Housing Partnerships with the Many Mansions				
Project Name	Total Units	Year Completed	Affordable Units	City & Agency Investment
Schillo Gardens	29 Rent	1988	29 Family	4,900,000
Shadow Hills	100 Rent	1993	100 Family	5,476,100
Stoll House	11 Rent	1998	11 Transitional	187,000
Villa Garcia	80 Rent	2000	80 Family	2,700,000
Esseff Village	50 Rent	2001	50 SRO	1,554,600
Richmond Terrace	27 Rent	2004	27 Family*	650,400
Hacienda de Feliz	25 Rent	2004	25 Family	600,000

Bella Vista	72 Rent	2005	72 Family	6,293,592
Hillcrest Villas	60 Rent	2013	60 Family**	7,276,500
TOTALS			454 Units	\$29,638,192

* Includes 13 units with supportive services for persons with disabilities.
 **Includes 30 units with supportive services for persons with disabilities.

Housing Partnerships with Other Affordable Housing Developers

In addition, the City and its former Redevelopment Agency have successfully collaborated with other affordable housing developers. These additional collaborations are described in the table below.

Table 4.5: City / Former Agency Housing Partnerships with Other Affordable Housing Providers

Project Name	Total Units	Year Completed	Affordable Units	City & Agency Investment
Mountclef Apartments	18 Rent	1973	18	Developer Agreement
Conejo Future Village	90 Rent	1978	90	600,000
Scrub Oaks	5 Own	1982	5	44,250
Camelot	180 Own	1985	180	600,000
Monterey Woods	40 Own	1986	40	9,000
Casa de Oaks	185 Own	1986	185	342,900
Twin Oaks	15 Own	1987	15	35,000
Northoaks	112 Own	1987	112	77,150
Hidden Canyon	648 Own	1987	648	156,044
Hillcrest Royale	54 Rent	1990	54	500,000
United Cerebral Palsy	30 Rent	1993	30	\$200,000
The Groves	91 Own	1995	91	1,116,082
Habitat (720 Beall St)	1 Own	1995	1	40,000
Corta Bella	26 Own	1996	26	150,750
Arroyo Villas	40 Rent	1996	40	Developer Agreement
Habitat (193 Flittner Cir)	1 Own	1998	1	49,995
Habitat (199 Flittner Cir)	1 Own	1998	1	137,445
Westlake Vista	6 Own	2001	6	Developer Agreement
Premier Apartments	5 Rent	2003	5	Developer Agreement
Park Lane Townhomes	12 Own	2003	12	1,047,306
Oak Grove Villas	2 Own	2007	2	100,000
Shadows Apartments	148 Rent	2007	147	6,900,000
Habitat (200 Houston Drive)	1 Own	2010	1	50,000
TOTALS			1710 Units	\$12,155,922

End of Section 4

Section 5 — Program Evaluation, Administration, and Monitoring

A. Assessment of Strategic Plan Goals and Objectives

Exhibit F to this CAPER provides a summary of PY 2010-2015 Consolidated Plan goals and objectives and how PY 2014 CDBG-funded, and other activities were implemented to address the City's identified needs.

B. Program Evaluation

Self-Evaluation

During the PY 2014 program year, the City successfully drew down \$587,084 in CDBG funds, primarily for residential rehabilitation at multi-family affordable housing units at Many Mansions; owned Shadow Hills Apartments and Esseff Village Apartments, and, under another activity, at 5 single-family units, including 2 mobile homes, owned/occupied by very low-income residents.

Meeting Program and Consolidated Plan Requirements

The City's PY 2014 program activities were implemented following public review and comment and reviewed by staff for compliance with HUD requirements prior to City Council approval.

During the program year, the City made progress in the implementation of 2010-2015 Consolidated Plan goals (see **Exhibit F**.)

A Senior Analyst position in the Community Development Department is dedicated to overall implementation of CDBG program activities, including compliance with applicable federal regulations and requirements. The City's Housing Coordinator provides support for the oversight of CDBG, Social Services Endowment Fund (SSEF) and related activities, as well as the coordination of housing-related information for Action Plan and CAPER documents. A Senior Planner provides environmental review for all CDBG-funded activities. A Senior Accountant is responsible for approving IDIS draw downs and maintaining required reports for the CDBG program.

IDIS Financial Summary Report

The IDIS Financial Summary Report (C04PR26) (**Exhibit F**) shows PY 2014 expenditures totaling \$587,084 including \$83,593 (15%) for Public Services and \$111,457 (20%) for Program Administration.

Timeliness

In PY 2014, the City maintained an acceptable Line of Credit by drawing down sufficient funds to achieve a balance of no more than 1.5 program years as of May 1, 2015.

C. Program Administration

- Community Development Projects (Capital Improvement Projects)

The City's Community Development Department (CDD) manages CDBG program activities. The City's CDBG management team includes Community Development Director John Prescott, Deputy Community Development Director and City Planner Mark Towne, Senior Analyst Caroline Milton and Housing Coordinator Lynn Oshita. Under the direction of the City Manager, and with approval of the City Council, the Community Development Department staff has primary responsibility for CDBG program administration and implementation of CDBG-funded projects.

CDD staff work closely with the City's Finance Department, and other City departments/divisions, as appropriate, to manage federally funded projects and the City collaborates with the County of Ventura on Fair Housing and Consolidated Plan activities. An informal outcome measurement group identifies project resources, outcome measures and indicators, data collection methods and measurement systems to provide a framework for analyzing and reporting project accomplishments to HUD. The City allocates up to 20 percent of its annual CDBG entitlement grant for program administration and project management.

City staff collaborates to implement the City's Community Development Block Grant (CDBG) funded projects including a needs assessment public hearing, identification of eligible projects, environmental review, strategic planning and citizen participation. With public participation, staff works to assure that CDBG-funded programs comply with federal regulations as they fulfill Consolidated Plan goals. The Citizen Participation Plan is an important tool in ensuring that CDBG-funded programs and projects have community support and oversight.

- Public Services

The Ad Hoc Social Services Funding Committee meets biennially (every other year) to review requests for public and social services grants to be funded by up to 15 percent of the City's CDBG entitlement and at least \$100,000 from the City's Social Services Endowment Fund (matching funds).

In September 2013, the City Council appointed 9 residents to the 2014 Ad Hoc Social Services Committee to review funding requests, assess the community's need for services and recommend to the Council how best to allocate available resources.

Review & Approvals of 2015-19 Ventura County Consolidated Plan, 2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice and 2015 Action Plan

During PY 2014, the City of Thousand Oaks collaborated with the County of Ventura, and other Ventura County cities, on a regional 2015-19 Consolidated Plan and a 2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice. In addition, the City's Citizen Participation Plan was updated for the new Consolidated Plan period.

Exhibit N to this CAPER report is a copy of the May 12, 2015 report approved by the City Council, including the 2015 Action Plan, the 2015-19 regional Consolidated Plan for Ventura County and the 2015-19 updated Ventura County Analysis of Impediments to Fair Housing Choice.

Exhibit N also provides a copy of the 2014 CAPER report submittal to the City Council and their approval of the document on September 15, 2015.

- Public Review of Consolidated Plan, Annual Action Plan and Annual Performance Report

Public review of the City's Community Development Block Grant (CDBG) strategic plan (five-year Consolidated Plan), annual implementation plan (Action Plan), and annual performance report (Consolidated Annual Performance and Evaluation Report) provide oversight and scrutiny of the City's federally funded projects and invites commentary, pro or con, to help the City determine the level of public support for CDBG expenditures.

The City's Citizen Participation Plan (Resolution 2015-023) was updated on May 12, 2015 for the 2015-2019 Consolidated Plan.

This CAPER report was made available for 30 days of public review beginning Monday, August 17 through Tuesday, September 15, 2015. The draft CAPER is available online at www.toaks.org or as a printed document at City Hall. On request, the staff will mail a paper copy to anyone requesting same or will make the document available for review at other locations. The City Council will hold a duly noticed public hearing on the draft CAPER at 6:00 p.m., Tuesday, September 15, 2015 which will provide a final opportunity for public comment on the CAPER document.

- Compliance with Davis-Bacon Act and Section 3 Requirements

Following a competitive Request for Proposals in 2011, the City hired Comprehensive Housing Services (CHS) to provide federal wage compliance oversight and related services for the City's CDBG-funded construction projects. This firm, which represents a number of local governments in Southern California provides the City with professional cost estimates for its commercial rehabilitation grant program, coordinates pre-construction meetings

with contractors and sub-contractors ensures and ensures the submission of required certified payrolls.

- Integrated Disbursement and Information System (IDIS)

The City uses IDIS for CDBG project management and to ensure timely draw downs. Successful use of the IDIS interface helps ensure that the City's CDBG-funded projects and activities are accurately documented. The City participates in IDIS data cleanup activity and responds to correct any anomalous data identified by HUD.

- Grant Agreements

Each non-profit organization or public agency that partners with the City for the use of federal funds must sign a contract which references the applicable federal requirements for administration of the grant. Each City sub-grantee is notified of its responsibilities for compliance and for maintaining documentation to demonstrate that compliance.

D. Program Monitoring

The Community Development Department closely monitors the progress of CDBG-funded projects as well as their compliance with Federal (and State of California) requirements.

- Monitoring of Construction Projects

To confirm compliance by contractors and sub-contractors with these federal mandates, the City contracts with Comprehensive Housing Services (CHS) located in Fountain Valley. The firm monitors the issuance of new federal wage guidelines by the U.S. Department of Labor and conducts pre-construction meetings with the contractors and sub-contractors selected via a competitive bidding process for City contracts.

CHS also determines the wages (federal or State prevailing wages) to be used in each project and makes unscheduled visits to the construction site to interview laborers. CHS also collects and reviews certified payroll documents to ensure their accuracy and completeness.

- SAM Monitoring

The City uses the federal System for Award Management (SAM), www.sam.gov to verify that proposed CDBG-funded contractors and sub-recipients are eligible to participate in federally funded projects and programs.

- Monitoring of Subrecipients

The City conducts desk audits and, as determined necessary, on-site visits with CDBG subrecipients to verify the appropriate use of CDBG funding and to review federal requirements for grant management (OMB Circular A-110), eligibility of program recipients, collaboration with other non-profits and efforts

to avoid duplication of services, fund-raising efforts to leverage federal funds and related issues.

The City requires remedial action by any grantee should their programs not be consistent with federal requirements.

In addition to reviewing the quarterly and annual reports received from CDBG sub-recipients, the City conducted desktop monitoring on all of the City's PY 2013 CDBG subrecipients. The monitor reviewed program performance, administrative procedures and financial capacity.

E. Environmental Review of CDBG Projects

To comply with federal requirements to identify the environmental impacts of CDBG-funded activities, the City made the following findings regarding environmental review of the following PY 2014 CDBG-funded projects:

Table 5.1: PY 2014 CDBG-Funded Activity Environmental Review

Activity	Environmental Finding
<i>Capital Improvements</i>	
Multi-Family Residential Rehabilitation, Shadow Hills Apartments Improvements HS 9941, IDIS Activity # 362	Categorically Excluded Activity*
Multi-Family Residential Rehabilitation, Esseff Village Apartments Improvements HS 9942, IDIS Activity # 363	Categorically Excluded Activity*
Single-Family Low-Income Residential Rehabilitation, HS 9943, IDIS Activity # 364 and 383-387	Categorically Excluded Activity*
<i>Public Services</i>	
Grants to 7 Social Services Providers from several locations in CDBG-eligible block groups	Categorically Excluded Activity*
<i>Program Administration</i>	
Project Management, Program Compliance City of Thousand Oaks 2100 Thousand Oaks Boulevard Thousand Oaks, CA 91362	Categorically Excluded Activity*

*Categorically Excluded Activity, subject to 58.5 Statutory Worksheet. For more information, please see **Exhibit S** to this report.

F. Managing Changes In Program Objectives

Nature and Reasons for Program Objectives and Changes

There were two (2) amendments to Thousand Oaks's approved PY 2014 Action Plan:

(Minor) Amendment # 1 to PY 2014 CDBG Action Plan (10/20/2014)

On October 20, 2014, the Thousand Oaks City Manager approved the transfer of \$6,488 in surplus funds from completed activities to "Uncommitted Funds." (See **Exhibit B** to this CAPER report.)

(Minor) Amendment # 2 to PY 2014 CDBG Action Plan (10/20/2014)

On October 20, 2014, the Thousand Oaks City Manager approved the allocation of \$6,488 in "Uncommitted Funds" as follows:

- \$3,000 to HS 9941, 2014 Multi-Unit Rehab at Shadow Hills Apartments
- \$3,488 to HS 9943, 2014 Single-Family Rehab to cover Lead Test Costs.

G. Citizen Participation Process

Citizen Participation Plan

The City's updated Citizen Participation Plan (Resolution 2015-023 – see **Exhibit K** to this CAPER) describes the procedures to be followed during PY 2015-19 to ensure that members of the public, particularly low- and moderate-income persons, have opportunities to help identify community needs, comment on proposed CDBG-funded activities and on the City's performance, and to participate fully in the City's Consolidated Plan activities.

Public Hearings

As described below, in PY 2014, the City held 3 Action Plan-related public hearings between September 2014 and May 2015, and will hold a fourth public hearing on September 15, 2015 for review/approval of this CAPER document. The City's PY 2014 hearings are summarized in the table below.

Table 5.2: PY 2014 HUD/CDBG Public Hearing & Review Schedule

September 9, 2014	<u>Public Hearing # 1:</u> 2013 CAPER (City Council Meeting)
September 29, 2014	<u>Public Hearing # 2:</u> 2015-19 Con Plan Needs Assessment
Jan. 8 to Feb. 9, 2015	<u>Targeted E-mail Outreach</u> to 2015-19 Con Plan Needs Assessment Participants requesting 2015-16 CDBG Funded Project Proposals
April 1 – 30, 2015	<u>Public Review:</u> Draft PY 2015 Action Plan, draft 2015-19 Ventura County Regional Consolidated Plan and draft 2015-19 Ventura County Analysis of Impediments to Fair Housing Choice

May 12, 2015	<u>Public Hearing # 3:</u> City Council Review/Approval of PY 2015 Action Plan, 2015-19 Ventura County Regional Consolidated Plan and 2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice
Aug. 17- Sept. 15, 2015	<u>Public Review:</u> Draft PY 2014 CAPER Report
Sept. 15, 2015	<u>Public Hearing # 4:</u> PY 2013 CAPER Report (City Council Meeting)

The City provided public notice of these hearings in accordance with the City's Citizen Participation Plan. Copies of the City's public notices are included in **Exhibit K** to this report. The City used newspaper display advertising, legal classified pages, City's Internet web page and the electronic bulletin board on TOTV-10, the City's 24-hour cable access government channel, to advertise the availability of CDBG-related documents for public review and public hearings.

Citizen Participation and Public Comments

Public Hearing Comments

The following speakers and/or correspondents participated in the City's PY 2014 Action Plan-related public hearings.

Public Hearing # 1 – PY 2013 CAPER Review (Sept. 9, 2014)

No Comments were received.

Public Hearing # 2 – PY 2015-2019 Con Plan Needs Assessment (Sept. 29, 2014)

Table 5.3 – Speakers at Sept. 29, 2014 Con Plan Needs Assessment Public Hearing

Steve Dwyer, Exec. Director Habitat for Humanity	121 So. Rice Avenue Oxnard, CA 93030	Between 2000 and 2010, the number of City residents 85 years and older grew by 85%. Habitat's "Preserve-A-Home" program is a cost-effective way to maximize the use of federal funds and assist people to age in place in their homes by installing disabled access improvements.
Nina Bhavnani, Member National Alliance of Mental Illness	661 Camino del Mar Newbury Park, CA 91320	Discussed lack of housing for mentally ill persons and urged support for board-and-care homes in Thousand Oaks & around Ventura County. Currently, persons needing such care are sent out of the community, away from family connections and support.
Rick Schroeder, President Many Mansions	1459 E. Thousand Oaks Blvd. Suite D Thousand Oaks, CA 91362	Many Mansions currently owns and operates 9 affordable housing projects (450 rental units). Thanked City for past CDBG support most recently for improvements (sidewalks, toilets, sewer & drainage improvements) at 72-unit

Bella Vista Apartments on Los Feliz Drive.

Public Hearing # 2 Comments (continued)

Nancy Wohl, Thousand Oaks Rotary	Moorpark Resident	Spoke about importance of Rotary and City-supported Immunization Program that offers vaccinations through Conejo Free Clinic and Westminster Free Clinic.
Jim Wolf, Board Member Senior Alliance for Empowerment (SAFE)	234 Dinsmore Avenue Thousand Oaks, CA 91362	Requested City support for low-income seniors, who are predominately women, and praised Habitat for Humanity's Preserve-A-Home program that assists people who need home repairs and/or improvements but cannot afford to pay.
Vic Abrunzo, Board Member Senior Alliance for Empowerment (SAFE)	P.O. Box 4193 Westlake Village, CA 91359	Identified the repair and rehabilitation of existing homes of low-income seniors as the highest priority. Thanked Many Mansions for funding to install GFI components at units in the Ranch Mobile Home Park.
Lori Hartin	991 Sheffield Place Thousand Oaks, CA 91360	Requested support for housing opportunities for the mentally ill in Thousand Oaks.
Tina McDonald, Human Services Agency, RAIN Program	Ventura, CA	The RAIN program offers temporary housing and support services for homeless, low-income households.

Public Hearing # 3 – PY 2015 Draft Action Plan, 2015-19 Draft Regional Con Plan and 2015-19 Draft Regional Analysis of Impediments to Fair Housing Choice (May 12, 2015)

One person submitted a Statement Card indicating they supported the documents. There were no public speakers.

Public Hearing # 4 – Draft PY 2014 CAPER report (Sept. 15, 2015)

There were no Public Speakers. The City Council approved the CAPER Report by a unanimous (5-1) vote.

Written Comments Received During the Needs Assessment Process

The following persons/agencies submitted written comments for consideration by the City in advance of drafting the PY 2015 CDBG Action Plan:

Table 5.4 2015 Needs Assessment Written Submittals Requesting CDBG Funds from City

1.	Area Housing Authority of the County of Ventura (AHACV)	Requested \$158,940 for priority rehabilitation at affordable rental complex Los Arboles Apartments.
2.	Many Mansions	Requested \$147,283 for priority rehabilitation at affordable rental complex Hacienda de Feliz Apartments and \$70,000 for priority rehabilitation at affordable rental complex Richmond Terrace Apartments.

- | | | |
|----|--|---|
| 3. | Senior Alliance for Empowerment (SAFE) | Through Habitat for Humanity of Ventura County, requested \$84,550 for priority rehabilitation for very low-income owner/occupants at Ranch Mobile Home Park. |
| 4. | Habitat for Humanity of Ventura County | Requested \$158,464 for the Preserve-A-Home program which uses volunteer labor for priority repairs at selected locations for low-income households. |

Responses to Written Comments for the 2014 Needs Assessment

Table 5.5: City's Responses to Written Requests for 2015 CDBG Funds

1. City advised AHACV that 2015 Action Plan would include \$160,000 for Los Arboles improvements including carport roof repairs, repair/replace asphalt driveway and concrete curbs and re-stripe the parking area, replace water heaters over 7 years old with energy-efficient models, and replace exterior incandescent lighting with energy-efficient lighting and photo cells.
2. City advised Many Mansions that, due to 2015 budget constraints, the City would include proposed Richmond Terrace Apartments rehabilitation at \$70,000 but could not fund \$147,283 for Hacienda de Feliz improvements.
3. City advised SAFE that, due to 2015 budget limitations, and because the City already has a single-family rehabilitation program in place for which Ranch mobile home residents are eligible, that the City's 2015 Action Plan would not be including a proposed allocation for the SAFE/Habitat rehabilitation program.
4. City advised Habitat for Humanity that, due to 2015 budget limitations, and because the City already has a single-family rehabilitation program in place for which all low-income, City owner-occupants are eligible, that the City's 2015 Action Plan would not be including a proposed allocation for the Preserve-A-Home program.

H. Other CDBG Submittal Requirements

Float-Funded Activities

Thousand Oaks did not conduct any float-funded activities in PY 2014.

Contingency

As shown on the table on page 3 of this CAPER report, the City allocated 100 percent of its PY 2014 CDBG entitlement grant totaling \$563,128.

Urgent Needs

The City did not complete any "Urgent Need" activities in PY 2014.

Certification of Consistency

As requested by HUD applicants, the City provided/will provide a Certification of Consistency with the City's Consolidated Plan.

Consolidated Plan and/or Action Plan Implementation

The City complied with applicable HUD requirements and did not hinder, by action or willful inaction, the implementation of either its PY 2010-2015 Consolidated Plan or the PY 2014 Action Plan.

Locations of PY 2014 CDBG-Funded Projects

In PY 2014, the City implemented CDBG-funded activities at the following locations and to benefit the specific service areas and/or clientele listed in the table below.

Table 5.7: PY 2014 CDBG-Funded Activity Locations and Service Areas/Clientele

<i>Capital Projects and Grants</i>	<i>Location</i>	<i>Service Area</i>
Multi-Unit Rehabilitation at Shadow Hills Apartments	227 E. Wilbur Road, Thousand Oaks, CA 91360	Census Tract: 68 Block Group: 03
Multi-Unit Rehabilitation at Esseff Village Apartments	1423-25 East Thousand Oaks Boulevard, Thousand Oaks, CA 91362	Census Tract: 71 Block Group: 03
Single-Unit Rehabilitation Citywide	Mobile Home Parks and Single-Family Dwellings	City-Wide
<i>Public Services</i>		
Conejo Free Clinic	Human Services Center, 80 East Hillcrest Drive, Thousand Oaks, CA 91360	City-Wide (LMC)
Long Term Care	At 65 long-term care sites In Thousand Oaks	City-Wide (LMC)
Lutheran Social Services	Human Services Center, 80 East Hillcrest Drive, Thousand Oaks, CA 91360	City-Wide (LMC)
Extended Case Management (Many Mansions)	At 6 affordable rental complexes owned and managed by Many Mansions	City-Wide (LMC)
Meals on Wheels (Senior Concerns)	401 Hodencamp Road Thousand Oaks, CA 91360	City-Wide (LMC)
Westminster Free Clinic	United Methodist Church, 1000 E. Janss Road, Thousand Oaks, CA 91360	City-Wide (LMC)
(2 locations)	Westminster Presbyterian Church, 32111 Watergate Road, Westlake Village, CA 91361	City-Wide (LMC)
<i>Program Administration</i>		
General Administration	2100 Thousand Oaks Boulevard Thousand Oaks, CA 91362	Community Wide
Fair Housing Counseling	Housing Rights Center 1-800-477-5977	Community Wide

End of PY 2014 CAPER Report Narrative

SECTION 6 — PY 2014 CAPER EXHIBITS

PY 2014 CDBG Budget Summary	Exhibit A
PY 2014 Action Plan Amendments 1 and 2	Exhibit B
PY 2014 Action Plan Activity Locations	Exhibit C
2010-15 Consolidated Plan Accomplishments Summary	Exhibit D
2010-15 Year Five Summary Table	Exhibit E
IDIS PY 2014 Consolidated Plan Summary Report (C04PR26)	Exhibit F
IDIS PY 2014 Summary of Consolidated Plan Projects (C04PR06)	Exhibit G
IDIS PY 2014 Activity Summary Report (Grantee Performance Report) (C04PR03)	Exhibit H
IDIS PY 2014 Summary of Accomplishments (C04PR23)	Exhibit I
PY 2014 Public and Social Services Grants	Exhibit J
Citizen Participation Plan	Exhibit K
PY 2014 Public Hearing Comments	Exhibit L
PY 2014 Public Notices	Exhibit M
City Council Approvals: Consolidated Plan Documents	Exhibit N
Former Thousand Oaks Redevelopment Agency (RDA) Investments (Construction/Acquisition of Affordable Rental Housing Units)	Exhibit O
City's "Housing Opportunities 2015" Brochure	Exhibit P
Housing Rights Center 2014 Annual Report for Thousand Oaks	Exhibit Q
Ventura County Regional Continuum of Care 2014 Project List	Exhibit R
PY 2014 CDBG Action Plan Environmental Review Summary	Exhibit S

END PY 2014 CAPER EXHIBITS

Exhibit A
PY 2014 CDBG Budget Summary

Activities and Expenses (at 9 / 1 /15)

Table 1.13: FY 2014 – 2015 (PY 2014) CDBG PROGRAM EXPENDITURES						
This table summarizes City's CDBG-funded expenditures from 7/1/14 through 6/30/15 and includes unspent CDBG funds from prior years						
Balance 6/30/14	Project	PY 2014 Allocations	Amendments	Total Budget	PY 2014 Expenses	Balance 6/30/15
\$116,460	Community Projects (65%)	362,239	-0-	478,699	392,033	86,666
2,233	Bella Vista 2013 Improvements HS 9940	-0-	(2,233) ^A	-0-	-0-	0-
109,972	Single-Family Low-Income Residential Rehab HS 9939	-0-	(22,334) ^C	87,638	87,638	-0-
-0-	Multi-Unit Rehabilitation HS 9941 (Shadow Hills)	197,000	+3,000 ^B	200,000	200,000	-0-
-0-	Multi-Unit Rehabilitation HS 9942 (Esseff Village)	50,000	-0-	50,000	50,000	0
-0-	Single-Unit Rehabilitation HS 9943	115,239	+3,488 ^B	118,727	54,396	64,331
1,407	Day Labor Site Code Enforcement BG 2025	-0-	(1,407) ^A	-0-	-0-	-0-
500	2013 Conejo Free Clinic Surplus BG 9816		(500) ^A	-0-	-0-	0
2,348	Uncommitted Funds	-0-	(2,348) ^A	-0-	-0-	0-
-0-	Amendment # 1, 10/20/14	-0-	\$6,488 ^A	-0-	-0-	-0-
-0-	Amendment # 2, 10/20/14	0	(6,488) ^B	-0-	-0-	-0-
0-	Unused Funds, HS 9939 (Completed)	0-	+22,334 ^C	22,334	-0-	22,334
-0-	Public Services (15%)	83,593	-0-	83,593	83,593	-0-
-0-	Conejo Free Clinic BG 9816	15,000		15,000	15,000	-0-
-0-	County of Ventura RAIN Prog. BG 9833	7,934	-0-	7,934	7,934	-0-
-0-	Long Term Care BG 9821	9,917	-0-	9,917	9,917	-0-
-0-	Luth Soc Services BG 9822	19,907	-0-	19,907	19,907	-0-
-0-	Many Mansions Case Mgt. BG 9828	3,000	-0-	3,000	3,000	-0-
-0-	Meals on Wheels BG 9818	19,835	-0-	19,835	19,835	-0-
-0-	West. Free Clinic BG 2026	8,000	-0-	8,000	8,000	0
-0-	Administration (20%)	111,457	-0-	111,457	111,457	-0-
-0-	Administration BGADMN	87,457	-0-	87,457	87,457	-0-
-0-	Fair Housing BGADMN	12,000	-0-	12,000	12,000	-0-
-0-	Ventura County 2015-2019 Con Plan Consortium	12,000	-0-	12,000	12,000	-0-
\$ 116,460	CDBG Program (100%)	557,289	-0-	673,749	587,084	86,665

Amendments to PY 2014-15 CDBG Action Plan

- A. (Minor) Amendment # 1 (10/20/2014 – approved by the City Manager
 PY 2013 Uncommitted Funds total \$2,348
 Add/Transfer \$2,233 from HS 9940 to Uncommitted Funds
 Add/Transfer \$1,407 from BG 2025 to Uncommitted Funds
 Add/Transfer \$500 from BG 9816 to Uncommitted Funds
 PY 2014 Uncommitted Funds now Total \$6,488
- B. (Minor) Amendment # 2 (10/20/2014) – approved by the City Manager
 Transfer \$3,000 from Uncommitted Funds to HS 9941 (2014 Multi-Unit Rehab, Shadow Hills)
 Transfer \$3,488 from Uncommitted Funds to HS 9943 (2014 Single-Family Rehab for Lead Testing)
- C. Unused Funds: Balance remaining following activity (HS 9939) completion

Community Development Department
MEMORANDUM

 2109 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
 Planning Division • Phone 805/449.2323 • Fax 805/449.2350 • www.coaks.org
 Building Division • Phone 805/449.2500 • Fax 805/449.2575 • www.coaks.org

To: City Manager

From: Community Development Director

Date: October 16, 2014

Subject: (Minor) Amendments # 1 and # 2 to PY 2014 CDBG Action Plan

The City's Citizen Participation Plan (Resolution 2010-085) allows the City Manager to approve funding revisions to the City's CDBG Action Plan, provided said changes total less than 10 percent of the annual grant amount. The 2014 CDBG grant totals \$557,289.

This memo requests approval of two minor amendments totaling \$6,488 in order to allocate previously uncommitted funds of \$2,348 and re-allocate another \$4,140 in funds remaining from completed activities. The requested amendments are shown in the attached exhibit and are summarized below.

Amendment # 1

Amendment # 1 would transfer \$4,140 in funds remaining from completed activities (HS9940, BG2025, & BG9816) to previously uncommitted funds from 2013, increasing the total of uncommitted funds from \$2,348 to \$6,488, as follows:

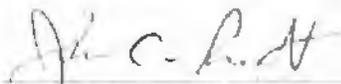
PY 2013 Uncommitted Funds	\$2,348
Transfer from HS 9940 to PY 2014 Uncommitted Funds	\$2,233
Transfer from BG 2025 to PY 2014 Uncommitted Funds	\$1,407
Transfer from BG 9816 to PY 2014 Uncommitted Funds	\$500
PY 2014 Uncommitted Funds Total	\$6,488

Amendment # 2

Amendment # 2 would allocate \$6,488 in uncommitted funds, as follows:

Transfer from PY 2014 Uncommitted Funds to HS 9943 (Single-Family Rehab)	\$3,488
Transfer from PY 2014 Uncommitted Funds to HS 9941 (Multi-Family Rehab)	\$3,000
PY 2014 Uncommitted Funds Transfer Total	\$6,488

Amendments # 1 and # 2 are approved by:


 John C. Prescott,
 Community Development Director


 Scott Mitnick,
 City Manager

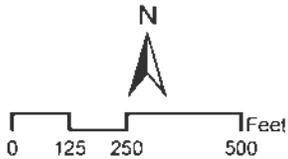
Attachment

CDD:480-70\H:\COMMON\Housing & Redevelopment\2015 CDBG\2015 AMENDMENTS\Amendment_1and_2(leo).doc

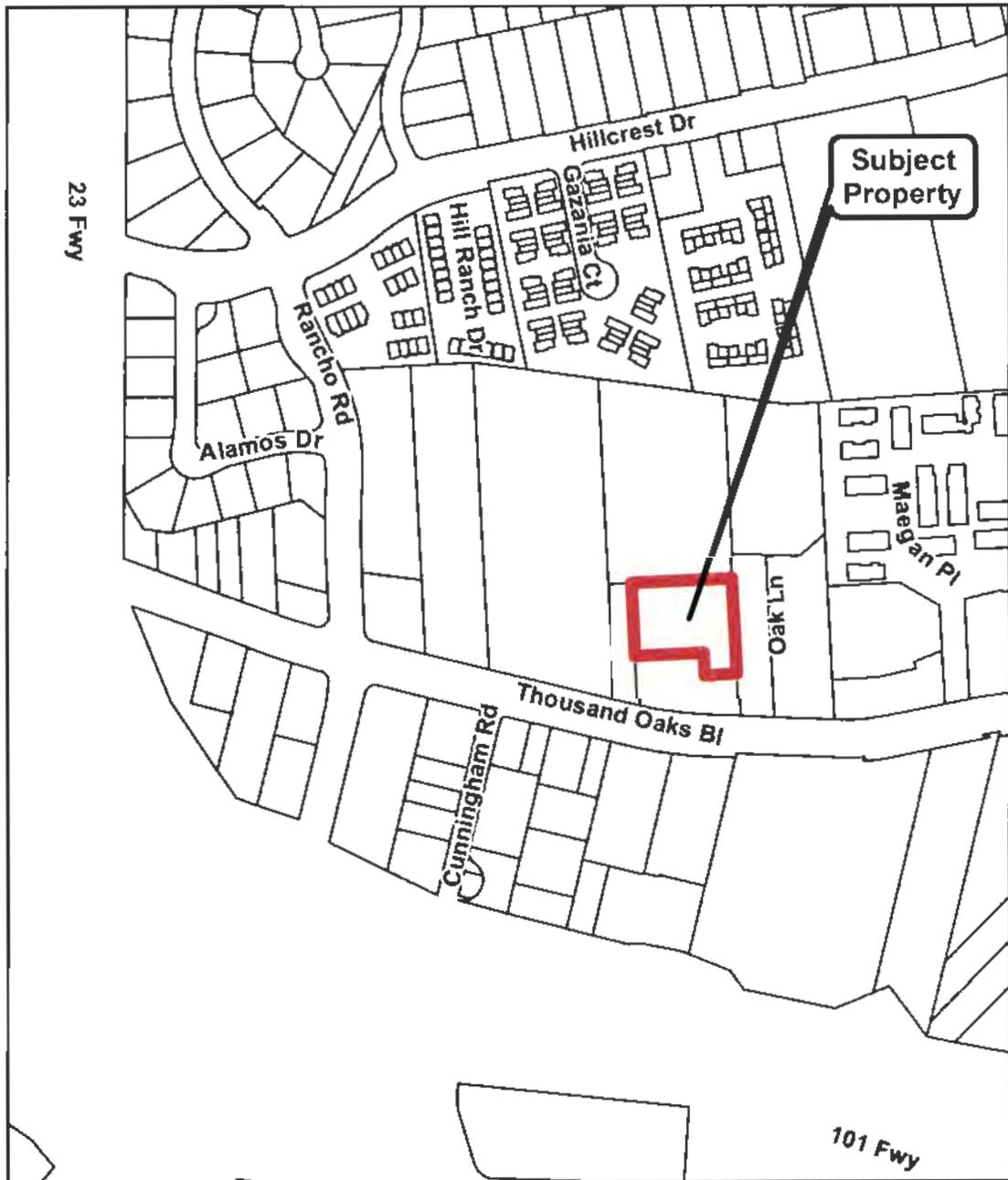
**Shadow Hills Apartments
227 E. Wilbur Rd
Census Tract 58 Block Group 3
HS 9941**



City of Thousand Oaks
Community Development Department



**Esseff Village Apartments
1423 E. Thousand Oaks Blvd
Census Tract 71 Block Group 1
HS 9942**



City of Thousand Oaks
Community Development Department

Exhibit D
PY 2010-2015 Consolidated Plan Accomplishments

2010-2015 Strategic Plan Goals
(July 1, 2010 through June 30, 2015)

PY 2014-2015 CDBG-funded
Action Plan Accomplishments
(July 1, 2014 through June 30, 2015)

The table below summarizes the City's PY 2010-2015 Consolidated Plan Goals and the PY 2014 CDBG-funded accomplishments (and other-funded accomplishments where noted) toward the Consolidated Plan (Strategic Plan) goals.

Objective Category: Decent Housing (Multi-Unit Rehabilitation)

2014 Accomplishments

Multi-Unit Rehabilitation (HS 9941, HS 9942)

The City granted non-profit housing provider Many Mansions with \$200,000 for improvements at the 101-unit Shadow Hills Apartments and \$50,000 for improvements at the 50-unit Esseff Village Apartments.

2013 Accomplishments

Multi-Unit Rehabilitation (HS 9939)

In PY 2013, the City granted non—profit housing provider Many Mansions, \$165,000 in CDBG funds for improvements at the 72-unit Bella Vista Apartments.

2011 Accomplishments

Multi-Unit Rehabilitation (HS 9945)

Richmond Terrace Apartments Improvements

In PY 2011, the City used \$230,400 in CDBG funds to assist non-profit housing owner Many Mansions to make priority repairs at a 27-unit affordable rental housing complex, including 13 units, with supportive services, reserved for disabled and homeless persons.

2010 Accomplishments

Multi-Unit Rehabilitation (HS 9930, 9936)

Bella Vista Apartments Improvements

In PY 2010, the City used \$275,945 in CDBG funds for priority improvements at this affordable, family rental complex. Improvements included re-roofing at 8 buildings and other exterior repairs.

Objective Category: Decent Housing (Multi-Unit Construction)

2012 Accomplishments

*Redevelopment Agency & CDBG:
Multi-Unit Construction*

Increasing the availability of affordable housing in standard condition to low-income families particularly, without discrimination, to members of disadvantaged minorities.

Hillcrest Villas Apartments

Following successful construction financing, including a (former) Thousand Oaks Redevelopment Agency investment of \$7.2 million, non-profit affordable housing provider Many Mansions opened the 60-unit, family rental project, Hillcrest Villas Apartments in April 2013. The project includes 30 permanent, supportive units including 15 units for homeless persons/families and 15 units for disabled persons.

Los Feliz Apartments

This project remains in the pre-construction stage and has been partially financed through the former Thousand Oaks Redevelopment Agency with \$7.2 million. When completed, the project will provide 56 new permanent, affordable family units for lower-income Thousand Oaks residents/households.

2011 Accomplishments

Multi-Unit Construction (HS)

Increasing the availability of affordable housing in standard condition to low-income families particularly, without discrimination, to members of disadvantaged minorities.

Los Feliz and Hillcrest Projects

The City continued to collaborate with the Area Housing Authority of the County of Ventura for the Los Feliz Drive project, and with Many Mansions for the Hillcrest project. Construction of these units beginning in 2012 will result in 120 new affordable family rental units including 30 units of permanent supportive housing for homeless and disabled persons. In addition to \$13.6 million in Redevelopment Agency housing set-aside funds, the City used over \$600,000 in CDBG funds to assist AHA with Los Feliz Drive project pre-construction costs.

2010 Accomplishments

*Redevelopment Agency and CDBG:
Multi-Family Construction*

Los Feliz Drive (Area Housing Authority)

In 2010, the final \$15,795 in CDBG funds (total \$162,900) for pre-development costs was expended prior to the construction of 60 new affordable rental units. The RDA invested \$6.5 million toward this \$28 million project.

Hillcrest Drive (Many Mansions)

Non-profit CHDO Many Mansions expects to break ground in October 2011 on 60 new rental units, including 30 permanent, supportive units. The RDA has invested \$7 million toward the \$26.5 million project.

Objective Category: Decent Housing (Single-Unit Rehabilitation)

Single-Family Rehabilitation

In 2013 – 2015, the City provided CDBG grants of up to \$10,000 to assist very low-income owner-occupants (primarily senior, female-headed households) to make priority improvements at single-family detached or mobile homes

2014 Accomplishments

HS 9943

Five, very low-income owner occupant households received CDBG grants of up to \$10,000 for essential repairs or improvements. Locations included 2 mobile homes and 3 single-family detached homes.

2013 Accomplishments

HS 9940

Eight, very low-income owner occupant households received CDBG grants of up to \$10,000 for essential repairs or improvements. Locations included 4 mobile homes and 4 single-family detached homes.

Objective Category: Suitable Living Environment (Neighborhood Improvements)

2012 Accomplishments

Neighborhood Improvements

Old Town West Street and Drainage Improvements (CI 4298)

Improving the safety and livability of neighborhoods

The City used nearly \$1.1 million in CDBG and other revenues, including \$422,300 in developer fees, to construct, street, sidewalk and drainage improvements in CDBG-eligible CT 71, BG 2.

2011 Accomplishments

Neighborhood Improvements

Old Town West Street and Drainage Improvements (CI 4298)

Improving the safety and livability of neighborhoods

C.A. Rasmussen selected as contractor for construction of improvements, funded with \$1.1 million in CDBG funds and \$422,300 in developer fees.

Objective Category: Suitable Living Environment (Public/Social Services)

Public and Social Services

2014 Accomplishments

CDBG Funds

The City expended \$83,593 (15 percent) in CDBG funds for services to lower-income households/persons by the following providers:

Conejo Free Clinic, \$15,000 (Medical Services)
County of Ventura, \$7,934 (RAIN Trans. Housing)
Long Term Care, \$9,917 (Senior Ombudsman)
Lutheran Social Services, \$19,907 (Homeless Serv.)
Many Mansions, \$3,000 (Case Management)
Senior Concerns, \$19,835 (Meals on Wheels)
Westminster Free Clinic, \$8,000 (Medical Services)

Social Services Endowment Funds (SSEF)

The City also expended \$103,287 in Social Services Endowment Funds (SSEF), a general fund resource, to leverage CDBG funds and assist in the provision of additional public and social services. These grants are listed below.

Assistance League, \$7,934 (Operation School Bell)
Big Brothers Big Sisters, \$3,000 (Youth Mentoring)
Conejo Rec & Park Dist, \$8,000 (Conejo Creek Prog)
Food Share, \$7,500 (Food Bank)
Grey Law, \$3,000 (Senior Legal Services)
Hospice Conejo, \$8,430 (Hospice Support Services)
Interface, \$3,000 (2-1-1 Helpline Program)
Jewish Family Service, \$3,471 (Counseling Program)
Livingston Memorial VNA, \$4,958 (Subsidized Care)
Lutheran Social Services, \$2,168 (Homeless Progs.)
Manna Food Bank, \$7,934 (Food Bank)
Senior Adult Day Care, \$8,925 (Scholarships)
Senior Concerns, \$3,000 (Senior Advocates Prog.)
St. Vincent de Paul, \$10,000 (Poor/Homeless Prog.)
Thousand Oaks Rotary, \$3,000 (Immunization Prog.)
Turning Point Foundation, \$3,000 (Appleton House)
Conejo Valley YMCA, \$3,000 (Scholarships)

2013 Accomplishments

Public and Social Services

CDBG Funds

The City expended \$84,827 (14.9 percent) in CDBG funds for services to lower-income households/persons by the following providers:

Conejo Free Clinic, \$15,000 (Medical Services)

Long Term Care, \$15,000 (Senior Ombudsman)
Lutheran Social Services, \$20,192 (Homeless Serv.)
Senior Concerns, \$20,000 (Meals on Wheels)
Westminster Free Clinic, \$10,000 (Medical Services)
United Cerebral Palsy, \$4,998 (Disabled Transport)

*City's Social Services Endowment Fund
(SSEF)*

The City also expended \$111,432 in matching Social Services Endowment Funds (SSEF), a general fund resource, to leverage CDBG funds and assist in the provision of additional public and social services. These grants are listed below.

ARC Ventura County, \$3,500 (Disabled After-School)
Assistance League, \$8,000 (Operation School Bell)
Big Brothers Big Sisters, \$4,000 (Youth Mentoring)
Conejo Rec & Park Dist, \$8,000 (Conejo Creek Prog)
County of Ventura, \$8,000 (RAIN Transitional Hous.)
Food Share, \$7,500 (Food Bank)
Grey Law, \$3,000 (Senior Legal Services)
Hospice Conejo, \$8,500 (Hospice Support Services)
Interface, \$3,000 (2-1-1 Helpline Program)
Jewish Family Service, \$3,500 (Counseling Program)
Livingston Memorial VNA, \$7,310 (Subsidized Care)
Lutheran Social Services, \$4,808 (Homeless Progs.)
Manna Food Bank, \$8,000 (Food Bank)
Senior Adult Day Care, \$9,000 (Scholarships)
Senior Concerns, \$3,000 (Senior Advocates Prog.)
St. Vincent de Paul, \$8,000 (Poor/Homeless Prog.)
Thousand Oaks Rotary, \$3,000 (Immunization Prog.)
Turning Point Foundation, \$4,000 (Appleton House)
Conejo Valley YMCA, \$3,500 (Scholarships)

2012 Accomplishments

Public and Social Services
CDBG Funds

The City expended \$84,831 (14.9 percent) in CDBG funds for services to lower-income households/persons by the following providers:

Conejo Free Clinic, \$15,000 (Medical Services)
Long Term Care, \$15,000 (Senior Ombudsman)
Lutheran Social Services, \$20,192 (Homeless Serv.)
Senior Concerns, \$20,000 (Meals on Wheels)
Westminster Free Clinic, \$10,000 (Medical Services)
United Cerebral Palsy, \$4,998 (Disabled Transport)

*City's Social Services Endowment Funds
(SSEF)*

The City also expended \$110,618 in matching Social Services Endowment Funds (SSEF), a general fund resource, to leverage CDBG funds and assist in the provision of additional public and social services. These grants are listed below.

ARC Ventura County, \$3,500 (Disabled After-School)
Assistance League, \$8,000 (Operation School Bell)
Big Brothers Big Sisters, \$4,000 (Youth Mentoring)
Conejo Rec & Park Dist, \$8,000 (Conejo Creek Prog)
County of Ventura, \$8,000 (RAIN Transitional Hous.)
Food Share, \$7,500 (Food Bank)
Grey Law, \$3,000 (Senior Legal Services)
Hospice Conejo, \$8,500 (Hospice Support Services)
Interface, \$3,000 (2-1-1 Helpline Program)
Jewish Family Service, \$3,500 (Counseling Program)
Livingston Memorial VNA, \$7,310 (Subsidized Care)
Lutheran Social Services, \$4,808 (Homeless Progs.)
Manna Food Bank, \$8,000 (Food Bank)
Senior Adult Day Care, \$9,000 (Scholarships)
Senior Concerns, \$3,000 (Senior Advocates Prog.)
St. Vincent de Paul, \$8,000 (Poor/Homeless Prog.)
Thousand Oaks Rotary, \$3,000 (Immunization Prog.)
Turning Point Foundation, \$4,000 (Appleton House)
Conejo Valley YMCA, \$3,500 (Scholarships)

2011 Accomplishments

*Public and Social Services
CDBG Funds*

The City expended \$91,062 (15.0 percent) in CDBG funds for services to lower-income households/persons by the following providers.

ARC Ventura County, \$3,659 (Disabled Program)
Assistance League, \$6,769 (Operation School Bell)
Catholic Charities, \$11,526 (Moorpark Serv. Center)
Conejo Free Clinic, \$13,722 (Medical Services)
Long Term Care, \$13,722 (Senior Ombudsman)
Lutheran Social Services, \$17,056 (Homeless Serv.)
Senior Concerns, \$19,119 (Meals on Wheels)
Westminster Free Clinic, \$5,489 (Medical Services)

*City's Social Services Endowment Funds
(SSEF)*

The City also expended \$102,819 in matching Social Services Endowment Funds (SSEF), a general fund resource, to leverage CDBG funds and assist in the provision of additional public and social services. These grants are listed below.

Big Brothers Big Sisters, \$3,833 (Youth Mentoring)

City Impact, \$3,385 (At-Risk Youth Services)
Community Action, \$8,690 (Lease Assistance)
Conejo Rec & Park Dist, \$6,769 (Conejo Creek Prog)
County of Ventura, \$6,769 (RAIN Transitional Hous.)
Food Share, \$5,763 (Food Bank)
Girl's Empowerment, \$2,926 (Girl's Peer Counseling)
Grey Law, \$2,918 (Senior Legal Services)
Hospice Conejo, \$3,833 (Hospice Support Services)
Kids and Families, \$4,839 (Kinship Navigation)
Livingston Memorial VNA, \$4,848 (Subsidized Care)
Lutheran Social Services, \$1,238 (Homeless Progs.)
Manna Food Bank, \$5,763 (Food Bank)
Rebuilding Together, \$4,299 (Rebuild Days)
Senior Adult Day Care, \$8,690 (Scholarships)
Senior Nutrition, \$2,927 (Goebel Dining Room)
St. Vincent de Paul, \$7,318 (Poor/Homeless Prog.)
Thousand Oaks Rotary, \$2,744 (Immunization Prog.)
Turning Point Foundation, \$4,574 (Appleton House)
United Cerebral Palsy, \$4,848 (Disabled Transport.)
Conejo Valley YMCA, \$2,918 (Scholarships)

2010 Accomplishments

Public and Social Services
CDBG Funds

The City expended \$109,399 (15.0 percent) in CDBG funds for services to lower-income households/persons by the following providers:

ARC Ventura County, \$4,000 (Disabled Program)
Assistance League, \$7,400 (Operation School Bell)
Catholic Charities, \$12,600 (Moorpark Serv. Center)
Community Action, \$9,500 (Lease Assistance)
Conejo Free Clinic, \$15,000 (Medical Services)
Long Term Care, \$15,000 (Senior Ombudsman)
Lutheran Social Services, \$18,999 (Homeless Serv.)
Senior Concerns, \$20,900 (Meals on Wheels)
Westminster Free Clinic, \$6,000 (Medical Services)

City's Social Services Endowment Funds
(SSEF)

The City also expended \$105,740 in matching Social Services Endowment Funds (SSEF), a general fund resource, to leverage CDBG funds and assist in the provision of additional public and social services. These grants are listed below.

Big Brothers Big Sisters, \$4,190 (Youth Mentoring)
City Impact, \$3,700 (At-Risk Youth Services)

Community Action, \$3,190 (Legal Assistance)
Conejo Rec & Park Dist, \$7,400 (Conejo Creek Prog)
County of Ventura, \$7,400 (RAIN Transitional Hous.)
Food Share, \$6,300 (Food Bank)
Girl's Empowerment, \$3,199 (Girl's Peer Counseling)
Grey Law, \$3,190 (Senior Legal Services)
Hospice Conejo, \$4,190 (Hospice Support Services)
Kids and Families, \$5,290 (Kinship Navigation)
Livingston Memorial VNA, \$5,300 (Subsidized Care)
Lutheran Social Services, \$1,001 (Homeless Progs.)
Manna Food Bank, \$6,300 (Food Bank)
Rebuilding Together, \$4,700 (Rebuild Days)
Senior Adult Day Care, \$9,500 (Scholarships)
Senior Nutrition, \$3,200 (Goebel Dining Room)
St. Vincent de Paul, \$8,000 (Poor/Homeless Prog.)
Thousand Oaks Rotary, \$3,000 (Immunization Prog.)
Turning Point Foundation, \$5,000 (Appleton House)
United Cerebral Palsy, \$5,300 (Disabled Transport.)
YMCA Conejo Valley, \$3,190 (Scholarship Program)

Objective Category: Expanding Economic Opportunities

2010 - 2014 Accomplishments

Provision of public services concerned with employment

Villa Esperanza

During each year of the 2010-15 Consolidated Plan, \$3,000 in local Social Services Endowment Funds was granted to Villa Esperanza to train and employ developmentally disabled persons in building maintenance and other work.

Women's Economic Ventures

During 2010-2012, the City granted \$30,000 in CDBG funds to support the provision of business training to lower-income men and women desiring to start or expand a micro-business.

Objective Category: Suitable Living Environment (Program Administration)

2014 Accomplishments

CDBG Program Administration

The City expended \$111,457 (20.0 percent) of its PY 2014 CDBG grant as follows:

General Administration: \$87,457
(includes staff costs, supplies, printing, newspaper ads, committee costs, wage compliance monitoring, contracted services) and

Fair Housing Counseling Program: \$12,000
2015-19 Consolidated Plan Preparation: \$12,000

Objective Category: Suitable Living Environment (Program Administration)

2013 Accomplishments

CDBG Program Administration

The City expended \$112,265 (20.0 percent) of its PY 2013 CDBG grant as follows:

General Administration: \$89,965

(includes staff costs, supplies, printing, newspaper ads, committee costs, wage compliance monitoring, contracted services) and

Fair Housing Counseling Program: \$12,300

2015-19 Consolidated Plan Preparation: \$10,000

2012 Accomplishments

CDBG Program Administration

The City expended \$113,590 (20.0 percent) of its PY 2012 CDBG grant as follows:

General Administration: \$91,290

(includes staff costs, supplies, printing, newspaper ads, committee costs, wage compliance monitoring, contracted services) and

Fair Housing Counseling Program: \$12,300

Ventura County Homeless & Housing Coalition or
CDBG Administration : \$10,000

2011 Accomplishments

CDBG Program Administration

The City expended \$121,417 (20.0 percent) of its PY 2011 CDBG grant as follows:

General Administration: \$99,480

(includes staff costs, supplies, printing, newspaper ads, committee costs, wage compliance monitoring, contracted services) and

Fair Housing Counseling Program: \$11,937

Ventura County Homeless & Housing
Coalition: \$10,000

2010 Accomplishments

CDBG Program Administration

The City expended \$145,866 (20.0 percent) of its PY 2010 CDBG grant as follows:

General Administration: \$116,366

(includes staff costs, supplies, printing, newspaper ads, committee costs, wage compliance monitoring, contracted services) and

Fair Housing Counseling Program: \$14,500

Ventura County Homeless & Housing
Coalition: \$15,000

END OF TABLE

City of Thousand Oaks

Major Program Areas

Decent Housing	Priority	Five- Year Goal	Annual Goal	Annual Accomplishment	5-Yr Cumulative Accomplishment	Assessment % of five- year goal
				PY 2014		
Multi-Unit Rehab 2014 Shadow Hills Apartments (HS 9941) <i>See CAPER pg. 21</i>	High	N / A	101	101	101	100 %
Multi-Unit Rehab 2014 Esseff Village Apartments (HS 9942) <i>See CAPER pg. 23</i>	High	N / A	50	50	50	100 %
Single-Unit Residential Rehab (HS 9939) <i>See CAPER pg. 19-20 and 25-26</i>	High	N/A	10	5	13	65 %
Goal met, exceeded, or on target; grantee is a good performer in the program area						Good
Goal not met; extenuating circumstances satisfactorily explained; grantee performance is satisfactory						Satisfactory
Strategic goals and objective not provided and/or not met; data and/or performance in the program area needs to improve						Needs Improvement

Additional HUD Comments regarding the City's Performance towards Decent Housing Goals

The "Housing Market Analysis" table (source: Census 2000 SF3 Table H34) printed in the City's 2010-15 Consolidated Plan (page 54) shows that 80 percent of the City's housing stock was built between 1960 and 1989. The newest of these units are now 26 years old and the oldest are 55 years old. In response, the City's primary CDBG-funded, housing-related activities are (1) multi-unit residential rehabilitation at public and non-profit rental units restricted to occupancy by low- and very low-income households; and (2) single-family residential rehabilitation at very low-income owner-occupied units. For example, in 2014-15 (year five of the City's 2010-15 Consolidated Plan period), the City used CDBG funds to rehabilitate the 101-unit Shadow Hills Apartments (built in 1972) and the 50-unit Esseff Village Apartments (formerly a motel, built in 1980).

City of Thousand Oaks

Continuum of Care	Priority	5-Year Goal	Annual Goal	Annual Accomplishment	5-Year Cumulative Accomplishment	Assessment % of 5-year goal
				PY 2014		
Public Services Grants	High	3,000	600	7,546	Year 1 = 6,748 Year 2 = 1,535 Year 3 = 5,803 Year 4 = 7,200 Year 5 = 7,546	100 %
See CAPER pgs. 27-47 & Exhibit J						
Goal met, exceeded, or on target; grantee is a good performer in the program area						Good
Goal not met; extenuating circumstances satisfactorily explained; grantee performance is satisfactory						Satisfactory
Strategic goals and objective not provided and/or not met; data and/or performance in the program area needs to improve						Needs Improvement

Additional HUD Comments regarding the City's Performance towards Continuum of Care Goals

Annually, the City matches 15 percent (currently \$83,593) of its CDBG entitlement grant with at least \$100,000 from the City's own Social Services Endowment Fund (SSEF) for operational support grants to local providers of public and social services to low- and very low-income residents.. The City's 2014-15 combined Public and Social Services grants budget was \$186,880, including \$83,593 in CDBG funds and \$103,287 in SSEF funds. A City Council committee reviews requests for funding and provides recommendations to the City Council which awards the grants. In 2014, grantees were Lutheran Social Services, Conejo Valley Senior Concerns, Conejo Free Clinic, Westminster Free Clinic, Long Term Care (Senior Ombudsman program), Many Mansions and the County of Ventura (for the regional RAIN transitional housing facility).

City of Thousand Oaks

Grant Amounts for FY2014

CDBG	\$ 557,289*	*Plus \$116,460 in prior year CDBG funds for a total 2014-15 CDBG budget of \$673,749.
Current Year Program Income (CYPI)	-0-	
Prior Year Program Income (PYPI)	-0-	
HOME	-0-	
ESG	-0-	
HOPWA	-0-	

Program Requirements - Maximum and Minimum Program Thresholds

	Expenditures	Actual / Allowable Percentage
Planning & Administration	\$ 111,457	20% / (20 percent maximum of CDBG Total + CYPI)
Public Services	83,593	15% / (15 percent maximum of CDBG Total + PYPI)
Primary Objective (overall benefit)	475,627*	80% / (70 percent minimum of CDBG Total)
Essential Services (ESG only)	*from Line 21 of City's 2014 PR26 report. See Exhibit F to CAPER report.	—% / (30 percent maximum of ESG Total)
Homeless Prevention (ESG only)		—% / (30 percent maximum of ESG Total)
Operating Staff Costs (ESG only)		—% / (10 percent maximum of ESG Total)
Administration (ESG only)		—% / (0.5 percent maximum of ESG Total)
Timeliness	(Rate and Month) (Current Ratio Per PR56 Report at Time of CAPER Review)	0.77= Recommended Point in Time Standard (copy of PR56 report is attached)
As applicable, activity caps and all program thresholds are in compliance with program rules.		
The following activity caps and or program thresholds are not in compliance with program rules. The grantee must take the steps outlined below to correct the deficiency.		
N/A		

City of Thousand Oaks

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Program Requirements - Narratives, Forms, or Reports

	Yes	No
Evidence of compliance with MBE/WBE requirements	X	
During PY 2014, the City contracted with Comprehensive Housing Services (CHS), a woman-owned business, for administrative services on behalf of the Single-Family Residential Rehabilitation Plan.		
Documentation of match (HOME only)		
Affirmative Marketing Plan (HOME only)		
Information regarding on-site inspections (HOME only)		

Comments for any column marked no -

City of Thousand Oaks

Single Audit Issues

In addition to the typical areas reviewed during the annual single audit, we would highlight the following program areas for audit consideration:

Subrecipient Activity/Commercial Contracts. Examine the recipient's system for monitoring subrecipients and commercial contracts.

Activities/Objectives. Identify eligible activities funded with CDBG funds; test expenditure and related records; for selected activities, review documentation showing how national objectives are met.

Twenty percent Planning and Administration Cap. Ascertain the total amount of grant and program income. Review the financial records to determine the amount expended for planning and administration.

Environmental Review. Select a sample of projects on which expenditures have been made and determine whether environmental reviews have been performed in conformance with 24 CFR Part 58.34-35.

Acquisition and Relocation. Select a sample of completed projects involving acquisition of real property, particularly existing homeowner and rental property. Determine that property owners and/or tenants were provided with proper notices and compensation under the Uniform Relocation and Real Property Acquisition (URA) Act and Section 104(d).

**Program Year Review Summary Table
Program Year 2014; Year Five of Five-Year Plan**

City of Thousand Oaks

Narrative Comments re Goals Met / Not Met

The “Housing Market Analysis” table (source: Census 2000 SF3 Table H34) printed in the City’s 2010-15 Consolidated Plan (page 54) shows that 80 percent of the City’s housing stock was built between 1960 and 1989. The newest of these units are now 26 years old and the oldest are 55 years old. In response, the City’s primary CDBG-funded, housing-related activities are (1) multi-unit residential rehabilitation of public and private rental units restricted to occupancy by low- and very low-income households; and (2) single-family residential rehabilitation of very low-income owner-occupied units.

For example, in 2014-15 (year five of the City’s 2010-15 Consolidated Plan period), the City used CDBG funds to rehabilitate the 101-unit Shodow Hills Apartments (built in 1972) and the 50-unit Esseff Village Apartments (formerly a motel, built in 1980).

Annually, the City matches 15 percent of its CDBG entitlement grant (currently \$83,593) with at least \$100,000 from the City’s own Social Services Endowment Fund (SSEF). The 2014-15 combined Public and Social Services grants budget was \$186,880 including \$83,593 in CDBG funds and \$103,287 in SSEF funds. A City Council committee reviews requests for funding and provides recommendations to the City Council which awards the grants. In 2014, grantees were Lutheran Social Services, Conejo Valley Senior Concerns, Conejo Free Clinic, Westminster Free Clinic, Many Mansions and the County of Ventura (for the regional RAIN transitional housing facility).

Single-Unit Rehab, 2014 Program, 5 Units Completed (50% of Goal Met)

The City uses an experienced consultant to administer its “Low-Income Residential Rehabilitation (LIRR) Program” for very low-income owner-occupants. All of the City’s 2014 program participants are seniors.

- 9 owner-occupants were selected during a random drawing of pre-applications submitted.
- 1 applicant was denied based on exceeding income limits.
- 3 applicants withdrew during the process.
- 5 applicants were approved and all projects completed (by September 30, 2015).

Based on the funding available \$115,239 the City budgeted \$90,000 for 9 grants leaving \$25,239 (21.9 percent) for program administration.

**Program Year Review Summary Table
Program Year 2014; Year Five of Five-Year Plan**

City of Thousand Oaks

Narrative Comments re Goals Met / Not Met

Public Services, 2014 Program, 7 operational grants awarded (100% of Goal Met)

The following CDBG grants were awarded:

Lutheran Social Services	Emergency/Homeless Services	\$ 19,921
Conejo Valley Senior Concerns	Meals on Wheels	19,835
Conejo Free Clinic	Medical Services	15,000
Long Term Care Services	Senior Ombudsman Program	9,917
Westminster Free Clinic	Medical Services	8,000
County of Ventura	RAIN Transitional Housing	7,934
Many Mansions	Case Management Services	3,000
	Total	\$ 83,593



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U.S. Department of Housing and Urban Development
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	116,460.00
02 ENTITLEMENT GRANT	557,289.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	673,749.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	475,627.10
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	475,627.10
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	111,457.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	587,084.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	86,664.90

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	250,000.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	225,627.10
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	475,627.10
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	469,666.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	469,666.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	83,593.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	500.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	83,093.00
32 ENTITLEMENT GRANT	557,289.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	557,289.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.91%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	111,457.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	111,457.00
42 ENTITLEMENT GRANT	557,289.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	557,289.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IOIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	5	362	2014 MF Improvements Shadow Hills	14B	LMH	\$200,000.00
2014	5	363	2014 MF Improvements Esseff Village	14B	LMH	\$50,000.00
						Total
						\$250,000.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2014	4	365	5774436	Senior Meals on Wheels	05	LMC	\$4,958.75	
2014	4	365	5799709	Senior Meals on Wheels	05	LMC	\$4,958.75	
2014	4	365	5823099	Senior Meals on Wheels	05	LMC	\$4,958.75	
2014	4	365	5842188	Senior Meals on Wheels	05	LMC	\$4,958.75	
2014	4	366	5753722	Lutheran Social Services	05	LMC	\$4,976.76	
2014	4	366	5799716	Lutheran Social Services	05	LMC	\$4,976.76	
2014	4	366	5823101	Lutheran Social Services	05	LMC	\$4,976.76	
2014	4	366	5842190	Lutheran Social Services	05	LMC	\$4,976.72	
2014	4	367	5753719	Conejo Free Clinic	05	LMC	\$3,625.00	
2014	4	367	5774433	Conejo Free Clinic	05	LMC	\$3,625.00	
2014	4	367	5823102	Conejo Free Clinic	05	LMC	\$3,625.00	
2014	4	367	5842191	Conejo Free Clinic	05	LMC	\$4,125.00	
2014	4	368	5753721	Long Term Care	05	LMC	\$2,479.00	
2014	4	368	5799710	Long Term Care	05	LMC	\$2,479.00	
2014	4	368	5823100	Long Term Care	05	LMC	\$2,479.00	
2014	4	368	5842189	Long Term Care	05	LMC	\$2,480.00	
2014	4	369	5753723	VC RAIN Transitional Living Center	05	LMC	\$1,985.00	
2014	4	369	5774439	VC RAIN Transitional Living Center	05	LMC	\$1,983.00	
2014	4	369	5823103	VC RAIN Transitional Living Center	05	LMC	\$3,966.00	
2014	4	370	5823104	Westminster Free Clinic	05	LMC	\$8,000.00	
2014	4	371	5774437	Many Mansions Extended Case Management	05	LMC	\$3,000.00	
						05	Matrix Code	\$83,593.00
2013	1	374	5753714	2013 Single-Family Rehabilitation - Byard	14A	LMH	\$9,980.00	
2013	1	375	5753708	2013 Single-Family Rehabilitation - Kinner	14A	LMH	\$10,000.00	
2013	1	376	5753718	2013 Single-Family Rehabilitation - Riggs	14A	LMH	\$10,000.00	
2013	1	377	5753716	2013 Single-Family Rehabilitation - Von Zell	14A	LMH	\$9,490.00	
2013	1	378	5753712	2013 Single-Family Rehabilitation - Lussier	14A	LMH	\$9,895.00	
2013	1	379	5774431	2013 Single-Family Rehabilitation - Taylor	14A	LMH	\$10,000.00	
2013	1	380	5774428	2013 Single-Family Rehabilitation - Moskowitz	14A	LMH	\$10,000.00	
2013	1	382	5774430	2013 Single-Family Rehabilitation - Mahan	14A	LMH	\$10,000.00	
						14A	Matrix Code	\$79,365.00
2013	1	354	5753706	2013 Single-Family Rehabilitation - Admin	14H	LMH	\$8,273.12	
2014	2	364	5774432	2014 SF Improvements - Admin	14H	LMH	\$495.00	
2014	2	364	5799708	2014 SF Improvements - Admin	14H	LMH	\$8,206.60	
2014	2	364	5823096	2014 SF Improvements - Admin	14H	LMH	\$11,377.86	
2014	2	364	5842187	2014 SF Improvements - Admin	14H	LMH	\$34,316.52	
						14H	Matrix Code	\$62,669.10
Total							\$225,627.10	

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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 PR26 - CDBG Financial Summary Report
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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	4	365	5774436	Senior Meals on Wheels	05	LMC	\$4,958.75
2014	4	365	5799709	Senior Meals on Wheels	05	LMC	\$4,958.75
2014	4	365	5823099	Senior Meals on Wheels	05	LMC	\$4,958.75
2014	4	365	5842188	Senior Meals on Wheels	05	LMC	\$4,958.75
2014	4	366	5753722	Lutheran Social Services	05	LMC	\$4,976.76
2014	4	366	5799716	Lutheran Social Services	05	LMC	\$4,976.76
2014	4	366	5823101	Lutheran Social Services	05	LMC	\$4,976.76
2014	4	366	5842190	Lutheran Social Services	05	LMC	\$4,976.72
2014	4	367	5753719	Conejo Free Clinic	05	LMC	\$3,625.00
2014	4	367	5774433	Conejo Free Clinic	05	LMC	\$3,625.00
2014	4	367	5823102	Conejo Free Clinic	05	LMC	\$3,625.00
2014	4	367	5842191	Conejo Free Clinic	05	LMC	\$4,125.00
2014	4	368	5753721	Long Term Care	05	LMC	\$2,479.00
2014	4	368	5799710	Long Term Care	05	LMC	\$2,479.00
2014	4	368	5823100	Long Term Care	05	LMC	\$2,479.00
2014	4	368	5842189	Long Term Care	05	LMC	\$2,480.00
2014	4	369	5753723	VC RAIN Transitional Living Center	05	LMC	\$1,985.00
2014	4	369	5774439	VC RAIN Transitional Living Center	05	LMC	\$1,983.00
2014	4	369	5823103	VC RAIN Transitional Living Center	05	LMC	\$3,966.00
2014	4	370	5823104	Westminster Free Clinic	05	LMC	\$8,000.00
2014	4	371	5774437	Many Mansions Extended Case Management	05	LMC	\$3,000.00
					05	Matrix Code	\$83,593.00
Total							\$83,593.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	373	5799714	Staff Costs	21A		\$99,457.00
					21A	Matrix Code	\$99,457.00
2014	3	372	5799715	Fair Housing Counseling	21D		\$12,000.00
					21D	Matrix Code	\$12,000.00
Total							\$111,457.00

U.S. DEPARTMENT OF HOUSING AND URBAN
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OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2014 1	Program Administration	Recovery of a portion of the City's costs to implement CDBG-funded activities	CDBG	\$112,625 00	\$0 00	\$0 00	\$0 00	\$0 00
2	Single-Family Residential Rehabilitation	Structure improvement grant to very low-income, single-family owner-occupied units, including mobile homes, condominiums townhomes and single family detached dwellings	CDBG	\$115,239 00	\$118,728 81	\$54,395 98	\$64,332.83	\$54,395 98
3	Program Administration	Recovery of a portion of the City's costs to implement CDBG-funded activities	CDBG	\$111,457 00	\$111,457 00	\$111,457 00	\$0 00	\$111,457 00
4	Public/Social Services	Grants to local non-profit providers of public and social services to low- and very-low income City residents and households.	CDBG	\$83,593 00	\$83,593.00	\$83,593 00	\$0 00	\$83,593 00
5	Multi-Family Residential Rehabilitation	Priority repairs and rehabilitation at a multi-family affordable rental apartment complex at Shadow Hills Apartments and at Esseff Village.	CDBG	\$247,000.00	\$250,000.00	\$250,000 00	\$0 00	\$250,000 00



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PGM Year: 1994
 Project: 0002 - CONVERTED CDBG ACTIVITIES
 DIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open 9/17/1999 12:00:00 AM
 Location:

Objective:
 Outcome:
 Matrix Code: Public Facilities and Improvement (General) (03) National Objective:

Initial Funding Date: 01/01/0001

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$3,891,814.84	\$0.00	\$0.00
		1987	B87MC060549		\$0.00	\$521,000.00
		1988	B88MC060549		\$0.00	\$492,000.00
		1989	B89MC060549		\$0.00	\$516,000.00
		1990	B90MC060549		\$0.00	\$344,941.51
		1991	B91MC060549		\$0.00	\$323,721.19
		1992	B92MC060549		\$0.00	\$484,778.03
		1993	B93MC060549		\$0.00	\$368,242.60
		1994	B94MC060549		\$0.00	\$371,802.61
		1995	B95MC060549		\$0.00	\$296,884.09
		1996	B96MC060549		\$0.00	\$172,444.81
		2007	B07MC060549		\$0.00	(\$3,879.00)
		2010	B10MC060549		\$0.00	(\$357.25)
Total				\$3,891,814.84	\$0.00	\$3,887,578.59

Accomplishments

Accomplishments

Category	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
					0	0		
American:					0	0		
					0	0		
Asian/Alaskan Native:					0	0		
Asian/Other Pacific Islander:					0	0		
Asian/Alaskan Native & White:					0	0		

EXHIBIT H



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Asian White:	0	0							
Black/African American & White:	0	0							
American Indian/Alaskan Native & Black/African American:	0	0							
Other multi-racial:	0	0							
Asian/Pacific Islander	0	0							
Hispanic:	0	0							
Total:	0								

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2013
Project: 0003 - Program Administration
DIS Activity: 350 - Staff Costs

Status: Completed 12/4/2014 12:00:00 AM
Location: .

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 11/01/2013

Description:

Staff costs including salaries and benefits for those implementing the City's CDBG-funded program activities benefitting lowmod households. Costs related to administrative support including newspaper display advertisting, committee support and staff training.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$100,325.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$100,325.00
Total	Total			\$100,325.00	\$0.00	\$100,325.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2013
Project: 0003 - Program Administration
DIS Activity: 351 - Fair Housing Counseling
Status: Completed 12/4/2014 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) **National Objective:**

Initial Funding Date: 11/01/2013

Description:

Collaboration with the County of Ventura for fair housing counseling services to be offered to City residents through the Housing Rights Center of Los Angeles. The entire budget of \$12,300 was drawn down on 81114.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$12,300.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$12,300.00
Total	Total			\$12,300.00	\$0.00	\$12,300.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2013
Project: 0007 - Multi-Family Residential Rehabilitation
DIS Activity: 352 - 2013 Bella Vista Improvements
Status: Completed 12/4/2014 8:30:55 PM
Location: 2013 Los Feliz Dr Thousand Oaks, CA 91362-3067

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

Initial Funding Date: 11/20/2013

Description:
 Storm Drain, Sewer Line and Concrete Walkway repairs plus Replacement of Gazebo Structures and YTree Trimming at the 72-unit low-income rental complex, Bella Vista Apartments.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$162,767.40	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$162,767.40
Total	Total			\$162,767.40	\$0.00	\$162,767.40

Proposed Accomplishments

Housing Units : 72

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	64	31	64	31	0	0
Black/African American:	0	0	3	0	3	0	0	0
Asian:	0	0	5	0	5	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	72	31	72	31	0	0
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	41	41	0
Low Mod	0	21	21	0
Moderate	0	6	6	0
Non Low Moderate	0	4	4	0
Total	0	72	72	0
Percent Low/Mod		94.4%	94.4%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Activity 90 percent complete.	



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 354 - 2013 Single-Family Rehabilitation - Admin

Status: Completed 2/3/2015 12:00:00 AM
Location: 2100 E Thousand Oaks Blvd Thousand Oaks, CA 91362-2996

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehabilitation Administration (14H)

National Objective: LMH

Initial Funding Date: 11/05/2013

Description:
 Administration of Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units, including mobile homes, condominiums, townhomes and single-family detached dwellings.
 PY2013 Single Family Rehabilitation program administration consist of processing 14 applications of which 9 projects were approved and completed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$23,301.54	\$0.00	\$0.00
		2013	B13MC060549		\$8,273.12	\$23,301.54
Total	Total			\$23,301.54	\$8,273.12	\$23,301.54

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2013
Project: 0002 - Day Labor Site Coordination
DIS Activity: 355 - Day Labor Site Coordination
Status: Completed 12/4/2014 12:00:00 AM
Location: 3120 Royal Oaks Dr Thousand Oaks, CA 91362

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Code Enforcement (15) **National Objective:** LMA

Initial Funding Date: 11/01/2013

Description:

Activity by a sub-recipient to coordinate day labor site activity and enforce vehicular and pedestrian safety at 3120 Royal Oaks Drive and environs in the Old Town West neighborhood west of Hampshire Road.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$95,593.19	\$0.00	\$0.00
CDBG	EN	2012	B12MC060549		\$0.00	\$27,551.65
		2013	B13MC060549		\$0.00	\$68,041.54
Total	Total			\$95,593.19	\$0.00	\$95,593.19

Proposed Accomplishments

People (General) : 350
 Total Population in Service Area: 2,236
 Census Tract Percent Low / Mod: 63.30

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	There was no delay in providing the CDBG-funded services. This activity daily assists approximately 30 very low-income laborers to meet with prospective, short-term employers, at a designated outdoor location. The City's coordinator maintains order and enforces traffic and public nuisance codes.	



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Program Year: 2013
Project: 0004 - Public/Social Services
DIS Activity: 356 - Senior Meals on Wheels

Status: Completed 12/4/2014 12:00:00 AM
Location: 401 Hodencamp Rd Thousand Oaks, CA 91360-5467

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Senior Services (05A)

National Objective: LMC

Initial Funding Date: 11/01/2013

Description:

Provides a daily hot meal, a cold snack and personal interaction to disabled elderly persons unable to shop or cook for themselves.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$20,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$20,000.00
Total	Total			\$20,000.00	\$0.00	\$20,000.00

Proposed Accomplishments

People (General) : 180

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	166	10
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	174	10
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	47
Low Mod	0	0	0	66
Moderate	0	0	0	36
Non Low Moderate	0	0	0	25
Total	0	0	0	174
Percent Low/Mod				85.6%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Delivered nutritious, freshly prepared meals to homebound seniors. Meals consist of a hot lunch and a cold sack dinner.	



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Program Year: 2013
 Project: 0004 - Public/Social Services
 DIS Activity: 357 - Lutheran Social Services

Status: Completed 12/4/2014 12:00:00 AM
 Location: 80 E Hillcrest Dr Thousand Oaks, CA 91360-4218

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 11/01/2013

Description:
 Coordinates a winter shelter program and a 365-day hot meal program at rotating faith sites for homeless persons and other needy persons residing in Thousand Oaks.
 Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$19,468.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$19,468.00
Total	Total			\$19,468.00	\$0.00	\$19,468.00

Proposed Accomplishments
 People (General) : 1,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	696	454
Black/African American:	0	0	0	0	0	0	57	0
Asian:	0	0	0	0	0	0	9	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	2	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	255	49
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,034	503
Female-headed Households:	0		0		0			



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Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,014
Low Mod	0	0	0	20
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,034
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Coordinate the Re-Employment Assistance Program (REAP) that primarily targets chronically unemployed or underemployed persons, including the homeless. REAP provides job referrals as well as living resources that include laundry and shower privileges, transportation, clothing and other assistance to help clients cope.	



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Program Year: 2013
 Project: 0004 - Public/Social Services
 DIS Activity: 358 - Long Term Care

Status: Completed 12/4/2014 12:00:00 AM
 Location: 2021 Sperry Ave Ventura, CA 93003-7408

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 11/01/2013

Description:

Provides volunteer ombudsman services and advocacy for the disabled elderly residing in long-term care facilities throughout Thousand Oaks.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$15,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$15,000.00
Total	Total			\$15,000.00	\$0.00	\$15,000.00

Proposed Accomplishments

People (General) : 3,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,986	507
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	241	0
American Indian/Alaskan Native:	0	0	0	0	0	0	11	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	3,247	507
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	812
Low Mod	0	0	0	1,136
Moderate	0	0	0	650
Non Low Moderate	0	0	0	649
Total	0	0	0	3,247
Percent Low/Mod				80.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	State Certified Ombudsmans conducted visits. Abuse cases were handled and resolved. Non complaint related problems were resolved by Ombudsman. Families received preadmission counseling for their loved ones. Advance Healthcare Directives were witnessed. Resident Councils were attended	



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PGM Year: 2013
 Project: 0004 - Public/Social Services
 DIS Activity: 359 - Westminster Free Clinic
 Status: Completed 12/4/2014 12:00:00 AM
 Location: 5560 E Napoleon Ave Oak Park, CA 91377-4746

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05) National Objective: LMC

Initial Funding Date: 11/01/2013

Description:

Offers free direct patient care to low and very low-income persons that would otherwise have little or no access to health care.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$10,000.00
Total	Total			\$10,000.00	\$0.00	\$10,000.00

Proposed Accomplishments

People (General) : 950

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,504	1,295
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	18	0
American Indian/Alaskan Native:	0	0	0	0	0	0	4	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	14	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,557	1,295
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,467
Low Mod	0	0	0	90
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,557
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Extremely low and low-income persons were provided with medical exams, medication, diabetes care, lab tests, and other services.	



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Program Year: 2013
Project: 0004 - Public/Social Services
DIS Activity: 360 - United Cerebral Palsy

Status: Completed 12/4/2014 12:00:00 AM
Location: 6430 Independence Ave Woodland Hills, CA 91367-2607

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 11/01/2013

Description:

The Disabled Transportation Program, comprised of specialized transportation for wheelchair-bound and/or otherwise disabled residents of the Thousand Oaks area Cerebral Palsy residences, provides access to social and recreational activities to enhance residents growth and development.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$5,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$5,000.00
Total	Total			\$5,000.00	\$0.00	\$5,000.00

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	30	4
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	30	4



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	30
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	30
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Transporation services for residents at UCP Homes in Thousand Oaks. Service provided residents to participated in adult day programs and outings throughout the community.	



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Program Year: 2013
 Project: 0004 - Public/Social Services
 DIS Activity: 361 - Conejo Free Clinic

Status: Completed 12/4/2014 12:00:00 AM
 Location: 80 E Hillcrest Dr Thousand Oaks, CA 91360-4218

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 11/01/2013

Description:
 Offers low-cost lab tests and donated medical services and medications to low and very low-income persons that would otherwise have little or no access to health care.
 Financing:

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$14,500.00	\$0.00	\$0.00
		2013	B13MC060549		\$0.00	\$14,500.00
Total	Total			\$14,500.00	\$0.00	\$14,500.00

Proposed Accomplishments
 People (General) : 1,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	876	416
Black/African American:	0	0	0	0	0	0	65	0
Asian:	0	0	0	0	0	0	140	0
American Indian/Alaskan Native:	0	0	0	0	0	0	20	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	11	0
Asian White:	0	0	0	0	0	0	6	0
Black/African American & White:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	2	0
Other multi-racial:	0	0	0	0	0	0	60	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,190	416
Female-headed Households:	0		0		0			



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<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	732
Low Mod	0	0	0	169
Moderate	0	0	0	165
Non Low Moderate	0	0	0	124
Total	0	0	0	1,190
Percent Low/Mod				89.6%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Provided routine medical exams and lab tests to very low income persons who are unemployed, uninsured and have no access to medical care.	



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PGM Year: 2014
Project: 0005 - Multi-Family Residential Rehabilitation
IDIS Activity: 362 - 2014 MF Improvements Shadow Hills
Status: Open
Location: 227 E Wilbur Rd Thousand Oaks, CA 91360-5440

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

Initial Funding Date: 09/17/2014

Description:

Shadow Hills Apartments (101 affordable units) CDBG grant for sewer line repairs and improvements; laundry room repairs; HVAC improvements and install low-flow, water-efficient toilets.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$200,000.00	\$0.00	\$0.00
		2014	B14MC060549		\$200,000.00	\$200,000.00
Total	Total			\$200,000.00	\$200,000.00	\$200,000.00

Proposed Accomplishments

Housing Units : 101

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	87	57	0	0	87	57	0	0
Black/African American:	8	0	0	0	8	0	0	0
Asian:	6	0	0	0	6	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	101	57	0	0	101	57	0	0



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Female-headed Households: 50 0 50

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	40	0	40	0
Low Mod	24	0	24	0
Moderate	37	0	37	0
Non Low Moderate	0	0	0	0
Total	101	0	101	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0005 - Multi-Family Residential Rehabilitation
IDIS Activity: 363 - 2014 MF Improvements Esseff Village

Status: Open
Location: 1425 E Thousand Oaks Blvd Thousand Oaks, CA 91362-2825
Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Multi-Unit Residential (14B) **National Objective:** LMH

Initial Funding Date: 09/17/2014

Description:

Esseff Village Apartments (50 very low income units) CDBG grant to repair garbage disposal units, and related infrastructure to correct frequent back-ups and clogs of the sewage system; replace toilets with low water use type.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$50,000.00	\$0.00	\$0.00
		2014	B14MC060549		\$50,000.00	\$50,000.00
Total	Total			\$50,000.00	\$50,000.00	\$50,000.00

Proposed Accomplishments

Housing Units : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	45	5	0	0	45	5	0	0
Black/African American:	3	0	0	0	3	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	1	0	0	0	1	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	50	5	0	0	50	5	0	0



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Female-headed Households: 29 0 29

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	41	0	41	0
Low Mod	9	0	9	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	50	0	50	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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PGM Year: 2014
Project: 0002 - Single-Family Residential Rehabilitation
IDIS Activity: 364 - 2014 SF Improvements - Admin & Projects

Status: Open
Location: 2100 E Thousand Oaks Blvd Thousand Oaks, CA 91362-2996
Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 09/17/2014

Description:

Administration and projects of Single Family Rehabilitation Program for minor structural rehabilitation improvement on single-family owner-occupied units, including mobile homes, condominiums, townhomes and single-family detached dwellings. CDBG grants to very low-income households.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$118,728.81	\$0.00	\$0.00
		2013	B13MC060549		\$6,427.01	\$6,427.01
		2014	B14MC060549		\$47,968.97	\$47,968.97
Total	Total			\$118,728.81	\$54,395.98	\$54,395.98

Proposed Accomplishments

Housing Units : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	1	0	0	6	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	6	1	0	0	6	1	0	0
Female-headed Households:	0		0		0			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	0				
Low Mod	6	0	6	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	6	0	6	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	Processed 9 applicants and evaluated projects with potential with lead hazards. 6 low-income households approved for CDBG grant.	



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Program Year: 2014
Project: 0004 - Public/Social Services
DIS Activity: 365 - Senior Meals on Wheels

Status: Open
Location: 401 Hodencamp Rd Thousand Oaks, CA 91360-5467

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/17/2014

Description:

Provides a daily hot meal, a cold snack and personal interaction to disabled elderly persons unable to shop or cook for themselves.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$19,835.00	\$0.00	\$0.00
		2013	B13MC060549		\$4,958.75	\$4,958.75
		2014	B14MC060549		\$14,876.25	\$14,876.25
Total	Total			\$19,835.00	\$19,835.00	\$19,835.00

Proposed Accomplishments

People (General) : 215

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	171	18
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	175	18



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Program Year: 2014
 Project: 0004 - Public/Social Services
 DIS Activity: 366 - Lutheran Social Services

Status: Open
 Location: 80 E Hillcrest Dr Ste 101 Thousand Oaks, CA 91360-4219

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/17/2014

Description:
 Coordinates a winter shelter program and a 365-day hot meal program at rotating faith sites for homeless persons and other needy persons residing in Thousand Oaks.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$19,907.00	\$0.00	\$0.00
		2013	B13MC060549		\$4,976.76	\$4,976.76
		2014	B14MC060549		\$14,930.24	\$14,930.24
Total	Total			\$19,907.00	\$19,907.00	\$19,907.00

Proposed Accomplishments

People (General) : 400

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	503	290
Black/African American:	0	0	0	0	0	0	36	0
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	6	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	322	299
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	876	589



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	769
Low Mod	0	0	0	93
Moderate	0	0	0	13
Non Low Moderate	0	0	0	1
Total	0	0	0	876
Percent Low/Mod				99.9%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	Program assist Thousand Oaks families living in poverty. Assistance includes a complete intake and assessment screening and emergency assistance. If qualified, assistance may include rental/mortgage assistance, utility assistance, medical/dental assistance/vision, prescription assistance, transportation assistance, food vouchers, and/or clothing vouchers. Program offers a Winter Shelter & Meal Program.	



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Program Year: 2014
 Project: 0004 - Public/Social Services
 DIS Activity: 367 - Conejo Free Clinic

Status: Open
 Location: 80 E Hillcrest Dr Ste 102 Thousand Oaks, CA 91360-4219

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/17/2014

Description: Offers low-cost lab tests and donated medical services and medications to low and very low-income persons that would otherwise have little or no access to health care.
 Financing:

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$15,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$7,250.00	\$7,250.00
		2014	B14MC060549		\$7,750.00	\$7,750.00
Total	Total			\$15,000.00	\$15,000.00	\$15,000.00

Proposed Accomplishments

People (General) : 3,100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,071	346
Black/African American:	0	0	0	0	0	0	88	0
Asian:	0	0	0	0	0	0	132	0
American Indian/Alaskan Native:	0	0	0	0	0	0	16	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	3	0
Asian White:	0	0	0	0	0	0	6	0
Black/African American & White:	0	0	0	0	0	0	13	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	105	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,436	346



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Program Year: 2014
 Project: 0004 - Public/Social Services
 DIS Activity: 368 - Long Term Care

Status: Open
 Location: 2021 Sperry Ave Ste 35 Ventura, CA 93003-7417

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/17/2014

Description:

Provides volunteer ombudsman services and advocacy for the disabled elderly residing in long-term care facilities throughout Thousand Oaks.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
		Pre-2015						
CDBG	EN	2013	B13MC060549	\$9,917.00	\$0.00	\$2,479.00	\$2,479.00	\$0.00
		2014	B14MC060549			\$7,438.00	\$7,438.00	
Total	Total			\$9,917.00	\$9,917.00	\$9,917.00	\$9,917.00	

Proposed Accomplishments

People (General) : 3,058

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,854	358
Black/African American:	0	0	0	0	0	0	33	0
Asian:	0	0	0	0	0	0	158	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	126	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	3,171	358



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Program Year: 2014
Project: 0004 - Public/Social Services
DIS Activity: 369 - VC RAIN Transitional Living Center
Status: Open
Location: 855 Partridge Dr Ventura, CA 93003-5405

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 09/17/2014

Description:
 Provides services to Thousand Oaks homeless persons living at the RAIN Transitional Living Center. Services include self-sufficiency workshops and financial skills workshops.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$7,934.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060549		\$3,968.00	\$3,968.00
		2014	B14MC060549		\$3,966.00	\$3,966.00
Total	Total			\$7,934.00	\$7,934.00	\$7,934.00

Proposed Accomplishments

People (General) : 4

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	6	0



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Program Year: 2014
 Project: 0004 - Public/Social Services
 DIS Activity: 370 - Westminster Free Clinic

Status: Open
 Location: 1000 E Janss Rd Thousand Oaks, CA 91360-5119

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 09/17/2014

Description:

Offers free direct patient care to low and very low-income persons that would otherwise have little or no access to health care.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$8,000.00	\$0.00	\$0.00
		2014	B14MC060549		\$8,000.00	\$8,000.00
Total	Total			\$8,000.00	\$8,000.00	\$8,000.00

Proposed Accomplishments

People (General) : 3,200

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,699	1,374
Black/African American:	0	0	0	0	0	0	8	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	5	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	8	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,732	1,374
Female-headed Households:	0		0		0			



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<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,676
Low Mod	0	0	0	54
Moderate	0	0	0	2
Non Low Moderate	0	0	0	0
Total	0	0	0	1,732
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	Program provided service to low-income Thousand Oaks residents. Program included medical service, labs, diagnostic tests, mammograms, x-rays, medications, and patient case management which included teaching the patient health literacy to empower patients to make informed decisions about their health, and advocated for patients needing referrals.	



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Program Year: 2014
Project: 0004 - Public/Social Services
DIS Activity: 371 - Many Mansions Extended Case Management

Status: Open
Location: 1459 E Thousand Oaks Blvd Thousand Oaks, CA 91362-2806

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 09/17/2014

Description:
 Provides extended case management services to lower-income families residing at Many Mansions properties. Services include case management and life skills development.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn in Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$3,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$3,000.00	\$3,000.00
Total	Total			\$3,000.00	\$3,000.00	\$3,000.00

Proposed Accomplishments

People (General) : 75

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	122	59
Black/African American:	0	0	0	0	0	0	7	0
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	140	59



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Program Year: 2014
 Project: 0003 - Program Administration
 DIS Activity: 372 - Fair Housing Counseling

Status: Open
 Location:

Objective:
 Outcome:
 Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) National Objective:

Initial Funding Date: 09/17/2014

Description:
 Collaboration with the County of Ventura for fair housing counseling services to be offered to City residents through the Housing Rights Center of Los Angeles.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$12,000.00	\$0.00	\$0.00
		2014	B14MC060549		\$12,000.00	\$12,000.00
Total	Total			\$12,000.00	\$12,000.00	\$12,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2014
 Project: 0003 - Program Administration
 DIS Activity: 373 - Staff Costs

Status: Open
 Location:

Objective:
 Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 09/17/2014

Description:

Staff costs including salaries and benefits for those implementing the City's CDBG-funded program activities benefitting lowmod households.
 Costs related to administrative support including newspaper display advertising, committee support and staff training.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$99,457.00	\$0.00	\$0.00
		2014	B14MC060549		\$99,457.00	\$99,457.00
Total	Total			\$99,457.00	\$99,457.00	\$99,457.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 374 - 2013 Single-Family Rehabilitation - Byard
Status: Completed 2/3/2015 12:00:00 AM
Location: 72 La Palma Newbury Park, CA 91320-1017

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units. Scope of work includes GFCI Receptacles, Replace Existing Porch & Ramp, Front Porch Repair, Replace Existing Side Entry Door, Replace Existing Carpet, Grab Bars Both Bathroom Showers.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,980.00	\$0.00	\$0.00
		2013	B13MC060549		\$9,980.00	\$9,980.00
Total	Total			\$9,980.00	\$9,980.00	\$9,980.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 375 - 2013 Single-Family Rehabilitation - Kinner

Status: Completed 2/3/2015 12:00:00 AM
Location: 2661 Palmwood Cir Thousand Oaks, CA 91362-4962

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:
 Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: Leak (roof area) Repair, Dryer Vent, Paint Door & Shutter, Clean Rain Gutter, Tree Trimming, Laminate Flooring, Grab Bars Both Bathroom Showers, Kitchen - Pull Out Shelves, Replace Built in Microwave, Spot Treatment Insect infestation.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 376 - 2013 Single-Family Rehabilitation - Riggs
Status: Completed 2/3/2015 12:00:00 AM
Location: 2184 Pavo Ct Thousand Oaks, CA 91362-3052

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: Smoke Detectors, Replace Side Entry Door, Replace Water Heater, Exterior Paint, Replace Disconnected Dryer Vent Pipe, Metal Roof.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	Project completed on 9/22/2014. IDIS funds drawn on 11/19/2014.	



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 377 - 2013 Single-Family Rehabilitation - Von Zell

Status: Completed 2/3/2015 12:00:00 AM
Location: 72 La Palma Thousand Oaks, CA 91320-1017

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: GFCI Receptacles, Smoke Detectors, Replace Carpet-Porch, Steps, Raise Porch, Replace unsafe existing shed, Replace Existing Carpet.

Financing

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
	EN	Pre-2015		\$9,490.00	\$0.00	\$0.00
		2013	B13MC060549		\$9,490.00	\$9,490.00
Total	Total			\$9,490.00	\$9,490.00	\$9,490.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 378 - 2013 Single-Family Rehabilitation - Lussier
Status: Completed 2/3/2015 12:00:00 AM
Location: 612 Racquet Club Ln Thousand Oaks, CA 91360-2542

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:
 Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: Tub to Shower Conversion in Master Bathroom, Toilet (Replace), Grab bars in Bathroom and Toilet Areas, Replace Lighting in Master Bathroom, Paint Master Bathroom, Replace Ceramic Tile in Master Bathroom.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,895.00	\$0.00	\$0.00
		2013	B13MC060549		\$9,895.00	\$9,895.00
Total	Total			\$9,895.00	\$9,895.00	\$9,895.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 379 - 2013 Single-Family Rehabilitation - Taylor
Status: Completed 2/3/2015 12:00:00 AM
Location: 2369 Arapaho Way Thousand Oaks, CA 91362-3212

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: PLUMBING REPAIR, LAMINATE FLOOR (KITCHEN ONLY), CARPET (EXCEPT BATHROOMS AND KITCHEN), WATER HEATER, EXTERIOR PAINT.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 380 - 2013 Single-Family Rehabilitation - Moskowitz

Status: Completed 2/3/2015 12:00:00 AM
Location: 95 Monte Vis Newbury Park, CA 91320-1020

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: SIDE ENTRY DOOR, CERAMIC TILE (KITCHEN & MASTER BATHROOM), CARPET-PORCH & STEPS, MASTER BATHROOM SHOWER,

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2013
Project: 0001 - Single-Family Residential Rehabilitation
DIS Activity: 382 - 2013 Single-Family Rehabilitation - Mahan
Status: Completed 2/3/2015 12:00:00 AM
Location: 48 La Encina Newbury Park, CA 91320-1010

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 10/21/2014

Description:
 Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: GFCI RECEPTACLES, SMOKE DETECTORS, NEW PORCH STEPS (FRONT ENTRY), FRONT PORCH REPAIR AND NEWCARPET, SLIDING GLASS DOOR, EXTERIOR PAINT (MOBILE HOME)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC060549		\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Program Year: 2014
Project: 0002 - Single-Family Residential Rehabilitation
DIS Activity: 383 - 2014 Single-Family Rehabilitation - McCarthy
Status: Open
Location: 271 Monte Vis Newbury Park, CA 91320-1021

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 07/13/2015

Description:
 Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: GFCI Receptacles, Smoke Detectors, Carpet Porch and Steps, Master Shower Bathroom, Shower Glass Bi Pass Doors, Patio Rain Gutters, Laundry Room Plumbing p-trap, Carpet

Financing
 No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	0	0	0	2	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0



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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	2	0	0	0	2	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	2	0	2	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014		



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Program Year: 2014
Project: 0002 - Single-Family Residential Rehabilitation
DIS Activity: 384 - 2014 Single-Family Rehabilitation - Fuentes

Status: Open
Location: 550 Camino Manzanas Thousand Oaks, CA 91360-2010

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 07/13/2015

Description:

Single Family Rehabilitation Program for structural improvement grants to very low-income, single-family, owner-occupied units.
 Scope of work includes: Polyurethane Foam Roof

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0	0
Total:	1	1	0	0	1	1	0	0	0
Female-headed Households:	0		0		0				

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

<u>Years</u>	<u>Accomplishment Narrative</u>	<u># Benefitting</u>
2014		



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Total Funded Amount:	\$5,013,213.78
Total Drawn Thru Program Year:	\$4,944,644.70
Total Drawn In Program Year:	\$587,084.10



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$54,395.98	8	\$79,365.00	9	\$133,760.98
	Rehab; Multi-Unit Residential (14B)	2	\$250,000.00	1	\$0.00	3	\$250,000.00
	Rehabilitation Administration (14H)	0	\$0.00	1	\$8,273.12	1	\$8,273.12
	Code Enforcement (15)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Housing		3	\$304,395.98	11	\$87,638.12	14
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	Public Services (General) (05)	7	\$83,593.00	5	\$0.00	12	\$83,593.00
	Senior Services (05A)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Public Services	7	\$83,593.00	6	\$0.00	13	\$83,593.00
General Administration and Planning	General Program Administration (21A)	1	\$99,457.00	1	\$0.00	2	\$99,457.00
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	1	\$12,000.00	1	\$0.00	2	\$12,000.00
	Total General Administration and Planning	2	\$111,457.00	2	\$0.00	4	\$111,457.00
Grand Total		13	\$499,445.98	19	\$87,638.12	32	\$587,084.10



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year		Totals
			Open Count	Completed Count	
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	6	8	14
	Rehab; Multi-Unit Residential (14B)	Housing Units	151	72	223
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Code Enforcement (15)	Persons	0	2,236	2,236
	Total Housing		157	2,316	2,473
Public Services	Public Services (General) (05)	Persons	7,536	7,058	14,594
	Senior Services (05A)	Persons	0	174	174
	Total Public Services		7,536	7,232	14,768
Grand Total			7,693	9,548	17,241



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		
			Persons	Total Households	
			Total Households	Total Hispanic Households	
Housing	White	0	0	213	95
	Black/African American	0	0	14	0
	Asian	0	0	12	0
	Amer. Indian/Alaskan Native & Black/African Amer.	0	0	1	0
	Total Housing	0	0	240	95
Non Housing	White	12,684	5,131	0	0
	Black/African American	314	0	0	0
	Asian	726	0	0	0
	American Indian/Alaskan Native	70	0	0	0
	Native Hawaiian/Other Pacific Islander	25	0	0	0
	American Indian/Alaskan Native & White	18	0	0	0
	Asian & White	12	0	0	0
	Black/African American & White	23	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	894	348	0	0
	Total Non Housing	14,768	5,479	0	0
Grand Total	White	12,684	5,131	213	95
	Black/African American	314	0	14	0
	Asian	726	0	12	0
	American Indian/Alaskan Native	70	0	0	0
	Native Hawaiian/Other Pacific Islander	25	0	0	0
	American Indian/Alaskan Native & White	18	0	0	0
	Asian & White	12	0	0	0
	Black/African American & White	23	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	1	0
	Other multi-racial	894	348	0	0
	Total Grand Total	14,768	5,479	240	95



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	81	0	0
	Low (>30% and <=50%)	42	0	0
	Mod (>50% and <=80%)	37	0	0
	Total Low-Mod	160	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	160	0	0
Non Housing	Extremely Low (<=30%)	0	0	4,295
	Low (>30% and <=50%)	0	0	1,616
	Mod (>50% and <=80%)	0	0	888
	Total Low-Mod	0	0	6,799
	Non Low-Mod (>80%)	0	0	737
	Total Beneficiaries	0	0	7,536



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	2	\$0.00	8	\$79,365.00	10	\$79,365.00
	Rehab; Multi-Unit Residential (14B)	2	\$250,000.00	1	\$0.00	3	\$250,000.00
	Rehabilitation Administration (14H)	1	\$54,395.98	1	\$8,273.12	2	\$62,669.10
	Code Enforcement (15)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Housing	5	\$304,395.98	11	\$87,638.12	16	\$392,034.10
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	Public Services (General) (05)	7	\$83,593.00	5	\$0.00	12	\$83,593.00
	Senior Services (05A)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Public Services	7	\$83,593.00	6	\$0.00	13	\$83,593.00
General Administration and Planning	General Program Administration (21A)	1	\$99,457.00	1	\$0.00	2	\$99,457.00
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	1	\$12,000.00	1	\$0.00	2	\$12,000.00
	Total General Administration and Planning	2	\$111,457.00	2	\$0.00	4	\$111,457.00
Grand Total		15	\$499,445.98	19	\$87,638.12	34	\$587,084.10



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THOUSAND OAKS

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year		Totals
			Open Count	Completed Count	
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	3	8	11
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	72	72
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Code Enforcement (15)	Persons	0	2,236	2,236
	Total Housing		3	2,316	2,319
Public Services	Public Services (General) (05)	Persons	7,536	7,058	14,594
	Senior Services (05A)	Persons	0	174	174
	Total Public Services		7,536	7,232	14,768
Grand Total			7,539	9,548	17,087



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	75	32
	Black/African American	0	0	3	0
	Asian	0	0	5	0
	Total Housing	0	0	83	32
Non Housing	White	12,684	5,131	0	0
	Black/African American	314	0	0	0
	Asian	726	0	0	0
	American Indian/Alaskan Native	70	0	0	0
	Native Hawaiian/Other Pacific Islander	25	0	0	0
	American Indian/Alaskan Native & White	18	0	0	0
	Asian & White	12	0	0	0
	Black/African American & White	23	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	894	348	0	0
	Total Non Housing	14,768	5,479	0	0
	Grand Total	White	12,684	5,131	75
Black/African American		314	0	3	0
Asian		726	0	5	0
American Indian/Alaskan Native		70	0	0	0
Native Hawaiian/Other Pacific Islander		25	0	0	0
American Indian/Alaskan Native & White		18	0	0	0
Asian & White		12	0	0	0
Black/African American & White		23	0	0	0
Amer. Indian/Alaskan Native & Black/African Amer.		2	0	0	0
Other multi-racial		894	348	0	0
Total Grand Total		14,768	5,479	83	32



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	0	0	0
	Low (>30% and <=50%)	3	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	3	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	3	0	0
Non Housing	Extremely Low (<=30%)	0	0	4,295
	Low (>30% and <=50%)	0	0	1,616
	Mod (>50% and <=80%)	0	0	888
	Total Low-Mod	0	0	6,799
	Non Low-Mod (>80%)	0	0	737
	Total Beneficiaries	0	0	7,536

5/27/2014, City Council Approved FY 2014-15 Social Services Grants

<i>Federal CDBG Funds</i>	<i>Approved Grants 5/27/2014</i>	<i>Contract # PO #</i>	<i>City's SSEF Funds</i>	<i>Approved Grants 5/27/2014</i>	<i>Contract # PO #</i>
120-1010-644-59.20			001-1120-611-59.20, SS2015	SS 2015	
Lutheran Social Serv (Emergency Services) BG 9822	*19,907	10560-2014 070353	St. Paschal Baylon (St. Vincent de Paul)	10,000	10579-2014 070425
Senior Concerns (Meals on Wheels) BG 9818	19,835	10580-2014 070429	Senior Concerns (Adult Day Care)	8,925	10581-2014 070424
Conejo Free Clinic (Medical Services) BG 9816	15,000	10576-2014 070427	Hospice Conejo (Hospice Support)	8,430	10541-2014 070318
Long Term Care (Senior Ombudsman) BG 9821	9,917	10575-2014 070430	Assistance League (Operation School Bell)	7,934	10604-2014 070456
County of Ventura HSA (RAIN Program) BG 9833	7,934	10585-2014 070401	Conejo Rec/Park District (Conejo Creek Programs)	8,000	10593-2014 070431
Westminster Free Clinic (Medical Program) BG 2026	8,000	10577-2014 070428	Manna (Operations Program)	7,934	10558-2014 070352
Many Mansions (Case Management) BG 9828	3,000	10583-2014 070400	Food Share (Comty Hunger Services)	7,500	10542-2014 070316
CDBG Budget	\$ 83,593		Livingston Memorial VNA (Subsidized Care)	4,958	10548-2014 070323
			United Cerebral Palsy (Transportation Prog)	3,967	10547-2014 070320
			VC Jewish Fam. Services (Counseling Program)	3,471	10549-2014 070321
			Big Brothers Big Sisters (Youth Mentoring)	3,000	10545-2014 070315
			Grey Law (Senior Legal Services)	3,000	10546-2014 070317
			Interface Child/Fam Services (2-1-1 Ventura County)	3,000	10584-2014 070422
			Life After Brain Injury (Survivor Support/Training)	3,000	10660-2014 070568
			Our Community House of Hope (Room Expansion Program)	3,000	10564-2014 070398
			Senior Concerns (Senior Advocates Program)	3,000	10582-2014 070423
			Thousand Oaks Rotary (Immunization Program)	3,000	10578-2014 070426
			Turning Point Foundation (Appleton House)	3,000	10574-2014 070399
			Villa Esperanza (Employment Services)	3,000	10544-2014 070322
			YMCA Conejo Valley (Scholarships Program)	3,000	10543-2014 070319
			Lutheran Social Serv (Emergency Services)	*2,168	10559-2014 070354
			SSEF Grants Budget	103,287	
Shadow Hills	11939	147.000			
Esseff Village	11940	50.000			
County of Ventura 2015-19 CP & AI (Ven Co County Exec Office)	10485-2014 070367				
County of Ventura Fair Housing (Ven Co Fair Housing)	10652-2014 070607				
CHS – LIRR	10277-2013A2 10658-2014 070567				
Many Mansions 2014	10613-2014	197.000			

***Lutheran Social Services**

CDBG = 19.907
SSEF = 2.168
22.075

Approved 5/27/2014 – Total 2014-15 Social Services Budget: \$186,880

02/03/15

RESOLUTION NO. 2015-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS ADOPTING A REVISED CITIZEN PARTICIPATION PLAN FOR LOCAL IMPLEMENTATION OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) CONSOLIDATED PLAN PROCESS AND RESCINDING RESOLUTION NO. 2010-085

WHEREAS, the CITY of Thousand Oaks (CITY), a Community Development Block Grant (CDBG) entitlement community, is required by law to have a Citizen Participation Plan (PLAN) containing policies and procedures for public involvement in the U.S. Department of Housing and Urban Development (HUD) Consolidated Plan process for use of CDBG and/or other HUD funds; and

WHEREAS, preparation of CITY's 2015-2019 Consolidated Plan (5-year Strategic Plan) for expenditure of CDBG funds between July 1, 2015 and June 30, 2020 provides an opportunity for revising and/or updating the CITY's existing PLAN;

NOW, THEREFORE, the Thousand Oaks City Council rescinds Resolution No. 2010-085 and, in accordance with 24 CFR 91.105 (a) (1), adopts the following revised procedures for public participation during CITY's 2015-2019 Consolidated Plan process.

1. Applicability and Purpose of the Citizen Participation Plan (PLAN)
 - a. The CITY is required by HUD regulations (24 CFR § 91.105) to adopt a Citizen Participation Plan (PLAN) that sets forth the jurisdiction's policies and procedures for citizen participation in the Consolidated Plan process.
 - b. The PLAN's purpose is to provide for and encourage citizens to participate in development of the Consolidated Plan, any substantial amendments to the Consolidated Plan, and the annual Consolidated Annual Performance and Evaluation Report (CAPER).
2. Participation of Low- and Moderate-Income Persons
 - a. The herein requirements of the PLAN are especially designed to encourage participation in the Consolidated Plan process by Low- and Moderate-Income persons, particularly those living in slum and blighted areas and/or in areas where CDBG funds are proposed to be

used; as well as by residents of predominantly Low- and Moderate-Income neighborhoods.

- b. For definitional purposes, the term "Low-Income Person" means a member of a household whose gross income is equal to, or less than, the published Section 8 "Very Low-Income" limit established by HUD. Unrelated persons living together shall each be considered as a one-person household for determining gross collective household income.
- c. For definitional purposes, the term "Moderate-Income Person" shall mean a member of a household whose gross income is equal to, or less than, the published Section 8 "Low-Income Limit", and greater than the Section 8 "Very Low-Income" limit established by HUD. Unrelated persons living together shall each be considered as a one-person household for determining gross collective household income.

3. Participation of Other Interested Persons and Organizations

- a. CITY will take appropriate actions to encourage participation in Consolidated Plan development by all residents, including minorities, non-English speaking persons, and persons with disabilities. CITY will also encourage participation by local and regional institutions and other organizations in the process of developing and implementing the Consolidated Plan. Collaborators will include businesses, developers, community and faith-based organizations and homeless services providers participating in the regional Continuum of Care process. CITY will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, as well as the review of program performance through the use of focus groups, and use of the Internet.
- b. CITY will encourage participation in the development and implementation of the Consolidated Plan by public housing agencies, the residents of public and assisted housing developments, and by other Low-Income residents of targeted revitalization areas.
- c. CITY will provide Consolidated Plan information to the local public housing agency on proposed and existing HUD-funded investments in the neighborhood and in surrounding communities. CITY will provide said information for dissemination to public housing residents via notices at local public housing facilities and/or at the annual public hearing required for the Public Housing Authority (PHA) Plan.

4. Public Comment on the Citizen Participation Plan (PLAN) and Amendments

- a. CITY will provide citizens and all interested persons and groups with a reasonable opportunity to comment on the original PLAN and on proposed Substantial Amendments to the PLAN. CITY will post a copy of the PLAN to the City's Internet website and make paper copies available to the public at all times. On request, the CITY will make the PLAN available in an alternative format accessible to persons with disabilities.
- b. CITY will provide a period of not less than 30 days to receive comments from citizens on the proposed Consolidated Plan.
- c. During Consolidated Plan preparation, CITY will consider any comments or views of citizens received in writing, or orally at the public hearing(s). A summary of these comments or views, and a summary of any comments or views not accepted, and the reasons therefore, will be attached to the final Consolidated Plan.
- d. CITY will provide for at least three (3) public hearings during different stages of the Consolidated Plan process, as described in Section 8 below.

5. Development of the Consolidated Plan

CITY will develop its Consolidated Plan in accordance with the following minimum requirements.

a. Consolidated Plan Information

- (i) Prior to adopting a Consolidated Plan, CITY will make available to citizens, public agencies, and other interested parties, information including the amount of assistance CITY expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit Low- and Moderate-Income persons.
- (ii) CITY will publish the proposed Consolidated Plan, and related documents including the Analysis of Impediments to Fair Housing Choice, and the annual Action Plans, on the City's internet website (www.toaks.org) via the Community Development Department page. City will also publish a summary of the Consolidated Plan document(s) in the local newspaper of record, the Ventura County Star, as well as in the Thousand Oaks Acorn free newspaper.

City will also notify the public via information on the City's 24-hour government access cable TV channel. The City will also make paper copies of the Consolidated Plan document(s) available for review at City Hall and, on request, at other public buildings. The City will also mail a paper copy of the Consolidated Plan document(s) to anyone otherwise unable to access the document(s). The published summary will describe the contents and purpose of the Consolidated Plan document(s), and include a list of the locations where copies of the entire proposed Consolidated Plan may be examined. In addition, CITY will provide a reasonable number of free document copies to citizens and groups that request it.

b. Displacement and Relocation Policies

In accordance with the Uniform Relocation and Real Property Acquisition Policies Act (URA) of 1970, as amended, CITY will take measures to minimize displacement of persons, and to assist any persons displaced, by any HUD-funded activity. As summarized in Exhibit A to this PLAN, the CITY will specify the types and levels of assistance to be made to persons displaced, even if CITY expects no displacement to occur.

6. Amendments to the Consolidated Plan

a. Criteria for Amending the Consolidated Plan

CITY will use the following criteria and procedures to amend the Consolidated Plan. CITY will amend the Consolidated Plan when:

- (1) A previously approved Activity is cancelled;
- (2) An Activity, not previously approved, is added;
- (3) A change would affect the Activity's purpose, scope, location or beneficiaries; or
- (4) For Section 108 loans, a change would affect the Activity's purpose, scope, location, beneficiaries or funding.

b. Substantial Amendments

Any of the following actions will require City Council approval to process a Substantial Amendment to the previously approved Action Plan. A Substantial Amendment will occur when:

- (1) A new Activity is being funded for the first time. If an Activity was funded in a previous program year, and there is no

significant change in the project (purpose, scope, location or beneficiaries), it is not considered a Substantial Amendment.

- (2) A funding change in a current Activity represents:
 - (a) More than 10 percent of the jurisdiction's CDBG funds for the current fiscal year; or
 - (b) More than 50 percent of the Activity's total HOME funding.
- (3) A change in the use of CDBG funds from one eligible Activity to another.
- (4) Each Substantial Amendment shall be noticed by the CITY in a local newspaper of general circulation a minimum of 30 days prior to action by the City Council. Depending upon the amendment and/or the project area, the notice may appear in both an English-language and a Spanish-language newspaper that targets the area of interest.
- (5) A summary of public comments or views, and a summary of any comments or views not accepted, and the reasons therefore, will be included in the description of the Amendment forwarded to HUD and published in either the Action Plan or CAPER report.

c. Minor Amendments

Less significant Action Plan amendments do not require 30 days of public notice or City Council approval when they meet any of the following criteria:

- (1) Total proposed amendment involves less than 10 percent of program year CDBG funding; or
- (2) Total proposed amendment involves less than 50 percent of total HOME funding.

Minor Action Plan amendments may be approved administratively by the City Manager. Each such amendment will be incorporated into the Consolidated Plan through publishing in the next Action Plan and/or Consolidated Annual Performance and Evaluation Report (CAPER).

7. Performance Reports

- a. CITY will provide citizens with reasonable notice and an opportunity to comment on performance reports. Specifically, CITY will provide notice to the public, at least 30 days before any City Council consideration, of the opportunity to comment on a proposed Consolidated Plan, annual Action Plan, annual Consolidated Performance and Evaluation Report (CAPER), and for each proposed Substantial Amendment to an Action Plan.
- b. In preparing the Performance Report, the CITY will consider the comments or views of citizens received in writing, or orally at public hearings. A summary of these comments and views shall be attached to the final Performance Report.

8. Public Hearings

- a. As listed below, during each program year, CITY will hold a minimum of three (3) Consolidated Plan-related public hearings, scheduled at different stages of the program year. Public hearings will address CITY's housing and community development needs, development of proposed activities, and review of program performance.

(1) Annual Needs Assessment Public Hearing

Each year (between September and January) and prior to the preparation of an annual Action Plan and/or Consolidated Plan, CITY will hold a Needs Assessment public hearing to provide the public with an opportunity to comment on how CDBG funds, and or other public resources, could be used to address the needs of predominantly Low- and Moderate-Income households.

(2) Annual Action Plan (or Consolidated Plan) Public Hearing

Each year (generally in April) the CITY will hold a public hearing, prior to City Council consideration of a proposed Action Plan and/or Consolidated Plan, to receive public comment on how the proposed CDBG or other publicly funded activities will address the needs of CITY's predominantly Lower-Income households. A Consolidated Plan public hearing will be scheduled prior to City Council consideration of a Consolidated Plan that currently occurs every five (5) years.

(3) Annual Performance Report Public Hearing

Each September, CITY will hold a public hearing, prior to City Council consideration of a proposed Consolidated Annual Performance and Evaluation Report (CAPER), to receive public comment on how the CDBG, or other publicly funded activities implemented during the program year, addressed the needs of CITY's predominantly Lower-Income households.

b. Public Notices

The CITY will provide citizens and other interested parties with adequate notice of:

- (1) the start of a 30-day public review and comment period for a HUD document (proposed Action Plan or Consolidated Plan, proposed Substantial Amendment or proposed Performance Report); and/or
- (2) the scheduling of a HUD-required public hearing.
- (3) Public notices shall be provided, as shown below. Public hearing notices shall include sufficient information to permit informed consent including, but not limited to, the date, time and location of the public hearing and a full description of the Activity that is the subject of the hearing.
 - (i) A legal notice published in the local newspaper of record, currently the Ventura County Star newspaper;
 - (ii) A display-type ad in the non-legal section of a local newspaper, such as the Thousand Oaks Acorn free newspaper.

c. Public Hearing Notices

- (1) In accordance with paragraph 8 (b) of this PLAN, the public shall be notified at least 14 days in advance of the date of a HUD-related public hearing.
- (2) Each of the CITY's public hearings shall be held at times and locations convenient to potential and actual beneficiaries, and with accommodation for persons with disabilities. All CDBG-related public hearings will be scheduled at 6 pm, or shortly thereafter, to accommodate persons who work full-time. Hearing locations shall be within CDBG-eligible census tract block groups, including CITY Hall located at 2100 Thousand Oaks Boulevard.

- (3) If a significant number of non-English speaking residents are reasonably expected to participate in one of the CITY's HUD-related public hearings, the CITY will provide an interpreter to assist in translating public hearing testimony.

d. Public Document Notices

- (1) In accordance with paragraph 8 (b) of this document, the public shall be notified in advance of the start of a 30-day review period for a HUD-related public document including, but not limited to, a proposed Consolidated Plan, Action Plan, Substantial Amendment, and/or Performance Report.
- (2) All CDBG-related public documents shall be made available for 30 days of public review prior to City Council consideration at a duly noticed public hearing. Documents will be posted electronically to CITY's Internet web site (www.toaks.org) and paper copies will be made available for review at City Hall, on request, at the Thousand Oaks and Newbury Park library buildings, and/or at the Goebel Senior Adult Center. Upon request, CITY will make the subject document available in a format accessible to persons with disabilities.

e. Substantial Amendment Notices

- (1) In accordance with paragraph 8 (b) of this document, the public shall be notified in advance of the start of a 30-day review period for a proposed Action Plan Substantial Amendment, as such amendment is described in Section 6 of this document.
- (2) All CDBG-related public documents shall be made available for 30 days of public review prior to City Council consideration at a duly noticed public hearing. Documents will be posted electronically to CITY's Internet web site (www.toaks.org) and paper copies will be made available for review at City Hall and, on request, at the Thousand Oaks and Newbury Park library buildings, and/or at the Goebel Senior Adult Center. Upon request, CITY will make the subject document available in a format accessible to persons with disabilities.

9. Access to Records

CITY will provide citizens, public agencies, and other interested parties, with reasonable and timely access to information and records related to

9. Access to Records

CITY will provide citizens, public agencies, and other interested parties, with reasonable and timely access to information and records related to the Consolidated Plan and the use of CDBG and/or HOME funds during the previous five (5) years.

10. Technical Assistance

On request, CITY will provide technical assistance to any group representative of Low- and Moderate-Income persons to develop a proposal for HUD funding through CITY's CDBG and/or HOME programs. The nature of the assistance to be provided shall be determined by the City Council and need not include the provision of funds to the groups.

11. Complaints

CITY will provide timely and substantive responses to every written citizen complaint, including an initial response within 15 working days, and a follow-up response, if required, within 30 working days.

12. Use of the Citizen Participation Plan

By its adoption of this Resolution, CITY agrees to follow its Citizen Participation Plan during the implementation of all HUD-related and HUD-funded activities.

13. Responsibility for Citizen Participation Plan

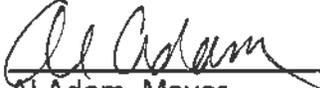
The requirements for citizen participation under this Plan shall not restrict CITY's responsibility or authority for the development and implementation of the Consolidated Plan and/or any HUD-required or HUD-funded activities.

14. Changing the Citizen Participation Plan (PLAN)

This PLAN can be revised only after the public has been notified of intent to modify it and only after the public has had a reasonable opportunity to review and comment on proposed changes.

PASSED AND ADOPTED this 12th day of May, 2015.

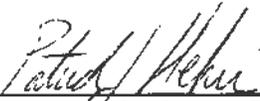
CITY OF THOUSAND OAKS


Al Adam, Mayor

ATTEST:


Linda D. Lawrence, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney


Patrick Hehr, Assistant City Attorney

APPROVED AS TO ADMINISTRATION:


Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS.
CITY OF THOUSAND OAKS)

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2015-023 which was duly and regularly passed and adopted by said City Council at a regular meeting held May 12, 2015, by the following vote:

AYES: Councilmembers Fox, Bill-de la Peña, Price, and Mayor Adam

NOES: None

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

Linda Lawrence
Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

5/14/15
Date Attested

Exhibit A

Residential Anti-Displacement and Relocation Plan

In accordance with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (the "Act"), as amended, and the implementing regulations of the U.S. Department of Housing and Urban Development (HUD) at 49 CFR 24, and as required under Section 104(d) of the Housing and Community Development Act of 1974, as amended, the City of Thousand Oaks certifies that the following provisions are in effect and will be undertaken by the City prior to, and in connection with, any activity, assisted with CDBG or HOME funds, that will result in the displacement and/or relocation of lower-income City residents.

1. The City will replace all occupied and vacant habitable lower-income ("low/moderate-income") housing units demolished, or converted to a use other than as lower-income housing, in connection with a project assisted with CDBG or HOME funds.
2. All replacement housing will be provided within three (3) years after the commencement of the demolition or conversion. Before entering into a contract committing the City to provide funds for a project that will directly result in demolition or conversion, the City will make public by publication in a newspaper of general circulation and submit to HUD the following information in writing.
 - (a) A description of the proposed assisted project.
 - (b) The address, number of bedrooms, and location on a map of lower-income housing that will be demolished, or converted to a use other than as lower-income housing, as a result of an assisted project.
 - (c) A time schedule for the commencement and completion of the demolition or conversion.
 - (d) To the extent known, the address, number of bedrooms and location on a map of the replacement housing that has been, or will be, provided.
 - (e) The source of funding and a time schedule for the provision of the replacement housing.
 - (f) The basis for concluding that the replacement housing will remain lower-income housing for at least 10 years from the date of initial occupancy.
3. To the extent that the specific location of the replacement housing and other data in items (a) through (f) above are not available at the time of the general submission described in paragraph 2 above, the City will identify the general

location of such housing on a map and complete the disclosure and submission requirements as soon as the specific data are available.

4. The City's Community Development Department (805-449-2393) will be responsible for the following:

- (a) Provide relocation assistance to lower-income ("low/moderate income") families and individuals displaced as a result of the conversion or demolition of any lower-income ("low/moderate income") dwelling unit assisted with CDBG or HOME funds.
- (b) Maintain records to track the replacement of lower-income housing ensuring that it is provided within the required period.
- (c) Make or provide for relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any housing or the conversion of lower-income housing to another use.

5. Consistent with the goals and objectives of activities assisted under the Act, the City will take the following steps to minimize the direct and/or indirect displacement of persons from their homes. The City will:

- (a) Coordinate code compliance activities with its residential rehabilitation and housing assistance programs.
- (b) Adopt policies to identify and mitigate the displacement of lower-income persons resulting from the construction of new, multi-family housing.
- (c) Adopt policies that provide reasonable protections for lower-income tenants faced with conversion of their rental unit or mobile home unit to a condominium or cooperative unit, or to a non-residential use.
- (d) Evaluate housing codes and rehabilitation standards for lower-income housing to prevent undue financial burden on established owners and tenants.
- (e) Encourage the rehabilitation of lower-income rental units to allow tenants to remain in the building/complex during and after the rehabilitation, working with unoccupied units first.
- (f) Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- (g) Identify and/or establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.

City of Thousand Oaks – Summary of Public Comments –9/29/14 – 2015-19 Low-Income
Needs Assessment and Administrative Hearing

Steve Dwyer, Exec. Director Habitat for Humanity	121 So. Rice Avenue Oxnard, CA 93030	Between 2000 and 2010, the number of City residents 85 years and older grew by 85%. Habitat's "Preserve-A-Home" program is a cost-effective way to maximize the use of federal funds and assist people to age in place in their homes by installing disabled access improvements.
Nina Bhavnani, Member National Alliance of Mental Illness	661 Camino del Mar Newbury Park, CA 91320	Discussed lack of housing for mentally ill persons and urged support for board-and-care homes in Thousand Oaks & around Ventura County. Currently, persons needing such care are sent out of the community, away from family connections and support.
Rick Schroeder, President Many Mansions	1459 E. Thousand Oaks Blvd. Suite D Thousand Oaks, CA 91362	Many Mansions currently owns and operates 9 affordable housing projects (450 rental units). Thanked City for past CDBG support most recently for improvements (sidewalks, toilets, sewer & drainage improvements) at 72-unit Bella Vista Apartments on Los Feliz Drive.
Nancy Wohl, Thousand Oaks Rotary	Moorpark Resident	Spoke about importance of Rotary and City-supported Immunization Program that offers vaccinations through Conejo Free Clinic and Westminster Free Clinic.
Jim Wolf, Board Member Senior Alliance for Empowerment (SAFE)	234 Dinsmore Avenue Thousand Oaks, CA 91362	Requested City support for low-income seniors, who are predominately women, and praised Habitat for Humanity's Preserve-A-Home program that assists people who need home repairs and/or improvements but cannot afford to pay.
Vic Abrunzo, Board Member Senior Alliance for Empowerment (SAFE)	P.O. Box 4193 Westlake Village, CA 91359	Identified the repair and rehabilitation of existing homes of low-income seniors as the highest priority. Thanked Many Mansions for funding to install GFI components at units in the Ranch Mobile Home Park.

City of Thousand Oaks – Summary of Public Comments –9/29/14 – 2015-19 Low-Income
Needs Assessment and Administrative Hearing

Lori Hartin	991` Sheffield Place Thousand Oaks, CA 91360	Requested support for housing opportunities for the mentally ill in Thousand Oaks.
Tina McDonald, Human Services Agency, RAIN Program	Ventura, CA	The RAIN program offers temporary housing and support services for homeless, low-income households.

FOR IMMEDIATE RELEASE

July 30, 2014

Contact: Caroline Milton, 805-449-2331 (w)
Lynn Oshita, 805-449-2391 (w)

2015-2019 Community Development Block Grant Needs Assessment

The City of Thousand Oaks is collaborating with the County of Ventura, other local cities and consultant firm VTA Planning on a series of workshops designed to hear from the public on the needs for subsidized housing, services and public facilities that assist lower-income households. Another topic of interest is fair housing and whether any Ventura County residents have been denied the opportunity to rent an apartment or buy a home based on their race, ethnicity, family status or other issue. Events near Thousand Oaks include the following:

- a Focus Group discussing regional issues and fair housing concerns will be held **August 11, 2014** from 1:00 – 3:00 p.m. at the Camarillo Library, 4101 East Las Posas Road, Camarillo; and
- a Thousand Oaks-specific discussion of local needs is scheduled for **September 29, 2014** from 6:00 – 8:00 p.m. at the Civic Arts Plaza Board Room, 2100 Thousand Oaks Boulevard, Thousand Oaks.

Residents are also invited to participate in an on-line survey about community needs and fair housing. The survey can be found online at:

English: www.surveymonkey.com/s/VenturaCounty_English
Spanish: www.surveymonkey.com/s/VenturaCounty_Spanish

For additional information, visit our website:

http://www.toaks.org/government/depts/community/needs_assessment_2015.asp

###

COUNTY OF VENTURA

CONSOLIDATED PLAN AND FAIR HOUSING COMMUNITY WORKSHOPS



Please join the County of Ventura and the cities within the County for a series of **Community Workshops** to help identify neighborhood needs and priorities, and to share your concerns and suggestions!

WORKSHOP 1 - City of Ventura

DATE: Wednesday, September 17, 2014

TIME: 6:00-8:00 PM

LOCATION: E.P. Foster Library, Toppings Room
651 East Main Street
Ventura, CA 93001
(Note: Toppings Room is adjacent to E.P. Foster Library in Downtown Ventura)

WORKSHOP 2 - City of Fillmore

DATE: Thursday, September 18, 2014

TIME: 6:00-8:00 PM

LOCATION: Fillmore City Hall
Council Chambers
250 Central Ave.
Fillmore, CA 93015

WORKSHOP 3 - City of Camarillo

DATE: Monday, September 22, 2014

TIME: 6:00-8:00 PM

LOCATION: Camarillo Public Library
4101 East Las Posas Road
Camarillo, CA 93010

WORKSHOP 4 - City of Simi Valley

DATE: Thursday, September 25, 2014

TIME: 6:30-8:30 PM

LOCATION: Simi Valley City Hall
Community Room
2929 Tapo Canyon Road
Simi Valley, CA 93063

WORKSHOP 5 - City of Thousand Oaks

DATE: Monday, September 29, 2014

TIME: 6:00-8:00 PM

LOCATION: Board Room, Civic Arts Plaza
2100 Thousand Oaks Boulevard
Plaza Level 3
Thousand Oaks, CA 91362

FAIR HOUSING ONLY

WORKSHOP 6 - City of Oxnard

DATE: Wednesday, October 8, 2014

TIME: 6:00-8:00 PM

LOCATION: Oxnard Public Library
251 South A Street
Oxnard, CA 93030

Please also complete a short survey to assist with this effort.
The survey can be found online at:

English: www.surveymonkey.com/s/VenturaCounty_English
Spanish: www.surveymonkey.com/s/VenturaCounty_Spanish

For questions or additional information, please contact:

Andrew Pasillas - Veronica Tam and Associates
Andrew.Pasillas@VTAPanning.com



The County of Ventura will provide reasonable accommodations toward the inclusion of all participants. Please contact Andrew Pasillas at Andrew.Pasillas@VTAPanning.com. Ample time is required to determine the needs of each request.

CONDADO DE VENTURA

TALLERES COMUNITARIOS PARA EL PLAN CONSOLIDADO Y VIVIENDA JUSTA



El Condado de Ventura y las ciudades en el Condado le invitan a una serie de **Talleres Comunitarios** para ayudar a identificar las necesidades y prioridades de la comunidad, y para que compartan sus preocupaciones y sugerencias.

TALLER 1 – Ciudad de Ventura

FECHA: Miércoles, Septiembre 17, 2014

HORA: 6:00-8:00 PM

LUGAR: Biblioteca E.P. Foster, Cuarto "Toppings"
651 East Main Street
Ventura, CA 93001
(Nota: El cuarto "Toppings" está al lado de la biblioteca E.P. Foster en el Centro de Ventura.)

TALLER 2 - Ciudad de Fillmore

FECHA: Jueves, Septiembre 18, 2014

HORA: 6:00-8:00 PM

LUGAR: Ayuntamiento de la Ciudad de Fillmore
Sala de Consejo del Ayuntamiento
(Council Chambers)
250 Central Ave
Fillmore, CA 93015

TALLER 3 - Ciudad De Camarillo

FECHA: Lunes, Septiembre 22, 2014

HORA: 6:00-8:00 PM

LUGAR: Biblioteca Pública de Camarillo
4101 East Las Posas Road
Camarillo, CA 93010

TALLER 4 - Ciudad de Simi Valley

FECHA: Jueves, Septiembre 25, 2014

HORA: 6:00-8:00 PM

LUGAR: Ayuntamiento de la Ciudad de Simi Valley Salón Comunitario
2929 Tapo Canyon Road
Simi Valley, CA 93063

TALLER 5 - Ciudad de Thousand Oaks

FECHA: Lunes, Septiembre 29, 2014

HORA: 6:00-8:00 PM

LUGAR: Sala de Juntas (Board Room),
Civic Arts Plaza
2100 Thousand Oaks Boulevard
Plaza Nivel 3 (Plaza Level 3)
Thousand Oaks, CA 91362

EQUIDAD DE VIVIENDA UNICA

TALLER 6 - Ciudad de Oxnard

FECHA: Miércoles, Octubre 8, 2014

HORA: 6:00-8:00 PM

LUGAR: Biblioteca Pública de Oxnard
251 South A Street
Oxnard, CA 93030

Por favor complete una breve encuesta para ayudar con este esfuerzo. La encuesta se puede encontrar en el internet:

Inglés: www.surveymonkey.com/s/VenturaCounty_English

Español: www.surveymonkey.com/s/VenturaCounty_Spanish

Para preguntas o información adicional, póngase en contacto con:

Andrew Pasillas - Veronica Tam and Associates
Andrew.Pasillas@VTAPPlanning.com



El Condado de Ventura proporcionará acomodaciones especiales para personas con necesidades especiales. Se recomienda solicitar acomodaciones con anticipación, ya que un amplio margen de tiempo es necesario para determinar las necesidades de cada solicitud. Para acomodaciones especiales, por favor póngase en contacto con Andrew Pasillas en Andrew.Pasillas@VTAPPlanning.com

PUBLIC REVIEW NOTICE

THE PUBLIC IS INVITED to review and comment (April 1 – 30, 2015) on draft documents prepared for the U.S. Department of Housing and Urban Development (HUD). These documents describe local community development and service needs and how federal funds can be used to address those needs. The City Council will consider these documents following a public hearing scheduled for the May 12, 2015 City Council meeting.

- **The Draft 2015-16 Action Plan** informs HUD how the City of Thousand Oaks plans to use its Community Development Block Grant (CDBG) funds totaling \$574,017 from July 1, 2015 through June 30, 2016 for services and activities that primarily benefit lower-income residents. Funds will be used to improve the quality of affordable housing units and to support public and social services.
- **The Draft 2015-19 Regional Ventura County Consolidated Plan** informs HUD of unmet needs for lower-income persons throughout Ventura County, and how future HUD funds could be used to address those needs. The regional plan was prepared for the County of Ventura and other county cities.
- **The Draft 2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice** informs HUD how the County of Ventura and local cities will support the goals of federal and state fair housing law to ensure that no one experiences discrimination when seeking to buy or rent a home. The regional plan was prepared for the County of Ventura and other county cities.

As of April 1, 2015, these documents are posted to the City's website www.toaks.org on the Community Development Department page. To provide comments, please contact Senior Analyst Caroline Milton at (805) 449-2331 or email to cmilton@toaks.org.

In accordance with the Americans with Disabilities Act (ADA), if you need assistance to review these documents, please contact Caroline Milton at (805) 449-2331.

DATED THIS 24th Day of March, 2015.



Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

Publish: March 31, 2015

Certificate of Publication

2015 MAY -1 11:45 AM

Ad #364911

In Matter of Publication of:

Public Notice

State of California)

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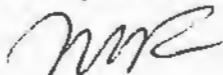
County of Ventura)

I, **Maria Rodriguez**, hereby certify that the **Ventura County Star Newspaper** has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following dates to wit:

April 28, 2015

I, Maria Rodriguez certify under penalty of perjury, that the foregoing is true and correct.

Dated this April 28, 2015; in Camarillo, California, County of Ventura.



Maria Rodriguez
(Signature)

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing, as provided by law, will be held by the City Council of the City of Thousand Oaks, to consider and decide the following matters:

Approve City's draft FY 2015-16 Action Plan for the U.S. Department of Housing and Urban Development (HUD). The City is proposing to spend \$574,017 in federal Community Development Block Grant (CDBG) funds for community development, program administration and social services activities that primarily benefit lower-income persons, from July 1, 2015 through June 30, 2016;

Approve Regional (including Thousand Oaks) Consolidated Plan, describing housing and services needs for lower-income persons, for the U.S. Department of Housing and Urban Development;

Approve 2015-19 Ventura County Regional (including Thousand Oaks) Analysis of Impediments to Fair Housing Choice for the U.S. Dept. of Housing and Urban Development;

Adopt a resolution establishing a revised Citizen Participation Plan for the U.S. Department of Housing and Urban Development and rescinding existing resolution 2010-085;

Allocate \$103,287 from City's Social Services Endowment Fund (SSEF) for public and social services grants effective July 1, 2015 through June 30, 2016 to leverage \$83,593 in CDBG funds for a total public and social services grant budget of \$186,880; and

Authorize City Manager to adjust the FY 2015-16 CDBG budget if HUD revises the City's entitlement grant, currently \$574,017.

This Public Hearing is scheduled to be heard at the City Council meeting, Tuesday, May 12, 2015 at 6:00 p.m., in the City Council Chambers/Scherr Forum Theatre, City Hall, 2100 Thousand Oaks Boulevard, Thousand Oaks, California 91362. Any person is privileged to attend and be heard on these matters. If you challenge the decision of the City Council on these matters in court, you may be limited to raising those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing. Inquiries concerning this Public Hearing may be directed to: Community Development Department, (805) 449-2331. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to attend this hearing, please call (805) 449-2331 at least 48 hours in advance to make your request.

DATED THIS 14th day of April, 2015

Signed: Linda D. Lawrence, City Clerk

PUBLISH: April 28, 2015 Ad No.364911

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing, as provided by law, will be held by the City Council of the City of Thousand Oaks, to consider and decide the following matters:

- Approve City's draft FY 2015-16 Action Plan for the U.S. Department of Housing and Urban Development (HUD). The City is proposing to spend \$574,017 in federal Community Development Block Grant (CDBG) funds for community development, program administration and social services activities that primarily benefit lower-income persons, from July 1, 2015 through June 30, 2016;
- Approve Regional (including Thousand Oaks) Consolidated Plan, describing housing and services needs for lower-income persons, for the U.S. Department of Housing and Urban Development;
- Approve 2015-19 Ventura County Regional (including Thousand Oaks) Analysis of Impediments to Fair Housing Choice for the U.S. Dept. of Housing and Urban Development;
- Adopt a resolution establishing a revised Citizen Participation Plan for the U.S. Department of Housing and Urban Development and rescinding existing resolution 2010-085;
- Allocate \$103,287 from City's Social Services Endowment Fund (SSEF) for public and social services grants effective July 1, 2015 through June 30, 2016 to leverage \$83,593 in CDBG funds for a total public and social services grant budget of \$186,880; and
- Authorize City Manager to adjust the FY 2015-16 CDBG budget if HUD revises the City's entitlement grant, currently \$574,017.

This Public Hearing is scheduled to be heard at the City Council meeting, Tuesday, May 12, 2015 at 6:00 p.m., in the City Council Chambers/Scherr Forum Theatre, City Hall, 2100 Thousand Oaks Boulevard, Thousand Oaks, California 91362. Any person is privileged to attend and be heard on these matters. If you challenge the decision of the City Council on these matters in court, you may be limited to raising those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing. Inquiries concerning this Public Hearing may be directed to: Community Development Department, (805) 449-2331. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to attend this hearing, please call (805) 449-2331 at least 48 hours in advance to make your request.

DATED THIS 14th day of April, 2015



Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

PUBLISH: May 7, 2015

PUBLIC NOTICE

THE PUBLIC IS INVITED to review and comment on a draft performance report for the U.S. Department of Housing and Urban Development (HUD). The document is the "Consolidated Annual Performance and Evaluation Report" or CAPER and it describes the City's expenditure of federal Community Development Block Grant (CDBG) funds, including \$557,289 received for the period July 1, 2014 through June 30, 2015.

Effective August 17, 2015 through September 15, 2015, the City is making the draft CAPER available for public review and comment. The document will be posted to the City's website (www.toaks.org) and a paper copy will be available for review beginning August 17 at the City Hall Community Development Department at 2100 Thousand Oaks Boulevard, First Floor, Thousand Oaks, CA 91362. On request, paper copies will also be made available at other City buildings and a limited number of copies are available to be mailed to interested parties.

The City Council will hold a public hearing at its September 15, 2015 meeting to consider and approve the draft CAPER report. Interested persons are requested to submit written comments on the City's draft CAPER report to Senior Analyst Caroline Milton at cmilton@toaks.org prior to the public hearing.

In accordance with the Americans with Disabilities Act (ADA), if you need assistance to review the draft CAPER document, please contact Caroline Milton at (805) 449-2331.

DATED THIS 10th day of August 2015.



Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing, as provided by law, will be held by the City Council of the City of Thousand Oaks, to consider and decide the following matter:

Review and consideration to approve City's draft FY 2014-15 "Consolidated Annual Performance and Evaluation Report (CAPER)" for the U.S. Department of Housing and Urban Development (HUD). The document describes expenditures of federal Community Development Block Grant (CDBG) funds from July 1, 2014 through June 30, 2015 for community development, program administration and social services activities that primarily benefit lower-income persons,.

This Public Hearing is scheduled to be heard by City Council on Tuesday, September 15, 2015 at 6:00 p.m., in the City Council Chambers/Scherr Forum Theatre, City Hall, 2100 Thousand Oaks Boulevard, Thousand Oaks, California 91362. Any person is privileged to attend and be heard on this matter. If you challenge the decision of the City Council on this matter in court, you may be limited to raising those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing. Inquiries concerning this Public Hearing may be directed to: Community Development Department, (805) 449-2331).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to attend this hearing, please call (805) 449-2331 and make your request at least 48 hours in advance of the hearing.

DATED THIS _____ day of August, 2015

Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

PUBLISH:

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

May 12, 2015

13. CITY MANAGER:

- *A. Follow-up items: City Manager Mitnick explained information regarding the Special Election June 2, 2015 is available on City website and indicated League of Women Voters' Candidate Forum held at Scherr Forum Theatre April 30, 2015 can be viewed on YouTube (Quidwai).

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: FY 2015-16 Community Development Block Grant (CDBG) Action Plan (\$574,017) and Related Documents for U.S. Department of Housing and Urban Development (HUD) report presented by Senior Analyst Milton; Community Development Director Prescott responded to questions. Additional information supplemental packet.

RESOLUTION ADOPTING REVISED CITIZEN PARTICIPATION PLAN FOR LOCAL IMPLEMENTATION OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) CONSOLIDATED PLAN PROCESS AND RESCINDING RESOLUTION NO. 2010-085 RES. NO. 2015-023

Speakers: George McGehee, Thousand Oaks, pro; Nick Quidwai, Newbury Park, card not marked; Steven Dwyer, Thousand Oaks, card not marked.

Written Statement: Carlos Ibarrola, Thousand Oaks, pro.

Mayor Adam closed public hearing.

Motion by Councilmember Price to approve "FY 2015-16 CDBG Action Plan," \$574,017 in federal funds, "2015-19 Ventura County Regional Consolidated Plan," and "2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice" for required submission HUD; approve allocation of \$103,287 from City's Social Services Endowment Fund (SSEF) to match \$83,593 from City's FY 2015-16 CDBG grant, for total Social Services budget of \$186,880 (28 grants – Exhibit B); authorize City Manager to proportionately adjust draft Action Plan allocations should HUD revise amount of City's FY 2015-16 CDBG entitlement grant from \$574,017 to some other amount; adopt resolution approving revised Citizen Participation Plan and rescinding Resolution No. 2010-085, carried 4-0 by the following vote: Ayes – Fox, Bill-de la Peña, Price, and Adam; Noes - None.



Community Development Department
STAFF REPORT

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Planning Division • Phone 805/449.2323 • Fax 805/449.2350 • www.toaks.org
Building Division • Phone 805/449.2500 • Fax 805/449.2575 • www.toaks.org

TO: Scott Mitnick, City Manager

FROM: John C. Prescott, Community Development Director

DATE: May 12, 2015

SUBJECT: **FY 2015-16 Community Development Block Grant Action Plan (\$574,017) and Related Documents for U.S. Department of Housing and Urban Development**

RECOMMENDATION:

1. Approve the following documents for required submission to U.S. Department of Housing and Urban Development (HUD):
 - a) "FY 2015-16 Community Development Block Grant (CDBG) Action Plan", \$574,017 in federal funds;
 - b) "2015-19 Ventura County Regional Consolidated Plan;"
 - c) "2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice."
2. Approve allocation of \$103,287 from City's Social Services Endowment Fund (SSEF) to match \$83,593 from City's FY 2015-16 CDBG grant, for a total Social Services budget of \$186,880 (28 grants).
3. Authorize City Manager to proportionately adjust the draft Action Plan allocations should HUD revise the amount of City's FY 2015-16 CDBG entitlement grant from \$574,017 to some other amount.
4. Adopt resolution approving a revised Citizen Participation Plan and rescinding Resolution No. 2010-085.

FINANCIAL IMPACT:

No Additional Funding Requested. General Fund cost to support the FY 2015-16 CDBG program is estimated at \$175,949, of which \$114,803 will be reimbursed by CDBG grant funds (20 percent of total entitlement grant) for staffing and overhead (such as advertising, grant and contract administration, project management, committee support, environmental review, HUD-required fair housing counseling, financial reporting, labor compliance, public participation, and printing). Estimated General Fund subsidy to the FY 2015-16 CDBG program is \$61,146.

BACKGROUND:

The City annually receives an entitlement of federal Community Development Block Grant (CDBG) funds. This year's grant amount (effective July 1) is \$574,017. This is a 3 percent increase over last year's allocation (\$557,289); the first increase in many years.

HUD requires preparation of an annual implementation plan for the expenditure of CDBG entitlement funds. For the July 1, 2015 through June 30, 2016 program year, and in consultation with the public, local non-profit organizations and other stakeholders, staff prepared a draft FY 2015-16 Action Plan and made it available for public review beginning April 1, 2015. The document can be accessed via the City's Internet web site at www.toaks.org. From the home page, navigate to Government, Departments, Community Development to view the Action Plan.

Any public comments received will be included as part of the final Action Plan, and tonight's public hearing offers a final opportunity for public comment prior to City Council action. A bound copy of the draft Action Plan is provided under separate cover for City Council review and copies for public review are available at the City Clerk Department. City Council approval of the Action Plan, and subsequent submission to HUD, will qualify the City to receive \$574,017 in CDBG funding for FY 2015-16.

As one of its recommendations, staff is requesting City Council to approve the City's 2015-16 Social Services Grants budget, comprising \$83,593 in CDBG funds and \$103,278 from City's Social Services Endowment Fund (SSEF). The combined budget of \$186,880 will fund a second year of grants to local social services providers from July 1, 2015 through June 30, 2016, as previously approved by City Council on May 27, 2014.

Also, every five years, HUD requires each CDBG entitlement grantee to prepare a long-range strategic plan for the future use of CDBG funds. For the period 2015-19, the City of Thousand Oaks has collaborated with the County of Ventura and other county cities to produce the "2015-19 Regional Ventura County Consolidated Plan" and the "2015-19 Regional Ventura County Analysis of Impediments to Fair Housing Choice."

Staff is recommending City Council approval for these documents. (The annual Action Plan serves as an update to the 5-year Consolidated Plan.) Bound copies of the draft Consolidated Plan and draft Analysis of Impediments are provided under separate cover for City Council review and public review copies are available at the City Clerk Department.

DISCUSSION/ANALYSIS:

The amount of the City's annual CDBG entitlement grant fluctuates each year, based on congressional allocations to HUD, the number of jurisdictions eligible to receive funds, and other considerations. As shown below, the 2015 entitlement amount is one of 3 funding increases the City has received in the past 10 years; otherwise the funding has decreased.

CDBG Grants to Thousand Oaks (2006 – 2015)			
Year	CDBG Amount	\$ Increase or Decrease	Percent Change
2006	\$ 707,499		
2007	701,463	(6,036)	(0.9%)
2008	673,288	(28,175)	(4.0%)
2009	677,038	+ 3,750	0.6%
2010	729,330	+ 52,292	7.7%
2011	607,098	(122,232)	(16.8%)
2012	567,950	(39,148)	(6.4%)
2013	563,128	(4,822)	(8.5%)
2014	557,289	(5,839)	(1.0%)
2015	574,017	+ 16,728	3.0%

CDBG Action Plan

Staff is requesting City Council approval of the following FY 2015-16 \$574,017 CDBG Action Plan budget for activities that primarily benefit lower-income persons.

Proposed FY 2015-16 CDBG Budget (federal funds)		
	Activity Name \ Project Number	2015-16 CDBG Funds
1.	Multi-Unit Residential Rehabilitation	
	<ul style="list-style-type: none"> <u>Area Housing Authority of the County of Ventura</u> <u>Los Arboles Apartments, HS 9944</u> (43 affordable, family rental units) <i>(Replace Water heaters, Lighting, Carports, Driveways, Sidewalks)</i> 	\$ 160,000
	<ul style="list-style-type: none"> <u>Many Mansions</u> <u>Richmond Terrace Apartments, HS 9945</u> (27 affordable units for special needs persons, including 13 units with permanent supportive services) <i>(Replace Tailsets, Fences, Garage Doors; Trim trees where branches impact structures)</i> 	70,000

**FY 2015-16 CDBG Action Plan and 2015-19 Required Reports for U.S. Dept. of HUD
 May 12, 2015
 Page 4**

2.	City's Single-Family Residential Rehabilitation (Low-Income, Owner Occupied Units) HS 9946	145,621
	<ul style="list-style-type: none"> Priority repairs/improvements at 11 randomly selected Very Low-Income, Single-Family, Owner-Occupied Units, Citywide. Funds of up to \$10,000 per unit (\$110,000) plus Administration (\$35,621). 	
3.	CDBG-Funded Social Services Grants	83,593*
	<i>*to be matched with \$103,287 from City's SSEF Fund– see next page</i>	
	• Senior Concerns, Meals on Wheels	19,835
	• Lutheran Social Services, Emergency Assistance	19,907
	• Conejo Free Clinic, Medical Services	15,000
	• Long Term Care, Senior Ombudsman Program	9,917
	• County of Ventura, RAIN Transitional Housing	7,934
	• Westminster Free Clinic, Medical Services	8,000
	• Many Mansions, Case Management Services	3,000
4.	CDBG Administration	\$114,803
	• Staff Costs (Salaries, Benefits, Insurance, Etc.)	93,603
	• Fair Housing Counseling Contract (Collaboration with County)	15,000
	• Maintenance & Operations (Printing, Newspaper Notices, Etc.)	6,200
	TOTAL	\$574,017

Social Services Grants Budget: CDBG plus Social Services Endowment Fund (SSEF)

Each year, the City allocates at least \$100,000 from the City's Social Services Endowment Fund to leverage up to 15 percent of the City's CDBG allocation. The combined budget funds operational grants to local social services providers. Every two years, the City Council's Ad Hoc Social Services Committee prepares a set of recommendations for allocating the combined CDBG and SSEF-funded budget.

Pursuant to City Council approval last year (May 27, 2014), City Council is requested to approve a new social services budget of \$186,880, including \$83,593 in Federal CDBG funds and \$103,287 in local SSEF funds. Pursuant to City Council policy, the SSEF portion of the budget includes the base \$100,000 plus \$3,287 in prior year funds awarded but not expended.

5/12/2015, Recommended FY 2015-16 Social Services Grants			
<i>Federal CDBG Funds</i>	<i>Council Review 5/12/2015</i>	<i>City's SSEF Funds</i>	<i>Council Review 5/12/2015</i>
<i>120-1010-644-59.20</i>		<i>001-1120-611-59.20, SS2015</i>	<i>SS 2016</i>
Luth Social Serv.(Emergency Fund)	*19,907	St. Paschal Baylon/(St. Vincent de Paul)	10,000
Senior Concerns (Meals on Wheels)	19,835	Senior Concerns (Adult Day Care)	8,925
Conejo Free Clinic (Medical)	15,000	Hospice Conejo (Hospice Support)	8,430
Long Term Care (Ombudsman Program)	9,917	Assistance League (Op. School Bell)	7,934
County of Ventura (RAIN Program)	7,934	Conejo Rec/Park District (Conejo Creek)	8,000
Westminster Free Clinic (Medical)	8,000	Manna (Operations Program)	7,934
Many Mansions (Case Mgmt.)	3,000	Food Share (Senior Share Program)	7,500
CDBG Grants	83,593	Livingston VNA (Subsidized Care)	4,958
		United Cerebral Palsy (Transportation)	3,967
		VC Jewish Family Serv. (Counseling)	3,471
		Big Brothers Big Sisters (Youth Mentors)	3,000
		Grey Law (Senior Legal Services)	3,000
		Interface Child/Fam Services (2-1-1)	3,000
		Life After Brain Injury (Survivor Support)	3,000
		Our Community House of Hope	3,000
		Senior Concerns (Advocates)	3,000
		T O Rotary (Immunizations)	3,000
		Turning Point (Appleton House)	3,000
		Villa Esperanza (Employment Serv)	3,000
		YMCA CV (Scholarships)	3,000
		Luth. Social Serv. (Emergency Fund)	*2,168
		SSEF Grants	103,287
Total Draft FY 2015-16 Social Services Budget: \$186,880			

2015-19 Ventura County Regional Consolidated Plan

HUD's required Consolidated Plan is a strategic, five-year framework developed to identify local needs for Federal funds, create accountability for CDBG expenditures and foster consistency among grantees for consultation and public participation.

The "2015-19 Ventura County Regional Consolidated Plan" represents a new collaboration between the County of Ventura and local cities and the first time HUD has encouraged a regional approach. While each government prepared its own 2015-16 Action Plan (HUD funding allocation plan), the City of Thousand Oaks, the County of Ventura (County Executive Office) and eight other county cities (the City of Oxnard prepared its own Plan) collaborated to produce this regional overview of housing and service-related resources and unmet needs.

The Consolidated Plan identifies priority needs in Thousand Oaks and across the county. Collaboration with other local governments will not constrain each grantee's ability to independently decide how future CDBG funds will be used. The Ventura County Board of Supervisors and each City Council will be asked to review and approve this document. The 2015-19 Consolidated Plan is posted to the City's website (www.toaks.org) on the Community Development Department page. Staff is recommending approval by City Council.

2015-19 Ventura County Regional Analysis of Impediments (AI) to Fair Housing Choice

The intent of the required Analysis of Impediments (AI) report is to help HUD grantees foster an environment where equal access to housing opportunities is treated as a fundamental right. The report analyzes conditions in the private market and the public sector that may limit the range of housing choices or impede a person's access to housing.

Chapter 8, "Fair Housing Action Plan" provides some recommended actions for grantees to improve the fair housing environment. The following statement is also included, "No significant new impediments were identified and jurisdictions have made diligent efforts in addressing issues identified in the previous AI." The Community Development Department will analyze these recommendations to identify potential options that the City might implement to enhance its efforts to support fair housing. Currently, the City partners with the County of Ventura and the Housing Rights Center of Los Angeles on a Fair Housing Counseling program that offers residents support and information via phone and on-line.

The City collaborated with the County of Ventura (County Executive Office) and all nine other county cities to produce this regional report. This document is informational in nature and does not constrain the City of Thousand Oaks from future independent decisions on the allocation of CDBG entitlement funds. The 2015-19 Analysis of Impediments is posted to the City's website (www.toaks.org) on the Community Development Department page. Staff has reviewed the document and recommends City Council approval.

Updated Citizen Participation Plan

The 2015-19 Consolidated Plan process provides an opportunity to update the City's required Citizen Participation Plan (Resolution 2010-085). Accordingly, staff has updated the existing document for use during the 2015-19 Consolidated Plan period. The proposed ordinance replaces references to the 2010 Consolidated Plan with references to the 2015 Plan and clarifies that the internet is now the primary means for residents to access copies of HUD documents created by the City.

The City collaborated with the County of Ventura (County Executive Office) and all nine other county cities to produce this regional report. This document is informational in nature and does not constrain the City of Thousand Oaks from future independent decisions on the allocation of CDBG entitlement funds. The 2015-19 Analysis of Impediments is posted to the City's website (www.toaks.org) on the Community Development Department page. Staff has reviewed the document and recommends City Council approval.

Updated Citizen Participation Plan

The 2015-19 Consolidated Plan process provides an opportunity to update the City's required Citizen Participation Plan (Resolution 2010-085). Accordingly, staff has updated the existing document for use during the 2015-19 Consolidated Plan period. The proposed resolution replaces references to the 2010 Consolidated Plan with references to the 2015 Plan and clarifies that the internet is now the primary means for residents to access copies of HUD documents created by the City.

The attached Resolution (Attachment #1) updates the City's Citizen Participation Plan and rescinds the previous plan (Resolution 2010-085). Staff is recommending City Council adoption of the attached resolution.

CITY COUNCIL GOAL COMPLIANCE:

Meets City Council Goal B:

- B. Operate City government in a fiscally and managerially responsible and prudent manner to ensure that the City of Thousand Oaks remains one of California's most desirable places to live, work, visit, recreate, and raise a family.

Submitted by: Caroline R. Milton, Senior Analyst

Attachments:

- # 1 Resolution updating Citizen Participation Plan

Documents Provided Under Separate Cover:

- #1 2015-16 CDBG Action Plan
- #2 2015-19 Ventura County Regional Consolidated Plan
- #3 2015-19 Ventura County Regional Analysis of Impediments to Fair Housing Choice

**Thousand Oaks City and Former Redevelopment Agency Investments in
Affordable Housing Units 1973-2015**

No.	Project Name	Affordable Units	Year	Investment	Note
1	Conejo Future Village Apt	90	1975	\$600,000	
2	Mountdef Apt	18	1977		1
3	Scrub Oaks	5	1982	\$44,250	2
4	Camelot	180	1985	\$1,157,500	
5	Hillcrest Royale	54	1985	\$1,791,633	
6	Casa de Oaks	185	1986	\$342,900	
7	Leggett Court Apt	49	1986	\$405,000	
8	Monterey Woods	40	1986	\$9,000	
9	Hidden Canyon	648	1987	\$156,044	
10	Northoaks	112	1987	\$77,150	
11	Royal Oaks Apt	5	1987		1
12	Twin Oaks	15	1987	\$35,000	
13	Florence Janss Apt	64	1988		1
14	Schillo Gardens Apt	29	1988	\$4,900,000	2
15	UCP-Bel Air & Hillcrest	20	1993	\$215,000	2
16	Arroyo Villas Apt	40	1995		1
17	Habitat For Humanity (720BS)	1	1995	\$40,000	
18	The Groves	91	1995	\$1,116,082	2
19	Corta Bella	26	1996	\$150,750	1
20	Flore Gardens Apt	50	1996	\$3,300,000	
21	Glenoaks Senior Apt	39	1997	\$348,100	1
22	Stoll House Apt	11	1997	\$187,000	
23	Habitat For Humanity (193FC)	1	1998	\$49,995	
24	Habitat For Humanity (199FC)	1	1998	\$137,445	
25	Los Arboles Apt	43	1998	\$1,025,000	2
26	Villa Garcia Apt	80	1998	\$2,700,000	
27	Esseff Village Apt	50	1999	\$1,604,600	
28	Westlake Vista	6	2000		1
29	Oak Creek Sr Villas Apt	57	2002	\$3,536,500	2
30	Sunset Villas Apt	11	2002	\$750,000	
31	Hacienda de Feliz Apt	25	2003	\$600,000	
32	Park Lane	12	2003	\$1,007,303	1
33	Premier Apt	5	2003		1
34	Richmond Terrace Apt	26	2004	\$650,400	2
35	Bella Vista Apt	72	2005	\$6,293,592	2
36	Shadow Hills Apt	100	2005	\$5,676,100	
37	Warwick House	6	2005	\$20,000	
38	Shadows Apt	147	2007	\$6,900,000	2
39	Oak Grove	2	2008	\$100,000	
40	Habitat For Humanity (200HD)	1	2011	\$50,000	
41	Hillcrest Villas Apt	59	2013	\$7,276,500	
42	Garden View Terrace Apt	54	2014	\$9,208,060	2
[42]	TOTALS	2,530		\$62,460,904	
Number of Permanent Supportive Units In Above Total: 89					
Note:					
1 - Density Bonus or Development Agreement.					
2 - Multiple Funding Years.					
3 - Not Yet Constructed.					

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PDF Path: H:\COMMON\Housing Redevelopment\Marketing Presentations\Housing Investment Brochure

Thousand Oaks Housing Opportunities



2015

City of Thousand Oaks
2100 East Thousand Oaks Boulevard
Thousand Oaks, CA 91362
(805) 449-2393
www.toaks.org

This Directory is provided as a public service. The list of service providers in this Directory shall in no way constitute an endorsement of any of the listed providers. Furthermore, the listing of service providers in this Directory shall not create an agency relationship between the service providers listed and the City of Thousand Oaks, or any of its employees, officials, boards, or commissions.

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6. Fair Housing and Landlord/Tenant Counseling
7. Rent Control

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SECTION 1

BACKGROUND INFORMATION

1. QUALIFYING FOR SUBSIDIZED / LOW-COST HOUSING

Generally in order to obtain subsidized/low-cost housing in Thousand Oaks, your income cannot exceed very-low and low income levels, which are established by the Federal government. The income levels for 2015 are set out below. Please note that these numbers change annually.

FAMILY SIZE	1	2	3	4	5	6	7	8
Extremely Low	19,050	21,800	24,500	27,200	29,400	32,570	36,730	40,890
Very Low	31,750	36,250	40,800	45,300	48,950	52,550	56,200	59,800
Lower	50,750	58,000	65,250	72,500	78,300	84,100	89,900	95,700

2. MANY MANSIONS AND AREA HOUSING AUTHORITY

The two largest providers of subsidized lower cost apartments in Thousand Oaks are Many Mansions and The Area Housing Authority of the County of Ventura (AHA). Both agencies provide useful assistance in locating other affordable resources. A list of the apartments and services provided by these agencies can be reviewed in Section 2 of this brochure.

3. OTHER LOW INCOME HOUSING PROVIDERS

Other low income units are provided at Conejo Future Village, Arroyo Villas, and Shadows Apartments. The addresses of these apartment complexes are listed in Section 3 of this brochure. Most of these complexes have long waiting lists. You are encouraged to apply to as many complexes and organizations as possible.

4. OTHER SOURCES OF INFORMATION

- ❖ Chamber of Commerce – Publishes a list of some of the apartment complexes in Thousand Oaks, which may include affordable units. You may contact the Chamber at (805) 370-0035 or access information online at www.conejochamber.org.
- ❖ Ventura County Star – Daily listing of apartments and rooms in the classified section. Call (805) 437-0000 or visit their website at www.vcstar.com.
- ❖ City's Senior Services – The City publishes useful information on housing options for senior adults. Contact the Senior Services staff at (805) 381-7362 or by e-mail councilonaging@toaks.org. In addition, you can find a list of market rent retirement/senior adult communities in the Yellow Pages under "Retirement Communities".
- ❖ Community Rental List at www.ahacv.org is updated every 2 weeks and includes any vacancies at Area Housing Authority properties.

The process of finding low-income housing is often time consuming. You are encouraged to contact Many Mansions at (805) 497-0344 and Area Housing Authority (805) 480-9991 to discuss all your housing options.

5. EMERGENCY HOUSING

If you are in need of emergency housing assistance, contact one of the emergency social service providers listed in Section 6 or contact the Ventura County Helpline at 2-1-1 for more information.

6. FAIR HOUSING AND LANDLORD/TENANT COUNSELING

If you have a fair housing issue or dispute, the Housing Rights Center can help you resolve any landlord/tenant problems by providing counseling and other services at (800) 477-5977. See Section 7.1 for more information.

7. RENT CONTROL

The City only has a Rent Stabilization Program for a small number of apartment units and all mobile homes. Apartment rent control does not apply to any tenant who moved into their apartment unit after 1987. Only tenants who have lived in the same rent-controlled unit since 1987 are eligible for rent control. For more information call (805) 449-2391.

SECTION 2

AFFORDABLE AND LOW INCOME HOUSING

Many Mansions and Area Housing Authority provide housing for low-income individuals and households.

1. LOW INCOME HOUSING – MANY MANSIONS

Many Mansions owns and manages over 450 affordable housing units serving seniors, families and special needs households at various locations in Thousand Oaks (see below) and, depending on your family size and income, rents will vary. For information regarding rents, vacancies, and applications, contact Many Mansions Housing Central.

PROJECT	ADDRESS	UNITS	PHONE NUMBER (805)
Bella Vista	2011-2025 Los Feliz Dr	72	496-6150
Esseff Village	1423-1425 E Thousand Oaks Bl	51	496-8122
Hacienda De Feliz	2084-2096 Los Feliz Dr	25	557-2705
Hillcrest Villas	2726 East Hillcrest Dr	60	601-5131
Richmond Terrace	760 Warwick Ave	27	777-7077
Schillo Gardens	2849 Los Robles Rd	29	495-8138
Shadow Hills	227 E Wilbur Rd	101	495-4165
Stoll House	3155-3159 Los Robles Rd	11	497-4102
Villas Garcia	1419 E Thousand Oaks Bl	80	495-6781

Many Mansions accepts Section 8 Housing Choice Vouchers. For more information contact:

Many Mansions, Housing Central
1425 E Thousand Oaks Blvd, Thousand Oaks
(805) 497-0344
8:30 am-4:30 pm Monday-Friday
www.manymansions.org

2. RENT SUBSIDY AND PUBLIC HOUSING – AREA HOUSING AUTHORITY

The Area Housing Authority of the County of Ventura (AHA) is a federally funded, non-profit, public agency serving the cities of Thousand Oaks, Camarillo, Fillmore, Moorpark, Ojai, and Simi Valley and the unincorporated areas of the County.

The AHA administers two federal housing programs; Section 8 Housing Choice Voucher Program and Low-Income Public Housing Program.

The Section 8 Housing Choice Voucher Program is a rental subsidy program. Applicants select their own housing and work with local landlords to secure a lease agreement. The applicant pays approximately 30% of their household income for rent. The remaining rent is paid directly to the landlord by AHA.

The Low-Income Public Housing Program consists of specific apartments built or purchased for this program. In Thousand Oaks, there are 163 units of public housing. There is one senior/disable Public Housing complex consisting of 64 units. The rent is 30% of the household income. Unlike the Section 8 Program, the Low Rent Public Housing Program participant does not work with individual landlords.

The waiting lists for these programs are very long as the need for affordable housing is so much greater than the budget can support. New applications for this program will be available in the future, but not specific date is known at this time. Notifications are placed in the newspaper and on the AHA website at www.ahacv.org. Households interested in applying for Section 8 or Public Housing can request to be notified via e-mail by signing up at www.ahacv.org and selecting "Contact Us". Instructions for signing up for e-mail notifications are provided.

Each program requires a separate application.

AHA PUBLIC HOUSING APARTMENTS			
Fiore Gardens	220-480 E Hillcrest Dr	50 Family	480-9991
Florence Janss	190-210 Brazil St	64 Senior / Disabled	480-9991
Leggett Court	1824-1884 Los Feliz Dr	49 Family	480-9991

In addition, AHA owns and operates several affordable apartment complexes in Thousand Oaks. There is a separate application required for each complex. Some units are allocated directly to the Section 8 program and only Section 8 applicants are eligible for consideration.

Applications for Oak Creek Senior Villas* are not available to the general public. Residents are selected from interested and eligible applicants on the Section 8 waiting list.

OTHER AHA APARTMENTS			
Glenn Oaks	145 E Wilbur Rd	39 Senior	494-3120
Los Arboles	801-886 Calle Haya	43 Family	492-8350
Royal Oaks	3210-14 Royal Oaks Dr	5 Family	480-9991
Sunset Villas	90-110 Sunset Dr	11 Family	480-9991
Oak Creek Sr Villas*	367 E Thousand Oaks Bl	57 Senior	373-0333

Vacancies in these properties are a random occurrence and difficult to predict. Contact the site for information regarding vacancies. All vacancies for AHA owned and managed properties are listed on the Community Rental List available in the lobby or online at www.ahacv.org (select Rental Listings).

A description of all AHA programs and properties is available online at www.ahacv.org.

For more information contact:

Area Housing Authority
1400 W. Hillcrest Drive, Newbury Park 91320
(805) 480-9991 or (800) 800-2123
7:00am–5:00pm Monday-Thursday
www.ahacv.org
info@ahacv.org

SECTION 3

SPECIAL NEEDS/SUBSIDIZED APARTMENTS BY TYPE

PROJECT	ADDRESS	UNITS	COMMENTS	PHONE (805)
AFFORDABLE HOUSING FOR SENIORS AND DISABLED				
Conejo Future Village	130 Brazil St	90	Senior (62+) and disabled. Must be very-low income and rent is at 30% of income. 3-4 year waiting list.	497-9848
Glenn Oaks	145 E Wilbur Rd	39	One bedroom units reserved for very-low income seniors.	494-3120
Florence Janss*	190-210 Brazil St	64	Senior (62+) and disabled. Must be very-low income and rent is at 30% of income. 3-4 year waiting list.	480-9991
Hillcrest & Bel-Aire Homes	2170/2220 Westlake Bl	30	Specialized group housing for severely disabled. Rent at 30% of income.	494-1141
Oak Creek Senior Villas	367 E Thousand Oaks Bl	57	Senior (62+) 46 one-bedroom units; 11 two-bedroom units	373-0333
AFFORDABLE HOUSING FOR FAMILIES				
Arroyo Villas	1600 Rancho Conejo Bl	40	Section 8	376-3315
Bella Vista	2011-2025 Los Feliz Dr	72	Lower income	496-6150
Esseff Village	1425 E Thousand Oaks Bl	50	Lower income	496-8122
Fiore Gardens*	480 E Hillcrest Dr	50	Public Housing	480-9991
Hacienda De Feliz	2096 Los Feliz Dr	25	Lower income	557-2705
Hillcrest Villas	2726 E Hillcrest Dr	60	Lower income	601-5131
Leggett Court*	1824-1884 Los Feliz Dr	49	Public Housing	480-9991
Los Arboles	801-886 Calle Haya	43	FMR & Section 8	492-1288
Mountclef	3500 Mountclef St	18	FMR & Section 8	492-2022
Richmond Terrace	760 Warwick Ave	26	Lower income	777-7077
Royal Oaks	3210-14 Royal Oaks	5	FMR & Section 8	492-8350
Schillo Gardens	2849 Los Robles Rd	29	Very Low income	495-8138
Shadow Hills	227 E Wilbur Rd	101	Lower & moderate. income	495-4165
Sunset Villas	90 -110 Sunset Dr	11	FMR & Section 8	492-8350
The Shadows	1949 Los Feliz Dr	148	148 low/mod, 30 very-low income, & 15 Section 8	379-0461
Villa Garcia	1419 E Thousand Oaks Bl	80	Lower income	495-6781

*Public Housing requires an application with the Area Housing Authority, see Section 2.2.

SECTION 4

FIRST-TIME HOMEBUYER SERVICES

1. HOMEBUYER EDUCATIONAL WORKSHOPS AND MORE

A. Cabrillo Economic Development Corporation (CEDC)

CEDC offers various homebuyer courses through its Home Ownership Center (HOC), including pre- and post-purchase education and one-on-one counseling, which are designed to introduce families to the many steps in the homeownership process. HOC also offers an 8-hour financial fitness course, which allows for a one-on-one opportunity to review with buyer's credit, budget and money management strategies to plan and prepare for home purchase. All these courses are offered monthly in both English and Spanish. HOC will identify the various lending programs, including state, federal or local down payment assistance programs available. For more information contact:

702 County Square Drive, Ventura, CA 93003
(805) 659-6868 www.cabrilloedc.org

B. Ventura County Community Development Corporation (VCCDC)

VCCDC is a one-stop resource that provides a variety of assistance throughout the home-buying process. From our education services, including workshops and counseling, to our lending and realty support, including down payment assistance and consulting for first-time buyers, we ensure that you are supported from start to finish. For more information contact:

2231 Sturgis Road, Suite A, Oxnard, CA 93030
(805) 273-7800 www.vccdc.org

C. Area Housing Authority of the County of Ventura (AHA)

AHA offers home buying workshops through mutual agreements with experts in local, state and federal funding resources. Workshops cover tax benefits, raising your FICO score, loan options available. Workshops are offered in both English and Spanish several times a year. For more information contact:

1400 W Hillcrest Dr, Newbury Park, CA 91320
(805) 480-9991 x235 www.ahahomebuyingschool.com
www.ahacv.org info@ahacv.org

2. California Housing Finance Agency (CalHFA)

CalHFA offers a variety of loan programs to help you purchase a home. For more information contact: 877/922-5432 www.calhfa.ca.gov

SECTION 5

HOUSING REHABILITATION

1. **HABITAT FOR HUMANITY**

A Brush with Kindness (ABWK) is a program of Habitat for Humanity Ventura County that helps lower-income homeowners complete exterior home improvements. Volunteer teams work to improve the condition of homes by painting, landscaping, and performing minor exterior repairs at minimal costs to homeowners who would be unable to do so on their own. Those that are physically able are asked to work alongside the volunteers throughout the completion of the project. The program is for homeowners earning between 30%-50% of the median income of Ventura County. For more information visit their website at www.habitatventura.org or call (805) 485-6065 ext. 202, located at 121 S. Rice Ave, Oxnard, CA 93030.

2. **COMMUNITY ACTION**

Qualified homeowners can save up to 40 percent on utility bills, depending on the home, simply by improving energy efficiency. This can be done by replacing windows, weather-stripping doors, adding insulation, minor home repairs and installing more efficient appliances and products. For more information contact Community Action by calling (805) 436-4000.



SECTION 6

EMERGENCY HOUSING ASSISTANCE

1. HOUSING SERVICES PROVIDERS

The City of Thousand Oaks provides funds from the Community Development Block Grant (CDBG) fund and Social Services Endowment Fund (SSEF) to local organizations for numerous social services, including housing/homeless services. The following organizations provide housing/homeless services, ranging from loans to help defer the cost of finding permanent accommodations ("first" and "last" payments) for the homeless and those at risk of homelessness to providing winter shelters. For more information about specific services contact the individual organizations:

NAME	ADDRESS	PHONE NUMBER (805)
Catholic Charities	612 Spring Road Moorpark, CA 93021	529-0720
Community Action of Ventura County	621 Richmond Avenue Oxnard CA 93030	436-4000
County of Ventura - Human Services Agency	855 Partridge Drive Ventura CA 93003	477-5100
Homeless Prevention and Rapid Re-Housing	855 Partridge Drive Ventura CA 93003	385-8585
Lutheran Social Services	80 E Hillcrest Drive, # 101 Thousand Oaks CA 91360	497-6207
Salvation Army	5924 E Los Angeles Avenue Simi Valley CA 93063	527-1070
St. Vincent De Paul (St Pascal Baylon Church)	155 E Janss Road Thousand Oaks CA 91360	496-0222
Turning Point Foundation	www.turningpointfoundation.org	652-0596

2. HELPLINE 2-1-1

Helpline 2-1-1 is a free accessible 3-digit telephone number that allows you to access over 2000 programs and 900 agencies across Ventura County. 2-1-1 helps connect you to the appropriate services you are in need of, such as shelter/housing. Other basic life needs are food, financial assistance, health, parenting and mental health services. 2-1-1 eliminates a majority of the inappropriate, non-emergency calls to 9-1-1; saving that vital community resource for life and death emergencies. The 2-1-1 line is available 24 hours/7 days a week, it's free and confidential, and it's fast and easy. So, for any other vital community service you can call (800) 339-9597 (Helpline) or go on-line for information at www.211ventura.org, or just dial 211.

3. SHELTERS / MEAL SITES

WINTER SHELTER AND MEAL SITES DECEMBER- MARCH MEAL SITES APRIL- NOVEMBER For information call (805) 497-6207		
SUNDAY	Temple Adat Elohim (Shelter & Meal Site Dec. – March) St Patrick's Episcopal Church (Meal Site April – Nov.)	2420 E Hillcrest Drive, Thousand Oaks 1 Church Rd, Thousand Oaks
MONDAY	Holy Trinity Church	1 W Avenida de Los Arboles, Thousand Oaks
TUESDAY	Calvary Community Church	5495 Via Rocas, Westlake Village
WEDNESDAY	Westminster Presbyterian Church	32111 Watergate Road, Westlake Village
THURSDAY	Chinese Christian Church	218 W Janss Road, Thousand Oaks
FRIDAY	T O United Methodist Church	1000 E Janss Road, Thousand Oaks
SATURDAY	St Julie Billiard Catholic Church	2475 Borchard Road, Newbury Park
Schedule subject to change annually.		

4. FOOD SITES

LOCATION	ADDRESS	PHONE (805)	DAY/TIME (Subject to Change)
Manna CV Food Pantry	3020 Crescent Way Thousand Oaks	497-4959	Tues & Fri 10 am - 4 pm Sat. 10 am - 1 pm
Christian Church of Thousand Oaks	301 Avenida de las Flores Thousand Oaks	492-2474	1st & 3rd Monday 6:00 pm - 7:00 pm
CV Neighborhood for Learning (Crowley House)	2522 Pleasant Way Thousand Oaks	496-9035	2nd Wednesday 10:00 am - 11:00 am
Living Oaks Community Church	1100 Business Center Cir Newbury Park	376-1800	2nd & 4th Wednesday 5:00 pm - 7:00 pm
The Bridge Evangelical Church	999 Rancho Conejo Blvd. Newbury Park	262-5000	Every Other Wednesday 4:00 pm - 6:00 pm
Conejo Creek Condominium Community Center	1707 Calle Diamonte Newbury Park	381-2791	1st & 3rd Fridays 11:00 am - 12:30 pm
CV Food Resource Network Fiore Playfields	1550 Avenida de los Arboles Thousand Oaks	381-2791	1st & 3rd Fridays 9:00 am -10:30 am
Shadow Hills Apt.	227 E Wilbur Rd. Thousand Oaks	379-1216	2nd Friday 12:00 pm - 2:00 pm
St. Julie Billiard Knights Of Columbus	2475 Borchard Dr. Newbury Park	498-3602	Saturday 6:30 pm-8:00 pm
The Shadows Apt	2084 Los Feliz Dr. Thousand Oaks	379-1216	2nd Saturday 10:00 am - 12:00 pm

SECTION 7

OTHER USEFUL HOUSING RESOURCES

1. FAIR HOUSING AND LANDLORD/TENANT COUNSELING

The Housing Rights Center (HRC) is an organization which provides fair housing services for Thousand Oaks residents. HRC provides free landlord-tenant counseling in order to help resolve housing issues such as evictions, security deposit disputes, and repairs. HRC provides legal services for other issues, including discrimination disputes. For more information contact:

Housing Rights Center
1020 North Fair Oaks Avenue, Pasadena CA 91103
1-800-477-5977 www.hrc-la.org

2. TENANT/LANDLORD RIGHTS

The City does not handle landlord/tenant issues or disputes. For assistance you can contact the Ventura County District Attorney's Office at (805) 654-2500 or www.vcdistrictattorney.com

The Department of Consumer Affairs (DCA) provides a Residential Tenant and Landlord Rights and Responsibilities book. To print a copy of this book, go to the following website:

www.dca.ca.gov/publications/landlordbook/catenant

or call 1 (800) 884-1684.

3. LEGAL ASSISTANCE

NAME	ADDRESS	PHONE NUMBER
Conejo Free Clinic (First Thursday) www.ConejoFreeClinic.org	80 E. Hillcrest Drive #102, Thousand Oaks	(805) 497-3575
Grew Law, Inc	1385 E. Janss Road, Thousand Oaks 209 Maple Ct #128, Ventura	(805) 658-2266

4. CREDIT COUNSELING

NAME	ADDRESS	PHONE NUMBER
Cabrillo Economic Development Corporation www.cabrilloedc.org	702 County Square Dr, Ventura	(805) 659-6868
Ventura County Community Development Corp. www.vccdc.org	2231 Sturgis Road, Suite A, Oxnard	(805) 273-7800
Lutheran Social Services www.lsscommunitycare.org	80 E Hillcrest Dr #101, Thousand Oaks	(805) 497-6207
Sure Path Financial Services www.SurePath.org	80 N. Wood #200, Camarillo	(877) 615-7875

5. HOMEOWNERSHIP LOSS PREVENTION

If you are in danger or facing foreclosure, there is "HOPE NOW". HOPE NOW has offices nationwide and has an alliance between counselors, servicers, investors and other mortgage market participants. This alliance helps homeowners stay in their homes and creates a unified, coordinated plan to reach and help as many homeowners as possible. Homeowner's HOPE, a counseling service provided by the Homeownership Prevention Foundation, can work with you to find solutions to your situation. Homeownership Prevention Foundation is an independent non-profit agency with a single purpose, to help homeowners avoid foreclosure. Visit HOPE NOW at www.hopenow.com or call the Nation-wide Hotline at 1-888-995-HOPE

6. MOBILE HOMES

A. Rent Control

All mobile home parks in the City are regulated by a Rent Stabilization Program pursuant City of Thousand Oaks Municipal Code (Title 5. Public Welfare, Morals, and Conduct, Chapter 25 Mobile Home Rent Stabilization). The ordinance specifies a method to determine annual allowable maximum rent increases by mobile home park owners.

B. Mobile Home Parks

The following is a list of all mobile home parks in the City of Thousand Oaks. Any questions regarding availability should be directed to the individual park owners at their given numbers.

FAMILY MOBILE HOME PARKS		
Elms Plaza Mobile Home Park	1262 Newbury Rd Newbury Park	(805) 498-1710
Lakestone Mobile Home Park	53 N Conejo School Rd Thousand Oaks	(310) 644-6404
Twin Palms Mobile Home Park	198 N Skyline Drive Thousand Oaks	(805) 368-0998
SENIOR MOBILE HOME PARKS (Age 55+)		
Ranch Mobile Home Park	2193 Los Feliz Dr Thousand Oaks	(805) 495-7787
Thunderbird Oaks Mobile Home Community	200 S Conejo School Rd Thousand Oaks	(805) 496-3725
Vallecito Mobile Estates)	1251 Old Conejo Rd Newbury Park	(805) 498-2612
Ventu Estates Mobile Home Park	26 S Ventu Park Rd Newbury Park	(805) 498-2010
Ventu Park Villa Mobile Home Park	50 S Ventu Park Rd Newbury Park	(805) 498-2010

7. MOBILE HOME OMBUDSMAN

This is a State office which assists the public in resolving problems associated with manufactured homes and mobile homes by taking complaints and coordinating their resolution. Issues handled by this office include titling and registration, installation, warranties, sales, inspection of homes and parks, mobile home accessories, and certain Mobile Home Residency Law questions. The office of the Mobile Home Ombudsman may be contacted at:

P O Box 31
Sacramento CA 95812-0031
1-800-952-5275

<http://www.hcd.ca.gov/codes/ol/ombpg-menu.html>

8. SENIOR LIVING / SENIOR SERVICES

NAME	ADDRESS	PHONE NUMBER
Ventura County Senior Living	www.venturacountyseiorliving.com	(805) 405-2411
Conejo Valley Senior Concerns	401 Hodencamp Rd, Thousand Oaks www.seniorconcerns.org	(805) 497-0189
Goebel Adult Community Center	1385 E. Janss Road Thousand Oaks www.crpdc.org/parkfac/goebeladult	(805) 381-2744
Long Term Care - Ombudsman	www.ombudsmanventura.org	(805) 656-1986

Housing Rights Center
Program Summary
 Thousand Oaks
 Fiscal Year 2014/2015

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15
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DIRECT SERVICES

General Housing	24	44	17	22	107
Discrimination	2	0	1	6	9
Inquiries	2	0	1	5	8
Cases	0	0	0	1	1
Total	26	44	18	28	116

DEMOGRAPHICS

Race						
Am Ind or Alsk	0	0	0	1	1	1%
Am Ind/Alsk and Wht	1	0	0	0	1	1%
Asian	1	1	1	1	4	3%
Blk/Afr Am	0	1	1	0	2	2%
Other	4	12	7	9	32	28%
White	20	30	9	17	76	66%
Total	26	44	18	28	116	100%

Ethnicity						
Mexican/Chicano	1	2	2	8	13	11%
Not Hispanic/Latino	20	39	13	18	90	78%
Other Hispanic/Latino	5	3	3	2	13	11%
Total	26	44	18	28	116	100%

Income						
Moderate	9	6	0	2	17	15%
Low	0	3	2	1	6	5%
Very Low	6	6	6	2	20	17%
Extremely Low	11	29	10	23	73	63%
Total	26	44	18	28	116	100%

Special Groups						
Female Headed	2	3	2	6	13	11%
Senior	1	6	1	2	10	9%
Disabled	5	4	4	4	17	15%

Thousand Oaks
 FY 2014/2015

**Housing Rights Center
 Program Summary**

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15	
DISCRIMINATION CASES						
Protected Classification						
National Origin	0	0	0	1	1	100%
Total Cases	0	0	0	1	1	100%
Findings						
Pending	0	0	0	1	1	100%
Total	0	0	0	1	1	100%
Dispositions						
Pending	0	0	0	1	1	100%
Total	0	0	0	1	1	100%

Thousand Oaks
 FY 2014/2015

**Housing Rights Center
 Program Summary
 Type of Issue per Ventura County City**

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15 % to Total	
Thousand Oaks						
General Housing	24	44	17	22	107	30%
Discrimination	2	0	1	6	9	20%
Inquiries	2	0	1	5	8	24%
Cases	0	0	0	1	1	10%
Total	26	44	18	28	116	29%

**Housing Rights Center
 Program Summary**

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15	
Gov't Subsidized	4	3	7	6	20	17%
Type of Caller						
In-Place Tenant	19	30	15	23	87	75%
Landlord	1	7	1	1	10	9%
Manager	0	1	0	0	1	1%
Other	4	5	1	3	13	11%
Realtor	2	0	0	0	2	2%
Rental Homeseeker	0	1	1	1	3	3%
Total	26	44	18	28	116	100%

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15	
DISCRIMINATION INQUIRIES						
Including inquiries that became cases						
Protected Classification						
Mental Disability	1	0	0	2	3	33%
National Origin	0	0	1	1	2	22%
Physical Disability	1	0	0	3	4	44%
Total Inquiries	2	0	1	6	9	100%
Dispositions						
Counseled	2	0	1	4	7	78%
Referred	0	0	0	0	0	0%
Case Opened	0	0	0	1	1	11%
Pending	0	0	0	1	1	11%
Total	2	0	1	6	9	100%

**Housing Rights Center
Program Summary**

	1st Qtr July - Sept	2nd Qtr Oct - Dec	3rd Qtr Jan - March	4th Qtr April - Jun	Total FY 14/15	
TENANT / LANDLORD SERVICES						
Housing Issue						
Eviction	1	1	1	0	3	7%
Harassment	1	0	0	0	1	1%
Illegal Entry	0	0	1	0	1	1%
Lease Terms	3	3	3	4	13	12%
Notices	3	12	3	4	22	21%
Parking	0	1	0	1	2	2%
Refusal to Rent	1	0	1	0	2	2%
Rent Increase	3	3	1	1	8	7%
Section 8 Information	1	2	1	2	6	6%
Security Deposit	3	1	1	2	7	7%
Substandard Conditions	1	5	2	1	9	8%
Utilities	0	1	0	1	2	2%
Repairs	2	3	0	3	8	7%
L/T General Information	3	7	1	2	13	12%
Other Issue	1	2	2	1	6	6%
Seeking Housing	1	3	0	0	4	4%
Total	24	44	17	22	107	100%
Disposition						
Resolved	15	29	11	17	72	67%
Attorney	0	0	0	1	1	1%
Building and Safety	1	1	0	0	2	2%
Code Enforcement	0	1	0	1	2	2%
Health Department	0	4	1	2	7	7%
Housing Authority	1	0	1	0	2	2%
Legal Aid	3	3	2	0	8	7%
Mediation	1	2	1	1	5	5%
Other FHC Group	0	1	1	0	2	2%
Small Claims Court	2	0	0	0	2	2%
Project Place	1	3	0	0	4	4%
Total	24	44	17	22	107	100%

2014 CoC NOFA Final Recommended Project Priority Listing October 15, 2014

Annual Renewal Demand (ARD) for 2014		\$1,832,702									
2% Reduction Required		\$36,654				Indicates Project Selected for 2% Cut				CH = Chronically Homeless	
Available for Tier 1		\$1,796,048									
Grantee Name	Project Name	Project Type	Grant Amount	Running Total	TIER	Proposed Ranking	Number Beds / Served	Population Served	CH ?	Project Location	
Ventura County Behavioral Health	East County / Oxnard Shelter Plus Care	PH	\$257,121	\$257,121	1	1	22	Mental illness	yes	SV, T.O., Oxn	
Hsg Authority of the City of San Buenaventura	Shelter Plus Care	PH	\$115,509	\$372,630	1	2	13	mental illness - no children	yes	Ventura	
Many Mansions	Peppertree Apartments	PSH	\$61,052	\$433,682	1	3	11	mental illness - can incl children	yes	Simi Valley	
Turning Point Foundation	Wooley House II PSH	PSH	\$31,962	\$465,644	1	4	8	Vets, Substance Abuse, MI	yes	Oxnard	
City of Oxnard	Community Action -VC PSH	PSH	\$125,814	\$591,458	1	5	8	none	yes	Ventura	
County of Ventura Human Services Agency	Rapid Re-Housing	RRH	\$81,829	\$673,287	1	6	48	families	yes	County-wide	
Turning Point Foundation	Stephenson Place Permanent Housing	PH	\$27,197	\$700,484	1	7	9	Vets, DV, Substance Abuse, MI	yes	Ventura	
Turning Point Foundation	Wooley House I Permanent Housing	PH	\$36,672	\$737,156	1	8	7	Vets, Substance Abuse, MI	yes	Oxnard	
Many Mansions	D Street Apartments	PH	\$19,118	\$756,274	1	9	5	youth under 25 and mental illness	yes	Oxnard	
Many Mansions	Esseff Village	PH	\$40,760	\$797,034	1	10	15	disabled - mental or physical	no	T.O.	
Many Mansions	Richmond Terrace	PH	\$63,412	\$860,446	1	11	13	mental illness	no	T.O.	
Many Mansions	Casa de Paz	PH	\$62,316	\$922,762	1	12	16	mental illness - no children	no	Simi Valley	
Turning Point Foundation	Our Place Safe Haven	SH	\$168,977	\$1,091,739	1	13	10	Veterans, Subst. Abuse, MI	yes	Ventura	
County of Ventura Human Services Agency	HMIS Project	HMIS	\$90,778	\$1,182,517	1	14	N/A	N/A	N/A	County-wide	
City of Oxnard	Khepera House (L.I.F.E.)	TH	\$53,165	\$1,235,682	1	15	6	substance abuse	yes	(Vta - Oxnard funded)	
The Salvation Army SC Division Ventura	TLC	TH	\$208,535	\$1,444,217	1	16	41	single women and families	no	Ventura	
County of Ventura Human Services Agency	RAIN Project Transitional Living Center	TH	\$351,831	\$1,796,048	1	17	67	families and individuals	no	County-wide	
CEO/ Lutheran Social Services	Rapid Re-Housing - Expansion Project	RRH	\$36,654		2	18			yes	County-wide	
County of Ventura County Executive Office	CA-611 CoC Planning Application FY 2014	Plng	\$37,152		2	19	N/A	N/A	N/A	County-wide	
CEO/HSA/St. Vincent de Paul	PSH Bonus Project	PSH	\$445,822		999					County-wide	

2014 CDBG Environment Review Summary

City Council Approved CDBG Action Plan on 5/27/14

2014 CDBG-Funded Activity Locations and Services Areas/Clientele

Capital Projects Grants	Location	Action Required
2014 Multi-Unit Residential Rehabilitation (Shadow Hills - Many Mansions)	Census Tract 58, Block Group 3 227 E Wilbur Rd Thousand Oaks Project was built in 1980.	Categorically Excluded Subject to 58.5 Statutory Worksheet Rehabilitation of multifamily buildings activity is categorically excluded and subject to 24 CFR 58.35(a)(3)(ii).
Shadow Hills Apartments (101 affordable units) \$197,000 CDBG grant to repair faulty circuit breakers, a potential fire hazard to the property; replace existing toilets with low-water use type.		
2014 Multi-Unit Residential Rehabilitation (Esseff Village - Many Mansions)	Census Tract 71 Block Group 1 1425 E Thousand Oaks Bl Thousand Oaks Project was built in 1983.	Categorically Excluded Subject to 58.5 Statutory Worksheet Rehabilitation of multifamily buildings activity is categorically excluded and subject to 24 CFR 58.35(a)(3)(ii).
Esseff Village Apartments (50 very low income units) \$50,000 CDBG grant to repair garbage disposal units, and related infrastructure to correct frequent back-ups and clogs of the sewage system; replace toilets with low water use type.		
2014 Rehabilitation of existing single-family residential structures (Low-Income Residential Rehabilitation Program (LIRR))	Citywide LIRR Program is Citywide and property location will be identified at a future date. Floodplains will be reviewed with "RER Appendix A".	Categorically Excluded Subject to 58.5 RER tiered review Statutory Worksheet Single-family minor rehabilitation activity categorically excluded per 24 CFR 58.15 & 58.35(a)(3)(i).
Minor structural rehabilitation improvement on single-family owner-occupied units, including mobile homes, condominiums, townhomes and single-family detached dwellings. CDBG grants of up to \$10,000 to 10 very low-income households.		
Public / Social Services Grants	Location	Action Required
Conejo Free Clinic (Medical Services)	Human Services Center 80 E. Hillcrest Dr #102 Thousand Oaks	Categorically Excluded <u>Not</u> Subject to 58.5 Medical service activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Offers low-cost lab tests and donated medical services and medications to low and very low-income persons that would otherwise have little or no access to health care. CDBG Social Service Grant amount is \$15,000.		
County of Ventura (RAIN Program)	RAIN Facilities	Categorically Excluded <u>Not</u> Subject to 58.5 RAIN Program activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Provides services to Thousand Oaks homeless persons living at the RAIN Transitional Living Center. Services include self-sufficiency workshops and financial skills workshops. CDBG Social Service Grant amount is \$7,921.		

Long Term Care (Senior Ombudsman)	At 36 long-term care sites	Categorically Excluded <u>Not</u> Subject to 58.5 Senior ombudsman service activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Provides volunteer ombudsman services and advocacy for the disabled elderly residing in long-term care facilities throughout Thousand Oaks. CDBG Social Service Grant amount is \$9,921.		
Lutheran Social Services (Emergency Services)	Human Services Center 80 E. Hillcrest Dr #101 Thousand Oaks	Categorically Excluded <u>Not</u> Subject to 58.5 Emergency service activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Coordinates a winter shelter program and a 365-day hot meal program at rotating faith sites for homeless persons and other needy persons residing in Thousand Oaks. CDBG Social Service Grant amount is \$19,830.		
Many Mansions (Case Management)	Various Community Rooms	Categorically Excluded <u>Not</u> Subject to 58.5 Extended case management service activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Provides extended case management services to lower-income families residing at Many Mansions properties. Services include case management and life skills development. CDBG Social Service Grant amount is \$3,000.		
Conejo Valley Senior Concerns (Meals on Wheels)	Meals Delivered to Participant Residences	Categorically Excluded <u>Not</u> Subject to 58.5 Meals on Wheels activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Provides a daily hot meal, a cold snack and personal interaction to disabled elderly persons unable to shop or cook for themselves. CDBG Social Service Grant amount is \$19,921.		
Westminster Free Clinic (Medical Program)	United Methodist Church 1000 East Janss Road Thousand Oaks & Westminster Presbyterian Church 32111 Watergate Road Westlake Village	Categorically Excluded <u>Not</u> Subject to 58.5 Medical Program activity is categorically excluded under a public service under 24 CFR 58.34 (a)(4)
Offers free direct patient care to low and very low-income persons that would otherwise have little or no access to health care. CDBG Social Service Grant amount is \$8,000.		
Administration	Location	Action Required
Program Administration	2100 Thousand Oaks Bl Thousand Oaks, CA 91362	Exempt from determination Program Administration activity is exempt under 24 CFR 58.34 (a)(3)
Staff costs including salaries and benefits for those implementing the City's CDBG-funded program activities benefitting low/mod households. Costs related to administrative support including newspaper display advertising, committee support and staff training. Other cost includes preparing plans, reports, analysis, and monitoring of Federal prevailing wages. CDBG cost of \$89,750.		
Ventura County (Fair Housing Counseling)	Housing Rights Center 1-800-477-5977	Exempt from determination Fair Housing Counseling activity is exempt under administrative under 24 CRF 58.34 (a)(3)
This activity provides funding for fair housing information, counseling and advocacy for City residents, particularly those living in lower income households that are statistically more likely to be subject to housing discrimination. CDBG cost of \$12,100.		

Ventura County
(Consolidated Plan
Consortium)

800 S. Victoria Ave.
Ventura, CA 93009

Exempt from determination

Preparing Consolidated Plan activity is exempt
under administrative under 24 CFR 58.34 (a)(3)

This activity provides funding for administrative cost to prepare mandatory 5-year Consolidated Plan through the
County of Ventura Consortium. CDBG cost of \$9,607.

CDBG Projects PY 2014-15 Environmental Review Checklist

H:\COMMON\Housing & Redevelopment\CDBG\Environmental\2014\CDBG Projects PY 2014 Environmental Review
Checklist.docx

Exhibit A
PY 2014 CDBG Budget Summary

Activities and Expenses (at 9 / 1 /15)

Table 1.13: FY 2014 – 2015 (PY 2014) CDBG PROGRAM EXPENDITURES						
This table summarizes City's CDBG-funded expenditures from 7/1/14 through 6/30/15 and includes unspent CDBG funds from prior years						
Balance 6/30/14	Project	PY 2014 Allocations	Amendments	Total Budget	PY 2014 Expenses	Balance 6/30/15
\$116,460	Community Projects (65%)	362,239	-0-	478,699	392,033	86,666
2,233	Bella Vista 2013 Improvements HS 9940	-0-	(2,233) ^A	-0-	-0-	0-
109,972	Single-Family Low-Income Residential Rehab HS 9939	-0-	(22,334) ^C	87,638	87,638	-0-
-0-	Multi-Unit Rehabilitation HS 9941 (Shadow Hills)	197,000	+3,000 ^B	200,000	200,000	-0-
-0-	Multi-Unit Rehabilitation HS 9942 (Esseff Village)	50,000	-0-	50,000	50,000	0
-0-	Single-Unit Rehabilitation HS 9943	115,239	+3,488 ^B	118,727	54,396	64,331
1,407	Day Labor Site Code Enforcement BG 2025	-0-	(1,407) ^A	-0-	-0-	-0-
500	2013 Conejo Free Clinic Surplus BG 9816		(500) ^A	-0-	-0-	0
2,348	Uncommitted Funds	-0-	(2,348) ^A	-0-	-0-	0-
-0-	Amendment # 1, 10/20/14	-0-	\$6,488 ^A	-0-	-0-	-0-
-0-	Amendment # 2, 10/20/14	0	(6,488) ^B	-0-	-0-	-0-
0-	Unused Funds, HS 9939 (Completed)	0-	+22,334 ^C	22,334	-0-	22,334
-0-	Public Services (15%)	83,593	-0-	83,593	83,593	-0-
-0-	Conejo Free Clinic BG 9816	15,000		15,000	15,000	-0-
-0-	County of Ventura RAIN Prog. BG 9833	7,934	-0-	7,934	7,934	-0-
-0-	Long Term Care BG 9821	9,917	-0-	9,917	9,917	-0-
-0-	Luth Soc Services BG 9822	19,907	-0-	19,907	19,907	-0-
-0-	Many Mansions Case Mgt. BG 9828	3,000	-0-	3,000	3,000	-0-
-0-	Meals on Wheels BG 9818	19,835	-0-	19,835	19,835	-0-
-0-	West. Free Clinic BG 2026	8,000	-0-	8,000	8,000	0
-0-	Administration (20%)	111,457	-0-	111,457	111,457	-0-
-0-	Administration BGADMN	87,457	-0-	87,457	87,457	-0-
-0-	Fair Housing BGADMN	12,000	-0-	12,000	12,000	-0-
-0-	Ventura County 2015-2019 Con Plan Consortium	12,000	-0-	12,000	12,000	-0-
\$ 116,460	CDBG Program (100%)	557,289	-0-	673,749	587,084	86,665

Amendments to PY 2014-15 CDBG Action Plan

- A. (Minor) Amendment # 1 (10/20/2014 – approved by the City Manager
 PY 2013 Uncommitted Funds total \$2,348
 Add/Transfer \$2,233 from HS 9940 to Uncommitted Funds
 Add/Transfer \$1,407 from BG 2025 to Uncommitted Funds
 Add/Transfer \$500 from BG 9816 to Uncommitted Funds
 PY 2014 Uncommitted Funds now Total \$6,488
- B. (Minor) Amendment # 2 (10/20/2014) – approved by the City Manager
 Transfer \$3,000 from Uncommitted Funds to HS 9941 (2014 Multi-Unit Rehab, Shadow Hills)
 Transfer \$3,488 from Uncommitted Funds to HS 9943 (2014 Single-Family Rehab for Lead Testing)
- C. Unused Funds: Balance remaining following activity (HS 9939) completion

