

CAPITAL IMPROVEMENT PROGRAM BUDGET

FISCAL YEARS • 2013-14 & 2014-15



1429 Thousand Oaks Boulevard
City Hall 1964 – 1973



401 W. Hillcrest Drive
City Hall 1973 – 1988



2150 Hillcrest Drive
City Hall 1988 – 1993



2400 Willow Lane
City Hall 1993 – 1994



2100 Thousand Oaks Boulevard
City Hall 1994 – Present



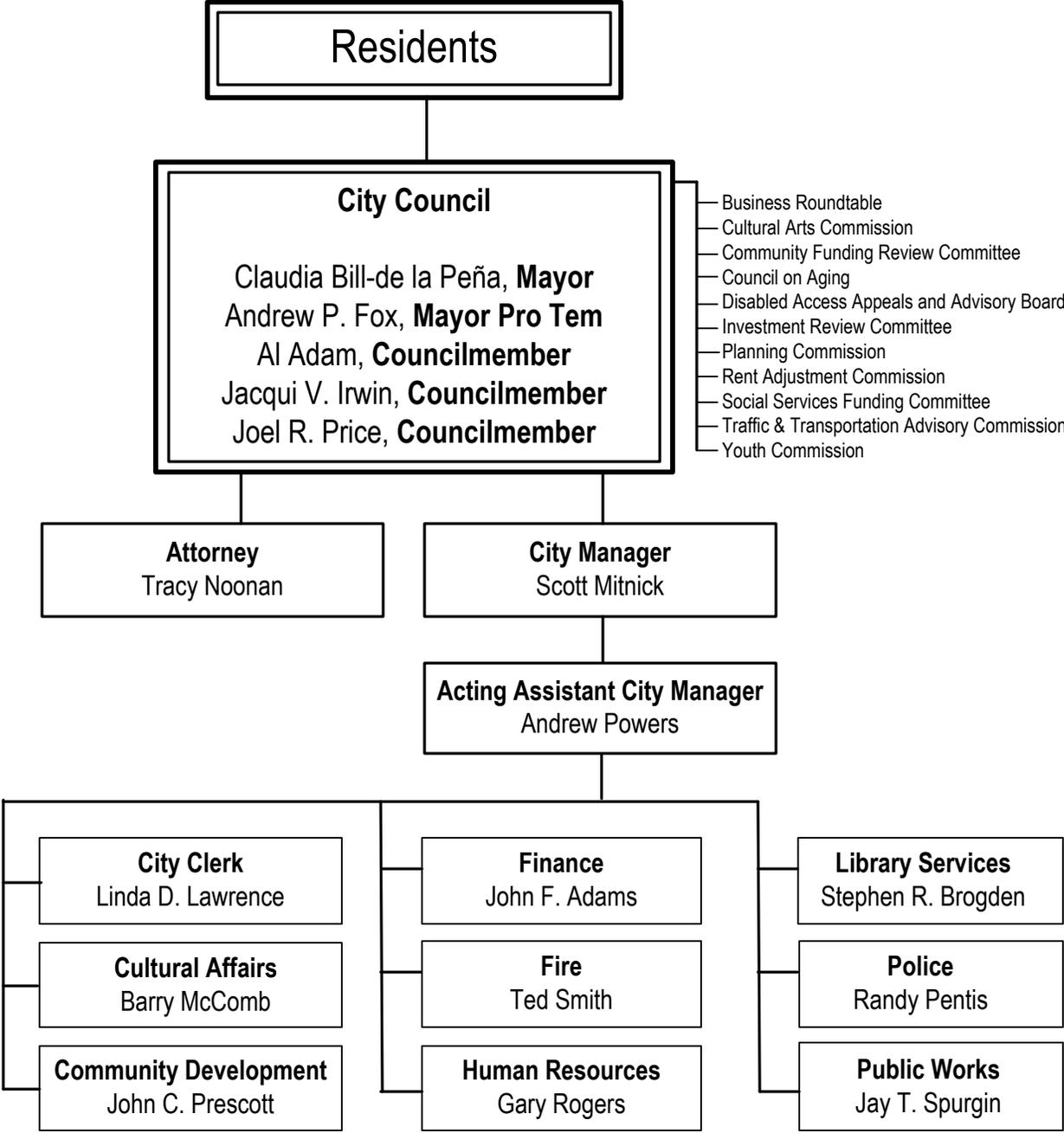
City of Thousand Oaks

Adopted Capital Improvement Program Budget Fiscal Years 2013-2014 and 2014-2015

Cover: To celebrate the 50th Anniversary of the City of Thousand Oaks, the cover is dedicated to the five City Halls that staff has used from the City's incorporation on October 7, 1964 to present.

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Printing: City of Thousand Oaks Print Shop

City of Thousand Oaks



City of Thousand Oaks

Adopted Capital Improvement Program Budget Fiscal Years 2013-2014 & 2014-2015

City Council

Claudia Bill-de la Peña
Andrew P. Fox
Jacqui V. Irwin
Joel R. Price
Al Adam

Executive Team

Scott Mitnick, City Manager
Tracy M. Noonan, City Attorney
Drew Powers, Acting Assistant City Manager
John F. Adams, Finance Director
Stephen R. Brogden, Library Services Director
Linda D. Lawrence, City Clerk
Barry McComb, Cultural Affairs Director
Randy Pentis, Police Chief
John C. Prescott, Community Development Director
Gary Rogers, Human Resources Director
Ted E. Smith, Fire Division Chief
Jay T. Spurgin, Public Works Director

Capital Improvement Program

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California Society of Municipal Finance Officers

Certificate of Award

Excellence Award in Capital Budget Fiscal Year 2011-2012

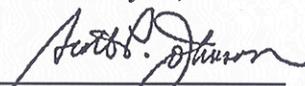
Presented to the

City of Thousand Oaks

For meeting the criteria established to achieve the Excellence Award in Capital Budget.

February 29, 2012





Scott Johnson
CSMFO President



Chu Thai, Chair
Professional Standards and
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

The City's Fiscal Year 2011-2013 Adopted Biennial Capital Improvement Program (CIP) Budget received the above "Excellence Award in Capital Budgeting" from the California Society of Municipal Finance Officers (CSMFO). This award is valid for a two-year period. In order to receive this award, a governmental unit must publish a CIP budget, which meets specific rating criteria. In preparing the Fiscal Year 2013-2015 Adopted Capital Improvement Program (CIP) Budget document, staff followed the same CSMFO criteria. This document will be submitted for consideration for the 2013-2015 award.

CIP BUDGET MESSAGE

To: City Council
From: Scott Mitnick, City Manager
Date: August 29, 2013
Subject: **Adopted FY 2013-2014 & FY 2014-2015 Capital Improvement Program Budget**

On behalf of the entire management team, it is my pleasure to submit the Adopted Capital Improvement Program (CIP) Budget for Fiscal Year (FY) 2013-2014 and FY 2014-2015. This document is prepared separately from the Adopted FY 2013-2014 and FY 2014-2015 Operating Budget document in order to provide a more thorough and detailed description of the 92 capital improvement projects contained within. The City Council Capital Facilities Committee met on several occasions to provide guidance on the development of the CIP Budget. A public study session was conducted at the April 23, 2013 City Council Meeting. The Planning Commission reviewed an earlier version of this document on May 13, 2013 and verified General Plan consistency. City Council officially adopted the CIP Budget after holding a public hearing on June 11, 2013.

Adhering to City Council's Goals and Top Ten Priorities

On April 23, 2013, City Council adopted the Citywide Mission Statement, Customer Service Philosophy, ten broad Citywide Goals, and Citywide Top Ten Priorities for FY 2013-2014 as part of its annual Goals Setting Workshop. The Adopted FY 2013-2014 and FY 2014-2015 Operating Budget provides sufficient resources to achieve City Council's Goals and Top Ten Priorities, as well as the several hundred specific objectives within each department. Attachment #1 provides a table which delineates City Council's Ten Broad Goals, including funding sources. Attachment #2 provides a table which delineates City Council's Top Ten Priorities for FY 2013-2014, including funding sources.

CIP Budget History

Over the past four fiscal years, City Council appropriated over \$178.5 million for a variety of capital improvement projects. The table on the following page shows the 11 major capital improvement categories and prior year appropriations.

Adopted CIP Budgets for Prior Four Fiscal Years

<u>Category</u>	<u>FY 2009-2010</u>	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	<u>FY 2012-2013</u>	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>
1. Transportation	\$13,763,000	\$10,119,000	\$10,603,000	\$1,075,000	\$ 3,848,088	\$ 1,850,000
2. Water	12,565,000	6,030,000	2,410,000	6,550,000	3,815,000	2,970,000
3. Street	11,322,000	10,155,553	16,001,755	8,301,697	1,370,000	10,864,000
4. Wastewater	10,805,000	12,990,000	4,735,000	8,320,000	4,075,000	10,312,000
5. Facility	4,492,000	1,915,000	6,995,000	1,205,000	3,300,000	1,212,000
6. Landscape	1,830,000	1,500,000	1,398,000	468,000	700,000	1,900,000
7. Stormwater	1,600,000	4,300,000	2,700,000	1,225,000	120,000	1,036,842
8. Library	775,000	425,000	575,000	40,000	155,000	50,000
9. CDBG	288,100	288,100	275,000	-	212,168	-
10. Undergrounding	250,000	-	-	-	96,500	241,200
11. Open Space	60,000	60,000	60,000	60,000	70,000	70,000
Total	\$57,750,100	\$47,782,653	\$45,752,755	\$27,244,697	\$17,761,756	\$30,506,042

The Five-Year CIP Plan contained in this document provides detailed information for each capital improvement project to receive appropriations in FY 2013-2014 and FY 2014-2015, as well as summary information for the projects anticipated through FY 2017-2018. Since many capital improvement projects take more than two fiscal years to design and construct, developing a five-year plan allows City Council to better forecast, and anticipate, upcoming infrastructure improvements.

During the past five budget cycles, the City has seen changes in CIP Budget funding and the number of projects adopted. The City's CIP Budget was more active when there was more available fund balance. During the current budget cycle, the City is faced with a variety of funding challenges that limit the types and numbers of projects that can be funded. Below is the history for the prior four budget cycles, along with the current Adopted CIP Budget.

Budget Cycle	Year 1	Year 2	Total	Projects
FY 2005-06 and FY 2006-07	\$30,692,900	\$26,545,000	\$57,237,900	114
FY 2007-08 and FY 2008-09	\$53,125,300	\$30,456,300	\$83,581,600	141
FY 2009-10 and FY 2010-11	\$57,750,100	\$47,782,653	\$105,532,753	101
FY 2011-12 and FY 2012-13	\$45,752,755	\$27,244,697	\$72,997,452	95
FY 2013-14 and FY 2014-15	\$17,761,756	\$30,506,042	\$48,267,798	92

Capital Improvement Program Budget Process & Prioritization of Projects

The development of the CIP Budget is a cooperative and coordinated effort across all departments. The process began with the approval of the Budget Calendar by City Council on November 20, 2012. This document contained key deadlines related to both the Operating and CIP Budgets.

At the beginning of the budget process, departments submitted capital improvement project worksheets, which were prioritized based on City Council priorities (refer to CIP Project Prioritization on page iv) and the City's Financial Strategic Plan, identified work program goals, project scheduling, and availability of funding. Adopted FY 2013-2014 and FY 2014-2015 appropriations were based on current year dollars using engineers' estimates. Future year's appropriations were initially based on an inflationary factor. Departments then forwarded the prioritized projects to the Finance Department Budget Team.

Once all projects were identified, the Finance Department Budget Team reviewed the various projects and determined the affect on Fund Balances/Net Assets to ensure availability of funds to complete each project. Available Fund Balance and capital revenue sources were calculated by Finance Department staff, with input from the respective departments. If there was limited funding, Finance staff worked with department management and staff to reprioritize projects to future fiscal years, revise the amount of funding, and/or determine if there were alternative funding sources available. The Adopted CIP Budget was reviewed by the City Manager's Office and the Finance Department prior to input by the City Council Capital Facilities Committee on April 4, 2013. A study session was held on April 23, 2013 for review by City Council and to receive input from the public.

Capital improvement appropriations are reviewed at the end of each fiscal year and, if requested, available project budget is carried forward to the subsequent fiscal year. The budgetary level of control for all project types is at the fund level. In compliance with the City's formal Financial and Budget Policies, the City Manager has the discretion to transfer appropriations between projects within a fund, but changes to appropriations or transfers between funds must be approved by City Council. The Adopted CIP Budget was prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Incorporating the Financial Strategic Plan

As part of the Financial Strategic Plan, staff developed a Ten-Year Capital Improvement Plan to determine a direction for the City to take in order to provide and maintain Citywide infrastructure over the long run. Staff also updated its Fifteen-Year Citywide Facilities Maintenance plan to ensure facilities are properly maintained. This was the initial step in prioritizing Citywide projects, as well as determining funding for projects included in the Adopted CIP document. City staff relied on the Financial Strategic Plan to prepare both the Adopted Operating and CIP Budgets.

Organization of FY 2013-2014 and FY 2014-2015 Adopted CIP Budget Document

This document contains three main sections:

- Summaries Section
- CIP Projects by Category Section
- CIP Projects by Fund Section

Summaries Section

This section provides charts and tables which illustrate: (1) Five-Year Summary of CIP Projects by Category, (2) Overview of CIP Projects for FY 2013-2014, (3) Overview of CIP Projects for FY 2014-2015, (4) Five-Year Summary of CIP by Fund, and (5) Five-Year Project Revenue Summary by Fund.

CIP Projects by Category Section

This section consists of 12 sub-sections, separated by individual tabs. Within each tab are separate pages for each CIP project for FY 2013-2014 and FY 2014-2015. Separate pages are not provided for projects planned to begin in FY 2015-2016, FY 2016-2017, or FY 2017-2018. Rather, summary information for projects anticipated in these three future fiscal years are provided at the beginning of each sub-section tab (in table format).

There are two new components to this section. A “Project Schedule” chart was added to construction projects to note funding anticipated in the following categories: (1) Preliminary Design/Environmental Review, (2) Right of Way Acquisition, (3) Design/Environmental, and (4) Construction. Also added was an “Expended” column in the Fund chart, which provides the history of the actual amount spent to date on a project.

Explanation of “Carryover” Column

It is not unusual for major capital improvement projects to take more than two fiscal years to design and construct. Before new capital improvement projects can be considered, existing capital improvement projects already authorized by City Council must be fully funded from existing reserves and/or other sources. The Adopted CIP document includes a “Carryover” column to provide a better disclosure of commitments and/or restrictions to available fund balance.

Explanation of CIP Project Priorities

City Council established a three-tier priority ranking system in February 2009 to provide guidance for prioritizing capital projects. The following three-tier priority ranking is used throughout the CIP process and also in staff reports to City Council throughout the year that involve adopted capital improvement projects:

- Priority One – Essential projects which address health and safety, legal, and regulatory requirements
- Priority Two – Necessary and there might be consequences if deferred
- Priority Three – Quality of life projects

Staff continued to review City Council priorities throughout the development of the Adopted CIP Budget to ensure that: (1) Higher priority projects are done during the upcoming two fiscal years; and (2) Priority rankings are consistent.

CIP Projects by Fund Section

This section provides an overview of all projects by fund and subdivided by category. This section is helpful to show how much each fund will spend on capital improvement projects, as well as the overall impact of capital projects on each fund’s available balance.

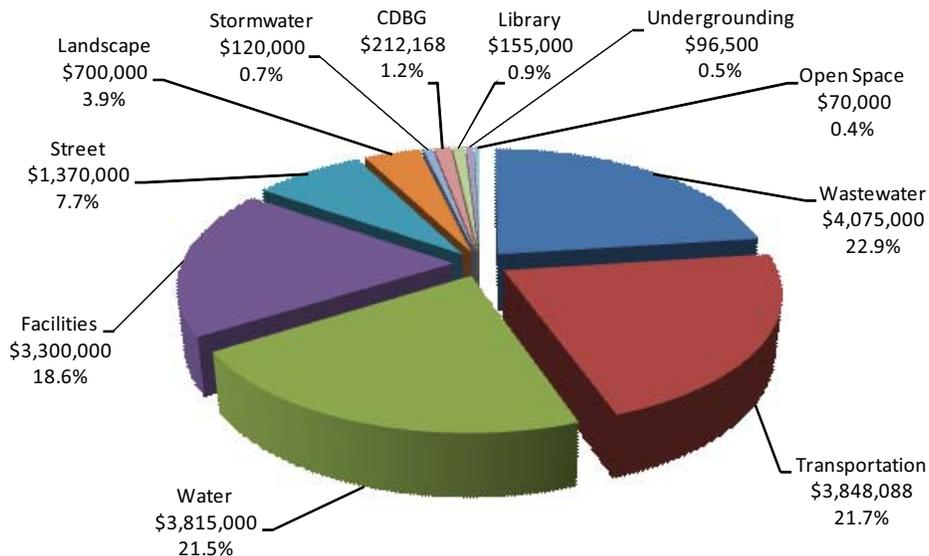
There are two new categories of funding revenues/expenditures included on various Fund Summary sheets. The new categories are: (1) Operating Reserves, which is the amount set aside for unanticipated future events, and (2) Transfers In/Out. These added sections give the reader a better understanding of the funds available balance for capital improvements.

Adopted FY 2013-2014 and FY 2014-2015 CIP Budget = \$48.3 Million

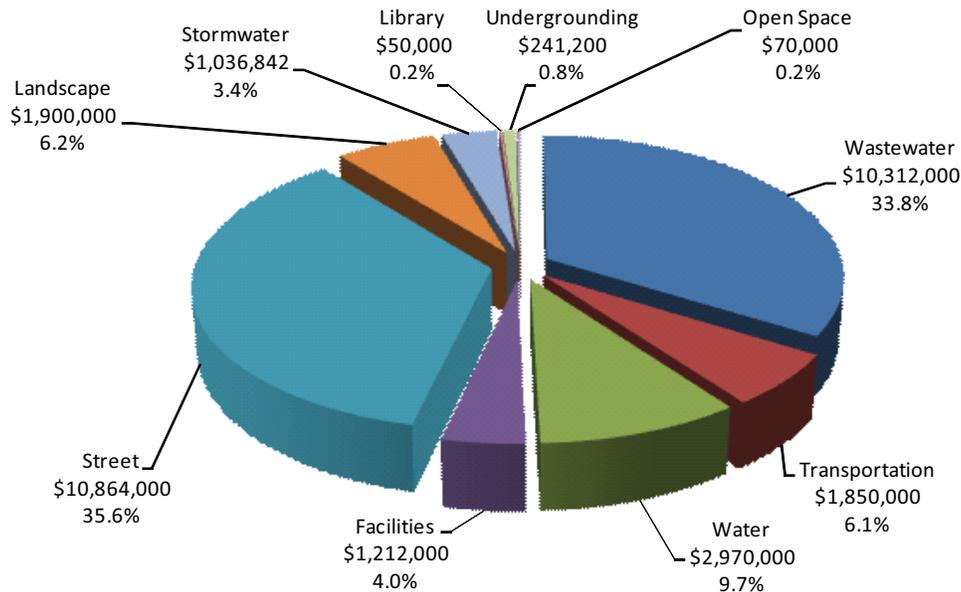
The Adopted City of Thousand Oaks CIP Budget for FY 2013-2014 and FY 2014-2015 totals \$48,267,798 and is divided into 11 categories, as shown below:

<u>Category</u>	<u># of Projects</u>	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>	<u>Two-Year Total</u>
1. Wastewater	12	\$ 4,075,000	\$ 10,312,000	\$ 14,387,000
2. Street	9	1,370,000	10,864,000	12,234,000
3. Water	21	3,815,000	2,970,000	6,785,000
4. Transportation	23	3,848,088	1,850,000	5,698,088
5. Facilities	14	3,300,000	1,212,000	4,512,000
6. Landscape	3	700,000	1,900,000	2,600,000
7. Stormwater	3	120,000	1,036,842	1,156,842
8. Undergrounding	2	96,500	241,200	337,700
9. CDBG	1	212,168	-	212,168
10. Library	3	155,000	50,000	205,000
11. Open Space	1	70,000	70,000	140,000
	92	\$ 17,761,756	\$ 30,506,042	\$ 48,267,798

**FY 2013-2014 CIP Appropriations by Category
\$17,761,756**



FY 2014-2015 CIP Appropriations by Category
\$30,506,042



Adopted Capital Improvement Program Projects by Category

Wastewater Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains 12 Wastewater Projects totaling \$14,387,000. This represents an increase from FY 2011-2012 and FY 2012-2013 CIP Budget of \$1,332,000, or 10.2%, from \$13,055,000. Some of the more significant projects, which also include Carryovers, are:

1. Interceptor CIP Phase III – Unit E2 - \$3,900,000
2. Biosolids Dewatering/Drying Improvements - \$3,500,000
3. HCTP Facilities Information Management System - \$3,186,650
4. Digester Equipment Replacement and Upgrade - \$2,252,000

As a reminder, these projects are subject to change after the Water and Wastewater Financial Plans and resulting revenue projections are completed.

Street Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget includes nine Street Projects totaling \$12,234,000. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$12,069,452), or (49.7%), from \$24,303,452. Some of the more significant projects, which also include Carryovers, are:

1. Erbes Road Improvements - \$9,153,900
2. Pavement Overlay Projects - \$7,483,700
3. Pavement Slurry Seal Citywide - \$1,500,000
4. Concrete Replacement and Sidewalk Repair - \$1,000,000

Water Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains 21 Water Projects totaling \$6,785,000. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$2,175,000), or (24.3%), from \$8,960,000. Some of the more significant projects, which also include Carryovers, are:

1. Wilder No. 2 Reservoir and Pump Station - \$1,877,000
2. Tara Reservoir Improvements - \$1,150,000

Note that these projects are subject to change after the Water and Wastewater Financial Plans and resulting revenue projections are completed.

Transportation/Traffic Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains 23 Transportation/Traffic Projects totaling \$5,698,088. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$5,980,912), or (51.2%), from \$11,678,000. Some of the more significant projects, which also include Carryovers, are:

1. Route 101 at Wendy Drive Interchange Improvements - \$6,592,100
2. Lynn Road Bike Lanes - \$2,378,800
3. Thousand Oaks Transit Buses Purchase - \$1,238,000
4. Hillcrest Drive Bike Lane - \$1,059,900

Facilities Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains 14 Facilities projects totaling \$4,512,000. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$3,688,000), or (45.0%), from \$8,200,000. Some of the more significant projects, which also include Carryovers, are:

1. MSC Expansion - \$5,303,000
2. Kavli Lobby Renovation - \$2,247,000
3. Los Robles Golf Course Event Area - \$1,568,000
4. Los Robles Golf Course Maintenance Facility - \$1,100,000

Landscape/Streetscape Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains three Landscape/Streetscape Projects totaling \$2,600,000. This represents an increase from the FY 2011-2012 and FY 2012-2013 CIP Budget of \$734,000, or 39.3%, from \$1,866,000. Some of the more significant projects, which also include Carryovers, are:

1. Existing Landscaping Upgrades - \$2,150,000
2. LED Conversion of Traffic Signal Safety Lights - \$350,000

Stormwater Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains three Stormwater Projects totaling \$1,156,842. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$2,768,158), or (70.5%), from \$3,925,000. Some of the more significant projects, which also include Carryovers, are:

1. High-Maintenance Relief Drainage Improvement - \$800,000
2. Replace Corrugated Metal Pipes - \$316,842

Undergrounding Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains two undergrounding projects for the upcoming budget cycle totaling \$337,700. There were no Undergrounding projects in the FY 2011-2012 and FY 2012-2013 CIP Budget. Two projects that are included in the budget are Hillcrest Drive Undergrounding East & West.

Community Development Block Grant (CDBG) Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains one CDBG project, 2013 Affordable Housing Improvements for a total budget of \$212,168. This represents a decrease from the FY 2011-2012 and FY 2012-2013 CIP Budget of (\$62,832), or (22.9%), from \$275,000.

Library Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains three Library projects totaling \$205,000. This represents a decrease from FY 2011-2012 and FY 2012-2013 CIP Budget of (\$410,000), or (66.7%), from \$615,000. Some of the more significant projects, which also include Carryovers, are:

1. Newbury Park Branch Library Parking Lot - \$920,000
2. TO Library Furniture Replacement - \$100,000

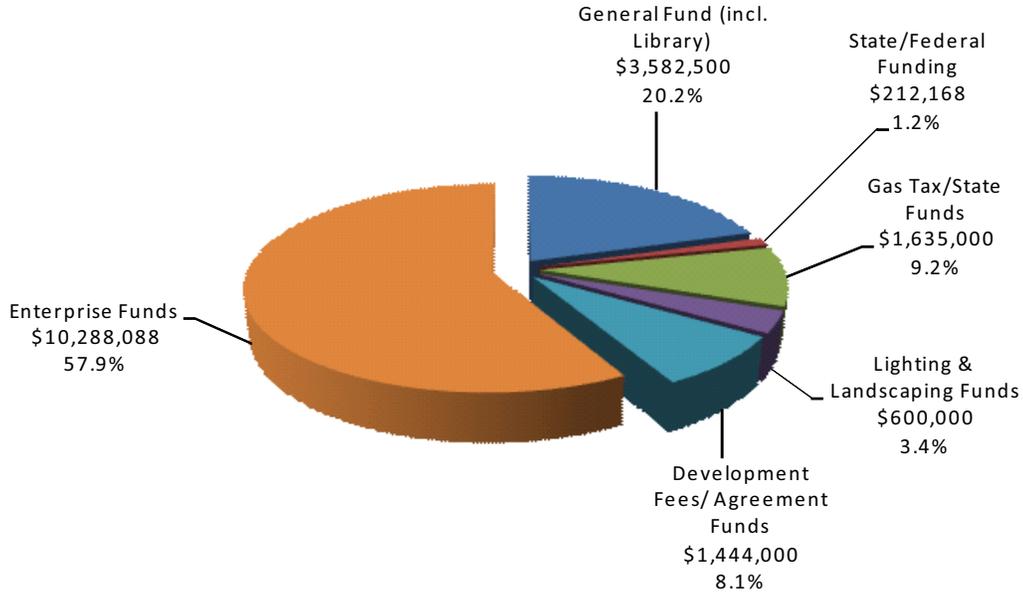
Open Space: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains one Open Space Project totaling \$140,000; this is for Conejo Open Space Conservation Agency (COSCA) maintenance projects at \$70,000 each year. There is approximately \$1,620,000 available in the Community Recreation and Open Space Endowment Fund for future open space acquisitions.

Redevelopment Successor Agency Projects: The Adopted FY 2013-2014 and FY 2014-2015 CIP Budget contains Redevelopment Successor Agency projects for the upcoming budget cycle with a "Budget to Date" carryover totaling \$21,964,100. The projects included are: Auto Mall Street Parking Modifications, Newbury Road Project Area improvements, and the Thousand Oaks Boulevard Project Area improvements. The Auto Mall modifications are noted on the City's "Recognized Obligation Payment Schedule." The Newbury Road Project Area and the Thousand Oaks Boulevard Project Area are pending the City receiving the "Finding of Completion" from the State Department of Finance which will allow the Redevelopment Successor Agency to use unspent bond proceeds on these projects. Future updates will be provided to City Council.

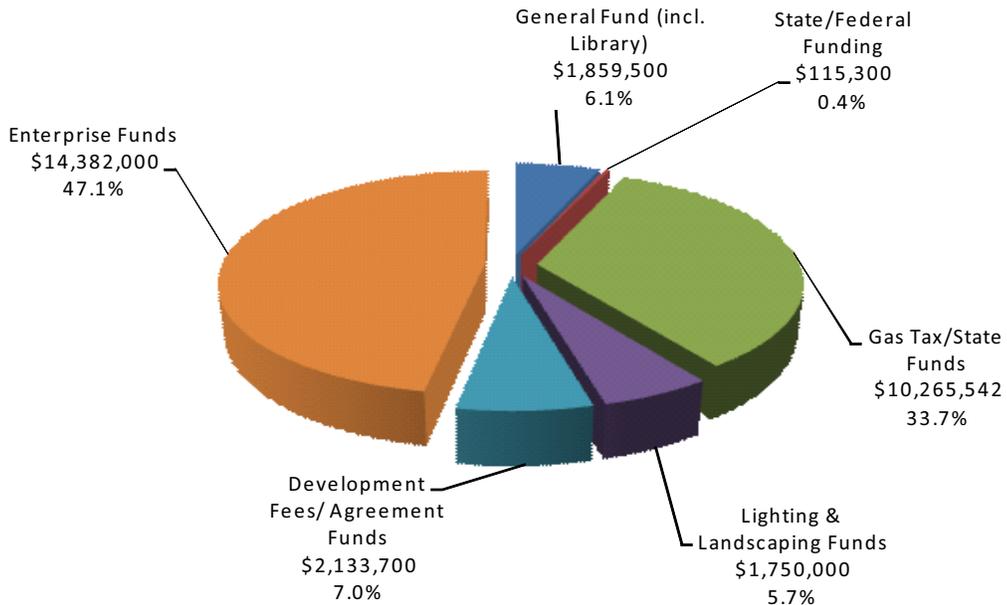
Project Funding for Adopted FY 2013-2014 and FY 2014-2015 CIP Budgets

City Council policy has long been to “fund capital projects from capital improvement reserves available in a respective fund’s fund balance.” The City uses various funding sources, including reserves, to support the CIP Budget. To illustrate the various sources used to fund the CIP Budget, the following charts show the adopted appropriations by funding source for the FY 2013-2014 and FY 2014-2015 budgets.

FY 2013-2014 CIP FUNDING SOURCES
\$17,761,756



FY 2014-2015 CIP FUNDING SOURCES
\$30,506,042



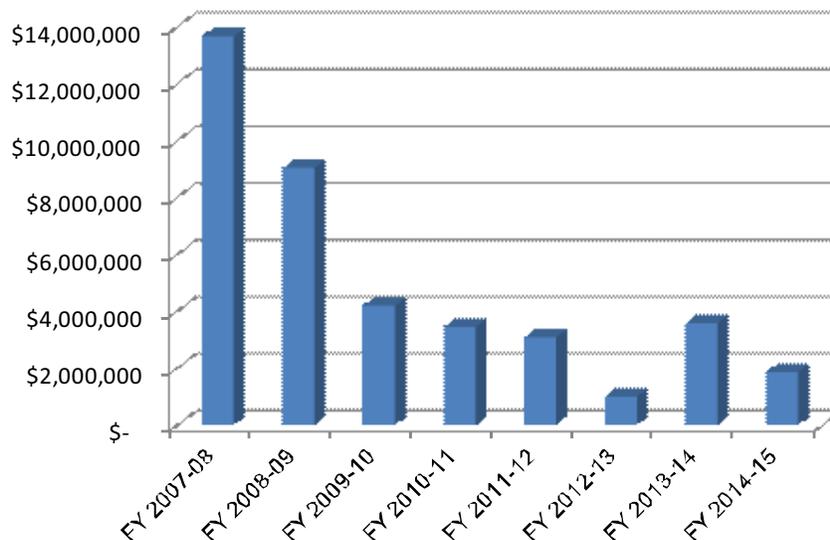
In development of the Adopted CIP Budget, staff analyzed the available funding sources and potential grants to support each project request. There was no debt issued to fund any of the projects noted in this document. Staff performed the funding sources analysis and this is reflected in detail in the “CIP Projects by Fund” section of this document. Following are the highlights of the major CIP funding sources:

General Fund (including Library Fund): The General Fund is the City’s primary operating fund and provides City Council with the most discretion in allocating resources. It is also the City’s largest fund with operating costs of approximately \$65 million. Because of the projected slowing in revenue growth, the General Fund Unassigned Fund Balance is not expected to grow as it once did in the early to mid 2000’s. The Adopted CIP Budget in the General Fund and Library Fund is \$5,442,000, as outlined below:

1. Facilities – \$4,157,000
2. Library – \$380,000
3. Transportation/Traffic –\$275,000
4. Landscape – \$250,000
5. Stormwater – \$240,000
6. Open Space – \$140,000

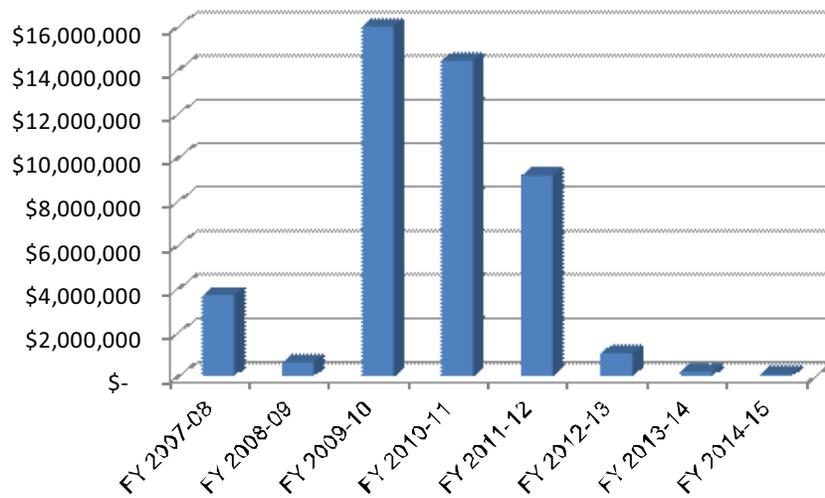
The table below shows the reduction in the use of General Fund and Library Fund budgeted resources for capital improvement projects from FY 2007-2008 through FY 2014-2015:

General Fund & Library Fund – CIP Funding History



Federal/State Funds: CIP funding is also provided by federal and/or state governments, usually in conjunction with, or as a match to, other forms of funding. The City experienced an increase in federal grant funding beginning in FY 2009-2010 in anticipation of receiving American Recovery and Reinvestment Act (ARRA) funding. The Adopted CIP Budget for FY 2013-2014 and FY 2014-2015 anticipates \$327,468 in federal and state funding. The table on the following page shows budgeted federal/state grants since FY 2007-2008:

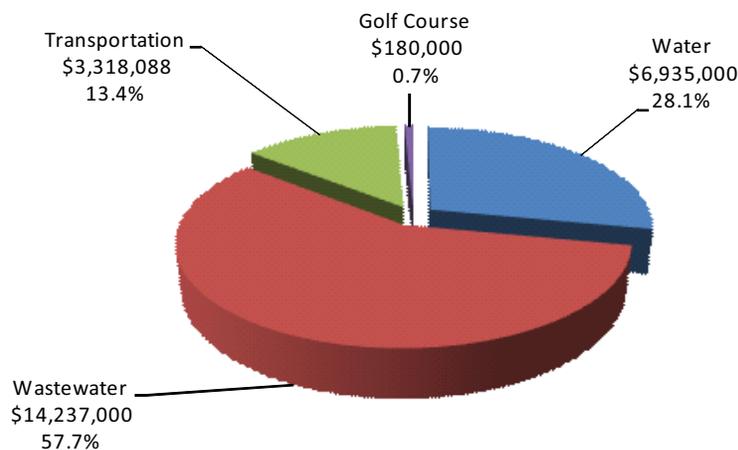
Federal/State Grant CIP History



Enterprise Funds: Forty-three projects are budgeted during FY 2013-2014 and FY 2014-2015 and will be funded from the City’s various Enterprise Funds (Water, Wastewater, Transportation, and Golf Course). Enterprise Funds act as businesses and charge a fee for their use and, in most cases, use net assets (reserves) to pay for the construction and maintenance of new and existing capital and infrastructure. For FY 2013-2014 and FY 2014-2015, the Adopted CIP Budget for the following four Enterprise Funds total \$24,670,088 in project funding requests.

1. Wastewater – \$14,237,000
2. Water – \$6,935,000
3. Transportation – \$3,318,088
4. Golf Course – \$180,000

FY 2013-2014 and FY 2014-2015 Enterprise CIP Funding



Funding for various transportation projects is based on whether the City receives Federal Stimulus II funding. To date, Congress has not yet approved this revenue source. If the funding is not approved, projects will be put on hold until alternative funding sources are identified.

Staff is working with the City's Water and Wastewater Financial Plan consultant to review projected new development assumptions, projected revenues, projects necessary in future years, and debt service obligations. Both Financial Plans will be presented to City Council in October 2013.

Gas Tax Funds: For FY 2013-2014 and FY 2014-2015, the Adopted Gas Tax Funds CIP Budget totals \$11,900,542. For Gas Tax Funds, reduced state revenues due to the economic downturn have resulted in the State taking State Transit Assistance (STA) Funds away from counties. Ventura County transit programs must therefore be backfilled with Transportation Development Act (TDA) Funds (Fund 135), which is scheduled to stop funding street maintenance related projects of approximately \$1.9 million per year in July 2014.

Developer Fee/Agreement Funds: These funds are collected for all new development in the City to mitigate the impacts of new development on City infrastructure (as part of AB1600 requirements). The fees are used for the design and construction of projects related to a specific area or type, or based upon a developer agreement. For FY 2013-2014 and FY 2014-2015, the Adopted CIP Budget has \$3,577,700 in new projects.

As Caltrans will be the lead agency responsible for the construction of the 101/23 Interchange, only the final design work to be completed is budgeted. The \$17.7 million General Fund loan is not shown in the CIP Budget as there is no expenditure budget appropriation required and the loan will be repaid to the City in FY 2015-2016 as authorized under Assembly Bill 3090. The total project costs is budgeted at \$43.9 million (\$13.1 million from Trade Corridors Improvement Fund (TCIF), \$12.6 million from Regional Surface Transportation Program, \$0.5 million from 2010 Federal Transportation Appropriation, and the \$17.7 million General Fund loan).

Redevelopment Successor Agency (former Redevelopment Agency): A new category for the Redevelopment Successor Agency is also included in the Adopted CIP Budget. There are three projects included: Auto Mall Public Improvements in the amount of \$7.7 million, Newbury Road Project Area improvements the amount of \$3.8 million, and Thousand Oaks Boulevard Project Area improvements in the amount of \$10.4 million. The Newbury Road Project Area and the Thousand Oaks Boulevard Project Area improvements will use bond proceeds, as authorized in bond covenants.

Lighting and Landscaping Funds: There are three projects budgeted at \$2,350,000 for existing landscaping upgrades, LED conversion of traffic signals safety lights, and update of the City's Forestry Master Plan.

CIP Challenges

The City's infrastructure is aging and with the City at build out, new and future development will not provide CIP funding at levels seen in past years. The City faces the challenge of how to pay for future capital improvement and maintenance projects. If the City were to defer maintenance on its infrastructure for any length of time, the cost of ongoing maintenance and repairs will increase substantially.

- General Fund –
 - Lack of non-recurring revenues or operating surplus over the past few years reduces funding available for capital improvement projects in future fiscal years.
- Gas Tax Funds –
 - TDA revenues will no longer be available for street maintenance projects starting July 2014.
- Developer Fee Funds –
 - Since the City is at build-out, it has experienced a decline in developer fee revenue over the past ten fiscal years. This trend is expected to continue in the future, reducing a major source of revenue for funding future capital projects.
- RDA Funds –
 - The elimination of Redevelopment Agencies by the State poses a significant funding challenge for CIP projects in the future.
- Lighting and Landscaping Funds –
 - Limited future projects due to sustainability of funding and self-imposed requirement to maintain a minimum fund balance reserve.
- Transportation Fund –
 - Waiting on anticipated grant funding for various projects.
- Theatres Fund –
 - The Theatres Fund has used net assets to make up for its operating deficit gap during the past few fiscal years. To assist in the funds sustainability during the last budget cycle, capital improvement projects were funded by the General Fund. As part of the budget adoption process, City Council established an Ad Hoc City Council "Theatres Fund Budget Review Committee" to work with staff to develop a long-term plan to achieve a structurally balanced Theatres Fund budget.

Summary

The Adopted CIP Budget for the next two fiscal years includes 92 projects, totaling \$48.3 million, a decrease of \$24.7 million (or 33.9%) from the prior two-year CIP Budget. The City will still pursue an active capital improvement program, despite relying on fewer resources than in the past. Several critical infrastructure projects such as the Erbes Road Improvements, the 101/23 Interchange Project, and the Wendy Drive Interchange Improvements, are included in this Adopted CIP Budget and partially grant funded. The Adopted CIP Budget also contains several other significant capital projects such as the Municipal Service Center (MSC) Expansion and various Wastewater projects, as well as many other projects that are essential to the day-to-day operations of a quality city.

The Adopted CIP Budget for FY 2013-2014 and FY 2014-2015 is also based on the City's Financial Strategic Plan. It represents a responsible fiscal plan that addresses the City's immediate infrastructure needs for the next two fiscal years. It is important to note that some of the funding for the capital improvement projects contained in this document comes from federal and/or state funding. If this funding is not received, several projects may not go forward.

In closing, I would like to extend my personal thanks to the outstanding financial leadership of Finance Director John Adams for guiding the overall Capital Improvement Program budget preparation process. Personal thanks and appreciation are also extended to Budget Officer Brent Sakaida, Citywide budget team, and staff from all departments for the many hours of outstanding work, tremendous interdepartmental cooperation, and uncompromising commitment to maintaining the City's overall infrastructure. Finally, it is important to acknowledge City Council for its continued commitment to maintaining a viable municipal infrastructure system during one of the most challenging periods in the City's history.

Respectfully Submitted,



Scott Mitnick
City Manager

Attachments:

Attachment #1 – City Council's Ten Broad Goals (including funding sources)

Attachment #2 – City Council's Top Ten Priorities for FY 2013-2014 (including funding sources)

CIP BUDGET MESSAGE ATTACHMENTS

**City of Thousand Oaks
Citywide Goals for FY 2013-2014 and FY 2014-2015**

On April 23, 2013, City Council adopted ten broad Citywide Goals for FY 2013-2014 and FY 2014-2015. The following table delineates each Goal and indicates the applicable funding source:

No.	City Council Goals	Funding Source
A.	Provide municipal government leadership, which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.	General Fund
B.	Operate City government in a fiscally and managerially responsible and prudent manner to ensure that the City of Thousand Oaks remains one of California's most desirable places to live, work, visit, recreate, and raise a family.	General Fund
C.	Maintain strong commitment to public safety (including Police, Fire, Emergency Medical Services, and Emergency Management) to ensure City remains one of the safest Cities in the United States with a population over 100,000.	General Fund
D.	Complete ring of open space around the City; Protect and preserve ridgelines, natural habitat, and designated open space areas.	Conejo Recreation and Open Space Acquisition Fund, Developer Funds, or the General Fund
E.	Provide and enhance essential infrastructure to ensure that the goals and policies of the Thousand Oaks General Plan are carried out and the City retains its role and reputation as a leader in protecting the environment and preserving limited natural resources.	All funds and Developer Fees

No.	City Council Goals (cont.)	Funding Source
F.	Continue City's commitment to community and cultural programs and services (such as Performing Arts/Theatres, Libraries, TOTV, Visual Arts, Youth and Senior Programs).	General Fund, Library Fund, and Theatres Fund
G.	Participate in public-private and multi-jurisdictional opportunities to ensure City residents have access to high levels of parks, recreation, education, and leisure programs and services.	General Fund, Theatres Fund, Developer Agreement Funds, and/or Conejo Recreation and Open Space Acquisition Fund
H.	Maintain a strong local employment base geared toward retaining high quality businesses; Sustain a healthy business community; and, Diversify the local economy, with a specific emphasis on small businesses and high technology/biomedical jobs.	General Fund
I.	Implement high quality revitalization projects within Thousand Oaks Boulevard and Newbury Road Project Areas; Develop a pedestrian-oriented, viable, and self-sustaining "Downtown;" and, continue to support production of long-term affordable housing.	Successor Agency, CDBG Funds, Housing Fund, and various grant funding
J.	Prepare for transition of City workforce by ensuring that sufficient succession planning takes place to develop an employment base which is reflective of the community's demographics.	General Fund

Note: Citywide Goals are listed randomly and do not reflect comparative levels of importance.

ATTACHMENT #2

**City of Thousand Oaks
Citywide FY 2013-2014 Top Ten Priorities**

On April 23, 2013, City Council adopted Top Ten Priorities for FY 2013-2014. The following table delineates each Top Priority and indicates the applicable funding source:

No.	City Council Priorities	Funding Sources
1.	Maintain a balanced budget, review pension and healthcare plans, and develop a plan to obtain long-term financial stability and independence.	General Fund
2.	Maintain existing levels of front-line Police patrol services. Work with Conejo Valley Unified School District on anti-drug campaign, Social Host Ordinance, bullying, and making schools safe and more secure. Develop implementation plan to install surveillance cameras at major intersections.	General Fund and various grant funding
3.	Begin construction of new Newbury Park Fire Station No. 35 on Mitchell Road and obtain agreement to construct a full-service Westlake Fire Station.	Developer Agreement Funds
4.	Work with Conejo Valley Unified School District to: Develop a plan for Kelley Road; Develop plan for Conejo Center Drive property; Update agreement to provide public access to school sports facilities; and, Develop a more comprehensive and current Emergency Preparedness Plan. – Newbury Road Project Area (CI5330)	General Fund, Developer Agreement Funds, Successor Agency, and various grant funding
5.	Increase attendance at Kavli Theatre and Scherr Forum Theatre, complete Kavli Theatre improvements, prepare for Civic Arts Plaza’s 20 th Anniversary celebration in 2014, and protect existing library service levels. – Kavli Lobby Renovation (CI5145) – CAP Electronic Poster Cases (CI5249) – Sound System Upgrades (CI5250) – Wireless Microphone System (CI5251) – Fred Kavli Theatre Interior Wall Lighting (MI2088)	General Fund, Theatres Fund, and Library Fund

No.	City Council Priorities (cont'd)	Funding Sources
6.	Prepare for City's 50 th Anniversary Celebration in 2014, including hosting Amgen Tour of California, Conejo Valley Days Parade, and two Community Engagement Programs.	General Fund
7.	Review and revise City's Campaign Finance Ordinance.	General Fund
8.	Develop plans for Hampshire Road property, undeveloped Seventh Day Adventist Church properties, and undeveloped Rancho Conejo properties. – Route 101 at Wendy Drive Interchange (CI5050)	General Fund and various grant funding
9.	Acquire more open space, effectively manage existing open space parcels. Further explore restoration of funding for Community Recreation Open Space Endowment Fund (CROSEF). – COSCA Improvements & Renovations (CI1170) – Open Space Acquisition – Citywide (CI1227)	Conejo Recreation and Open Space Acquisition Fund, Developer Agreement Funds, and General Fund
10.	Implement and enhance environmental programs, including obtaining 100% energy self-sufficiency at Hill Canyon Wastewater Treatment Plant.	Wastewater Fund and Solid Waste Fund

Note: Priorities are listed randomly and do not reflect comparative levels of importance.

RESOLUTIONS

City of Thousand Oaks Operating and Capital
Improvement Program Budget Resolution

Planning Commission Reporting on the Consistency of
the Capital Improvement Program Budget with the
Thousand Oaks General Plan Resolution

RESOLUTION NO. 2013-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS ADOPTING THE ANNUAL CITY OF THOUSAND OAKS OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR FISCAL YEARS 2013-2014 AND 2014-2015; ADOPTING FINANCIAL POLICIES; AND ELIMINATING FIFTEEN POSITIONS

WHEREAS, in November 2012, the budget process began with a calendar being set for all critical deadlines in order to conclude the budget preparation process with a June 11, 2013 Public Hearing; and

WHEREAS, on April 23, 2013, the City Council held a Study Session to review the Capital Improvement Program Budget; and

WHEREAS, on May 13, 2013, the Thousand Oaks Planning Commission reviewed the Capital Improvement Program Budget for General Plan consistency and found it to be consistent; and

WHEREAS, on May 14, 2013, the City Council held a Study Session to review the Operating Budget; and

WHEREAS, the City Manager's proposed budgets were forwarded to the City Council in June 2013; and

WHEREAS, a Public Hearing was noticed and held by the City Council on June 11, 2013; and

WHEREAS, included in the City of Thousand Oaks Operating Budget are Financial Policies, which include: Budget, Budget Appropriation/Transfer, Capital Improvement Program (CIP), User Fee, Fund Balance (GASB 54), Accounting, Audit, Fixed Asset Replacement, Investment, and Debt Policies; and

WHEREAS, GASB 54 requires classification of the ending fund balances into five categories: Non-Spendable, Restricted, Committed, Assigned, and Unassigned, and

WHEREAS, GASB 54 requires that a policy for use of financial resources be developed and adopted; and

WHEREAS, as resources are received, there might be the necessity for the City Manager and Finance Director, to assign unclassified revenues to a specific purpose when appropriate; and

WHEREAS, the City Manager has recommended to the City Council that it eliminate the budget positions listed below in the interest of maintaining the efficiency of governmental operations; and

WHEREAS, the City Council accepts the recommendation and orders the elimination of the budgeted positions; and

NOW, THEREFORE BE IT RESOLVED THAT, the City Council of the City of Thousand Oaks does hereby adopt the following:

SECTION 1. The City of Thousand Oaks Fiscal Year 2013-2014 Operating Budget of \$142,218,656, and Capital Improvement Program Budget of \$17,761,756, which totals \$159,980,412, and Fiscal Year 2014-2015 Operating Budget of \$144,358,836 and Capital Improvement Program Budget of \$30,506,042, which totals \$174,864,878.

SECTION 2. Delegate the City Manager to authorize funds be carried over from Fiscal Year 2012-2013 to Fiscal Year 2013-2014 for projects listed as requiring carryover included in the Capital Improvement Program Budget, Grants, and Project-Related Maintenance and Operations budgets.

SECTION 3. The City of Thousand Oaks Financial Policies for Fiscal Year 2013-2014 and Fiscal Year 2014-2015, including GASB 54 (required fund balance policy) and commit the ending fund balance of all governmental funds to be classified into the aforementioned five categories.

SECTION 4. Elimination of fifteen positions effective July 1, 2013 as follows: one Assistant Analyst allocated to City Manager; one Administrative Clerk II, one Combination Building Inspector II, and one Senior Planner allocated to Community Development; one Technical Services Manager allocated to Cultural Affairs; one Field Inspector allocated to Finance; one Librarian and one Library Assistant (DPT-25) allocated to Library; and one Engineering Tech II, two Landscape Maintenance Worker II, one Senior Engineer, one Street Maintenance Crewleader, one Street Maintenance Worker II, and one WWTP Operator II allocated to Public Works.

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS.
CITY OF THOUSAND OAKS)

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2013-038, which was duly and regularly passed and adopted by said City Council at a regular meeting held June 11, 2013, by the following vote:

AYES: Councilmembers Adam, Price, Irwin, Fox, and Mayor Bill-de la Peña

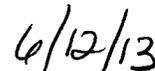
NOES: None

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.



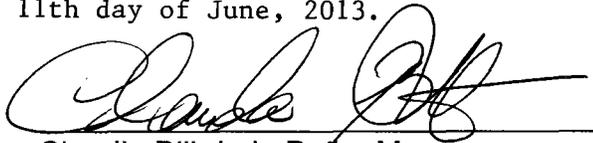
Linda D. Lawrence, City Clerk
City of Thousand Oaks, California



Date Attested

SECTION 5. The City Manager or his designee is hereby authorized to notify any affective employees to be laid off as a result of City Council action to eliminate positions designated above and take any other action to carry out the City Council's order eliminating the positions designated above.

PASSED AND ADOPTED this 11th day of June, 2013.



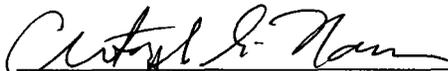
Claudia Bill-de la Peña, Mayor
City of Thousand Oaks, California

ATTEST:



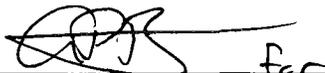
Linda D. Lawrence, City Clerk

APPROVED AS TO FORM:



for Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:



for Scott Mitnick, City Manager

CITY OF THOUSAND OAKS

PLANNING COMMISSION

RESOLUTION NO. 18-2013PC

A RESOLUTION OF THE PLANNING COMMISSION
OF THE CITY OF THOUSAND OAKS REPORTING
ON THE CONSISTENCY OF THE FISCAL YEAR
2013-2014 AND 2014-2015 CITY CAPITAL
IMPROVEMENT PROGRAM WITH THE THOUSAND
OAKS GENERAL PLAN

WHEREAS, Section 65401 of the California Government Code requires the Planning Commission to review the proposed Capital Improvement Program and report to the City Council as to its conformity with the City's General Plan; and,

WHEREAS, on May 13, 2013, the Planning Commission, reviewed the City's proposed Capital Improvement Program for FY's 2013-2014 and 2014-2015; and

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission hereby finds that the projects presented in the FY 2013-2014 and 2014-2015 Capital Improvement Program are consistent with the Thousand Oaks General Plan;

I HEREBY CERTIFY that the foregoing resolution was adopted by the Planning Commission of the City of Thousand Oaks at a regular meeting held on the 13th day of May, 2013, by the following vote:

AYES:	COMMISSIONERS	Farris, Nickles, Reynolds, Roundtree, and Chair Turpel
NOES:	COMMISSIONERS	None
ABSENT:	COMMISSIONERS	None



Mark A. Towne, Secretary
Planning Commission


Peter Turpel, Chair
Planning Commission

CIP SUMMARY

Capital Improvement Program

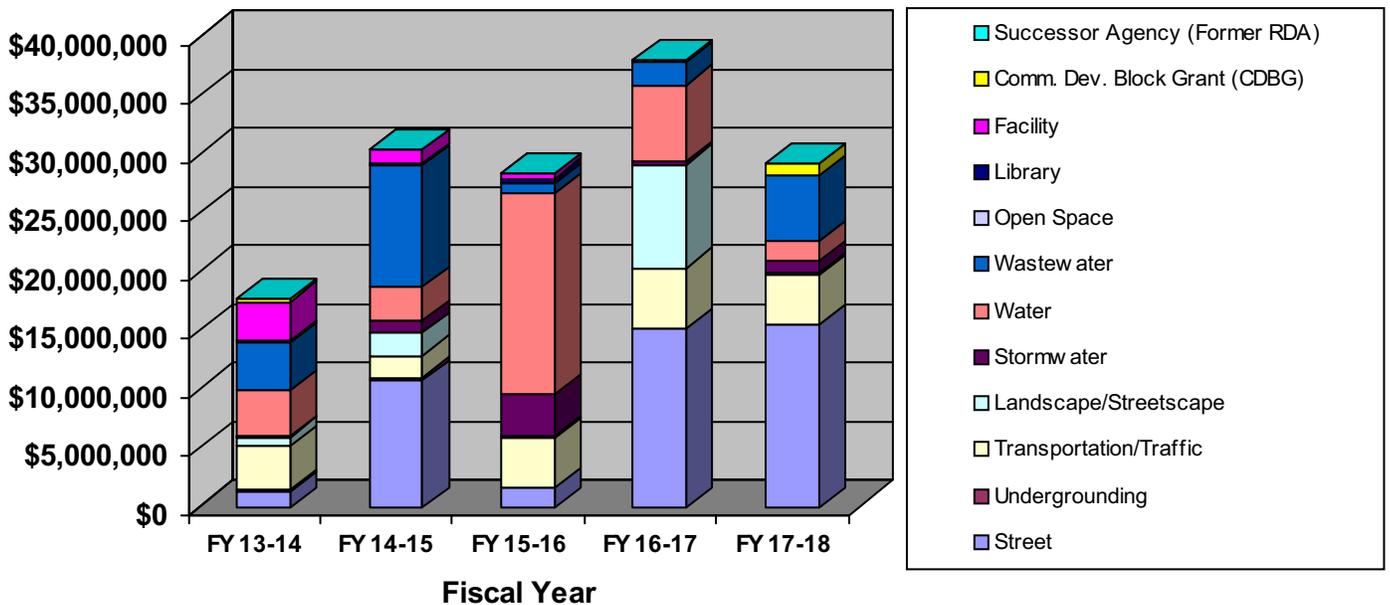
Five-Year Summary by Category

No.	Category	Page	# Projects	Budget To Date	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
1	Street Projects	7	9 / 38	\$10,358,350	\$1,370,000	\$10,864,000	\$1,625,000	\$15,186,500	\$15,659,500	\$55,063,350
2	Undergrounding Projects	21	2 / 3	258,000	96,500	241,200	0	0	0	595,700
3	Transportation/Traffic Projects	27	23 / 35	12,740,313	3,848,088	1,850,000	4,250,000	5,239,000	4,135,000	32,062,401
4	Landscape/Streetscape Projects	59	3 / 6	0	700,000	1,900,000	178,000	8,820,000	200,000	11,798,000
5	Stormwater Projects	65	3 / 11	449,000	120,000	1,036,842	3,550,000	208,800	1,049,000	6,413,642
6	Water Projects	73	21 / 33	2,667,000	3,815,000	2,970,000	17,205,000	6,560,000	1,687,000	34,904,000
7	Wastewater Projects	99	12 / 15	5,111,426	4,075,000	10,312,000	810,000	1,950,000	5,565,000	27,823,426
8	Open Space Projects	115	1 / 2	1,620,000	70,000	70,000	70,000	70,000	70,000	1,970,000
9	Library Projects	119	3 / 5	965,000	155,000	50,000	375,000	0	0	1,545,000
10	Facility Projects	125	14 / 30	20,711,792	3,300,000	1,212,000	440,000	0	0	25,663,792
11	Comm. Dev. Block Grant (CDBG) Projects	155	1 / 2	0	212,168	0	0	100,000	900,000	1,212,168
12	Successor Agency (Former RDA) Projects	159	0 / 3	21,964,100	0	0	0	0	0	21,964,100
Grand Total			92 / 183	\$76,844,981	\$17,761,756	\$30,506,042	\$28,503,000	\$38,134,300	\$29,265,500	\$221,015,579

Note: "Budget to Date" refers to budget appropriations approved by City Council prior to June 30, 2013. These appropriations reflect "active" projects and are in addition to those appropriations approved/requested over the next five fiscal years to complete applicable capital improvement projects. "Total" reflects the total of the five fiscal years plus the "Budget to Date" column.

"# Projects" column shows number of projects for proposed Fiscal Years 2013-2014 & 2014-2015 as well as total number of projects listed within each category.

CIP Project Summary FY 2013-14 through 2017-18

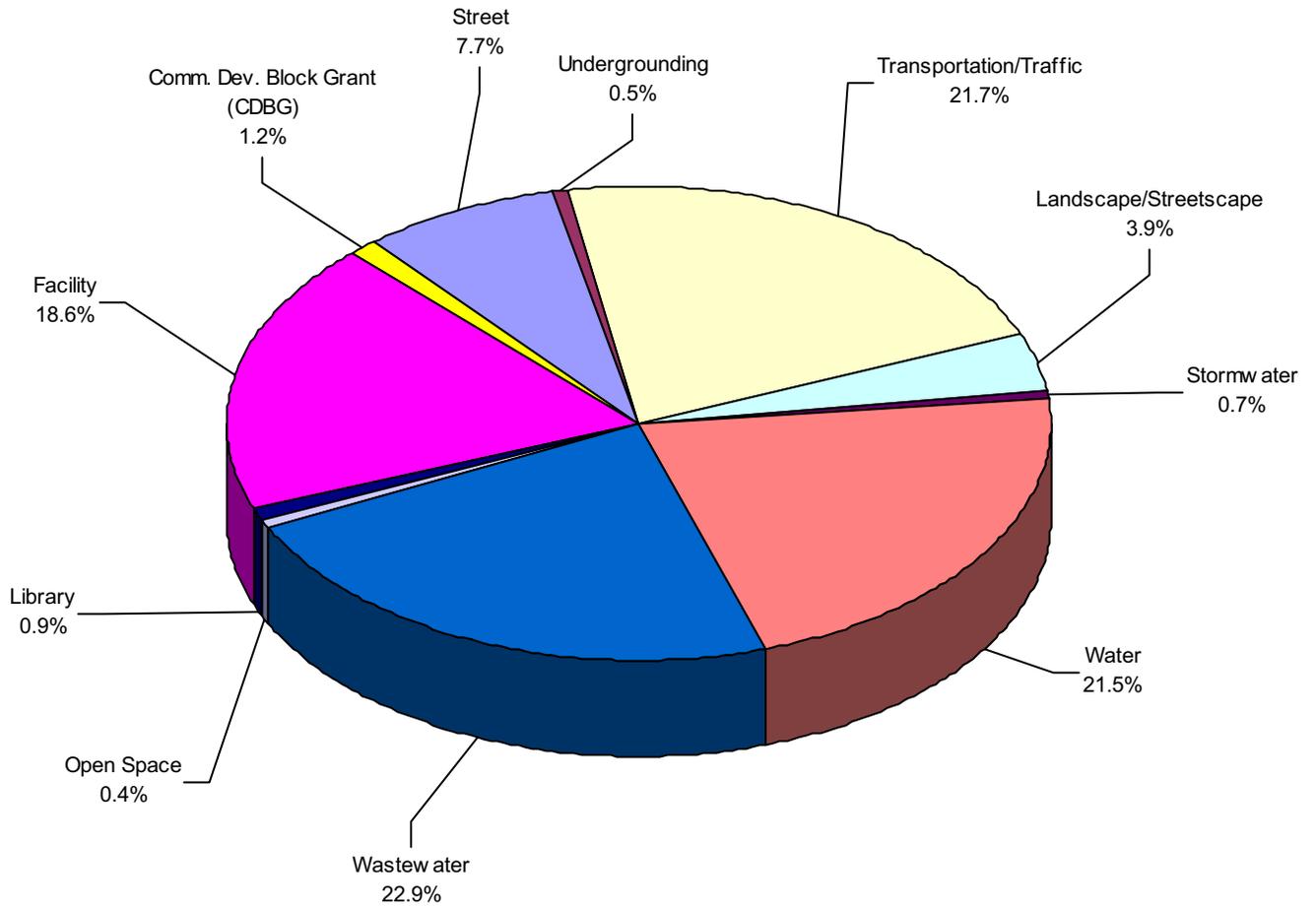


Capital Improvement Program

Overview of Projects

by Category

FY 2013 - 2014



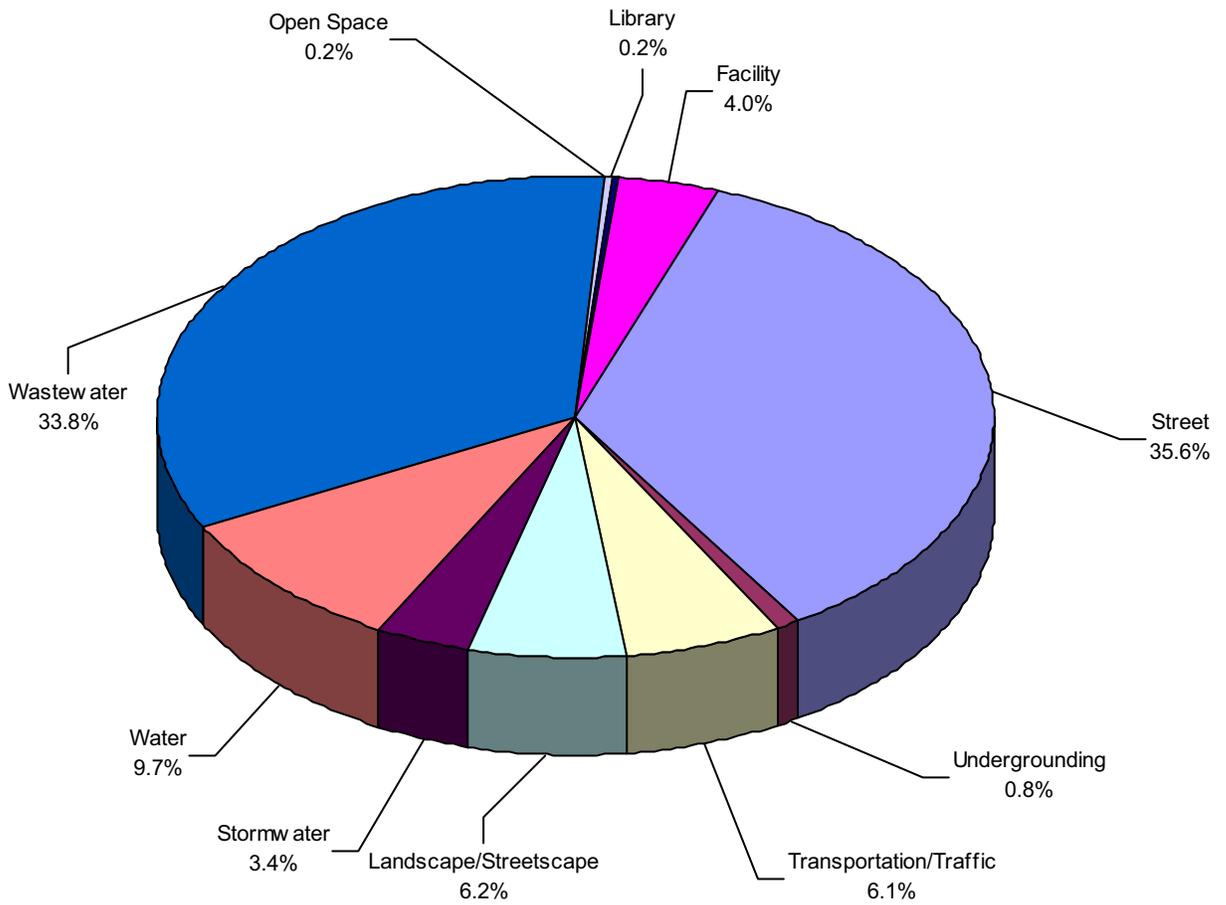
\$17,761,756

Capital Improvement Program

Overview of Projects

by Category

FY 2014 - 2015



\$30,506,042

Capital Improvement Program

Five-Year Summary

by Fund

No.	Funds	Page	Budget to Date	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total
1	General Fund (001)	165	\$18,329,492	\$3,427,500	\$1,634,500	\$1,970,000	\$1,030,000	\$630,000	\$27,021,492
2	Library (110)	167	965,000	155,000	225,000	375,000	0	0	1,720,000
3	Comm. Dev. Block Grant (120)	168	0	212,168	0	0	100,000	900,000	1,212,168
4	Gas Tax 2105 (132)	169	117,718	250,000	2,766,842	380,000	7,918,800	1,950,000	13,383,360
5	Gas Tax 2106 (133)	170	0	500,000	1,760,000	400,000	670,000	400,000	3,730,000
6	Gas Tax TDA (135)	171	1,141,600	0	1,383,700	0	0	0	2,525,300
7	SB 821 (Bicycle/Pedestrian) (136)	172	0	355,000	55,000	55,000	55,000	55,000	575,000
8	Gasoline Tax 2103 (137)	173	0	530,000	4,300,000	30,000	1,800,000	30,000	6,690,000
9	City Lighting District (141)	174	374,000	350,000	0	78,000	7,820,000	191,000	8,813,000
10	Lighting/Lndscp District (142)	175	560,000	250,000	1,750,000	0	0	0	2,560,000
11	Traffic Congestion (162)		0	0	0	0	0	0	0
12	Streets/Transp (Federal) (183)	176	12,718,795	0	115,300	2,400,000	3,764,000	3,300,000	22,298,095
13	American Recovery & Reinvestment Act (196)		0	0	0	0	0	0	0
14	Comm Rec Fac Open Space (512)	177	1,620,000	0	0	0	0	0	1,620,000
15	Dev. Fees - Wendy Dr Intchg (530)	178	515,000	0	0	0	0	0	515,000
16	Dev. Fees - Newbury Pk Imprv (532)	179	0	48,000	352,000	750,000	2,506,500	7,162,500	10,819,000
17	Dev. Fees - Air Quality (537)	180	202,000	440,000	145,000	255,000	275,000	275,000	1,592,000
18	Dev. Fees - Misc Streets (539)	181	1,281,400	0	0	0	0	0	1,281,400
19	Dev. Fees - Underground (540)	182	0	96,500	0	0	0	0	96,500
20	Dev. Fees - Underground CW (541)	183	258,000	0	241,200	0	0	0	499,200
21	Dev. Fees - TO Imprv (543)	184	4,800	672,000	1,158,000	360,000	2,195,000	6,970,000	11,359,800
22	Dev. Fees - Traffic Safety (551)	185	0	187,500	237,500	400,000	150,000	150,000	1,125,000
23	Shapel/MGM Ranch Dev. Agreement Fund (560)		0	0	0	0	0	0	0
24	Dos Vientos Dev. Agreement Fund (561)	186	1,199,650	0	0	0	0	0	1,199,650
25	Water (611)		0	0	0	0	0	0	0
26	Water Dev Fees (612)	187	1,171,000	950,000	40,000	9,530,000	610,000	1,037,000	13,338,000
27	Water Cap Facilities (613)	188	2,300,000	3,015,000	2,930,000	7,925,000	6,450,000	5,650,000	28,270,000
28	Wastewater (621)		0	0	0	0	0	0	0
29	Wastewater Cap Pgm Dev Fees (622)		0	0	0	0	0	0	0
30	Wastewater Cap Fac Rep (623)		0	0	0	0	0	0	0
31	Wastewater Serv. Chrg (624)	189	5,964,426	3,925,000	10,312,000	560,000	1,450,000	565,000	22,776,426
32	Solid Waste (631)	190	1,501,000	0	0	0	0	0	1,501,000
33	Transportation - Art 8C (651)	191	2,159,000	2,218,088	1,100,000	2,985,000	1,340,000	0	9,802,088
34	Golf Course - Los Robles (671)	192	2,498,000	180,000	0	0	0	0	2,678,000
35	Theatre (681)	193	0	0	0	50,000	0	0	50,000
36	Successor Agency (Former RDA) (891)	194	21,964,100	0	0	0	0	0	21,964,100
Grand Total			\$76,844,981	\$17,761,756	\$30,506,042	\$28,503,000	\$38,134,300	\$29,265,500	\$221,015,579

Note: "Budget to Date" refers to budget appropriations approved by City Council prior to June 30, 2013. These appropriations reflect "active" projects and are in addition to those appropriations approved/requested over the next five fiscal years to complete applicable capital improvement projects. "Total" reflects the total of the five fiscal years plus the "Budget to Date" column.

Capital Improvement Program

Five-Year Project Revenue Summary

by Fund

No.	Funds	Page	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Total	Revenue Source
1	General Fund (001)	165	\$80,000	\$500,000	\$0	\$0	\$0	\$580,000	(a)
2	Library (110)	167	155,000	225,000	375,000	0	0	755,000	(a)
3	Comm. Dev. Block Grant (120)	168	212,168	0	0	100,000	900,000	1,212,168	(b)
4	Gas Tax 2105 (132)	169	600,000	600,000	600,000	600,000	600,000	3,000,000	(c)
5	Gas Tax 2106 (133)	170	400,000	400,000	400,000	400,000	400,000	2,000,000	(c)
6	Gas Tax TDA (135)	171	200,000	0	0	0	0	200,000	(c)
7	SB 821 (Bicycle/Pedestrian) (136)	172	26,000	26,000	26,000	26,000	26,000	130,000	(c)
8	Gasoline Tax 2103 (137)	173	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	9,000,000	(c)
9	City Lighting District (141)	174	350,000	0	0	0	0	350,000	(a)
10	Lighting/Lndscp District (142)	175	0	0	0	0	0	0	(a)
11	Traffic Congestion (162)		0	0	0	0	0	0	(c)
12	Streets/Transp (Federal) (183)	176	0	115,300	2,400,000	3,764,000	3,300,000	9,579,300	(b)
13	American Recovery & Reinvestment Act (196)		0	0	0	0	0	0	(b)
14	Comm Rec Fac Open Space (512)	177	100,000	100,000	100,000	100,000	100,000	500,000	(e)
15	Dev. Fees - Wendy Dr Intchg (530)	178	0	30,000	0	0	0	30,000	(f)
16	Dev. Fees - Newbury Pk Imprv (532)	179	50,000	50,000	50,000	50,000	50,000	250,000	(f)
17	Dev. Fees - Air Quality (537)	180	15,000	15,000	15,000	15,000	15,000	75,000	(f)
18	Dev. Fees - Misc Streets (539)	181	20,000	20,000	20,000	20,000	20,000	100,000	(f)
19	Dev. Fees - Underground (540)	182	4,000	4,000	4,000	4,000	4,000	20,000	(f)
20	Dev. Fees - Underground CW (541)	183	7,000	7,000	7,000	7,000	7,000	35,000	(f)
21	Dev. Fees - TO Imprv (543)	184	60,000	60,000	60,000	60,000	60,000	300,000	(f)
22	Dev. Fees - Traffic Safety (551)	185	50,000	50,000	50,000	50,000	50,000	250,000	(f)
23	Shapell/MGM Ranch Dev. Agreement Fund (560)		0	0	0	0	0	0	(f)
24	Dos Vientos Dev. Agreement Fund (561)	186	35,000	35,000	35,000	35,000	35,000	175,000	(f)
25	Water (611)		0	0	0	0	0	0	(g)
26	Water Dev Fees (612)	187	40,000	40,000	40,000	40,000	40,000	200,000	(g)
27	Water Cap Facilities (613)	188	1,739,000	1,739,000	1,739,000	1,739,000	1,739,000	8,695,000	(g)
28	Wastewater (621)		0	0	0	0	0	0	(g)
29	Wastewater Cap Pgm Dev Fees (622)		0	0	0	0	0	0	(g)
30	Wastewater Cap Fac Rep (623)		0	0	0	0	0	0	(g)
31	Wastewater Serv. Chrg (624)	189	4,900,000	4,900,000	4,900,000	4,900,000	4,900,000	24,500,000	(g)
32	Solid Waste (631)	190	0	0	0	0	0	0	(a)
33	Transportation - Art 8C (651)	191	1,443,088	625,000	2,485,000	840,000	0	5,393,088	(a)
34	Golf Course - Los Robles (671)	192	180,000	0	0	0	0	180,000	(g)
35	Theatre (681)	193	0	0	0	0	0	0	(g)
36	Successor Agency (Former RDA) (891)	194	0	0	0	0	0	0	
Grand Total			\$12,466,256	\$11,341,300	\$15,106,000	\$14,550,000	\$14,046,000	\$67,509,556	

Revenue Source

- (a) Fund Reserves
- (b) Grant Reimbursements
- (c) State Gas Tax Revenues
- (d) Redevelopment Debt
- (e) Bedroom Tax, General Fund/Golf Course Transfer
- (f) Developer Fees/Agreement Funds
- (g) Service Fees/Retained Earnings

Capital Improvement Program

Revenue Source by Fund

Governmental Funds

Fund (Fund No.)	Revenue Source/Restrictions	
General Fund (001)	Reserves	Use of reserves to fund one-time capital improvements of \$3.6 million and \$1.9 million for FY 2013-14 and FY 2014-15, respectively. This also includes Library projects since it is subsidized by the General Fund.
CDBG (120)	Grants	Federal grants restricted for community projects and social services.
Gas Tax (132) Gas Tax (133) Gas Tax (135) SB 821 (136) Street & Hwy Code Sect. 2103 (137) Federal TEA-21 (183)	Street Improvement	Section 2105, 2106 and 2107 gas tax from \$0.18/gallon tax on fuel, including the \$0.09 rate imposed by Prop. 111, SB325 gas tax from 1/4 cent sales tax, traffic safety fines for moving violations, and Federal Highway Administrative Grant.
City Lighting Districts (141) City Landscape Districts (142)	Lighting and Landscaping Districts	Property tax levied specifically to maintain lighting and landscaping maintenance in various districts.
Comm. Recreation Facilities Open Space (512) Wendy Dr. Interchange (530) Road Improvements (532) Air Quality (537) Misc. Streets (539) Underground Utility (540/541) T.O. Road Improvements (543) Traffic Safety (551) Dos Vientos Developers Agreement (561)	Capital Projects	Developer/Capital Facility fees restricted for road/bridge improvements, undergrounding of utilities, and public facilities. Community Recreation and Open Space Endowment Fund revenues (from General Fund transfer, Los Robles Golf Course transfers and bedroom tax) restricted for acquisition of open space.
Successor Agency (Former RDA) (891)	Capital Projects	Bond proceeds restricted for selected (former RDA) City purposes.

Enterprise Funds

Fund (Fund No.)	Revenue Source/Restrictions	
Water Capital Program (612) Water Capital Facilities (613)		Water fees collected to support water operations and capital outlay.
Wastewater Capital Service Charge (624)		Wastewater fees collected to support wastewater operations and capital outlay.
Solid Waste (631)		Recycling fees, landfill facility fee, temporary drop box fee, grants, and interest income used to support solid waste operations and capital outlay.
Transportation (651)		Transportation fees and Article 8C money from Ventura County Transportation Commission for the Transportation Development Act (TDA) allocation from the Local Transportation Fund of Ventura County to support transportation operations and capital outlay.
Golf Course (671)		Golf Course fees collected to support golf course operations and capital outlay.
Theatres (681)		Theatre fees and donations support Theatre operations and capital outlay. General Fund Reserves will be used to complete Theatres capital improvements (per City Council).

CIP PROJECTS BY CATEGORY

Capital Improvement Program

Street Projects



Maintaining a viable street system is one of the City's main responsibilities. Every year a variety of street capital improvement projects are undertaken. Such projects include street construction/rehabilitation, median and turn lane modifications, street overlay, slurry seals, curb ramps, and sidewalk construction and replacement. All projects are prioritized in conformance with the City's General Plan, Congestion Management Plan, Pavement Management Plan, Federal/State mandates, Federal/State grant restrictions, and local community standards.

Gas Taxes, Developer Fees, and a variety of other Federal/State and regional grants fund most of the one-time street capital improvement projects. Revenues from the City's Gas Tax Funds and General Fund provide for most of the recurring street maintenance and operations costs.

Capital Improvement Program

Five-Year Summary

Street Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI1236	Erbes Road Improvements	One	9	\$9,153,900	\$0	\$0	\$0	\$0	\$0	\$9,153,900
2	CI4225	Moorpark Road at Hillcrest Drive	Two	10	0	150,000	750,000	0	0	0	900,000
3	CI4226	TO Boulevard - Moorpark Road to Duesenberg Drive	Three		0	0	0	0	200,000	1,300,000	1,500,000
4	CI4231	Lynn Road/101 Improvements	Three		0	0	0	300,000	600,000	2,600,000	3,500,000
5	CI4233	Gainsborough Road from Camino Manzanas to Tuolumne	Three		0	0	0	80,000	500,000	0	580,000
6	CI4235	Lynn Road - Ventu Park to Reino Median Improvements	Three		0	0	0	0	400,000	900,000	1,300,000
7	CI4240	Reino Road Bike Lanes, Sidewalks, & Landscaping	Three		0	0	0	50,000	350,000	0	400,000
8	CI4247	Moorpark Road at Thousand Oaks Boulevard	Three		0	0	0	0	100,000	600,000	700,000
9	CI4251	Moorpark Road North of Thousand Oaks Boulevard	Three		0	0	0	0	250,000	750,000	1,000,000
10	CI4252	Conejo School Road/Hillcrest Drive to TO Boulevard	Three		0	0	0	0	200,000	1,000,000	1,200,000
11	CI4254	Borchard Road at Michael Drive	Three		0	0	0	0	140,000	300,000	440,000
12	CI4257	Avenida de Las Flores from Avenida de Las Plantas to SR	Three		0	0	0	0	150,000	720,000	870,000
13	CI4258	Hodencamp Road from Flittner Court to Wilbur Road	One		0	0	0	0	35,000	100,000	135,000
14	CI4501	Newbury Road Improvements East of Ventu Park Road	Three		0	0	0	200,000	750,000	0	950,000
15	CI4564	Sidewalk Construction Citywide - Annual	Two	11	0	55,000	315,000	55,000	325,000	55,000	805,000
16	CI5114	Street Lights at Intersections	Two		0	0	0	0	200,000	191,000	391,000
17	CI5124	Curb Ramps Citywide - Annual	Two	12	0	30,000	300,000	30,000	300,000	30,000	690,000
18	CI5162	Pavement Overlay Citywide FY 2013-15	Two	13	0	100,000	7,383,700	0	0	0	7,483,700
19	CI5170	Moorpark Widening from Greenbridge to Calle Contento	Three		0	0	0	0	220,000	2,000,000	2,220,000
20	CI5231	Pavement Overlay Arterial FY 2015-17	Two		0	0	0	100,000	7,200,000	0	7,300,000
21	CI5242	Westlake Blvd Median Improv	Two	14	4,800	35,000	115,300	0	0	0	155,100
22	CI5256	Pavement Overlay Arterial FY 2017-18	Two		0	0	0	0	0	100,000	100,000
23	CI5301	Agoura Road/Westlake Boulevard	One		0	0	0	30,000	170,000	0	200,000
24	CI5302	Hampshire Road at Thousand Oaks Boulevard	Three		0	0	0	0	260,000	1,000,000	1,260,000
25	CI5303	Hillcrest Dr from Rancho Conejo to Wendy	Three		0	0	0	0	200,000	1,200,000	1,400,000
26	CI5307	Rancho Road at Thousand Oaks Boulevard	Three		0	0	0	0	200,000	1,000,000	1,200,000
27	CI5308	Rancho Road at US101 Southbound Ramp Signal	Two		0	0	0	0	50,000	200,000	250,000
28	CI5309	Old Conejo Road Widening from Ruth to Reino	Three		0	0	0	0	86,500	613,500	700,000
29	CI5310	Skyline Drive at Thousand Oaks Boulevard	Three		0	0	0	30,000	300,000	0	330,000
30	CI5311	Westlake Blvd. at Thousand Oaks Blvd.	Three		0	0	0	250,000	0	0	250,000
31	MI2007	Pavement Slurry Seal - Citywide	Two	15	0	0	1,500,000	0	1,500,000	0	3,000,000
32	MI2012	Concrete Replacement and Sidewalk Repair - Citywide	Two	16	0	500,000	500,000	400,000	400,000	400,000	2,200,000
33	MI2035	Benchmark Circuit & Centerline Monumentation Update	Three		0	0	0	100,000	100,000	100,000	300,000
34	MI2102	Citywide Pavement Management Program	Two	17	0	350,000	0	0	0	0	350,000
35	MI2106	Bridge Evaluations	Two	18	0	150,000	0	0	0	0	150,000
36	MI2215	Lynn Road Soundwall Phase I	Three	19	199,650	0	0	0	0	0	199,650
37	MI2216	Lynn Road Soundwall Phase I Construction - Holding Acc	Three	20	1,000,000	0	0	0	0	0	1,000,000
38	MI2220	Ventu Park Road Improv. Study Hillcrest to Lynn	Three		0	0	0	0	0	500,000	500,000
Project Totals (38 projects)					\$10,358,350	\$1,370,000	\$10,864,000	\$1,625,000	\$15,186,500	\$15,659,500	\$55,063,350

Capital Improvement Program Street Project

Erbes Road Improvements

- CI1236 -

Description: Improvements to Erbes Road from Falmouth Street to Thousand Oaks Boulevard. Right-of-way acquisitions were completed to provide sidewalks and bike lanes on both sides and improve the intersection of Erbes Road and Hillcrest Drive. City Council direction is to maintain one lane in each direction and a center turn lane. Project will provide enhanced pedestrian and bicycle improvements and improve Level of Service (LOS) at the intersection of Erbes Road and Hillcrest Drive.



Project Manager: Dean Morales

Justification: Enhances pedestrian and bicycle accessibility and safety and improves the intersection of Erbes Road and Hillcrest Drive to reduce congestion.

Comments: Includes undergrounding of electrical lines. Parcel/land acquisitions completed in Fall 2010. Roadway design work completed in February 2011.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Reduces maintenance expenses for the roadway, but increases sidewalk maintenance costs (Gas Tax Fund). Increases Bicycle Fund maintenance expenses for new bike lane(s).

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$1,535,707	\$0	\$0	\$0	\$0	\$0	\$0	\$1,535,707
Construction	0	0	9,153,900	0	0	0	0	9,153,900
	\$1,535,707	\$0	\$9,153,900	\$0	\$0	\$0	\$0	\$10,689,607

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$88	\$3,072,600	\$0	\$0	\$0	\$0	\$0	\$3,072,688
135	Gas Tax TDA	1,507,391	0	0	0	0	0	0	1,507,391
183	Streets/Transp (Federal)	3,511	4,813,900	0	0	0	0	0	4,817,411
539	Dev. Fees - Misc Streets	775	1,267,400	0	0	0	0	0	1,268,175
543	Dev. Fees - TO Imprv	23,942	0	0	0	0	0	0	23,942
		\$1,535,707	\$9,153,900	\$0	\$0	\$0	\$0	\$0	\$10,689,607

Capital Improvement Program Street Project

Moorpark Road at Hillcrest Drive

- CI4225 -

Description: Widen Hillcrest Drive at intersection with Moorpark Road to add second westbound left turn lane. Also widen north side of Hillcrest Drive to provide a westbound right turn only lane and bike lane. Other improvements include modification of existing median, restriping pavement markings and modification of traffic signal. Current Level of Service (LOS) is LOS C to D. These improvements will help reduce congestion and should be coordinated with standards of the Thousand Oaks Boulevard Specific Plan. Begin design and right of way acquisition in FY 2013-14 and construction in



Project Manager: Beth Baden

Justification: Intersection improvements are needed to meet requirements of Thousand Oaks Boulevard Specific Plan to increase capacity. Design will provide improvements to reduce congestion to standard levels of service.

Comments: Design, public outreach and right of way acquisition to be completed in FY2013-14. Construction to be completed in FY 2014-15. This project will help mitigate traffic impacts associated with the development of several projects along the Thousand Oaks Boulevard and Moorpark Road corridors.

General Plan Consistency: Circulation Element

Operations Impact: This project will increase the area of street maintenance and associated costs.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Construction	0	0	0	750,000	0	0	0	750,000
	\$0	\$0	\$150,000	\$750,000	\$0	\$0	\$0	\$900,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
543	Dev. Fees - TO Imprv	\$0	\$0	\$150,000	\$750,000	\$0	\$0	\$0	\$900,000

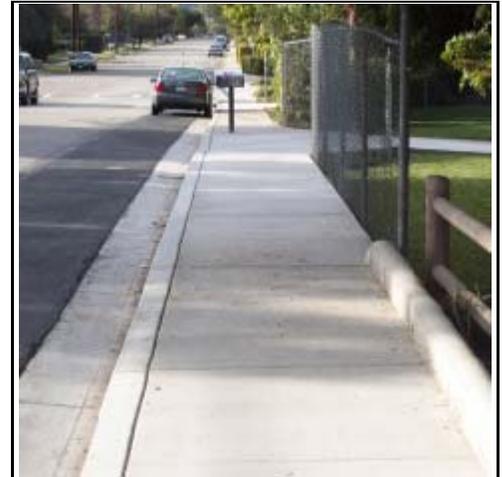
Capital Improvement Program

Street Project

Sidewalk Construction Citywide - Annual

- CI4564 -

Description: Annual construction of sidewalks on arterial and collector streets and in commercial areas or areas deemed necessary for safe pedestrian access of the City's thoroughfares.



Project Manager: Mike Tohidian

Justification: Provides for pedestrian and disabled persons access along arterial and collector streets; improves pedestrian access along major thoroughfares.

Comments: Design one year prior to construction. Recommended locations determined from sidewalk priority list and approved by City Council prior to succeeding budget cycle.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will require sidewalk maintenance funded by Gas Tax Funds.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$165,000
Construction	0	0	0	315,000	0	325,000	0	640,000
	\$0	\$0	\$55,000	\$315,000	\$55,000	\$325,000	\$55,000	\$805,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
133	Gas Tax 2106	\$0	\$0	\$0	\$260,000	\$0	\$270,000	\$0	\$530,000
136	SB 821 (Bicycle/Pedestrian)	0	0	55,000	55,000	55,000	55,000	55,000	275,000
		\$0	\$0	\$55,000	\$315,000	\$55,000	\$325,000	\$55,000	\$805,000

Capital Improvement Program

Street Project

Curb Ramps Citywide - Annual

- CI5124 -

Description: Annual construction of curb ramps in accordance with Americans with Disabilities Act (ADA) requirements on streets that are overlaid as part of the annual street rehabilitation program and other locations as may be determined by the Disabled Access Appeals and Advisory Board.



Project Manager: Dean Morales

Justification: Improve pedestrian sidewalk access in accordance with ADA standards.

Comments: This program will construct curb cut ramps on streets that are overlaid during the prior fiscal year and in accordance with the ADA priority list.

General Plan Consistency: Circulation Element

Operations Impact: Will require sidewalk maintenance by Gas Tax Funds.

Begin Date: Fall 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule		Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.		\$0	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000	\$90,000
Construction		1,117,222	0	0	300,000	0	300,000	0	1,717,222
		\$1,117,222	\$0	\$30,000	\$300,000	\$30,000	\$300,000	\$30,000	\$1,807,222

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
135	Gas Tax TDA	\$1,117,222	\$0	\$0	\$0	\$0	\$0	\$0	\$1,117,222
137	Gasoline Tax 2103	0	0	30,000	300,000	30,000	300,000	30,000	690,000
		\$1,117,222	\$0	\$30,000	\$300,000	\$30,000	\$300,000	\$30,000	\$1,807,222

Capital Improvement Program Street Project

Pavement Overlay Citywide FY 2013-15

- CI5162 -

Description: Fiscal Year 2013-15 pavement rehabilitation program of overlaying various residential and arterial streets with Asphalt Rubber Hot Mix (ARHM). Also includes video retrofit on traffic signals affected by the pavement overlay project and Americans with Disabilities Act (ADA) curb ramps retrofit when necessary.



Project Manager: Mike Tohidian

Justification: Reduces maintenance costs and protects street surface by adding useful life. Video retrofit replaces existing built-in traffic loops that are removed during the pavement overlay construction process.

Comments: Locations determined from the Pavement Management Program and geographical equity throughout the City on residential and arterial streets. Paving with ARHM or other appropriate paving material. Associated ADA curb ramps are budgeted at about 2 percent of overlay cost.

General Plan Consistency: Circulation Element

Operations Impact: Reduces street maintenance costs to Gas Tax Funds.

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Construction	0	0	0	7,383,700	0	0	0	7,383,700
	\$0	\$0	\$100,000	\$7,383,700	\$0	\$0	\$0	\$7,483,700

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
132	Gas Tax 2105	\$0	\$0	\$100,000	\$2,500,000	\$0	\$0	\$0	\$2,600,000
133	Gas Tax 2106	0	0	0	1,000,000	0	0	0	1,000,000
135	Gas Tax TDA	0	0	0	1,383,700	0	0	0	1,383,700
137	Gasoline Tax 2103	0	0	0	2,500,000	0	0	0	2,500,000
		\$0	\$0	\$100,000	\$7,383,700	\$0	\$0	\$0	\$7,483,700

Capital Improvement Program Street Project

Westlake Blvd Median Improv

- CI5242 -

Description: Project location at northbound Westlake Boulevard, approaching Avenida de los Arboles. Narrow existing median and extend left-turn pocket. Modify signs and markings to reconfigure the approach to eliminate left turns from right-most lane.



Project Manager: Larry Tay

Justification: Intersection identified as one of the top-10 accident locations in the City. Extending left-turn pocket will allow for prohibiting left turns from right-most lane, without sacrificing storage capacity. This reconfiguration is a countermeasure that is expected to decrease sideswipe accidents within the intersection. It is also expected to decrease the potential for conflict between cyclists and motorists.

Comments: A Highway Safety Improvement Program (HSIP) federal grant was awarded in the amount of \$115,300 for construction.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Decrease in accidents at Westlake/Arnoles intersection, thus reducing maintenance and operations costs.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$39,800	\$0	\$0	\$0	\$0	\$39,800
Construction	0	0	0	115,300	0	0	0	115,300
	\$0	\$0	\$39,800	\$115,300	\$0	\$0	\$0	\$155,100

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
183	Streets/Transp (Federal)	\$0	\$0	\$0	\$115,300	\$0	\$0	\$0	\$115,300
543	Dev. Fees - TO Imprv	0	4,800	35,000	0	0	0	0	39,800
		\$0	\$4,800	\$35,000	\$115,300	\$0	\$0	\$0	\$155,100

Capital Improvement Program

Street Project

Pavement Slurry Seal - Citywide

- MI2007 -

Description: Annual street maintenance program to slurry seal City streets and roads. Placement of Type II emulsion aggregate slurry seal to pavement surface.



Project Manager: Pat Smith

Justification: Provides support to the pavement management system as a strategy to extend the life of pavement by sealing surface cracks with emulsion and aggregate.

Comments: Ongoing program. General fund revenue received from Verizon Fiber to the Premises (FTTP) is partially funding this project.

General Plan Consistency: Circulation Element

Operations Impact: Reduction in street maintenance costs to Gas Tax Funds.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$3,160,310	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$0	\$6,160,310

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$111,066	\$0	\$0	\$0	\$0	\$0	\$0	\$111,066
133	Gas Tax 2106	988,586	0	0	0	0	0	0	988,586
137	Gasoline Tax 2103	655,797	0	0	1,500,000	0	1,500,000	0	3,655,797
162	Traffic Congestion	1,404,861	0	0	0	0	0	0	1,404,861
		\$3,160,310	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$0	\$6,160,310

Capital Improvement Program Street Project

Concrete Replacement and Sidewalk Repair - Citywide

- MI2012 -

Description: Annual program to repair sidewalks, curbs, and gutters Citywide in an effort to reduce trip and fall liability.



Project Manager: Pat Smith

Justification: Maintains pedestrian circulation facilities.

Comments: Ongoing program. Additional costs due to the adopted practice of installing root barriers to City streets in an attempt to reduce hardscape damage to City concrete sidewalks, thereby prolonging the life of the tree and preventing removal.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Reduction in street maintenance costs to Gas Tax Funds.

Begin Date: Summer 2013 **End Date:** Summer 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$2,085,091	\$0	\$500,000	\$500,000	\$400,000	\$400,000	\$400,000	\$4,285,091

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$285	\$0	\$0	\$0	\$0	\$0	\$0	\$285
133	Gas Tax 2106	1,989,682	0	500,000	500,000	400,000	400,000	400,000	4,189,682
142	Lighting/Lndscp District	95,124	0	0	0	0	0	0	95,124
		\$2,085,091	\$0	\$500,000	\$500,000	\$400,000	\$400,000	\$400,000	\$4,285,091

Capital Improvement Program

Street Project

Citywide Pavement Management Program

- MI2102 -

Description: Update Citywide pavement condition index (PCI) by laser and deflection testing, as part of the City's Pavement Management Program. Laser and deflection testing is performed every four years.



Project Manager: Mike Tohidian

Justification: The City uses the PCI data of all streets to prioritize overlays and slurry seals, which helps make best use of available street maintenance funds.

Comments: None

General Plan Consistency: Circulation Element

Operations Impact: Prioritizes location for street slurry seals and overlays.

Begin Date: Summer 2013 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
137	Gasoline Tax 2103	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

Capital Improvement Program

Street Project

Bridge Evaluations

- MI2106 -

Description: Engineering study to evaluate existing City bridges for structural, seismic, functional, and safety adequacy.



Project Manager: Dean Morales

Justification: Age of bridges and modern standards warrant evaluations.

Comments: Necessary improvements, modifications, and replacements will be programmed in future years.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: None with evaluation phase.

Begin Date: Summer 2013 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
137	Gasoline Tax 2103	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Capital Improvement Program Street Project

Lynn Road Soundwall Phase I

- MI2215 -

Description: Lynn Road Soundwall Phase I Engineering Study for selected Blackwood Street properties.



Project Manager: Dean Morales

Justification: As per City Council action on April 24, 2004, preliminary plans, specifications, and an engineering estimate need to be prepared prior to constructing the Lynn Road Phase I Soundwall Project (MI2216).

Comments: The rough estimate to prepare this study is \$200,000. This cost is subject to possible payment from Dos Vientos developers.

General Plan Consistency: Noise Element

Operations Impact: Indirect staff costs to implement program.

Begin Date: Spring 2004

End Date: Fall 2016

Priority: Three

Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$350	\$0	\$0	\$0	\$199,650	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
561	Dos Vientos Dev. Agreement Fun	\$350	\$199,650	\$0	\$0	\$0	\$0	\$0	\$200,000

Capital Improvement Program Street Project

Lynn Road Soundwall Phase I Construction - Holding Account

- MI2216 -

Description: Lynn Road Soundwall Phase I Construction - Holding Account for selected Blackwood Street properties.



Project Manager: Dean Morales

Justification: As per City Council action on April 24, 2004, \$1,000,000 was set aside for future Lynn Road Phase I Soundwall Construction Project.

Comments: Soundwall to be constructed for eligible Blackwood Street properties which exceed the City's Noise Element "Conditionally Acceptable" Maximum Standard of 65 dB CNEL (for properties located adjacent to arterial highways). The cost of construction is subject to possible payment from Dos Vientos developers.

General Plan Consistency: Noise Element

Operations Impact: Indirect staff costs. After wall is constructed, there will be recurring maintenance costs. Property owners may be required to participate in an annual assessment district to cover annual maintenance expenditures.

Begin Date: Spring 2004 **End Date:** Spring 2016 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Construction	0	0	0	0	800,000	0	0	800,000
	\$0	\$0	\$0	\$200,000	\$800,000	\$0	\$0	\$1,000,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
561	Dos Vientos Dev. Agreement Fun	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000

Capital Improvement Program

Undergrounding Projects



Undergrounding projects include the undergrounding of existing overhead power and communications facilities.

Projects are identified by community standards and are funded by Developer Fee funds. The utility companies are responsible for the undergrounding, operation, and maintenance of overhead power and communications facilities.

Capital Improvement Program

Five-Year Summary

Undergrounding Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4568	Hillcrest Drive Undergrounding - East	Two	23	\$168,000	\$0	\$10,000	\$0	\$0	\$0	\$178,000
2	CI5117	Undergrounding Citywide with Development Projects	Two	24	90,000	0	0	0	0	0	90,000
3	CI5260	Hillcrest Drive Undergrounding - West	Two	25	0	96,500	231,200	0	0	0	327,700
Project Totals (3 projects)					\$258,000	\$96,500	\$241,200	\$0	\$0	\$0	\$595,700

Capital Improvement Program

Undergrounding Project

Hillcrest Drive Undergrounding - East

- CI4568 -

Description: In conjunction with developer of Tract 5440, underground the existing overhead utility lines along Hillcrest Drive from Conejo School Road eastward to approximately 450 feet east of Almon Drive. Southern California Edison will design the new underground system as a Rule 20B project, and conduit/substructures will be installed for the City's portion through a reimbursement agreement with the developer. City's share includes removing 4 existing poles, installing approximately 600 linear feet (LF) of conduit and wires, and installing 2 new street lights at Almon Drive.



Project Manager: Mohammad Fatemi

Justification: Proposed developments in the area of Hillcrest Drive and Conejo School Road will be undergrounding the existing overhead utility lines along their frontages. Undergrounding adjacent overhead lines in conjunction with these projects will allow the City to benefit from economies of scale, and will result in the beautification of a one-half mile segment of Hillcrest Drive. Additionally, undergrounding waivers were granted and cash-out payments received from previous development projects in the area (Tracts 5069 and 5116 and LD 685).

Comments: Project split into 2 (existing CI 4568 for the portion east of Conejo School Road, and a new CI for the portion west of Conejo School Road). Cost estimate for the City's portion is based on a unit cost factor of \$200 per foot and \$5,000 per new street light. Reimbursement for the undergrounding at the east end of the project will occur when the properties at 2419, 2441, and 2465 Hillcrest Drive are developed.

General Plan Consistency: Scenic Highway Element

Operations Impact: Slight increase in electrical and service costs for the new street lights paid for by the Lighting Assessment District.

Begin Date: Summer 2007 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500
Construction	157,117	0	178,000	0	0	0	0	335,117
	\$160,617	\$0	\$178,000	\$0	\$0	\$0	\$0	\$338,617

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
540	Dev. Fees - Underground	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500
541	Dev. Fees - Underground CW	157,117	168,000	0	10,000	0	0	0	335,117
		\$160,617	\$168,000	\$0	\$10,000	\$0	\$0	\$0	\$338,617

Capital Improvement Program

Undergrounding Project

Undergrounding Citywide with Development Projects

- CI5117 -

Description: Utilize funds in the City's undergrounding funds for utility undergrounding work on major and arterial streets Citywide following the June 1993 City Council Priority List.



Project Manager: Nader Heydari

Justification: Performing undergrounding projects on a larger scale leverages the City's funds via greater economy of scale and Southern California Edison Rule 20B subsidies. These help stretch the City's dollars to best maximize the beautification and improved safety of various streets Citywide.

Comments: Cost estimates for each project shall combine all utility costs from all electrical and communication carriers, together with the construction costs for trenching and sitework. Projects shall be carried out as stand alone CI projects, or under mutual cooperation with developers when adjacent to active land development projects.

General Plan Consistency: Scenic Highway Element

Operations Impact: No impact. Increased safety and aesthetics resulting from the removal of electrical and telecommunications facilities from overhead.

Begin Date: Fall 2008 **End Date:** Summer 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$22,400	\$0	\$0	\$0	\$0	\$0	\$0	\$22,400
Construction	871,959	90,000	0	0	0	0	0	961,959
	\$894,359	\$90,000	\$0	\$0	\$0	\$0	\$0	\$984,359

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
541	Dev. Fees - Underground CW	\$894,359	\$90,000	\$0	\$0	\$0	\$0	\$0	\$984,359

Capital Improvement Program

Undergrounding Project

Hillcrest Drive Undergrounding - West

- CI5260 -

Description: In conjunction with developer of Tract 3532, underground the existing overhead utility lines along Hillcrest Drive from Conejo School Road westerly to Lone Oak Drive. Southern California Edison will design the new underground system as a Rule 20B project, and conduit/substructures will be installed for the City's portion through a reimbursement agreement with the developer. City's share includes removing 6 existing poles, installing approximately 900 linear feet (LF) of conduit and wires, and installing 1 new street light at Mackenzie Court.



Project Manager: Mohammad Fatemi

Justification: Proposed developments in the area of Hillcrest Drive and Conejo School Road will be undergrounding the existing overhead utility lines along their frontage. Undergrounding adjacent overhead lines in conjunction with these projects will allow the City to benefit from economies of scale, and will result in the beautification of a large portion of Hillcrest Drive. Additionally, undergrounding waivers were granted and cash-out payments received from previous development projects in the area (Tracts 5069 and 5116 as well as Land Development 685).

Comments: This is a new project for the undergrounding on Hillcrest Drive west of Conejo School Road. Cost estimate for the City's portion is based on a unit cost factor of \$200 per foot and \$5,000 per new street light.

General Plan Consistency: Scenic Highway and Safety Elements

Operations Impact: Slight increase in electrical and service costs for the new street lights paid for by the Lighting Fund. Increased safety and aesthetics resulting from the removal of electrical and telecommunications facilities from overhead.

Begin Date: Spring 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$96,500	\$231,200	\$0	\$0	\$0	\$327,700

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
540	Dev. Fees - Underground	\$0	\$0	\$96,500	\$0	\$0	\$0	\$0	\$96,500
541	Dev. Fees - Underground CW	0	0	0	231,200	0	0	0	231,200
		\$0	\$0	\$96,500	\$231,200	\$0	\$0	\$0	\$327,700

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Capital Improvement Program

Transportation/Traffic Projects



Transportation & Traffic projects include bus route improvements, traffic signals, traffic calming, bike lanes, freeway interchange improvements, safe routes to school projects, and bus purchases.

Federal grants, State grants, Gas Tax Funds, and Developer Fees typically pay for one-time capital improvements. Recurring maintenance and operations costs are paid for with Transportation Development Act (TDA) Funds and General Fund/Developer Fee (e.g., Air Quality Impact Fee fund) subsidies.

Capital Improvement Program

Five-Year Summary

Transportation/Traffic Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4001	Traffic Signal Operations Center (TOC)	Three	29	\$40,000	\$50,000	\$50,000	\$125,000	\$125,000	\$125,000	\$515,000
2	CI4046	Route 101 at Lynn Road Soundwall	Three		0	0	0	0	968,000	0	968,000
3	CI4047	Route 101 at Ventu Park Road Soundwall	Three		0	0	0	0	1,496,000	0	1,496,000
4	CI4245	Lynn Road Bike Lanes - Hillcrest to Arboles	Two	30	2,171,800	207,000	0	0	0	0	2,378,800
5	CI4541	Roadside Safety Enhancements	One	31	76,216	50,000	50,000	50,000	50,000	50,000	326,216
6	CI5050	Route 101 at Wendy Drive Interchange Improvements	Two	32	6,592,100	0	0	0	0	0	6,592,100
7	CI5068	Read Road Bike Path Connector	Two	33	100,000	0	0	0	0	0	100,000
8	CI5156	Moorpark Road Bike Staging Area	Two	34	0	300,000	0	0	0	0	300,000
9	CI5166	Route 23 Whitecliff Road Soundwall	Three		0	0	0	0	600,000	3,300,000	3,900,000
10	CI5168	Street Name/Traffic Sign Upgrade	Two	35	0	100,000	100,000	100,000	100,000	100,000	500,000
11	CI5172	101/23 Interchange Improvements	Two	36	640,800	0	0	0	0	0	640,800
12	CI5173	Hillcrest Drive Bike Lane Project	Two	37	851,900	208,000	0	0	0	0	1,059,900
13	CI5197	Thousand Oaks Transit Buses Purchase FY 2012-13	Two	38	1,238,000	0	0	0	0	0	1,238,000
14	CI5198	Thousand Oaks Transit Bus Equipment Enhancements	Two	39	250,000	130,588	0	0	0	0	380,588
15	CI5201	Bus Stop Traffic Lane Turnouts	Two	40	100,000	0	0	0	0	0	100,000
16	CI5204	Fueling Facilities Improvements	Three	41	150,000	0	0	0	0	0	150,000
17	CI5241	Los Feliz/Conejo School Road Sidewalk	Two	42	364,497	300,000	0	0	0	0	664,497
18	CI5243	Transportation Center Operations and Security Upgrades	Two	43	165,000	0	0	0	0	0	165,000
19	CI5257	Traffic Signal Cabinet Replacements	One	44	0	50,000	50,000	60,000	60,000	60,000	280,000
20	CI5258	Traffic Signal Fiber Optics Installation	Three	45	0	60,000	65,000	100,000	100,000	100,000	425,000
21	CI5259	Traffic Signal Modifications	One	46	0	50,000	50,000	100,000	100,000	100,000	400,000
22	CI5263	Transit Technology Upgrades	Two	47	0	300,000	500,000	500,000	500,000	0	1,800,000
23	CI5264	Thousand Oaks Transit Bus Purchase FY 2014-15	Two		0	0	0	1,200,000	0	0	1,200,000
24	CI5265	Bus Parking Canopy at MSC	Two	48	0	500,000	0	0	0	0	500,000
25	CI5266	Citywide Bus Shelter Replacements	Two	49	0	12,500	500,000	500,000	0	0	1,012,500
26	CI5268	Janss Road Park and Ride Lot	Three	50	0	100,000	0	0	0	0	100,000
27	CI5269	Transportation Center Bus Parking	Two	51	0	25,000	100,000	625,000	0	0	750,000
28	CI5271	Transportation Center CNG Fueling Station	Two		0	0	0	160,000	840,000	0	1,000,000
29	CI5272	Transportation Center Landscaping	Two	52	0	150,000	0	0	0	0	150,000
30	CI5297	Lawrence Drive and Teller Road Traffic Signal Installation	One	53	0	0	130,000	450,000	0	0	580,000
31	CI5298	DAR Vans Purchase	Two	54	0	800,000	0	0	0	0	800,000
32	MI2033	Intersection Safety Improvements	One	55	0	50,000	50,000	50,000	50,000	50,000	250,000
33	MI2040	Bicycle Safety Improvements Citywide	One	56	0	30,000	30,000	30,000	50,000	50,000	190,000
34	MI2080	Signal Equipment Upgrades/Maintenance	One	57	0	175,000	175,000	200,000	200,000	200,000	950,000
35	MI2226	Transit Master Plan Development	One	58	0	200,000	0	0	0	0	200,000
Project Totals (35 projects)					\$12,740,313	\$3,848,088	\$1,850,000	\$4,250,000	\$5,239,000	\$4,135,000	\$32,062,401

Capital Improvement Program

Transportation/Traffic Project

Traffic Signal Operations Center (TOC)

- CI4001 -

Description: Develop a City Hall-based Traffic Signal Operations Center to remotely operate and modify traffic timing, monitor battery backup systems and monitor fire station preemption. Anticipated equipment includes adding hardware to 25 intersections in FY 2013-14 and upgrading computer hardware and software and City Hall in FY 2014-15.



Project Manager: Robert Sweeting

Justification: Circulation element and City Council policy to achieve lower congestion and a minimum Level of Service (LOS) of "C" or better at City intersections.

Comments: Installation of improvements being phased in according to availability of funds.

General Plan Consistency: Circulation Element

Operations Impact: Traffic signal operation costs of new TOC are anticipated to increase an undetermined amount. However, this should be offset with a decrease in costs associated with on-site inspections and trouble-shooting efforts because of ability to monitor remotely.

Begin Date: Fall 2009 **End Date:** Fall 2018 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$233,366	\$0	\$90,000	\$50,000	\$125,000	\$125,000	\$125,000	\$748,366

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
537	Dev. Fees - Air Quality	\$233,366	\$40,000	\$50,000	\$50,000	\$125,000	\$125,000	\$125,000	\$748,366

Capital Improvement Program

Transportation/Traffic Project

Lynn Road Bike Lanes - Hillcrest to Arboles

- CI4245 -

Description: Identified in the Bicycle Facilities Master Plan as proposed Class 2 bicycle lane on Lynn Road in both directions from Hillcrest Drive to Avenida de Los Arboles for a total of approximately three miles of bicycle lane additions.



Project Manager: Dean Morales

Justification: Provides safer use of the roadway. Improves alternative transportation circulation system for commuter and recreational bicycle users.

Comments: A report in 1997 indicated that because Lynn Road lacks the width to install bicycle lanes, while maintaining the same number of traffic lanes, at least six feet of median widening is required in each direction. Also, since Lynn Road is a primary road with significant traffic volumes, and traffic would be using the widened section, a substantial structural pavement section is required.

General Plan Consistency: Circulation Element

Operations Impact: Slight increase of pavement area to be maintained.

Begin Date: Fall 2009 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$195,910	\$0	\$0	\$0	\$0	\$0	\$0	\$195,910
Construction	0	0	2,378,800	0	0	0	0	2,378,800
	\$195,910	\$0	\$2,378,800	\$0	\$0	\$0	\$0	\$2,574,710

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
135	Gas Tax TDA	\$0	\$571,900	\$0	\$0	\$0	\$0	\$0	\$571,900
183	Streets/Transp (Federal)	75	1,599,900	0	0	0	0	0	1,599,975
537	Dev. Fees - Air Quality	195,835	0	0	0	0	0	0	195,835
543	Dev. Fees - TO Imprv	0	0	207,000	0	0	0	0	207,000
		\$195,910	\$2,171,800	\$207,000	\$0	\$0	\$0	\$0	\$2,574,710

Capital Improvement Program

Transportation/Traffic Project

Roadside Safety Enhancements

- CI4541 -

Description: Annual ongoing project. This project is to identify and reduce roadside safety concerns. Remove hazards to vehicle and pedestrian safety and/or provide vehicle barriers or guardrails to protect motorists and non-vehicle users from errant vehicles. Project for FY 2013-14 will include a feasibility study for Potrero Road.



Project Manager: Jim Mashiko

Justification: Project will enhance level of citizen protection and safety along various roadway sections.

Comments: Decorative and durable guardrail that weathers is anticipated to be the main traffic control device installed at existing locations meeting criteria requirements.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Additional maintenance costs are anticipated to repair wood guardrail over time or if damaged. Also, the replacement cycle for wood guardrail devices is shorter than the traditional metal-beam type guardrail or concrete barriers.

Begin Date: Fall 2011

End Date: Summer 2018

Priority: One

Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
132	Gas Tax 2105	\$215,299	\$76,216	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$541,515
135	Gas Tax TDA	17,503	0	0	0	0	0	0	17,503
183	Streets/Transp (Federal)	157,523	0	0	0	0	0	0	157,523
		\$390,325	\$76,216	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$716,541

Capital Improvement Program Transportation/Traffic Project

Route 101 at Wendy Drive Interchange Improvements

- CI5050 -

Description: Widen Wendy Drive overcrossing with travel and bike lanes in both directions. Widen southbound 101 off-ramp and northbound on-ramp, modify signals, and improve intersections. Enhance bridge aesthetics including decorative railing, barrier, light fixtures and interchange landscaping to showcase the area as a gateway to the City.



Project Manager: Mike Tohidian

Justification: Maintain Level of Service (LOS) "C" for interchange at build-out of General Plan zoning for Newbury Park area. Future traffic southbound on Wendy Drive overcrossing will exceed current storage capacity, substantially degrading LOS of Wendy Drive southbound ramps/Old Conejo Road intersection, which will interfere with flow of traffic through the intersection of Route 101/Wendy Drive northbound ramps. Add a northbound right-turn lane at Wendy Drive and Camino Dos Rios.

Comments: Project Approval/Environmental Document (PAED), Phase I completed in Spring 2010. Phase II design completed Summer 2011. Right of Way certification to follow and then federal fund authorization. Bid advertisement will be in Fall 2011, followed by construction period starting in early 2012. Construction costs for the widening will be funded by \$10 million in Federal Funds and, over an 18-month period, \$2.9 million from Wendy Drive/US 101 Freeway Interchange Fee funds established by the City to collect funds from developers contributing to additional vehicle trips at Wendy Drive overcrossing.

General Plan Consistency: Circulation Element

Operations Impact: Increased Roadway and Bicycle Fund maintenance expenses for new roadway and bike lanes. Caltrans will maintain the bridge except for decorative railing and light fixtures.

Begin Date: Summer 2010 **End Date:** Summer 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$3,107,982	\$0	\$0	\$0	\$0	\$0	\$0	\$3,107,982
Construction	5,918,168	0	6,953,000	0	0	0	0	12,871,168
	\$9,026,150	\$0	\$6,953,000	\$0	\$0	\$0	\$0	\$15,979,150

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$66	\$1,554,100	\$0	\$0	\$0	\$0	\$0	\$1,554,166
135	Gas Tax TDA	1,983,086	133,000	0	0	0	0	0	2,116,086
183	Streets/Transp (Federal)	6,211,090	4,390,000	0	0	0	0	0	10,601,090
530	Dev. Fees - Wendy Dr Intchg	831,908	515,000	0	0	0	0	0	1,346,908
		\$9,026,150	\$6,592,100	\$0	\$0	\$0	\$0	\$0	\$15,618,250

Capital Improvement Program

Transportation/Traffic Project

Read Road Bike Path Connector

- CI5068 -

Description: Connects Class I (off-street) Bike Path from Read Road/Maya Pradera Lane to Olsen Road along the Olsen Road Lift Station access road. Improvements may include asphalt/concrete paving, pipe guards, delineation striping, control signs, traffic signal modifications to Route 23 southbound and northbound off-ramp signal at Olsen Road to provide bike crossing to existing bike lanes, and bicycle information/directional signage.



Project Manager: Dean Morales

Justification: Improves alternative transportation circulation system for commuter and recreational bicycle users.

Comments: Completes an alternate bike route for inter-County bike facility connections. Currently, bicyclists must use either the narrow Norwegian Grade (North Moorpark Road) or the on-freeway bike lane along Route 23 between Tierra Rejada and Olsen Road. This project is ranked very important to community cyclists. The project will proceed after The Enclave begins their improvements.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will require maintenance of pavement, striping, signing, possible landscaping/irrigation elements, at an estimated \$20 per mile of bicycle lane or \$100 per mile of bicycle path.

Begin Date: Spring 2008 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$57,724	\$0	\$15,000	\$0	\$0	\$0	\$0	\$72,724
Construction	0	0	85,000	0	0	0	0	85,000
	\$57,724	\$0	\$100,000	\$0	\$0	\$0	\$0	\$157,724

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
537	Dev. Fees - Air Quality	\$57,724	\$100,000	\$0	\$0	\$0	\$0	\$0	\$157,724

Capital Improvement Program

Transportation/Traffic Project

Moorpark Road Bike Staging Area

- CI5156 -

Description: Design and construct, at the southern terminus of Moorpark Road along the existing Greenmeadow Bike Path/Route, a bike staging area with median removal, bike lockers, shade structures, paving, drainage facilities, and parking spaces.



Project Manager: Dean Morales

Justification: Improves recreational biking alternatives in circulation system.

Comments: Project will finish the terminus of Moorpark Road and, per Circulation Element, will no longer be extended toward the south. Project will also provide improved and paved parking area for existing Los Robles Open Space Trailhead and a staging area, with bicycle improvements (bike lockers, shade structures, etc.) for the intersecting Greenmeadow Bike Path/Route.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Project will require maintenance of paved areas, striping, and landscaping at an estimated cost of \$500 per year.

Begin Date: Fall 2015 **End Date:** Summer 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$4,900	\$0	\$50,000	\$0	\$0	\$0	\$0	\$54,900
Construction	0	0	250,000	0	0	0	0	250,000
	\$4,900	\$0	\$300,000	\$0	\$0	\$0	\$0	\$304,900

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
537	Dev. Fees - Air Quality	\$4,900	\$0	\$300,000	\$0	\$0	\$0	\$0	\$304,900

Capital Improvement Program

Transportation/Traffic Project

Street Name/Traffic Sign Upgrade

- CI5168 -

Description: Annual project. This project provides for the upgrade of City street name/traffic signs as per the State Manual on Uniform Traffic Control Devices (MUTCD) requirements.



Project Manager: Pat Smith

Justification: Replacement would adhere to sign standard design changes in an effort to reduce traffic accidents and injuries resulting from poor visibility.

Comments: Per Federal and State MUTCD requirements, public agencies have until January 2015 to replace any regulatory, warning, or post-mounted guide (except street name) signs and until January 2018 to replace any street name signs and overhead guide signs that are identified by the assessment or management method as failing to meet the minimum retroreflectivity levels. Compliance will result in greater reflectivity, increased visibility from 6" to 9" in size, and updated colors (green background with white lettering).

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Greater visibility of traffic signs for traffic approaching intersections.

Begin Date: Summer 2013 **End Date:** Summer 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$97,265	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$597,265

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
132	Gas Tax 2105	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
135	Gas Tax TDA	97,265	0	0	0	0	0	0	97,265
		\$97,265	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$597,265

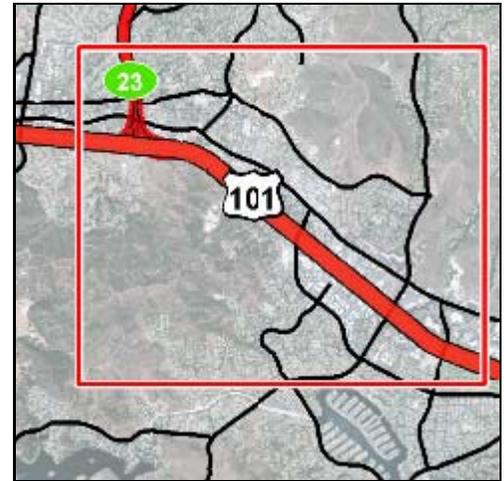
Capital Improvement Program

Transportation/Traffic Project

101/23 Interchange Improvements

- CI5172 -

Description: Design coordination with Caltrans and monitoring construction of the State Route 101 and 23 Freeway Interchange expansion. The improvements will add one additional lane each from Moorpak Road Overcrossing to Ventura/Los Angeles county line. Southbound Route 23 to northbound Route 101 connector will be widened to two lanes. A soundwall on the northbound side of the 101 freeway between Hampshire Road and Conejo School Road will be constructed.



Project Manager: Mike Tohidian

Justification: The design is being performed by the City's consultant sooner than waiting on the normal Caltrans process. Having this project advanced to a "shovel-ready" status would make this project eligible for construction funding, when available.

Comments: The City received approximately \$5 million in American Recovery and Reinvestment Act funds to fund the design of the approximately \$50 million project. Through the Ventura County Transportation Commission, the City was able to secure funding through the Transportation Corridor Improvement Fund and future funds through the State Transportation Improvement Project (STIP). City will use General Fund reserves which will be reimbursed by the STIP in future years.

General Plan Consistency: Circulation Element

Operations Impact: No impact. All maintenance and operations costs for interchange improvements will be borne by Caltrans.

Begin Date: Summer 2013 **End Date:** Fall 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
R/W Acquisition	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Design/Environ.	5,240,825	0	140,800	0	0	0	0	5,381,625
	\$5,240,825	\$0	\$640,800	\$0	\$0	\$0	\$0	\$5,881,625

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$155	\$0	\$0	\$0	\$0	\$0	\$0	\$155
135	Gas Tax TDA	0	226,800	0	0	0	0	0	226,800
183	Streets/Transp (Federal)	49,578	400,000	0	0	0	0	0	449,578
196	American Recovery & Reinvestm	5,095,363	0	0	0	0	0	0	5,095,363
539	Dev. Fees - Misc Streets	95,729	14,000	0	0	0	0	0	109,729
		\$5,240,825	\$640,800	\$0	\$0	\$0	\$0	\$0	\$5,881,625

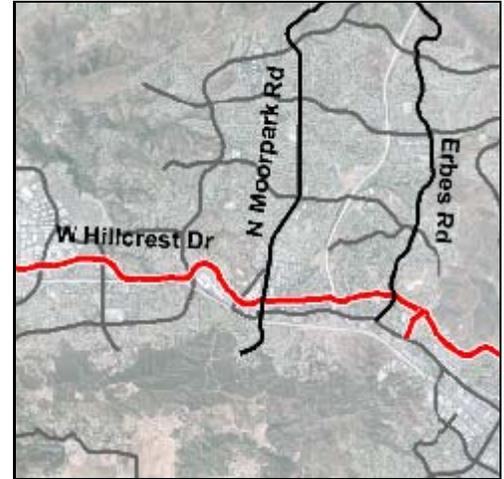
Capital Improvement Program

Transportation/Traffic Project

Hillcrest Drive Bike Lane Project

- CI5173 -

Description: Design and construction of bike lanes on Hillcrest Drive from Camino Dos Rios/Wendy Drive to Westlake Boulevard and south on Conejo School Road from Hillcrest Drive.



Project Manager: Dean Morales

Justification: Improves alternative transportation circulation system for commuter and recreational bicycle users.

Comments: The City's Bicycle Advisory Team has indicated the importance of connecting the Hillcrest Drive bicycle routes with the Willow Lane freeway undercrossing. Bicycle Transportation Account (BTA) grants have been awarded in the amount of \$390,000. City funding matches are approximately \$50,000 for Conejo School Road Bike Lane and \$50,000 for Hillcrest Drive Bike Lane. Uses remaining high-priority Transportation Efficiency Act for 21st Century (TEA) program funding in the amount of \$406,000 and Congestion Mitigation and Air Quality Program (CMAQ) funding in the amount of \$400,000. City portion of project funded by Air Quality Developer Fees. Restriping from four lanes to two lanes provides "traffic calming" benefits, including fewer rear end type conflicts with left turn vehicles and increased sight distance at driveways and street intersections.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will require maintenance of pavement, striping, and signing at an estimated \$20 per mile of bicycle lane or \$100 per mile of bicycle path.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$13,293	\$0	\$150,000	\$0	\$0	\$0	\$0	\$163,293
Construction	0	0	0	909,900	0	0	0	909,900
	\$13,293	\$0	\$150,000	\$909,900	\$0	\$0	\$0	\$1,073,193

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
135	Gas Tax TDA	\$0	\$209,900	\$0	\$0	\$0	\$0	\$0	\$209,900
183	Streets/Transp (Federal)	0	642,000	0	0	0	0	0	642,000
537	Dev. Fees - Air Quality	13,293	0	0	0	0	0	0	13,293
543	Dev. Fees - TO Imprv	0	0	208,000	0	0	0	0	208,000
		\$13,293	\$851,900	\$208,000	\$0	\$0	\$0	\$0	\$1,073,193

Capital Improvement Program

Transportation/Traffic Project

Thousand Oaks Transit Buses Purchase FY 2012-13

- CI5197 -

Description: Purchase two replacement buses for existing 2003 Thomas Built units which will meet the federally required life expectancy in 2013.



Project Manager: Mike Houser

Justification: Maintaining older buses is expensive and time consuming. Since the buses purchased in 2003 were federally funded, the City was required to keep them in service for 10 years. Lead time for replacement buses is 18-24 months.

Comments: Full funding for this purchase consists of four separate grants: 1) Proposition 1B Funds for the bus purchase; 2) FY 2005-06 Congestion Mitigation Air Quality (CMAQ) grant for the bus purchase; 3) FY 2007-08 CMAQ grant for the bus and support vehicle purchases. 4) FY2010-11 supplemental CMAQ funds.

General Plan Consistency: Circulation Element

Operations Impact: Replacement buses will reduce operational costs in the short term. The Thomas Built units costs twice as much per mile to operate as the City's 2008 Orion buses, and are prone to frequent breakdowns relative to the newer units. New buses will be shorter with identical drive train components to the 2008 Orion buses, ensuring minimal additional costs for tools and training. Purchase of back-up spare will improve service reliability, improve on-time performance, and give fleet staff greater flexibility to schedule required California Highway Patrol inspections and conduct routine and emergency repairs.

Begin Date: Summer 2012 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$78,010	\$0	\$1,238,000	\$0	\$0	\$0	\$0	\$1,316,010

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$78,010	\$1,238,000	\$0	\$0	\$0	\$0	\$0	\$1,316,010

Capital Improvement Program

Transportation/Traffic Project

Thousand Oaks Transit Bus Equipment Enhancements

- CI5198 -

Description: Purchase new fare boxes and voice annunciators for Thousand Oaks Transit buses.



Project Manager: Mike Houser

Justification: Voice annunciator will be a requirement for all operators after FY 2013-14. Existing fare boxes are over 15 years old and do not allow for the use of electronic ticketing. New equipment can print passes and also accept electronic payment.

Comments: Approved Congestion Mitigation Air Quality(CMAQ) and Federal Transit Administration (FTA) funding up to \$425,000 is available.

General Plan Consistency: Circulation Element

Operations Impact: Will ensure compliance with American Disabilities Act regulations and improve fare box collection reducing capital outlay for bus operations. Will result in increased revenue though convenience of sale of passes using electronic payments which now require a trip to City Hall to purchase.

Begin Date: Summer 2012 **End Date:** Summer 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$380,588	\$0	\$0	\$0	\$0	\$380,588

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$250,000	\$130,588	\$0	\$0	\$0	\$0	\$380,588

Capital Improvement Program

Transportation/Traffic Project

Bus Stop Traffic Lane Turnouts

- CI5201 -

Description: Construction of turnouts at select bus stop locations Citywide to allow buses to stop without impeding the flow of traffic.



Project Manager: Mike Houser

Justification: Many bus stops currently stop in traffic lanes which backs up traffic and increases potential for vehicle versus vehicle and vehicle versus pedestrian accidents.

Comments: Locations include Borchard Road at Newbury Park Library and Lynn Road at Janss Road.

General Plan Consistency: Safety Element

Operations Impact: None.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$10,000	\$90,000	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000

Capital Improvement Program

Transportation/Traffic Project

Fueling Facilities Improvements

- CI5204 -

Description: Miscellaneous improvements to the fueling facilities including Compressed Natural Gas (CNG) fueling system equipment upgrade, installation of an above ground biodiesel fuel tank, and upgrade of fuel sump.



Project Manager: Larry McKinney

Justification: Improves the operation of the CNG fueling station and other fueling facilities. Current regulations allow an existing underground tank for biofuel use. Regulations are expected to change in 2012 restricting underground biofuel use.

Comments: The upgraded CNG equipment and dispenser is designed to record transactions that could be integrated into the City's existing fleet fueling management system and would provide Visa/MasterCard transactions to the public. A video monitor is integrated into the dispenser display to provide OSHA, local, and State of California Fire Marshal required training for new vehicle operators fueling at the City.

General Plan Consistency: Conservation Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
183	Streets/Transp (Federal)	0	75,000	0	0	0	0	0	75,000
		\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000

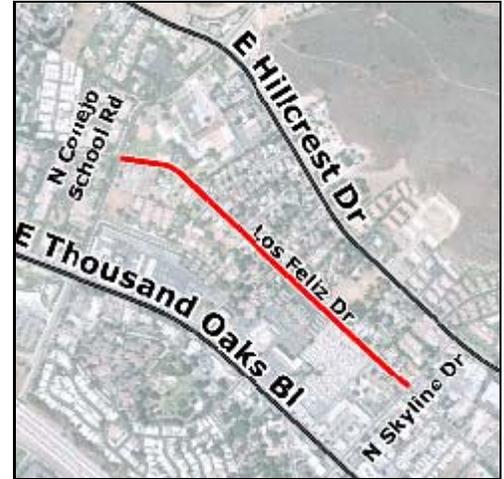
Capital Improvement Program

Transportation/Traffic Project

Los Feliz/Conejo School Road Sidewalk

- CI5241 -

Description: Design and construct a sidewalk on Los Feliz Drive between Conejo School Road and Skyline Drive. Conduct a pedestrian safety program at Conejo Elem. School



Project Manager: Dean Morales

Justification: Conejo Elementary School is located at the intersection of Conejo School Road and Los Feliz Drive. Los Feliz Drive is the direct route for students to and from school that live east of the school. The missing sidewalk segments on both the north and south sides of Los Feliz Drive forcing pedestrians to walk in the street. The City received a Safe Route to School Grant in the amount of \$353,000 for construction of the new sidewalk and education program.

Comments: Portion of previous SB 821 grants will be used in this project.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Slight increase in maintenance costs for the new sidewalk.

Begin Date: Fall 2012 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$58,498	\$0	\$41,502	\$0	\$0	\$0	\$0	\$100,000
Construction	0	0	622,995	0	0	0	0	622,995
	\$58,498	\$0	\$664,497	\$0	\$0	\$0	\$0	\$722,995

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
132	Gas Tax 2105	\$58,498	\$41,502	\$0	\$0	\$0	\$0	\$0	\$100,000
136	SB 821 (Bicycle/Pedestrian)	0	0	300,000	0	0	0	0	300,000
183	Streets/Transp (Federal)	5	322,995	0	0	0	0	0	323,000
		\$58,503	\$364,497	\$300,000	\$0	\$0	\$0	\$0	\$723,000

Capital Improvement Program

Transportation/Traffic Project

Transportation Center Operations and Security Upgrades

- CI5243 -

Description: Security and operational improvements to the Transportation Center consisting of: 1) Installation of back-up power generator using compressed natural gas; 2) Installation of high speed data capability and back-up communications equipment; and 3) Security upgrades consisting of installation of security cameras in parking lot expansion area, security upgrades to ticket sales window, card key access to administration area and remote locks on doors in public areas.



Project Manager: Mike Houser

Justification: The enhancements are necessary to improve overall security at the facility and to provide support as a back up command facility in the event of regional emergency or natural disaster. Transportation is a critical component in an emergency and the ability to operate uninterrupted, especially for transit dependent seniors and the disabled is essential.

Comments: City has been awarded \$165,000 in Proposition 1B funds to complete the three components.

General Plan Consistency: Public Buildings and Safety Elements

Operations Impact: Will increase overall security and operational readiness at the Transportation Center. Will improve transit reliability and permit new on-line services to be implemented. Will permit the facility to be utilized by emergency services in the event of a disaster or emergency.

Begin Date: Winter 2013 **End Date:** Spring 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Construction	0	0	145,000	0	0	0	0	145,000
	\$0	\$0	\$165,000	\$0	\$0	\$0	\$0	\$165,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$165,000	\$0	\$0	\$0	\$0	\$0	\$165,000

Capital Improvement Program

Transportation/Traffic Project

Traffic Signal Cabinet Replacements

- CI5257 -

Description: Installation of new traffic signal cabinets, controllers, wiring and foundation. FY 2013-14 intersections include Thousand Oaks Boulevard at Promenade and Thousand Oaks Boulevard at Lakeview Canyon. FY 2014-15 intersections include Thousand Oaks Boulevard at Hodencamp and Moorpark Road at Hillcrest Drive.



Project Manager: Robert Sweeting

Justification: Existing cabinets and controllers are rusted and deteriorating.

Comments: Replacements allows the City engage in preventative maintenance as well as keep up with current traffic signal technology.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will reduce ongoing maintenance and monitoring costs.

Begin Date: Summer 2013 **End Date:** Summer 2018 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$50,000	\$50,000	\$60,000	\$60,000	\$60,000	\$280,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$50,000	\$50,000	\$60,000	\$60,000	\$60,000	\$280,000

Capital Improvement Program

Transportation/Traffic Project

Traffic Signal Fiber Optics Installation

- CI5258 -

Description: Installation of 48 Single Mode Fiber Optics cable, conduit, patch panels, ethernet switches, and video servers. FY 2013-14 locations for installation are the road segments Rancho Conejo from Hillcrest to Lawrence, Ventu Park from Shopping Center Driveway to Rancho Conejo, Ventu Park from Newbury to Lynn, and Moorpark Road from Janss Road to Avenida de Los Arboles. FY 2014-15 locations are Lynn from Avenida de Las Flores to Sunset Hills, Avenida de Los Arboles from Oakbrook to Parkview, and Thousand Oaks Boulevard from Hampshire to Duesenberg.



Project Manager: Robert Sweeting

Justification: Fiberoptic lines have the capacity to relay video detection, traffic signal data, lighted crosswalk data, fire station preempt and battery backup information at a much faster and more productive rate than the existing copper wire conductors. The fiber lines also allow faster and more accurate communication to and from one traffic signal to another. This is required for improved traffic signal coordination and timing.

Comments: Information Technology Division of the Finance Department will also benefit from fiber optic lines to communicate with other city facilities.

General Plan Consistency: Circulation Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Summer 2018 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$60,000	\$65,000	\$100,000	\$100,000	\$100,000	\$425,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
537	Dev. Fees - Air Quality	\$0	\$0	\$60,000	\$65,000	\$100,000	\$100,000	\$100,000	\$425,000

Capital Improvement Program

Transportation/Traffic Project

Traffic Signal Modifications

- CI5259 -

Description: Installation of new traffic signal poles and mast arms, signal head modifications, wiring and foundations to allow for new signal phasing. FY 2013-14 intersections include Rockfield Street at Lindero Canyon and Hillcrest Drive at Wilbur Road. FY 2014-15 intersections include Avenida de Los Arboles at Oakbrook, Moorpark Road at Brazil Street, and Agoura Road at La Venta.



Project Manager: Robert Sweeting

Justification: Upgrade existing poles and mast arms to install protected left turns to help reduce the potential for right angle collisions.

Comments: None

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Additional equipment may be needed to upgrade intersections.

Begin Date: Summer 2013 **End Date:** Summer 2018 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$50,000	\$50,000	\$100,000	\$100,000	\$100,000	\$400,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
551	Dev. Fees - Traffic Safety	\$0	\$0	\$50,000	\$50,000	\$100,000	\$100,000	\$100,000	\$400,000

Capital Improvement Program

Transportation/Traffic Project

Transit Technology Upgrades

- CI5263 -

Description: Installations of new technologies and systems to improve overall operational efficiencies, improve customer service, and improve data gathering and reporting. Systems include new automated passenger counters, new computerized dispatch system, route planning software, bus monitoring software, on-line reservations, automated passenger call-back, rollout of remote ticket sales locations, on board vehicle credit card acceptance, Dial-a-Ride (DAR) debit card system, new passenger identification system, and participation in countywide call center coordination.



Project Manager: Mike Houser

Justification: As the system grows and become more interconnected with other operators, the transit system needs to look to technology to improve customer service and operations. Current systems are inadequate to service the system's needs in the coming years and an investment in technology is essential to help control operation costs as demand for services increases.

Comments: Grant funding for specific projects will be requested on an on-going basis and some FTA 5307 funding (formula) will be set aside. However, a substantial investment using local funding is going to be required in the short-term to leverage opportunities for joint agency purchases.

General Plan Consistency: Circulation Element

Operations Impact: As technologies become more sophisticated and interconnected there will be the need to hire staff to monitor and implement systems. This additional cost should be fully off-set by improved operational efficiency and reduced per rider costs.

Begin Date: Fall 2013 **End Date:** Fall 2017 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$300,000	\$500,000	\$500,000	\$500,000	\$0	\$1,800,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$300,000	\$500,000	\$500,000	\$500,000	\$0	\$1,800,000

Capital Improvement Program

Transportation/Traffic Project

Bus Parking Canopy at MSC

- CI5265 -

Description: Installation of footings and canopy with solar power generation at Municipal Service Center (MSC) bus parking area.



Project Manager: Mike Houser

Justification: Installation of a canopy will help protect the City's multi-million dollar investment in buses and Compressed Natural Gas (CNG) fueling facility and will allow for the eventual installation of solar panels. Installation of solar panels will permit the generation of power for the MSC.

Comments: Installation of canopy and solar was part of the planned Household Hazardous Waste (HHW) and MSC expansion project but had to be deleted from project due to lack of funds. Project will receive excess funding from Transportation Center Parking Lot Expansion Project with \$260,000 being transferred in Spring 2013 and balance in Fall 2013. Project has already been designed.

General Plan Consistency: Public Buildings Element

Operations Impact: Installation of the canopy will reduce overall maintenance costs and reduce power costs at the MSC.

Begin Date: Fall 2013

End Date: Fall 2014

Priority: Two

Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000

Capital Improvement Program

Transportation/Traffic Project

Citywide Bus Shelter Replacements

- CI5266 -

Description: Replacement of all existing bus shelters citywide with new design to include integrated light emitting diode (LED) solar lighting and bus arrival messaging board. Enhancement of select bus stop locations citywide to include solar LED lighting and bus arrival messaging board and installation of benches and other features.



Project Manager: Mike Houser

Justification: The existing bus shelters are at or have exceeded their design life and require costly on-going repairs and retrofitting. In addition, technological advances in recent years now makes it cost effective to light and provide interactive messaging for riders using solar power.

Comments: This project has been approved by the Ventura County Transportation Commission (VCTC) for \$750,000 in Proposition 1B funding once bonds have been sold and funding becomes available. Additional Federal Transit Administration (FTA) formula funds are currently available and will be requested in FY2013-14 and FY2014-15.

General Plan Consistency: Circulation Element

Operations Impact: Likely to be some additional maintenance costs but within current budget. Will improve overall safety at bus stop and shelter locations and will improve overall customer service for transit users.

Begin Date: Spring 2014 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$12,500	\$0	\$0	\$0	\$0	\$12,500
Construction	0	0	0	500,000	500,000	0	0	1,000,000
	\$0	\$0	\$12,500	\$500,000	\$500,000	\$0	\$0	\$1,012,500

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$12,500	\$500,000	\$500,000	\$0	\$0	\$1,012,500

Capital Improvement Program

Transportation/Traffic Project

Janss Road Park and Ride Lot

- CI5268 -

Description: Miscellaneous improvements at the Janss Road Park and Ride lot including replacement landscaping, installation of light emitting diode (LED) street lighting, slurry, striping, installation of electric vehicle charging station, new signage, and other improvements.



Project Manager: Mike Houser

Justification: As the Transportation Center reaches capacity, the Janss Road Park and Ride lot is receiving more usage and needs improvements to make the facility safer and more user friendly.

Comments: Facility is on Conejo Valley Unified School District (CVUSD) property which is leased by the City under a long term lease agreement. The facility is being transitioned to transit due to its primary use as a rideshare facility. There is the potential for increased transit usage as well with the addition of new regional east county bus services anticipated under the adopted Regional Transit Plan.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: On-going increased maintenance expenses to the transit program currently within budget.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

Capital Improvement Program

Transportation/Traffic Project

Transportation Center Bus Parking

- CI5269 -

Description: Reconfigure the Transportation Center Bus loading area to accommodate five buses simultaneously instead of current capacity of three buses and to provide alternative pedestrian pathway between upper and lower lots to improve pedestrian safety.



Project Manager: Mike Houser

Justification: Because of the popularity of the Transportation Center and the number of services being provided at the location, there are often more buses loading and unloading passengers than can be accommodated at the three existing platforms. This creates service delays and/or situations where riders have to be unloaded in the bus path of travel. Additionally, the existing pedestrian pathway between the bus loading zone and the lower lot and Rancho Road sidewalks is not conducive to safe path of travel with many pedestrians cutting through the landscaping or walking along the bus travel paths.

Comments: This project has been approved for \$600,000 in Congestion Mitigation and Air Quality (CMAQ) funding by the Ventura County Transportation Commission (VCTC) pending funding availability.

General Plan Consistency: Circulation Element

Operations Impact: Will permit more efficient transit services and improve pedestrian safety. No extraordinary additional maintenance expenses expected.

Begin Date: Fall 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Construction	0	0	0	100,000	625,000	0	0	725,000
	\$0	\$0	\$25,000	\$100,000	\$625,000	\$0	\$0	\$750,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$25,000	\$100,000	\$625,000	\$0	\$0	\$750,000

Capital Improvement Program

Transportation/Traffic Project

Transportation Center Landscaping

- CI5272 -

Description: Installation of replacement irrigation system for the lower lot of the Transportation Center and planting of new, drought tolerant, deer-resistant landscaping to match landscaping being installed in upper lot and expansion area.



Project Manager: Mike Houser

Justification: As a key entry point into the Thousand Oaks area and a well used and visited facility, it is important to maintain the Transportation Center in a well kept manner. The existing irrigation system is inadequate to meet the needs of the landscaping currently planted. The existing landscaping is in poor condition in areas and will not match the look of the upper lot once the parking lot expansion project is completed.

Comments: Project will be funded by Proposition 1B funds and Federal Transit Administration 5307 Formula Funds.

General Plan Consistency: Public Buildings Element

Operations Impact: Installation of improved irrigation system and new planting should reduce overall maintenance costs.

Begin Date: Summer 2013 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
R/W Acquisition	0	0	15,000	0	0	0	0	15,000
Construction	0	0	130,000	0	0	0	0	130,000
	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

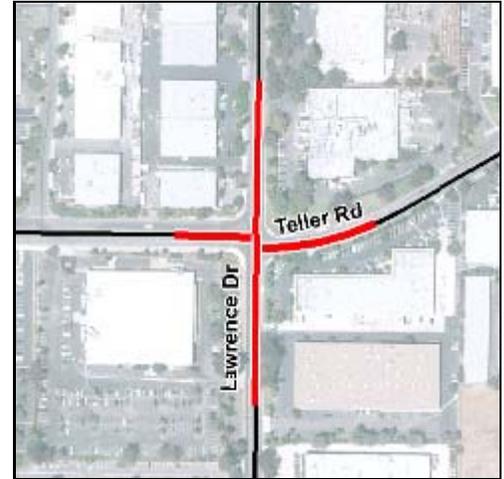
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Capital Improvement Program Transportation/Traffic Project

Lawrence Drive and Teller Road Traffic Signal Installation

- CI5297 -

Description: Installation of a traffic signal at the intersection of Lawrence Drive and Teller Road. Project also includes realignment of the intersection by widening the northeast corner and performing cross gutter modifications.



Project Manager: Robert Sweeting

Justification: Recommended by the City Traffic and Transportation Advisory Commission on June 20, 2012, after determining this location was ranked number one on the list of Traffic Signal Installation Priority Locations.

Comments: Design in Summer 2014 and installation of traffic signal in FY2015-16.

General Plan Consistency: Circulation Element

Operations Impact: Traffic signal and power costs and maintenance costs will increase. Street maintenance costs may increase.

Begin Date: Summer 2014 **End Date:** Summer 2016 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
R/W Acquisition	0	0	0	40,000	0	0	0	40,000
Design/Environ.	0	0	0	50,000	0	0	0	50,000
Construction	0	0	0	0	450,000	0	0	450,000
	\$0	\$0	\$0	\$130,000	\$450,000	\$0	\$0	\$580,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
532	Dev. Fees - Newbury Pk Imprv	\$0	\$0	\$0	\$80,000	\$200,000	\$0	\$0	\$280,000
551	Dev. Fees - Traffic Safety	0	0	0	50,000	250,000	0	0	300,000
		\$0	\$0	\$0	\$130,000	\$450,000	\$0	\$0	\$580,000

Capital Improvement Program

Transportation/Traffic Project

DAR Vans Purchase

- CI5298 -

Description: Purchase of 8 replacement Dial-a-Ride (DAR) vans.



Project Manager: Mike Houser

Justification: The City's fleet of DAR vans has a 5 year life expectancy and are all model year 2009, and will be requiring replacement in 2014.

Comments: This project has been pre-approved by the Ventura County Traffic Commission (VCTC) for Proposition 1B funding in the amount of \$2,000,000 and will be funded subject to the availability of funds and bond sales by the state.

General Plan Consistency: Circulation Element

Operations Impact: DAR maintenance expenses will decrease as older vehicles are removed from the fleet.

Begin Date: Spring 2014 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$800,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$800,000	\$0	\$0	\$0	\$0	\$800,000

Capital Improvement Program

Transportation/Traffic Project

Intersection Safety Improvements

- MI2033 -

Description: Projects may involve resolving stopping sight distance safety concerns, installing no right turn on red internally illuminated signs at certain signalized intersections, dual left turn lanes, centerline two-way left turn lanes, rapid flashing crosswalk beacons, vegetation removal to enhance sight distance and sign or signal equipment relocations. Addition of pedestrian crossing sidewalk ramps, display pedestrian count-down signals, and push-button crossing control for adding a fourth marked crossing at noted signalized intersections.



Project Manager: Jim Mashiko

Justification: Reduces the potential of right angle type vehicle collisions by enhancing available sight distance for motorists, pedestrians, and bicyclists.

Comments: A priority plan for improvements will be developed that will identify the type and location of improvements to help resolve safety concerns. A fourth marked crossing is planned at the following signalized intersections: Oakbrook Mall at Avenida de Los Arboles, Rancho Road at Thousand Oaks Boulevard, Hillcrest Road at Moorpark Road, Hillcrest Road at Brazil Street, Janss Road at Paige Lane, Moorpark Road at Wilbur Road, and Moorpark Road at Park Oaks Drive access.

General Plan Consistency: Conservation and Safety Elements

Operations Impact: Some electronic vehicle warning systems may increase maintenance/power costs, which are unknown until projects are identified.

Begin Date: Fall 2013 **End Date:** Spring 2018 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$57,040	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$307,040

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
551	Dev. Fees - Traffic Safety	\$57,040	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$307,040

Capital Improvement Program

Transportation/Traffic Project

Bicycle Safety Improvements Citywide

- MI2040 -

Description: Annual ongoing program which includes the installation of signs to control wrong-way bike riding, educational elements for safe bike travel on arterial streets, bike lane striping and designation Citywide, and other recommendations from the adopted Bicycle Master Plan or improvement recommendations from the Bicycle Advisory Team.



Project Manager: Kathy Lowry

Justification: Improves alternative transportation circulation system for commuter and recreational bicycle users. This is an ongoing bike safety program.

Comments: None

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will require maintenance of any new pavement, striping, and signs at an estimated \$20 per mile of bicycle lane improvements.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$70,870	\$0	\$30,000	\$30,000	\$30,000	\$50,000	\$50,000	\$260,870

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$41	\$0	\$0	\$0	\$0	\$0	\$0	\$41
537	Dev. Fees - Air Quality	70,829	0	30,000	30,000	30,000	50,000	50,000	260,829
		\$70,870	\$0	\$30,000	\$30,000	\$30,000	\$50,000	\$50,000	\$260,870

Capital Improvement Program

Transportation/Traffic Project

Signal Equipment Upgrades/Maintenance

- MI2080 -

Description: Upgrade traffic signal electronic components, specialized computer software, poles, wiring, conduit, and hardware. Work may also involve expanding the existing traffic signal coordination systems, video detection to replace magnetic loops, video detection along bike routes, completion of the installation of count-down timers, installation of special switches, enhanced video servers, battery backup systems, and traffic signal preempt.



Project Manager: Robert Sweeting

Justification: Improves level of service, enhances safety and public convenience, and reduces maintenance.

Comments: Replacement allows City to keep current with new traffic signal technology, as well as engage in preventative maintenance; this is an ongoing program.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will reduce maintenance and monitoring costs to General Fund.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$430,354	\$0	\$175,000	\$175,000	\$200,000	\$200,000	\$200,000	\$1,380,354

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$87,500	\$87,500	\$200,000	\$200,000	\$200,000	\$775,000
141	City Lighting District	159,531	0	0	0	0	0	0	159,531
551	Dev. Fees - Traffic Safety	270,823	0	87,500	87,500	0	0	0	445,823
		\$430,354	\$0	\$175,000	\$175,000	\$200,000	\$200,000	\$200,000	\$1,380,354

Capital Improvement Program

Transportation/Traffic Project

Transit Master Plan Development

- MI2226 -

Description: Development of a Transit Master Plan for Thousand Oaks to guide development of service delivery for the short and long term and assist consolidation and coordination issues related to implementation of Regional Transit Plan.



Project Manager: Mike Houser

Justification: Costs to provide and need for transit services continues to increase. Since all Transportation Development Act (TDA) dollars will be used exclusively for transit beginning FY 2014-15, it is important to ensure that funding is spent wisely to ensure maximum return on investments and long term sustainability of transit programs that meet the needs of residents.

Comments: Completion of study is essential to ensure Thousand Oaks' transit services are of high quality and meet Council goals for service delivery. Federal Transit Administration (FTA) Section 5307 funding is available to assist in the completion of this project.

General Plan Consistency: Circulation Element

Operations Impact: Development of master plan should improve system efficiencies and reduce per rider costs. Incremental increases in overall operation costs as additional services area added to meet transit needs.

Begin Date: Fall 2013 **End Date:** Spring 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
651	Transportation - Art 8C	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Capital Improvement Program

Landscape/Streetscape Projects



Landscape/Streetscape projects are specifically designed to provide improvements within the public right-of-way or on public land, which enhance and beautify the community.

Landscape Assessment District and General Fund revenues fund initial capital improvement projects as well as recurring operational and maintenance costs.

Capital Improvement Program

Five-Year Summary

Landscape/Streetscape Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4048	Route 101/Rancho Interchange Landscaping	Three		\$0	\$0	\$0	\$100,000	\$700,000	\$0	\$800,000
2	CI4066	City Entrance/Gateway Signs	Three		0	0	0	0	500,000	200,000	700,000
3	CI5115	Existing Landscaping Upgrades	Two	61	0	350,000	1,800,000	0	0	0	2,150,000
4	CI5273	LED Conversion of Traffic Signal Safety Lights	Three	62	0	350,000	0	0	0	0	350,000
5	CI5274	Streetlight Acquisition and LED Retrofit	Three		0	0	0	78,000	7,620,000	0	7,698,000
6	MI2107	Forestry Master Plan	Two	63	0	0	100,000	0	0	0	100,000
Project Totals (6 projects)					\$0	\$700,000	\$1,900,000	\$178,000	\$8,820,000	\$200,000	\$11,798,000

Capital Improvement Program

Landscape/Streetscape Project

Existing Landscaping Upgrades

- CI5115 -

Description: Improvements and upgrades of landscaped areas and irrigation systems in the Landscape District and General Fund areas.



Project Manager: Dean Morales

Justification: Lowers long-term maintenance costs, improves operational efficiency and water conservation, and aesthetically enhances existing landscaped areas.

Comments: None

General Plan Consistency: Scenic Highway Element

Operations Impact: Overall decrease in operations and maintenance costs.

Begin Date: Fall 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$4,860	\$0	\$350,000	\$0	\$0	\$0	\$0	\$354,860
Construction	0	0	0	1,800,000	0	0	0	1,800,000
	\$4,860	\$0	\$350,000	\$1,800,000	\$0	\$0	\$0	\$2,154,860

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$100,000	\$100,000	\$0	\$0	\$0	\$200,000
142	Lighting/Lndscp District	4,860	0	250,000	1,700,000	0	0	0	1,954,860
		\$4,860	\$0	\$350,000	\$1,800,000	\$0	\$0	\$0	\$2,154,860

Capital Improvement Program

Landscape/Streetscape Project

LED Conversion of Traffic Signal Safety Lights

- CI5273 -

Description: Conversion of 507 traffic signal safety lights, from High Pressure Sodium (HPS) to energy-efficient Light Emitting Diode (LED) technology.



Project Manager: Akbar Alikhan

Justification: LEDs use about half the energy of HPS and have an estimated lifespan of 15 years, five times longer than the average HPS lamp. The conversion will significantly reduce ongoing maintenance costs reduce electricity usage by over 250,000 kWh annually. LED fixtures will produce improved light uniformity at each of the City's 138 signalized intersections, resulting in better visibility for motorists and pedestrians.

Comments: Scope of project may include some signalized intersections maintained by Caltrans, but for which the City is responsible for energy costs (per Resolution Number 2012-001).

General Plan Consistency: Circulation and Safety Elements

Operations Impact: In consideration of both electricity and maintenance, annual savings are estimated at nearly \$40,000.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
141	City Lighting District	\$0	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

Capital Improvement Program

Landscape/Streetscape Project

Forestry Master Plan

- MI2107 -

Description: Utilize the expertise of a landscape and tree consulting firm to asses and inventory the City's street trees. The inventory shall be computer based and compatible with current operating systems. Assessment shall include planting themes, recommended species and maintenance practices, assessment of current policies and procedures, and strategies for public outreach, community participation and education.



Project Manager: Kevin Wilson

Justification: The City's current Forestry Master Plan is over 20 years old and needs to be updated to current industry and City standards. The new plan should include a complete tree inventory and an outline for tree planting strategies, assuring species consistency and adequate canopy coverage throughout the City.

Comments: A new Forestry Master Plan will be an essential tool in maintaining Tree City USA standing and American Public Works Association (APWA) accreditation.

General Plan Consistency: Forestry Element

Operations Impact: May reduce long term operational cost by streamlining maintenance operations, establishing proactive work schedules, and standardizing tree species.

Begin Date: Spring 2014 **End Date:** Fall 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
142	Lighting/Lndscp District	0	0	0	50,000	0	0	0	50,000
		\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

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Capital Improvement Program

Stormwater Projects



Stormwater projects include capital improvements that provide facilities for the collection and disposal of stormwater runoff. Stormwater facilities include inlets, channels, culverts, detention, and debris basins. These facilities are often included with other projects, such as street improvements. The need for stormwater projects is determined by the City's Stormwater Master Plan, problem areas identified during significant storms, land development requirements, relationships with other capital projects, and community standards.

Gas Tax Funds and General Fund revenues fund initial capital improvement projects as well as recurring maintenance and operations costs.

Capital Improvement Program

Five-Year Summary

Stormwater Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4259	Charro Avenue, Newbury Road/Route 101	Three		\$0	\$0	\$0	\$0	\$30,000	\$315,000	\$345,000
2	CI4260	Henry Drive, Reino Road/Jenny Drive	Three		0	0	0	0	50,000	734,000	784,000
3	CI5112	Stormwater Quality Improvements	Three		0	0	0	2,250,000	0	0	2,250,000
4	CI5152	Lynn Road at Janss Road Channel	One		0	0	0	900,000	0	0	900,000
5	CI5186	Upgrade Storm Grates	Two	67	200,000	0	0	0	0	0	200,000
6	CI5193	Groundwater Mitigation/French Drain Upgrades	Three	68	0	0	40,000	200,000	0	0	240,000
7	CI5238	Replace Existing Corrugated Metal & Other Pipes FY 201	Two	69	249,000	0	0	0	0	0	249,000
8	CI5278	Storm Drain Inlet Upgrade	Two		0	0	0	200,000	0	0	200,000
9	CI5315	Replace Corrugated Metal Pipes FY 2014-15	Two	70	0	0	316,842	0	0	0	316,842
10	CI5316	Replace Corrugated Metal Pipes FY 2015-18	Two		0	0	0	0	128,800	0	128,800
11	CI5334	High-Maintenance Relief Drainage Improvements FY 2013	Two	71	0	120,000	680,000	0	0	0	800,000
Project Totals (11 projects)					\$449,000	\$120,000	\$1,036,842	\$3,550,000	\$208,800	\$1,049,000	\$6,413,642

Capital Improvement Program

Stormwater Project

Upgrade Storm Grates

- CI5186 -

Description: Upgrade storm grates to conform with bicycle-safe storm drain standards.



Project Manager: Elaine Camia

Justification: The City has several hundreds of storm grates that were designed with bars running parallel to the direction of traffic, which bike tires could slip into causing harm to the bicyclist.

Comments: Fifty storm grates along Thousand Oaks Boulevard and Moorpark Road are proposed for the first phase of upgrades. Upgrading the remainder of the grates will be completed as a part of future projects.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Construction	0	0	160,000	0	0	0	0	160,000
	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000

Capital Improvement Program

Stormwater Project

Groundwater Mitigation/French Drain Upgrades

- CI5193 -

Description: Upgrade or replace existing groundwater mitigation french drains citywide.



Project Manager: Pat Smith

Justification: Some of the groundwater mitigation or french drains installed by the City to address rising groundwater are failing.

Comments: The project will include survey of the failing units and upgrading or replacing such units.

General Plan Consistency: See Comments

Operations Impact: Improves operation of the system.

Begin Date: Winter 2013 **End Date:** Fall 2015 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
Construction	0	0	0	0	200,000	0	0	200,000
	\$0	\$0	\$0	\$40,000	\$200,000	\$0	\$0	\$240,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$40,000	\$200,000	\$0	\$0	\$240,000

Capital Improvement Program

Stormwater Project

Replace Existing Corrugated Metal & Other Pipes FY 2013-14

- CI5238 -

Description: Lining and replacement of existing corrugated metal storm drain pipes and risers under roadways at various locations within City streets.



Project Manager: Budget Master

Justification: To improve safety of roadways and prevent flooding. Locations were initially identified by the March 1999 Corrugated Metal Pipe (CMP) Remediation Study by Hawks & Associates and also by the 2006 Storm Drain Master Plan by Hassan & Associates.

Comments: Ongoing program to maintain the storm drain system.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will reduce storm water event maintenance call outs.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$388	\$0	\$249,000	\$0	\$0	\$0	\$0	\$249,388

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$388	\$249,000	\$0	\$0	\$0	\$0	\$0	\$249,388

Capital Improvement Program

Stormwater Project

Replace Corrugated Metal Pipes FY 2014-15

- CI5315 -

Description: Lining and replacement of existing corrugated metal storm drain pipes and risers under roadways at various locations within City streets.



Project Manager: Michelle McCarty

Justification: To improve safety of roadways and prevent flooding. Locations were initially identified by the March 1999 Corrugated Metal Pipe (CMP) Remediation Study by Hawks & Associates and also by the 2006 Storm Drain Master Plan by Hassan & Associates.

Comments: Ongoing program to maintain the storm drain system.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Will reduce stormwater even maintenance call outs.

Begin Date: Summer 2014 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$0	\$316,842	\$0	\$0	\$0	\$316,842

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$200,000
132	Gas Tax 2105	0	0	0	116,842	0	0	0	116,842
		\$0	\$0	\$0	\$316,842	\$0	\$0	\$0	\$316,842

Capital Improvement Program Stormwater Project

High-Maintenance Relief Drainage Improvements FY 2013-15

- CI5334 -

Description: The Storm Drain Master Plan identified 55 drainage problem areas; currently, there are 30 problem areas remaining. Staff will review the remaining areas and prioritize sites annually for design and construction.



Project Manager: Elaine Camia

Justification: Frequent drainage failures include excess surface flooding, as well as mud and rock disposition into the public right-of-way. Repairing an average of four sites annually will address the problem areas identified in the City's Storm Drain Master Plan within approximately 10 years.

Comments: The proposed projects will reduce or eliminate the need for annual maintenance and storm event call-outs. The next projects to begin design in Summer 2013 are Site #1 Reino Road, Site #27 Avenida De Las Flores, Site #31 Rosario Drive and Encino Vista Drive, and Site #43 Oakview Drive and Chiquita Lane.

General Plan Consistency: Circulation and Safety Elements

Operations Impact: Overall, project will reduce other costs.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000
Construction	0	0	0	680,000	0	0	0	680,000
	\$0	\$0	\$120,000	\$680,000	\$0	\$0	\$0	\$800,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
532	Dev. Fees - Newbury Pk Imprv	\$0	\$0	\$48,000	\$272,000	\$0	\$0	\$0	\$320,000
543	Dev. Fees - TO Imprv	0	0	72,000	408,000	0	0	0	480,000
		\$0	\$0	\$120,000	\$680,000	\$0	\$0	\$0	\$800,000

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Capital Improvement Program

Water Projects



The City's water customers rely on a viable and dependable water storage and distribution system. Capital improvement projects are undertaken every year to provide a reliable system. Such projects include repair, replacement, and upgrades of existing facilities, pump stations, storage reservoirs, and water mains. The scheduling of these projects is based on the 2005 Water Master Plan, the need to repair and replace obsolete and deteriorated facilities, or to accommodate water service requirements for development.

Water capital projects are funded via two separate funds: 1) Water Capital Program (Developer Fees) Fund; and, 2) Water Capital Facilities Replacement Fund. Recurring maintenance and operations costs are funded primarily from water rates.

Capital Improvement Program

Five-Year Summary

Water Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI1167	Wilder No. 2 Reservoir and Pump Station	Two	75	\$1,877,000	\$0	\$0	\$5,000,000	\$0	\$0	\$6,877,000
2	CI4030	Lang Creek Crossing & Hodencamp Rd Waterline Replac	Two	76	0	416,000	0	0	0	0	416,000
3	CI4267	Reservoir Security Enhancement	Two	77	0	150,000	0	0	0	0	150,000
4	CI4290	Installation of Automated Chlorine Analyzer Testing Statio	Two		0	0	0	100,000	350,000	0	450,000
5	CI4549	Pederson Reservoir Structural Retrofit	Two	78	790,000	0	0	0	0	0	790,000
6	CI4551	Automated Meter Reading (AMR) Program	Three	79	0	400,000	400,000	400,000	400,000	400,000	2,000,000
7	CI4571	Water System Misc. Improvements FY 2013-15	Two	80	0	100,000	100,000	0	0	0	200,000
8	CI5041	Waterline Installations at Multiple Locations	Two	81	0	514,000	0	0	0	0	514,000
9	CI5053	Water System Misc. Improvements FY 2015-18	Two		0	0	0	100,000	100,000	100,000	300,000
10	CI5270	Arc-Flash Electrical Safety Improvements	One	82	0	125,000	0	0	0	0	125,000
11	CI5280	Freeway Reservoir Access Road	Two	83	0	120,000	0	0	0	0	120,000
12	CI5284	Programmable Logic Controller Upgrade	Two	84	0	220,000	330,000	0	0	0	550,000
13	CI5285	Reservoir and Pump Site Improvements FY 2013-15	Two	85	0	40,000	160,000	0	0	0	200,000
14	CI5286	Waterline Relocation at Wilbur Court	Two	86	0	20,000	160,000	0	0	0	180,000
15	CI5290	Tara Reservoir Improvements	Two	87	0	150,000	1,000,000	550,000	0	0	1,700,000
16	CI5291	Lang Ranch Reservoir Improvements	Two	88	0	0	80,000	1,375,000	0	0	1,455,000
17	CI5292	La Granada Reservoir Improvements	Two		0	0	0	790,000	0	0	790,000
18	CI5293	Grissom No. 2 Reservoir	Two		0	0	0	0	100,000	0	100,000
19	CI5294	Wilder No. 1 Reservoir	Two		0	0	0	0	0	737,000	737,000
20	CI5295	Reservoir Seismic Upgrades FY 2013-15	Two	89	0	100,000	300,000	0	0	0	400,000
21	CI5304	Waterline Installations on Hauser Circle & White Chapel P	Two		0	0	0	0	0	150,000	150,000
22	CI5305	Waterline Looping Program FY 2016-17	Two		0	0	0	0	150,000	0	150,000
23	CI5318	Reservoir Seismic Upgrades FY 2015-18	Two		0	0	0	1,000,000	300,000	200,000	1,500,000
24	CI5320	Reservoir and Pump Site Improvements FY 2015-18	Two		0	0	0	40,000	160,000	100,000	300,000
25	CI5322	North Pleasant Valley Regional Desalter	Two	90	0	250,000	250,000	5,000,000	5,000,000	0	10,500,000
26	CI5329	Lang Ranch Pump Station	Two	91	0	260,000	0	0	0	0	260,000
27	CI5335	Reservoir Mixing Improvements	Two	92	0	0	150,000	150,000	0	0	300,000
28	CI8082	La Granada Pump Station	Two	93	0	350,000	0	2,650,000	0	0	3,000,000
29	MI2023	Reservoir Site Development - Ventu Park	Three	94	0	0	40,000	0	0	0	40,000
30	MI2104	Conejo Valley Groundwater Supply Study	Two	95	0	200,000	0	0	0	0	200,000
31	MI2105	Conejo Valley Recycled Water Utilization Study	Two	96	0	200,000	0	0	0	0	200,000
32	MI2221	2015 Urban Water Management Plan	One		0	0	0	50,000	0	0	50,000
33	MI2225	Water Master Plan Update	Two	97	0	200,000	0	0	0	0	200,000
Project Totals (33 projects)					\$2,667,000	\$3,815,000	\$2,970,000	\$17,205,000	\$6,560,000	\$1,687,000	\$34,904,000

Capital Improvement Program

Water Project

Wilder No. 2 Reservoir and Pump Station

- CI1167 -

Description: Construction of second Wilder Reservoir for increased storage and as back-up to the existing system. Provides for site selection, hydraulic study, land acquisition, design, and construction.



Project Manager: Brad Bussell

Justification: Provides second reservoir for enhanced overall system reliability by eliminating the current storage deficiency and serving as back-up to the existing Wilder Reservoir.

Comments: Study, design, and construction.

General Plan Consistency: Land Use and Safety Elements

Operations Impact: Increased maintenance costs to Water Fund by \$4,500 annually.

Begin Date: Summer 2013 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$99,843	\$0	\$800,000	\$0	\$0	\$0	\$0	\$899,843
Construction	0	0	0	1,077,000	5,000,000	0	0	6,077,000
	\$99,843	\$0	\$800,000	\$1,077,000	\$5,000,000	\$0	\$0	\$6,976,843

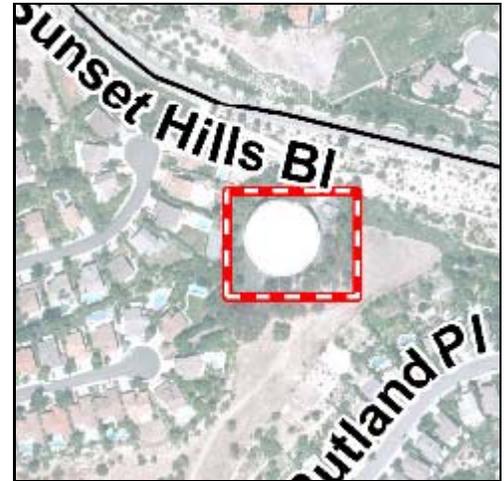
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$20,017	\$977,000	\$0	\$0	\$5,000,000	\$0	\$0	\$5,997,017
613	Water Cap Facilities	79,826	900,000	0	0	0	0	0	979,826
		\$99,843	\$1,877,000	\$0	\$0	\$5,000,000	\$0	\$0	\$6,976,843

Capital Improvement Program Water Project

Lang Creek Crossing & Hodencamp Rd Waterline Replacement

- CI4030 -

Description: Construct relocation of waterline crossing at Lang Creek at Erbes Road Pump Station and waterline at Hodencamp Road between Wilbur Road and Combes Avenue.



Project Manager: Brad Bussell

Justification: At Lang Creek Crossing, the waterline is exposed in the creek and project will add waterline protection. At Hodencamp, the existing waterline is undersized at 4" and is located behind the curb, in the yard of private residences in some cases. The project will create better reliability and better access in the case of future repairs.

Comments: Study, design, and construction. Provides for an annual replacement program.

General Plan Consistency: Safety and Conservation Elements

Operations Impact: Reduces maintenance and emergency repair costs to Water Fund.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$164,055	\$0	\$0	\$0	\$0	\$0	\$0	\$164,055
Construction	0	0	416,000	0	0	0	0	416,000
	\$164,055	\$0	\$416,000	\$0	\$0	\$0	\$0	\$580,055

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
611	Water	\$68,797	\$0	\$0	\$0	\$0	\$0	\$0	\$68,797
612	Water Dev Fees	55,172	0	0	0	0	0	0	55,172
613	Water Cap Facilities	108,883	0	416,000	0	0	0	0	524,883
		\$232,852	\$0	\$416,000	\$0	\$0	\$0	\$0	\$648,852

Capital Improvement Program

Water Project

Reservoir Security Enhancement

- CI4267 -

Description: Provide video security at five (5) remaining reservoir sites and additional cameras at one (1) reservoir site. Repair or replacement of water facility fencing and modifications to ladder cages.



Project Manager: Rick Bratcher

Justification: Enhances safety and security of City-operated reservoirs and pump stations.

Comments: Video Security System has been completed at fifteen (15) existing water sites and two (2) wastewater sites. Design has been completed for all remaining facilities.

General Plan Consistency: Safety Element

Operations Impact: Increase to operating costs due to remote camera access to facilities through a "cell network".
Increases site security.

Begin Date: Summer 2013 **End Date:** Summer 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$307,802	\$0	\$150,000	\$0	\$0	\$0	\$0	\$457,802

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$121,377	\$0	\$0	\$0	\$0	\$0	\$0	\$121,377
613	Water Cap Facilities	186,425	0	150,000	0	0	0	0	336,425
		\$307,802	\$0	\$150,000	\$0	\$0	\$0	\$0	\$457,802

Capital Improvement Program Water Project

Pederson Reservoir Structural Retrofit

- CI4549 -

Description: The seismic/structural retrofit improvements will bring the reservoir to current seismic codes and standards and ensure its safety and operational reliability.



Project Manager: Roner Del Castillo

Justification: Improves the reliability and safety of the system.

Comments: Construction to start late December 2012 and completed mid June 2013.

General Plan Consistency: Conservation and Safety Elements

Operations Impact: Reservoir structural retrofit will reduce maintenance and operations cost to Water Fund.

Begin Date: Fall 2012 **End Date:** Summer 2013 **Priority:** Two **Carryover**

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$215,440	\$0	\$0	\$0	\$0	\$0	\$0	\$215,440
Construction	242,753	0	790,000	0	0	0	0	1,032,753
	\$458,193	\$0	\$790,000	\$0	\$0	\$0	\$0	\$1,248,193

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$210,697	\$0	\$0	\$0	\$0	\$0	\$0	\$210,697
613	Water Cap Facilities	247,496	790,000	0	0	0	0	0	1,037,496
		\$458,193	\$790,000	\$0	\$0	\$0	\$0	\$0	\$1,248,193

Capital Improvement Program

Water Project

Automated Meter Reading (AMR) Program

- CI4551 -

Description: Installation of AMR meters throughout the City's Thousand Oaks water service area. All of the Newbury Park water service area has been completed.



Project Manager: Rick Bratcher

Justification: Improves safety and reliability of the City's water system. An AMR system is a component of the Water Master Plan adopted in 2005. An AMR system improves the safety element associated with meter reading and reduces staff time required to read approximately 15,800 meters every other month basis and an additional approximate 1,000 meters on a monthly basis. Replacing old meters will reduce water loss as a result of deficient meters due to age and increase revenues.

Comments: The Badger AMR system currently being used has provided an opportunity to inform property owners of a potential leak on their property, aiding in conservation efforts. Additionally, the Data Profiling feature helps in resolving customer billing disputes by indicating when and how much water was used at a given time. The requested budget will allow for the replacement of approximately 2,200 residential meters and 50 commercial meters annually. All meter replacements will be completed by City staff.

General Plan Consistency: Conservation and Safety Elements

Operations Impact: Opportunity for significant cost savings by freeing up staff time and would allow for consideration of a monthly billing cycle. Additionally, new meter installations will result in an increase of revenues by reducing water loss associated with older meters.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$742,515	\$0	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,742,515

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$742,515	\$0	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,742,515

Capital Improvement Program Water Project

Water System Misc. Improvements FY 2013-15

- CI4571 -

Description: Replace/upgrade fire hydrants, valves, pumps, motors, and substandard water service lines. Project will also provide for well refurbishment and abandonment, and pump station and reservoir site paving improvements.



Project Manager: Rick Bratcher

Justification: Upgrade fire hydrants to current standards. Replacement of deficient water valves, meters, and leaking service lines. Replacement of inefficient pumps and/or motors. Additionally, project will provide for improvements to paving around pump station and reservoir sites.

Comments: Annual Replacement Program.

General Plan Consistency: Safety Element

Operations Impact: Reduce maintenance costs and increase reliability.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$404,939	\$0	\$100,000	\$100,000	\$0	\$0	\$0	\$604,939

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$61,988	\$0	\$0	\$0	\$0	\$0	\$0	\$61,988
613	Water Cap Facilities	342,951	0	100,000	100,000	0	0	0	542,951
		\$404,939	\$0	\$100,000	\$100,000	\$0	\$0	\$0	\$604,939

Capital Improvement Program

Water Project

Waterline Installations at Multiple Locations

- CI5041 -

Description: Construct waterline looping projects on Alice Ann Road, Lynn Road, Whitegate, and Calle Zocalo.



Project Manager: Brad Bussell

Justification: Provides more reliable and efficient water system by looping the water system in these areas.

Comments: Design and construction.

General Plan Consistency: Safety Element

Operations Impact: Increased maintenance costs to Water Fund of \$1,000 annually.

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$62,086	\$0	\$0	\$0	\$0	\$0	\$0	\$62,086
Construction	0	0	514,000	0	0	0	0	514,000
	\$62,086	\$0	\$514,000	\$0	\$0	\$0	\$0	\$576,086

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$23,416	\$0	\$0	\$0	\$0	\$0	\$0	\$23,416
613	Water Cap Facilities	38,670	0	514,000	0	0	0	0	552,670
		\$62,086	\$0	\$514,000	\$0	\$0	\$0	\$0	\$576,086

Capital Improvement Program

Water Project

Arc-Flash Electrical Safety Improvements

- CI5270 -

Description: Upgrading electrical panels at pump stations in order to meet Arc-Flash Electrical Cal-Osha safety requirements.



Project Manager: Rick Bratcher

Justification: Existing Motor Control Centers (MCCs) do not meet current Cal-Osha safety requirements.

Comments: Project should also include 15 Pump Stations, 2 Well sites and 2 Wastewater Lift Stations.

General Plan Consistency: Safety Element

Operations Impact: No impact to operating costs.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$125,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$125,000

Capital Improvement Program

Water Project

Freeway Reservoir Access Road

- CI5280 -

Description: Purchase private road parcel fronting the Freeway Reservoir. Purchase an easement over Fairview Road from Foothill Drive. Grade and improve the existing dirt road to improve accessibility to Freeway Reservoir.



Project Manager: Brad Bussell

Justification: Provides an all-weather access road to the Freeway Reservoir. Purchase of the road parcel will provide the City with the authority to maintain the access road to ensure City maintenance crews are able to access the reservoir.

Comments: The City does not have an easement over the private road, and the current owner will not allow the City to maintain the road without an access easement.

General Plan Consistency: Safety Element

Operations Impact: Additional road maintenance required. Will provide reliable access to Freeway Reservoir.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
R/W Acquisition	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000

Capital Improvement Program

Water Project

Programmable Logic Controller Upgrade

- CI5284 -

Description: Design, installation, and integration of new Programmable Logic Controllers (PLC) at the City's pump stations, reservoirs, and turnouts.



Project Manager: Brad Bussell

Justification: Existing PLCs do not support existing seismic valves, reservoir mixers, and future equipment such as chlorine analyzers.

Comments: PLC equipment was last upgraded in 1999, and have become obsolete, which presents problems when replacing components.

General Plan Consistency: Safety Element

Operations Impact: Increases maintenance costs to Water Fund by approximately \$200 per year.

Begin Date: Fall 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$220,000	\$0	\$0	\$0	\$0	\$220,000
Construction	0	0	0	330,000	0	0	0	330,000
	\$0	\$0	\$220,000	\$330,000	\$0	\$0	\$0	\$550,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$220,000	\$330,000	\$0	\$0	\$0	\$550,000

Capital Improvement Program Water Project

Reservoir and Pump Site Improvements FY 2013-15

- CI5285 -

Description: Address tank overflow, site drainage, off-site drainage, and wildfire safety elements such as pump station enclosures and diesel pumps.



Project Manager: Brad Bussell

Justification: Protects facilities from wildfires, and protects adjacent property from accidental water release from reservoirs.

Comments: None

General Plan Consistency: Safety Element

Operations Impact: Helps maintain reliability of system. No additional ongoing maintenance costs.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Construction	0	0	0	160,000	0	0	0	160,000
	\$0	\$0	\$40,000	\$160,000	\$0	\$0	\$0	\$200,000

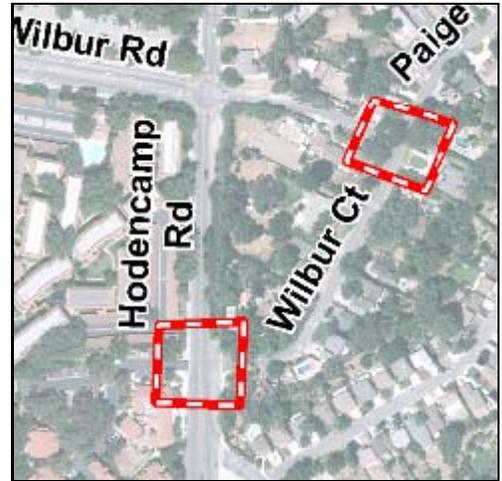
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$40,000	\$160,000	\$0	\$0	\$0	\$200,000

Capital Improvement Program Water Project

Waterline Relocation at Wilbur Court

- CI5286 -

Description: Replace and/or relocate water mains, fire hydrants, water meters, valves, and other water system components at the intersection of Wilbur Court and Paige Lane, and Wilbur Court and Hodencamp Road.



Project Manager: Brad Bussell

Justification: The existing waterline is located on private property and under a large oak tree.

Comments: Study, design, and construction.

General Plan Consistency: Safety and Conservation Elements

Operations Impact: Reduces maintenance and emergency repair costs to Water Fund.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Construction	0	0	0	160,000	0	0	0	160,000
	\$0	\$0	\$20,000	\$160,000	\$0	\$0	\$0	\$180,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$20,000	\$160,000	\$0	\$0	\$0	\$180,000

Capital Improvement Program Water Project

Tara Reservoir Improvements

- CI5290 -

Description: Remove tank interior and exterior coatings and recoat. Install mechanical anchorage or annular ring to tank. Perform subsurface geotechnical investigation to identify cause and extent of settlement and perform remedial measures.



Project Manager: Brad Bussell

Justification: Interior coating is deteriorating and is no longer providing corrosion protection, and the exterior coating has reached the end of its useful life. Settlement of the ground below the tank has occurred and must be mitigated to provide adequate support to the tank. Seismic standards require the tank be retrofitted to minimize damage if a seismic event were to occur.

Comments: None

General Plan Consistency: Safety and Conservation Elements

Operations Impact: Prolongs life of reservoir and delays replacement.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Construction	0	0	0	1,000,000	550,000	0	0	1,550,000
	\$0	\$0	\$150,000	\$1,000,000	\$550,000	\$0	\$0	\$1,700,000

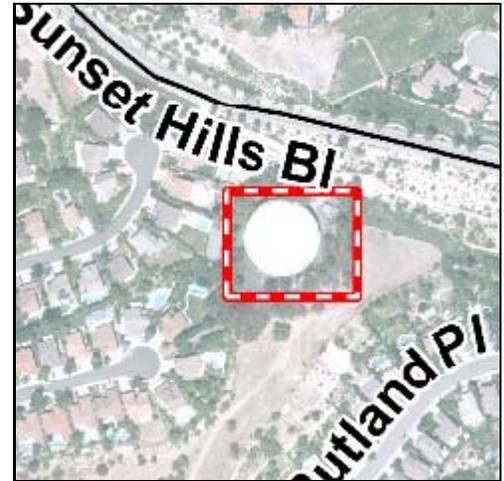
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$150,000	\$1,000,000	\$550,000	\$0	\$0	\$1,700,000

Capital Improvement Program Water Project

Lang Ranch Reservoir Improvements

- CI5291 -

Description: Remove tank interior and exterior coatings and recoat. Install mechanical anchorage or annular ring to tank.



Project Manager: Brad Bussell

Justification: Interior coating is deteriorating and is no longer providing corrosion protection, and the exterior coating has reached the end of its useful life. Seismic standards require the tank be retrofitted to minimize damage if a seismic event were to occur.

Comments: None

General Plan Consistency: Safety and Conservation Elements

Operations Impact: Prolongs life of reservoir and delays replacement.

Begin Date: Summer 2014 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$80,000	\$0	\$0	\$0	\$80,000
Construction	0	0	0	0	1,375,000	0	0	1,375,000
	\$0	\$0	\$0	\$80,000	\$1,375,000	\$0	\$0	\$1,455,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$0	\$80,000	\$1,375,000	\$0	\$0	\$1,455,000

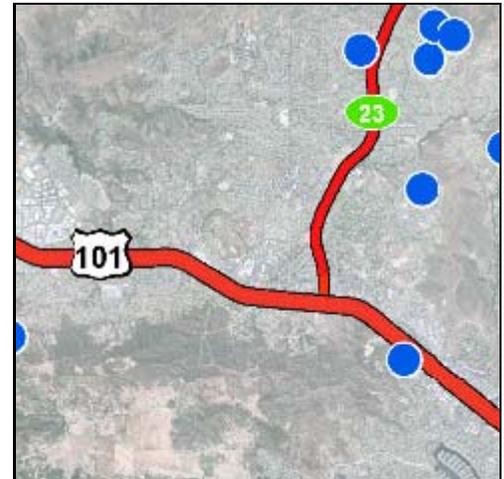
Capital Improvement Program

Water Project

Reservoir Seismic Upgrades FY 2013-15

- CI5295 -

Description: Install annular ring or mechanical anchorage from tank to existing concrete grade beam for Sunset No. 2 & 3 reservoirs.



Project Manager: Brad Bussell

Justification: The recently completed reservoir seismic evaluation identified reservoirs in need of seismic retrofits. These retrofits will prevent major damage to the reservoir in the event of a major earthquake.

Comments: None

General Plan Consistency: Safety Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Construction	0	0	0	300,000	0	0	0	300,000
	\$0	\$0	\$100,000	\$300,000	\$0	\$0	\$0	\$400,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$100,000	\$300,000	\$0	\$0	\$0	\$400,000

Capital Improvement Program

Water Project

North Pleasant Valley Regional Desalter

- CI5322 -

Description: Project includes the design and construction of a regional desalter facility to be located in Camarillo. The facility will be able to provide a local source of potable water for the participating agencies.



Project Manager: Jay Spurgin

Justification: Reduces the City's reliance on imported water and reduces vulnerability to price fluctuations.

Comments: Figures shown are the City's portion of the design and construction costs. The remainder of the facility's costs are the responsibility of the other participating agencies.

General Plan Consistency: Conservation Element

Operations Impact: Impacts to water operations will be determined as design nears completion.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$250,000	\$250,000	\$5,000,000	\$5,000,000	\$0	\$10,500,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$250,000	\$250,000	\$5,000,000	\$5,000,000	\$0	\$10,500,000

Capital Improvement Program

Water Project

Lang Ranch Pump Station

- CI5329 -

Description: Construction of electrical upgrades and replacement of the Motor Control Center (MCC) and improvements to the MCC building.



Project Manager: Brad Bussell

Justification: Improves reliability, efficiency, and safety of the pump station electrical equipment.

Comments: None

General Plan Consistency: Safety Element

Operations Impact: Improves efficiency and operation of electrical equipment.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$260,000	\$0	\$0	\$0	\$0	\$260,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$260,000	\$0	\$0	\$0	\$0	\$260,000

Capital Improvement Program

Water Project

Reservoir Mixing Improvements

- CI5335 -

Description: Evaluation of improvements to reservoirs for better mixing of stored water. Project will include installation of mixing and water treatment equipment.



Project Manager: Brad Bussell

Justification: Increases system reliability and water quality.

Comments: Study, design, and construction. Decreases stratification of water stored in the reservoirs, and increases chlorine residual for disinfection.

General Plan Consistency: Conservation Element

Operations Impact: None

Begin Date: Fall 2015 **End Date:** Winter 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$0	\$150,000	\$150,000	\$0	\$0	\$300,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$0	\$150,000	\$150,000	\$0	\$0	\$300,000

Capital Improvement Program

Water Project

La Granada Pump Station

- CI8082 -

Description: Design and construction of a new pump station at, or near, La Granada reservoir site.



Project Manager: Brad Bussell

Justification: Necessary to ensure consistent and reliable water to Wilder Zone customers, and provide a backup water system to other customers.

Comments: Provides alternate and backup pumping system to the Wilder Zone and to the existing Wilder Reservoir and future Wilder Reservoir No. 2.

General Plan Consistency: Safety Element

Operations Impact: Provides system redundancy and reduces overload of the existing pumping system.

Begin Date: Fall 2013 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$21	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,021
Construction	0	0	0	0	2,650,000	0	0	2,650,000
	\$21	\$0	\$350,000	\$0	\$2,650,000	\$0	\$0	\$3,000,021

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$6	\$0	\$350,000	\$0	\$2,650,000	\$0	\$0	\$3,000,006
613	Water Cap Facilities	15	0	0	0	0	0	0	15
		\$21	\$0	\$350,000	\$0	\$2,650,000	\$0	\$0	\$3,000,021

Capital Improvement Program

Water Project

Reservoir Site Development - Ventu Park

- MI2023 -

Description: Study to determine the potential for reuse, development, conversion, or sale of the Ventu Park Reservoir site.



Project Manager: Tom Pizza

Justification: Allows review for future use. Will enable staff to make recommendation based on evaluating economic factors to future water needs for this service area.

Comments: Study is needed to determine best economic use of this property, for the long-term benefit of the Water Fund.

General Plan Consistency: Land Use and Safety Elements

Operations Impact: No operational changes during study phase of this project.

Begin Date: Fall 2014 **End Date:** Spring 2015 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000

Capital Improvement Program

Water Project

Conejo Valley Groundwater Supply Study

- MI2104 -

Description: Study will identify potential groundwater sources within the Conejo Valley. Study will include evaluation of available quantity, quality, and location of potential groundwater resources.



Project Manager: Cliff Finley

Justification: Developing a local source of water supply will reduce the City's reliance on imported water.

Comments: As imported water costs continues to rise, developing a local water source may help hedge costs in the future.

General Plan Consistency: Conservation Element

Operations Impact: No impact to current operations.

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Capital Improvement Program

Water Project

Conejo Valley Recycled Water Utilization Study

- MI2105 -

Description: Study will identify potential customers for recycled non-potable water as well as possible sources of supply.



Project Manager: Cliff Finley

Justification: Developing a local source of water supply will reduce the City's reliance on imported water.

Comments: None

General Plan Consistency: Conservation Element

Operations Impact: No impact to current operations.

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Capital Improvement Program

Water Project

Water Master Plan Update

- MI2225 -

Description: Update 2005 Master Plan and 2004 Operations Plan to include review of reservoir operating procedures, specifically to address minimum operating levels to meet fire flow standards, water quality standards, and turnout operating efficiency.



Project Manager: Brad Bussell

Justification: Water conservation efforts since 2005 have impacted water storage requirements and water quality in the City's reservoirs. Compliance with fire storage and state health department requirements need to be confirmed.

Comments: None

General Plan Consistency: Safety Element

Operations Impact: None

Begin Date: Fall 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
612	Water Dev Fees	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

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Capital Improvement Program

Wastewater Projects



The City's wastewater customers rely on a viable and dependable wastewater collection and treatment system. Wastewater capital improvement projects are undertaken every year to ensure such a system remains in good operating condition. Such projects include improvements to the system for collection, treatment, reclamation, and disposal of wastewater. Projects are based on the 1994 Hill Canyon Wastewater Treatment Plant Facilities Plan and the 2002 Wastewater Interceptor Master Plan, the need to replace existing aging or deteriorating infrastructure, capacity expansion needs, potential for treated wastewater reuse, operational and process improvements, regulatory and permitting requirements, and community standards.

Wastewater capital projects are currently funded via the Wastewater Capital Program (Service Charges) Fund. Recurring maintenance and operations costs are funded primarily from wastewater rates.

Capital Improvement Program

Five-Year Summary

Wastewater Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4270	Interceptor CIP Phase III - Unit E2	Two	101	\$200,000	\$100,000	\$3,600,000	\$0	\$0	\$0	\$3,900,000
2	CI5187	HCTP Facilities Info. Management System Upgrades	Two	102	1,656,650	230,000	1,300,000	0	0	0	3,186,650
3	CI5188	Biosolids Dewatering/Drying Improvements	Two	103	928,000	0	2,572,000	0	0	0	3,500,000
4	CI5194	Digester Equipment Replacement and Upgrade	Two	104	1,482,000	770,000	0	0	0	0	2,252,000
5	CI5206	HCTP Operation/Administration Building Upgrades	Two	105	345,000	0	0	0	0	0	345,000
6	CI5217	Wastewater Pipe Relining FY 2011-12	Two	106	499,776	0	0	0	0	0	499,776
7	CI5219	Wastewater Pipe & Maint. Hole Relining FY 2013-15	Two	107	0	1,555,000	500,000	0	0	0	2,055,000
8	CI5221	Wastewater Pipe & Maint. Hole Relining FY 2015-18	Two		0	0	0	60,000	950,000	65,000	1,075,000
9	CI5300	HCTP Wireless Communications Upgrades	Three	108	0	75,000	0	0	0	0	75,000
10	CI5325	HCTP - Reclaimed Water Pipeline	Two	109	0	150,000	0	250,000	500,000	5,000,000	5,900,000
11	CI5327	HCTP Chemical Disinfection Systems Upgrade	Two	110	0	375,000	0	0	0	0	375,000
12	CI5328	Interceptor CIP Phase V - Unit Y2	Two	111	0	100,000	1,500,000	0	0	0	1,600,000
13	MI2024	Wastewater Collection System Misc. Repairs	Two	112	0	320,000	440,000	100,000	100,000	100,000	1,060,000
14	MI2055	HCTP - Miscellaneous Repairs	Two	113	0	200,000	200,000	200,000	200,000	200,000	1,000,000
15	MI2056	HCTP Equipment Replacement	Two	114	0	200,000	200,000	200,000	200,000	200,000	1,000,000
Project Totals (15 projects)					\$5,111,426	\$4,075,000	\$10,312,000	\$810,000	\$1,950,000	\$5,565,000	\$27,823,426

Capital Improvement Program Wastewater Project

Interceptor CIP Phase III - Unit E2

- CI4270 -

Description: Install 175 linear feet of 12-inch diameter permanent bypass line crossing Ventu Park Road in FY 2013-14 to properly video inspect the condition of the existing 33-inch line and for future sewer maintenance and inspection. Replace 4,620 linear feet of existing 33-inch wastewater line with 39-inch line between sewer utility holes F22- 15.7 and W24-7 north of the Arroyo Conejo flood control channel from east of Rancho Conejo Boulevard to just east of Ventu Park Road in FY 2015-16.



Project Manager: Roner Del Castillo

Justification: Unit E2 - This reach has marginal capacity issue. Existing dry weather peak flows of 5.3 million gallons per day (mgd) is 37 percent of the average nominal full pipe capacity of 14.1 mgd. The existing peak wet weather flow is 11.6 and is at 82 percent of capacity. At buildout, the peak dry and wet weather flows are projected to increase to 6.6 mgd and 12.6 mgd, which is 89 percent of capacity. The City standards require no more than 3/4 of full capacity.

Comments: As identified in the 2002 Wastewater Interceptor Master Plan accepted by the City Council on July23, 2002.

General Plan Consistency: Safety Element

Operations Impact: Reduces Wastewater Fund maintenance cost.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$280,289	\$0	\$100,000	\$0	\$0	\$0	\$0	\$380,289
Construction	1,357,134	0	200,000	3,600,000	0	0	0	5,157,134
	\$1,637,423	\$0	\$300,000	\$3,600,000	\$0	\$0	\$0	\$5,537,423

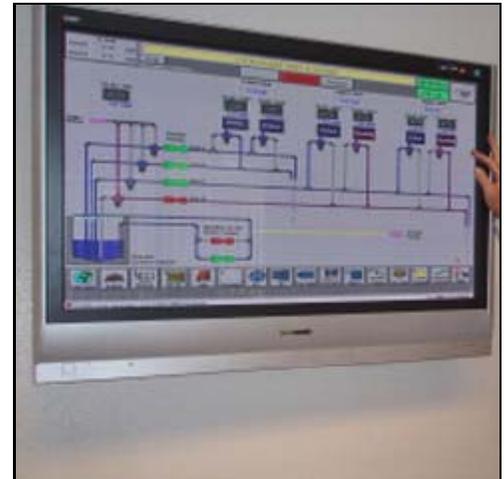
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
622	Wastewater Cap Pgm Dev Fees	\$1,161,953	\$0	\$0	\$0	\$0	\$0	\$0	\$1,161,953
624	Wastewater Serv. Chrge	475,470	200,000	100,000	3,600,000	0	0	0	4,375,470
		\$1,637,423	\$200,000	\$100,000	\$3,600,000	\$0	\$0	\$0	\$5,537,423

Capital Improvement Program Wastewater Project

HCTP Facilities Info. Management System Upgrades

- CI5187 -

Description: Upgrade of the Facilities Information Management System including the Human Machine Interface and network system software and hardware, with related improvements on the electrical, instrumentation, communication, and fiber optic lines.



Project Manager: Robert Richardson

Justification: Computers and related application software are beyond their useful lives. The size of existing network is inadequate, causing problems reading and communicating between equipment. New fiber optic lines for additional bandwidth is needed for video and other electronic information. Also, wireless communication will be installed to provide system reliability with the possibility of an offsite antenna that improves coverage both locally and outside the canyon area.

Comments: Design work to begin Summer 2013.

General Plan Consistency: Public Buildings Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$13,350	\$0	\$586,650	\$0	\$0	\$0	\$0	\$600,000
Construction	0	0	1,300,000	1,300,000	0	0	0	2,600,000
	\$13,350	\$0	\$1,886,650	\$1,300,000	\$0	\$0	\$0	\$3,200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$13,350	\$1,656,650	\$230,000	\$1,300,000	\$0	\$0	\$0	\$3,200,000

Capital Improvement Program

Wastewater Project

Biosolids Dewatering/Drying Improvements

- CI5188 -

Description: Design and construct facilities and equipment to dewater and/or dry biosolids.



Project Manager: Robert Richardson

Justification: The cost of hauling off wet biosolids will be reduced by additional dewatering/drying of biosolids. In addition, during inclement weather, it will provide a shelter to keep biosolids dry.

Comments: None

General Plan Consistency: Public Buildings and Conservation Elements

Operations Impact: New facilities will increase maintenance and operational costs.

Begin Date: Fall 2013 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Design/Environ.	319,420	0	325,000	0	0	0	0	644,420
Construction	0	0	0	3,100,000	0	0	0	3,100,000
	\$319,420	\$0	\$400,000	\$3,100,000	\$0	\$0	\$0	\$3,819,420

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
622	Wastewater Cap Pgm Dev Fees	\$51,509	\$0	\$0	\$0	\$0	\$0	\$0	\$51,509
624	Wastewater Serv. Chrg	267,920	928,000	0	2,572,000	0	0	0	3,767,920
		\$319,429	\$928,000	\$0	\$2,572,000	\$0	\$0	\$0	\$3,819,429

Capital Improvement Program

Wastewater Project

Digester Equipment Replacement and Upgrade

- CI5194 -

Description: Replace and upgrade pumping, electrical, and instrumentation systems for existing Hill Canyon Treatment Plant digesters. Installation of above ground electrical conduits and instrumentation devices. Possible lining of existing underground electrical conduits.



Project Manager: Robert Richardson

Justification: Improve efficiency of the digestion system. The existing underground conduits have deteriorated and require replacement.

Comments: With the recent project at the North and South Headworks that improved solids reduction in the process train and the increased flow of fats, oils, and grease, replacement and upgrade of the digester equipment is necessary.

General Plan Consistency: Public Buildings and Conservation Elements

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$48,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$348,000
Construction	0	0	1,952,000	0	0	0	0	1,952,000
	\$48,000	\$0	\$2,252,000	\$0	\$0	\$0	\$0	\$2,300,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
622	Wastewater Cap Pgm Dev Fees	\$19	\$0	\$0	\$0	\$0	\$0	\$0	\$19
624	Wastewater Serv. Chrg	47,981	1,482,000	770,000	0	0	0	0	2,299,981
		\$48,000	\$1,482,000	\$770,000	\$0	\$0	\$0	\$0	\$2,300,000

Capital Improvement Program

Wastewater Project

HCTP Operation/Administration Building Upgrades

- CI5206 -

Description: Miscellaneous improvements to enhance the functionality and extend the life of the Operation/Administration Building.



Project Manager: Robert Richardson

Justification: Improvements have to be made on a continuous basis to maintain a well functioning facility.

Comments: Will include chiller and other equipment replacement, building material repair or replacement, and other building improvements.

General Plan Consistency: Public Buildings Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Construction	0	0	325,000	0	0	0	0	325,000
	\$0	\$0	\$345,000	\$0	\$0	\$0	\$0	\$345,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$0	\$345,000	\$0	\$0	\$0	\$0	\$0	\$345,000

Capital Improvement Program Wastewater Project

Wastewater Pipe Relining FY 2011-12

- CI5217 -

Description: Continuing program to reline existing damaged wastewater lines Citywide.



Project Manager: Roner Del Castillo

Justification: Improves wastewater system integrity.

Comments: Annual program.

General Plan Consistency: Safety Element

Operations Impact: Reduces maintenance costs in the Wastewater Fund.

Begin Date: Summer 2011 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$224	\$0	\$499,776	\$0	\$0	\$0	\$0	\$500,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$224	\$499,776	\$0	\$0	\$0	\$0	\$0	\$500,000

Capital Improvement Program Wastewater Project

Wastewater Pipe & Maint. Hole Relining FY 2013-15

- CI5219 -

Description: Reline existing damaged wastewater lines and maintenance holes to reduce the quantity of water entering the wastewater system Citywide.



Project Manager: Roner Del Castillo

Justification: Improves wastewater system integrity.

Comments: Annual program.

General Plan Consistency: Safety Element

Operations Impact: Reduces maintenance costs in the Wastewater Fund.

Begin Date: Summer 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Construction	0	0	1,500,000	500,000	0	0	0	2,000,000
	\$0	\$0	\$1,555,000	\$500,000	\$0	\$0	\$0	\$2,055,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$0	\$0	\$1,555,000	\$500,000	\$0	\$0	\$0	\$2,055,000

Capital Improvement Program

Wastewater Project

HCTP Wireless Communications Upgrades

- CI5300 -

Description: Upgrades to Hill Canyon Treatment Plant's (HCTP) wireless communications to allow for mobile data connectivity throughout the facility.



Project Manager: Chuck Rogers

Justification: Wireless communications will allow staff to access HCTP's Supervisory Control And Data Acquisition (SCADA) system from anywhere on the facility grounds, improving efficiency and internal communications.

Comments: None

General Plan Consistency: Public Buildings Element

Operations Impact: Improved staff efficiency with remote capability.

Begin Date: Summer 2013 **End Date:** Winter 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Capital Improvement Program Wastewater Project

HCTP - Reclaimed Water Pipeline

- CI5325 -

Description: Project includes the installation of 24-inch diameter pipe from Hill Canyon Treatment Plant (HCTP) effluent to Camrosa Water District for non-potable use.



Project Manager: Jay Spurgin

Justification: Pipeline will reduce Camrosa Water District's reliance on imported water for non-potable use and will provide another buyer of HCTP effluent.

Comments: None

General Plan Consistency: Conservation Element

Operations Impact: None

Begin Date: Summer 2013 **End Date:** Fall 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Prelim Design/Env.	\$0	\$0	\$150,000	\$0	\$250,000	\$0	\$0	\$400,000
Design/Environ.	0	0	0	0	0	500,000	0	500,000
Construction	0	0	0	0	0	0	5,000,000	5,000,000
	\$0	\$0	\$150,000	\$0	\$250,000	\$500,000	\$5,000,000	\$5,900,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
613	Water Cap Facilities	\$0	\$0	\$150,000	\$0	\$250,000	\$500,000	\$5,000,000	\$5,900,000

Capital Improvement Program

Wastewater Project

HCTP Chemical Disinfection Systems Upgrade

- CI5327 -

Description: Upgrade pumping, piping, electrical and instrumentation for existing Hill Canyon Treatment Plant (HCTP) chemical disinfection systems.



Project Manager: Robert Richardson

Justification: Chlorination and dechlorination equipment at HCTP is nearing the end of its useful life. The facilities are deteriorating and require additional maintenance. New equipment will improve the reliability and efficiency of the system.

Comments: Includes upgrade of chemical pumping and distribution systems with newer, more efficient technology.

General Plan Consistency: Safety Element

Operations Impact: Improves reliability and reduces maintenance costs.

Begin Date: Summer 2013 **End Date:** Winter 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Construction	0	0	275,000	0	0	0	0	275,000
	\$0	\$0	\$375,000	\$0	\$0	\$0	\$0	\$375,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$0	\$0	\$375,000	\$0	\$0	\$0	\$0	\$375,000

Capital Improvement Program Wastewater Project

Interceptor CIP Phase V - Unit Y2

- CI5328 -

Description: Unit Y2: Reline 4,536 linear feet of 18-inch Techite wastewater lines between siphon inlet and Hill Canyon Treatment Plant in the Wildwood Park area.



Project Manager: Roner Del Castillo

Justification: Unit Y2 capacity is adequate. The reach is constructed of Techite pipe material, which is a fiber glass resin composite, and is near the end of its useful life.

Comments: As identified in the 2002 Wastewater Interceptor Master Plan approved by City Council on July 23, 2002.

General Plan Consistency: Safety Element

Operations Impact: Reduces Wastewater Fund maintenance costs.

Begin Date: Fall 2013 **End Date:** Spring 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Construction	0	0	0	1,500,000	0	0	0	1,500,000
	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$1,600,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
624	Wastewater Serv. Chrg	\$0	\$0	\$100,000	\$1,500,000	\$0	\$0	\$0	\$1,600,000

Capital Improvement Program

Wastewater Project

Wastewater Collection System Misc. Repairs

- MI2024 -

Description: Projects implemented annually to repair old wastewater lines. These projects are not identified specifically during preparation of the Wastewater Capital Improvement Program. They are identified annually based on need. This will also include miscellaneous work such as installation of backflow control devices on laterals for homes located on streets with steep slopes.



Project Manager: John Nelson

Justification: Provides for more reliable wastewater system. Reduce potential of lateral backflow into residences in slopes.

Comments: Needed for health and safety.

General Plan Consistency: Conservation and Safety Elements

Operations Impact: Reduces Wastewater Fund maintenance costs.

Begin Date: Fall 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$449,153	\$0	\$320,000	\$440,000	\$100,000	\$100,000	\$100,000	\$1,509,153

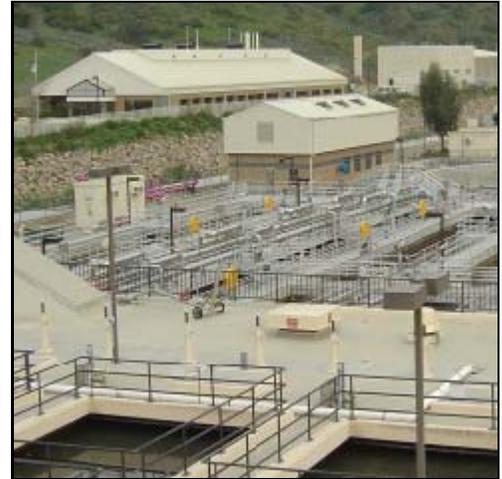
No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
621	Wastewater	\$358	\$0	\$0	\$0	\$0	\$0	\$0	\$358
623	Wastewater Cap Fac Rep	101,797	0	0	0	0	0	0	101,797
624	Wastewater Serv. Chrg	346,998	0	320,000	440,000	100,000	100,000	100,000	1,406,998
		\$449,153	\$0	\$320,000	\$440,000	\$100,000	\$100,000	\$100,000	\$1,509,153

Capital Improvement Program Wastewater Project

HCTP - Miscellaneous Repairs

- MI2055 -

Description: At the Hill Canyon Treatment Plant (HCTP), repair of capital facilities to ensure ongoing operations. These are small projects, not specifically identified in the Capital Improvement Program.



Project Manager: Robert Richardson

Justification: Ensures ongoing permit compliance.

Comments: None

General Plan Consistency: Public Buildings, Safety and Conservation Elements

Operations Impact: Reduces Wastewater Fund maintenance costs of obsolete/damaged components.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Construction	533,737	0	160,000	160,000	160,000	160,000	160,000	1,333,737
	\$533,737	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,533,737

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
621	Wastewater	\$123,892	\$0	\$0	\$0	\$0	\$0	\$0	\$123,892
622	Wastewater Cap Pgm Dev Fees	124,020	0	0	0	0	0	0	124,020
623	Wastewater Cap Fac Rep	252,893	0	0	0	0	0	0	252,893
624	Wastewater Serv. Chrg	32,932	0	200,000	200,000	200,000	200,000	200,000	1,032,932
		\$533,737	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,533,737

Capital Improvement Program

Wastewater Project

HCTP Equipment Replacement

- MI2056 -

Description: Ongoing replacement/repair of major pieces of equipment at the Hill Canyon Treatment Plant (HCTP).



Project Manager: Chuck Rogers

Justification: Necessary to maintain permit compliance.

Comments: Ongoing project.

General Plan Consistency: Public Buildings and Safety Elements

Operations Impact: Reduces Wastewater Fund maintenance costs.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$555,846	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,555,846

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
621	Wastewater	\$18,552	\$0	\$0	\$0	\$0	\$0	\$0	\$18,552
623	Wastewater Cap Fac Rep	494,946	0	0	0	0	0	0	494,946
624	Wastewater Serv. Chrg	42,348	0	200,000	200,000	200,000	200,000	200,000	1,042,348
		\$555,846	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,555,846

Capital Improvement Program

Open Space Projects



Open Space projects include: land acquisition, construction and rehabilitation of trails, fences, parking areas, and related improvements. Capital projects in this category may be identified by either City or Conejo Recreation and Park District (CRPD), usually as part of the annual Conejo Open Space Conservation Agency (COSCA) budget process. The exception to this process is land acquisition, which is proposed and evaluated on a case-by-case basis as opportunities become available.

Capital Improvement Program

Five-Year Summary

Open Space Projects

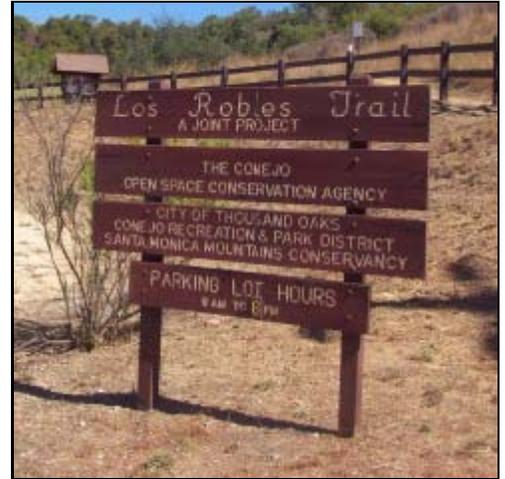
No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI1170	COSCA Improvements and Renovations - Citywide	Two	117	\$0	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000
2	CI1227	Open Space Acquisition - Citywide	Three	118	1,620,000	0	0	0	0	0	1,620,000
Project Totals (2 projects)					\$1,620,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$1,970,000

Capital Improvement Program Open Space Project

COSCA Improvements and Renovations - Citywide

- CI1170 -

Description: Provides for Citywide renovation and installation of open space improvements such as trails, drainage improvements, fencing, signage, and creek crossings. Funding represents City portion of expected costs. Matching 50 percent will be paid by Conejo Recreation and Park District (CRPD).



Project Manager: Kristin Foord

Justification: The repair and installation of open space improvements benefits public access and public safety.

Comments: Recurring expenditures associated with management of open space by the Conejo Open Space Conservation Agency (COSCA). COSCA's open space fences throughout the City are aging. These fences, which were installed by developers prior to dedication to the City/COSCA, are now COSCA's responsibility to maintain. Many open space fences will need replacement over the next several years.

General Plan Consistency: Open Space Element

Operations Impact: Minor increased costs for maintenance and operations of open space improvements. Of these costs, 50 percent match is paid by the CRPD through the COSCA budget process. City's General Fund pays the other 50 percent matching share.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Two Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$513,532	\$0	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$863,532

Capital Improvement Program

Open Space Project

Open Space Acquisition - Citywide

- CI1227 -

Description: Enables the acquisition of land and trail easements Citywide with important open space resources, as opportunities arise.



Project Manager: Kristin Foord

Justification: Protects areas with important open space resources; assists in completion of the open space "ring" around the City; allows acquisition of key trail segments and implementation of the Trail Master Plan.

Comments: Purchase of land for open space compliments the ongoing practice of open space preservation through the development review process, and is needed in certain areas to adequately protect open space resources. Carryover of \$1.6 million as of March 1, 2013. Funding for project comes from Bedroom Tax Revenue, City Council authorized General Fund Transfer, Non-Resident Golf Fees, and Interest Earnings.

General Plan Consistency: Open Space Element

Operations Impact: Estimated \$80/acre/year in additional operation and maintenance costs for new open space acquisitions. Of these costs, 50 percent is paid by the Conejo Recreation and Park District (CRPD) through the Conejo Open Space Conservation Agency (COSCA) budget process. City's General Fund pays the other 50 percent share.

Begin Date: Summer 2013 **End Date:** Spring 2018 **Priority:** Three Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
512	Comm Rec Fac Open Space	\$163,345	\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$1,783,345
560	Shapell/MGM Ranch Dev. Agree	223,285	0	0	0	0	0	0	223,285
		\$386,630	\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$2,006,630

Capital Improvement Program

Library Projects



Grant R. Brimhall Library

Grant R. Brimhall Library projects include: parking lot renovation, replacement of exterior pavers, renovation of the Community Meeting Room, and furniture replacement in public areas.

Newbury Park Branch Library

Newbury Park Branch Library capital projects include: replacement of the parking lot due to age and condition, interior and exterior painting, and roof replacement with solar component.

Capital Improvement Program

Five-Year Summary

Library Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI5169	Newbury Park Branch Library Parking Lot	One	121	\$920,000	\$0	\$0	\$0	\$0	\$0	\$920,000
2	CI5207	TO Library Exterior Paving Replacement	One	122	45,000	55,000	0	0	0	0	100,000
3	CI5248	Newbury Park Library Roof and Solar	Two	123	0	0	50,000	250,000	0	0	300,000
4	MI2087	TO Library Community Room Upgrades	Three		0	0	0	125,000	0	0	125,000
5	MI2099	TO Library Furniture Replacement	Three	124	0	100,000	0	0	0	0	100,000
Project Totals (5 projects)					\$965,000	\$155,000	\$50,000	\$375,000	\$0	\$0	\$1,545,000

Capital Improvement Program

Library Project

Newbury Park Branch Library Parking Lot

- CI5169 -

Description: Replace aging asphalt parking lot with asphalt and pervious pavers. Installation of water storage tanks for stormwater retention and upgrades to landscaping with more drought tolerant plant material and low-flow irrigation.



Project Manager: Liz Perez

Justification: The existing parking lot is more than 20 years old and has reached the end of its useful life. There is currently severe cracking, causing potholes that are a potential safety concern. Replacing the asphalt will improve safety at the site and is an investment in the City's infrastructure.

Comments: Based on feedback from the Capital Facilities Committee, the project was increased to include sustainability features such as pervious pavers to increase ground water infiltration and water storage tanks to reduce quantity of stormwater event flow. Project will be a demonstration project to the community for stormwater management.

General Plan Consistency: Public Buildings Element

Operations Impact: Parking lot replacement is scheduled every 20 years. Regular slurry coats are scheduled every five years to increase the longevity of the parking lot and will be budgeted in the appropriate years.

Begin Date: Spring 2009 **End Date:** Summer 2013 **Priority:** One **Carryover**

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$98,080	\$0	\$15,000	\$0	\$0	\$0	\$0	\$113,080
Construction	0	0	905,000	0	0	0	0	905,000
	\$98,080	\$0	\$920,000	\$0	\$0	\$0	\$0	\$1,018,080

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
110	Library	\$98,080	\$920,000	\$0	\$0	\$0	\$0	\$0	\$1,018,080

Capital Improvement Program

Library Project

TO Library Exterior Paving Replacement

- CI5207 -

Description: Replace exterior paving at main entrance to the Thousand Oaks Library, add flag pole lighting, relocate flag poles, and other minor associated items which will be identified during design.



Project Manager: Liz Perez

Justification: Existing pavers have been a constant problem since the original installation with settling and cracking issues. A complete replacement of the pavers and base will provide a level and consistent surface and reduce safety concerns with the existing uneven condition.

Comments: The Thousand Oaks Library is a heavily used facility and the existing uneven surface creates safety concerns that are an on-going maintenance problem. The proposed project will eliminate the safety concerns and reduce the staff time associated with repairing the pavers. Lighting at flag poles is not adequate and needs to be modified.

General Plan Consistency: Public Buildings Element

Operations Impact: No increased operational costs associated with the proposed project. Staff time associated with repairing the existing pavers will be reduced. Future paver renovation would be in 20+ years (FY 2032-33).

Begin Date: Spring 2013 **End Date:** Fall 2013 **Priority:** One **Carryover**

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	0	0	90,000	0	0	0	0	90,000
	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
110	Library	\$0	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$100,000

Capital Improvement Program Library Project

Newbury Park Library Roof and Solar

- CI5248 -

Description: The roof of the Newbury Park Library is over 25 years old and has reached the end of its useful life, thus requiring replacement. The rooftop has a tall parapet and large open space making it ideal for the addition of solar panels. The roof will be completely replaced and solar panels added as feasible.



Project Manager: Liz Perez

Justification: Replacing the existing aged roof will protect one of the City's well-used and valuable assets. The addition of solar panels will meet the Council's goal to continue to promote renewable energy and reduce the City's carbon footprint.

Comments: The roof of the Newbury Park Library was previously identified as a potential location for solar and completing the roof and solar simultaneously will provide a synergy of construction and reduce the cost of installing solar at a separate time.

General Plan Consistency: Public Buildings Element

Operations Impact: Minimal on-going costs (<\$2,500/yr.) for the maintenance of solar panels. Roof maintenance will be reduced for 10-15 years. Roof will be scheduled for replacement in 20-25 years.

Begin Date: Summer 2014 **End Date:** Fall 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Construction	0	0	0	250,000	0	0	0	250,000
	\$0	\$0	\$50,000	\$250,000	\$0	\$0	\$0	\$300,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
110	Library	\$0	\$0	\$0	\$50,000	\$250,000	\$0	\$0	\$300,000

Capital Improvement Program

Library Project

TO Library Furniture Replacement

- MI2099 -

Description: Replace various tables, chairs, and other furniture in public areas of the Library which are over 20 years old.



Project Manager: Liz Perez

Justification: Most of the existing furniture is original and over 25 years old. Furniture pieces are scratched, cracked, and beyond the point of refurbishment. Replacement is required to maintain a presentable level of care to visitors.

Comments: The Library is a heavily used facility. Existing furniture is beyond its useful life and must be replaced.

General Plan Consistency: Public Buildings Element

Operations Impact: No increased operational costs associated with the proposed work. Maintenance and repairs will be reduced in the near future. Furniture will be scheduled for replacement in 20 years (FY 2023-24).

Begin Date: Fall 2013 **End Date:** Winter 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
110	Library	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

Capital Improvement Program

Facility Projects



The City owns and manages various public facilities (listed below), which require periodic rehabilitation and upgrades. Capital improvement needs are identified through operational experiences and community standards.

Each year the Facilities Division updates the City's 15-year Facilities Maintenance Plan. The Plan is reviewed during the Capital Improvement Program (CIP) budget process to determine which projects are necessary for the upcoming years.

Below is a list of the major City-owned facilities:

Civic Arts Plaza (CAP) Building, CAP Parking Structure, Teen Center, Senior Center, 401 Hillcrest, 403 Hillcrest, Municipal Service Center, Hill Canyon Treatment Plant, Cameron Center, Transportation Center, Fred Kavli Theatre, Scherr Forum Theatre, Janss House, Grant R. Brimhall Library, Newbury Park Library, Childcare Center, and the Los Robles Greens Golf Course.

Capital Improvement Program

Five-Year Summary

Facility Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI4091	Community Center Expansion (Holding Account)	Three	127	\$5,120,792	\$0	\$0	\$0	\$0	\$0	\$5,120,792
2	CI5079	Hillcrest Energy Savings Upgrades	Two	128	60,000	0	0	0	0	0	60,000
3	CI5081	Los Robles Golf Course Energy Savings Upgrades	Two	129	10,000	0	0	0	0	0	10,000
4	CI5085	Teen and Senior Center Energy Savings Upgrades	Two	130	60,000	0	0	0	0	0	60,000
5	CI5086	Civic Arts Plaza Energy Savings	Two	131	610,000	150,000	0	0	0	0	760,000
6	CI5090	Parking Structure Improvements	One	132	274,000	0	0	0	0	0	274,000
7	CI5093	Transportation Center Energy Savings Upgrades	Two	133	22,000	28,000	0	0	0	0	50,000
8	CI5131	Municipal Service Center (MSC) Expansion	Two	134	5,303,000	0	0	0	0	0	5,303,000
9	CI5143	Civic Arts Plaza Fire Alarm System	One	135	270,000	600,000	0	0	0	0	870,000
10	CI5144	Civic Arts Plaza Security Upgrades	One	136	365,000	0	0	0	0	0	365,000
11	CI5145	Kavli Lobby Renovation	Two	137	447,000	1,800,000	0	0	0	0	2,247,000
12	CI5159	Los Robles Golf Course Maintenance Facility	Two	138	1,100,000	0	0	0	0	0	1,100,000
13	CI5160	Los Robles Golf Course Event Area	Two	139	1,388,000	180,000	0	0	0	0	1,568,000
14	CI5208	Rancho Potrero Specific Plan	One	140	202,000	0	0	0	0	0	202,000
15	CI5209	MSC Facility Enhancements	Three	141	100,000	0	0	0	0	0	100,000
16	CI5246	Parking Lot Renovations at Various Facilities	One	142	0	0	130,000	370,000	0	0	500,000
17	CI5249	Civic Arts Plaza Electronic Poster Cases	Three	143	0	0	72,000	0	0	0	72,000
18	CI5250	Sound System Upgrades	Two	144	0	0	500,000	0	0	0	500,000
19	CI5251	Wireless Microphone System	Two	145	0	30,000	0	0	0	0	30,000
20	CI5252	Archive Storage Unit	Two	146	0	50,000	0	0	0	0	50,000
21	CI5312	Fiber to City Facilities	Two	147	0	427,000	0	0	0	0	427,000
22	CI5332	CAP Sign Renovation	Two	148	0	10,000	130,000	0	0	0	140,000
23	MI2048	Lang Ranch Community Park - Holding Account	Two	149	5,000,000	0	0	0	0	0	5,000,000
24	MI2088	Fred Kavli Theater Interior Wall Lighting	Three	150	30,000	0	0	0	0	0	30,000
25	MI2089	Kavli Box Office Upgrades	Three		0	0	0	50,000	0	0	50,000
26	MI2090	Hillcrest Accessibility Upgrades	One	151	100,000	0	0	0	0	0	100,000
27	MI2097	Painting at Various City Facilities	Two	152	0	0	180,000	0	0	0	180,000
28	MI2101	Community Gallery Maintenance	Three		0	0	0	20,000	0	0	20,000
29	MI2103	CAP First Floor Lobby Security Upgrades	One	153	0	25,000	200,000	0	0	0	225,000
30	MI2506	Boys and Girls Club Projects	Three	154	250,000	0	0	0	0	0	250,000
Project Totals (30 projects)					\$20,711,792	\$3,300,000	\$1,212,000	\$440,000	\$0	\$0	\$25,663,792

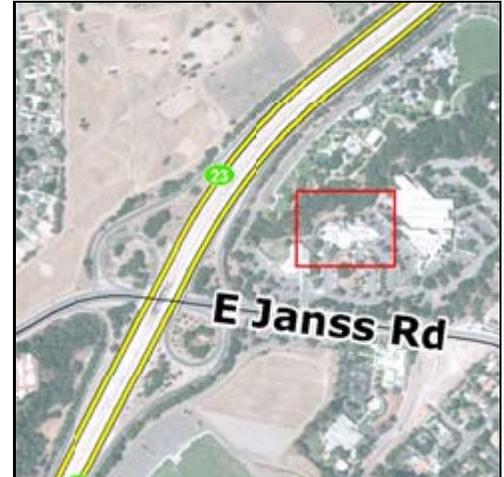
Capital Improvement Program

Facility Project

Community Center Expansion (Holding Account)

- CI4091 -

Description: Design and construct a 12,500 square foot full-size gymnasium with restrooms, storage, and auxillary spaces at the Fiore Teen Center.



Project Manager: Liz Perez

Justification: Provides the community access to a full-size gymnasium for youth sporting events, senior sporting activities, and large community evening and weekend events and programs.

Comments: Ad Hoc Senior Center/Teen Center Expansion Committee has supported this project since 2002. Project was delayed during FY 2007-08 waiting for decertification of an easement with Caltrans. In February 2009, the Capital Facilities Ad Hoc Committee recommended placing the project on hold until potential outside funding sources could be found. Staff is seeking grants or other funding sources for the project.

General Plan Consistency: Public Buildings Element

Operations Impact: The addition of a full-size gymnasium and restrooms will greatly increase the overall maintenance and operations costs for the Fiore Teen Center facility. No funding source has been identified to off-set these costs.

Begin Date: Summer 2003 **End Date:** Summer 2016 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$434,693	\$120,792	\$0	\$0	\$0	\$0	\$0	\$555,485
Construction	0	5,000,000	0	0	0	0	0	5,000,000
	\$434,693	\$5,120,792	\$0	\$0	\$0	\$0	\$0	\$5,555,485

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$434,693	\$5,120,792	\$0	\$0	\$0	\$0	\$0	\$5,555,485

Capital Improvement Program

Facility Project

Hillcrest Energy Savings Upgrades

- CI5079 -

Description: Convert parking lot/exterior lighting to more energy efficient fixtures.



Project Manager: Liz Perez

Justification: New fixtures will be more energy-efficient and reduce the site's carbon footprint.

Comments: A portion of the cost may be provided by an incentive through Southern California Edison. Any incentives or rebates will reduce the payback period.

General Plan Consistency: Public Buildings Element

Operations Impact: Electricity costs will be reduced immediately. Project will reduce on-going utility costs through energy efficient light fixtures.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$6,000
Construction	0	0	54,000	0	0	0	0	54,000
	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000

Capital Improvement Program

Facility Project

Los Robles Golf Course Energy Savings Upgrades

- CI5081 -

Description: Convert parking lot/exterior lighting to more energy efficient fixtures.



Project Manager: Liz Perez

Justification: New fixtures will be more energy-efficient and reduce the site's carbon footprint.

Comments: A portion of the cost may be provided by an incentive through Southern California Edison. Any incentives or rebates will reduce the payback period.

General Plan Consistency: Public Buildings Element

Operations Impact: Electricity costs will be reduced immediately. Project will reduce ongoing utility costs through energy-efficient light fixtures.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
Construction	0	0	9,000	0	0	0	0	9,000
	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
671	Golf Course - Los Robles	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000

Capital Improvement Program

Facility Project

Teen and Senior Center Energy Savings Upgrades

- CI5085 -

Description: Convert parking lot/exterior lighting to more energy efficient fixtures.



Project Manager: Liz Perez

Justification: New fixtures will be more energy-efficient and reduce the site's carbon footprint.

Comments: A portion of the cost may be provided by an incentive through Southern California Edison. Any incentives or rebates will reduce the payback period.

General Plan Consistency: Public Buildings Element

Operations Impact: Electricity costs will be reduced immediately. Project will reduce ongoing utility costs through energy-efficient light fixtures.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$6,000
Construction	0	0	54,000	0	0	0	0	54,000
	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000

Capital Improvement Program Facility Project

Civic Arts Plaza Energy Savings

- CI5086 -

Description: Replace various old HVAC (heating, ventilating and air-conditioning) equipment with more energy efficient models. Renovate existing system to operate more efficiently and commission entire system to operate at maximum efficiency.



Project Manager: Liz Perez

Justification: Energy savings equates to reduced energy costs and a reduction in the City's carbon footprint.

Comments: The project may receive some rebates or incentives from Southern California Edison or The Gas Company.

General Plan Consistency: Public Buildings Element

Operations Impact: Reduced energy costs resulting from more efficient system and equipment. No additional ongoing maintenance costs.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$81,230	\$0	\$55,000	\$0	\$0	\$0	\$0	\$136,230
Construction	0	0	705,000	0	0	0	0	705,000
	\$81,230	\$0	\$760,000	\$0	\$0	\$0	\$0	\$841,230

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$81,230	\$610,000	\$150,000	\$0	\$0	\$0	\$0	\$841,230

Capital Improvement Program

Facility Project

Parking Structure Improvements

- CI5090 -

Description: Improvements will include security, lighting, storage, and other miscellaneous improvements.



Project Manager: Liz Perez

Justification: The Civic Arts Plaza parking structure is a prominent building at the Civic Arts Plaza complex. Improvements will compliment the quality of surrounding buildings and security improvements will protect the public and patrons using the facility. Added security features will reduce potential risks associated with an open, unmonitored building.

Comments: Project revised from original scope of work to only include security, lighting, and maintenance enhancements.

General Plan Consistency: Public Buildings Element

Operations Impact: Potential increased maintenance costs for improvement upkeep, potential reduced risk/liability due to security improvements, reduced energy costs from solar panels after initial payback period. Ongoing maintenance costs are unknown until final plans are completed.

Begin Date: Spring 2013 **End Date:** Winter 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$369,351	\$0	\$30,000	\$0	\$0	\$0	\$0	\$399,351
Construction	0	0	244,000	0	0	0	0	244,000
	\$369,351	\$0	\$274,000	\$0	\$0	\$0	\$0	\$643,351

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$369,351	\$274,000	\$0	\$0	\$0	\$0	\$0	\$643,351

Capital Improvement Program

Facility Project

Transportation Center Energy Savings Upgrades

- CI5093 -

Description: Convert parking lot/exterior lighting to more energy efficient fixtures.



Project Manager: Liz Perez

Justification: New fixtures will be more energy-efficient and reduce the site's carbon footprint.

Comments: A portion of the cost may be provided by an incentive through Southern California Edison. Any incentives or rebates will reduce the payback period.

General Plan Consistency: Public Buildings Element

Operations Impact: Electricity costs will be reduced immediately. Project will reduce ongoing utility costs through energy-efficient light fixtures.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Construction	0	0	45,000	0	0	0	0	45,000
	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$22,000	\$28,000	\$0	\$0	\$0	\$0	\$50,000

Capital Improvement Program

Facility Project

Municipal Service Center (MSC) Expansion

- CI5131 -

Description: Expand the MSC into 3.29 acre parcel south of the property located at 1993 Rancho Conejo Boulevard. Expansion includes a community recycling facility, transportation/bus storage and maintenance, and meeting room/office space reconfiguration/addition.



Project Manager: Shamir Shahamiri

Justification: In February 2006, the City acquired the rights to a 3.29 acre parcel to be used for the expansion of the MSC to address hazardous waste collection, recycling, transportation, and equipment storage needs of the City.

Comments: A\$585,000 Federal Transportation Grant was awarded to the City to offset part of the MSC Expansion.

General Plan Consistency: Safety and Public Buildings Elements

Operations Impact: Increase in maintenance and operations expense related to the facility.

Begin Date: Fall 2011 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$960,000	\$0	\$0	\$0	\$0	\$0	\$0	\$960,000
Construction	2,189,489	0	5,303,000	0	0	0	0	7,492,489
	\$3,149,489	\$0	\$5,303,000	\$0	\$0	\$0	\$0	\$8,452,489

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$288,685	\$368,000	\$0	\$0	\$0	\$0	\$0	\$656,685
141	City Lighting District	55,870	374,000	0	0	0	0	0	429,870
142	Lighting/Lndscp District	85,968	560,000	0	0	0	0	0	645,968
183	Streets/Transp (Federal)	437,731	415,000	0	0	0	0	0	852,731
537	Dev. Fees - Air Quality	28,261	62,000	0	0	0	0	0	90,261
611	Water	27	0	0	0	0	0	0	27
612	Water Dev Fees	112,131	174,000	0	0	0	0	0	286,131
613	Water Cap Facilities	105,892	610,000	0	0	0	0	0	715,892
621	Wastewater	27	0	0	0	0	0	0	27
622	Wastewater Cap Pgm Dev Fees	112,129	0	0	0	0	0	0	112,129
623	Wastewater Cap Fac Rep	20,800	0	0	0	0	0	0	20,800
624	Wastewater Serv. Chrg	85,087	833,000	0	0	0	0	0	918,087
631	Solid Waste	1,663,090	1,501,000	0	0	0	0	0	3,164,090
651	Transportation - Art 8C	153,791	406,000	0	0	0	0	0	559,791
		\$3,149,489	\$5,303,000	\$0	\$0	\$0	\$0	\$0	\$8,452,489

Capital Improvement Program

Facility Project

Civic Arts Plaza Fire Alarm System

- CI5143 -

Description: Replace/upgrade fire alarm system at the Civic Arts Plaza. Includes replacement of complete master control panel and devices to comply with new fire code requirements.



Project Manager: Liz Perez

Justification: Many components of the systems are discontinued, making it difficult to perform repairs and maintain the system. Technology has changed dramatically for fire alarm systems, and the City would have better controls and documentation with a new system. Some devices will be out of compliance due to changes in the fire codes.

Comments: The existing fire alarm system has been operating since the building was occupied in October 1996. The existing system has never been monitored by the fire department because a by-pass system was not designed to accommodate theatrical performances where the system would need to be over-riden. Upgrade will keep facility in compliance with new codes and provide maximum protection of building and safety features.

General Plan Consistency: Public Buildings Element

Operations Impact: A new system will include the by-pass feature and allow direct monitoring by the fire department and provide better response time in the event of an emergency requiring fire department assistance. Ongoing system maintenance cost approximately \$15,000. Next scheduled system replacement FY 2028-29 (15 years).

Begin Date: Spring 2013 **End Date:** Summer 2013 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$29,732	\$0	\$27,000	\$0	\$0	\$0	\$0	\$56,732
Construction	0	0	843,000	0	0	0	0	843,000
	\$29,732	\$0	\$870,000	\$0	\$0	\$0	\$0	\$899,732

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$29,723	\$270,000	\$600,000	\$0	\$0	\$0	\$0	\$899,723

Capital Improvement Program Facility Project

Civic Arts Plaza Security Upgrades

- CI5144 -

Description: Additional and upgraded close-captioned television, card access, and badging systems (including all ancillary cabling/electrical).



Project Manager: Liz Perez

Justification: The Civic Arts Plaza includes all City business offices, City Council offices, the 400+ seat Scherr Forum Theatre, and the 1800+ seat Kavli Theatre, making it a higher risk facility than a standard commercial business property. Added and improved security features will protect the City's physical asset, as well as the thousands of visitors and staff who come to the Civic Arts Plaza each year.

Comments: A security assessment was completed in 2008, which identified various upgrades to the Civic Arts Plaza to improve security. Grant funding of \$190,000 has been identified through the Urban Area Security Initiative (UASI) for this project.

General Plan Consistency: Public Buildings Element

Operations Impact: Upgrades to security will improve visitor security comfort and reduce damages from potential break-ins and vandalism. Ongoing system maintenance cost approximately \$15,000 annually. Next scheduled system replacement FY 2028-29 (15 years).

Begin Date: Winter 2013 **End Date:** Summer 2013 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$50,124	\$0	\$15,000	\$0	\$0	\$0	\$0	\$65,124
Construction	531,372	0	350,000	0	0	0	0	881,372
	\$581,496	\$0	\$365,000	\$0	\$0	\$0	\$0	\$946,496

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$581,496	\$365,000	\$0	\$0	\$0	\$0	\$0	\$946,496

Capital Improvement Program

Facility Project

Kavli Lobby Renovation

- CI5145 -

Description: Replace ceiling system, add/replace lighting, tint windows, renovate wood veneer, install fabric wall for vendor displays, install two monitors for performance display and marketing, replace worn carpeting, paint interior auditoriums, and other enhancements as determined.



Project Manager: Liz Perez

Justification: The existing ceiling system is difficult to maintain and current lighting is left unreplaced because of it. Overall lighting levels in the lobby are below standard and do not use the most energy-efficient lamps. The large entry windows allow in enough light to significantly subject the wood paneling and carpet to fading. Worn carpeting becomes unsightly, begins to fray, and causes on-going maintenance issues. Interior painting is integral to the appearance of a well-maintained facility. Other minor improvements are required to maintain a presentable level of care to visitors.

Comments: The Kavli Theatre has more than 350,000 visitors each year and is a heavily-used facility. Suggested upgrades will provide for a well-maintained facility. \$200,000 will be reimbursed by Alliance for the Arts for signage upgrades.

General Plan Consistency: Public Buildings Element

Operations Impact: Reduced utility costs due to installation of more energy-efficient lighting, reduced maintenance with new carpeting and less need to refinish paneling. No additional operating costs associated with the renovations. Next scheduled carpet replacement FY 2020-21 (seven years) and next scheduled interior painting FY 2023-24 (ten years).

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$52,987	\$0	\$98,900	\$0	\$0	\$0	\$0	\$151,887
Construction	0	0	2,148,100	0	0	0	0	2,148,100
	\$52,987	\$0	\$2,247,000	\$0	\$0	\$0	\$0	\$2,299,987

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$52,987	\$447,000	\$1,800,000	\$0	\$0	\$0	\$0	\$2,299,987

Capital Improvement Program Facility Project

Los Robles Golf Course Maintenance Facility

- CI5159 -

Description: Construction of upgrades to existing maintenance facility for compliance with current stormwater requirements, sewer installation, and staff area upgrades.



Project Manager: Liz Perez

Justification: The current facility needs to be upgraded to meet current state and local codes and requirements. Upgrades will be more environmentally sensitive and provide better efficiencies for staff.

Comments: The maintenance facility was not upgraded when the golf course went through its major renovation from 1999-2001. Much of the existing maintenance facility is over 30 years old and is in need of upgrading.

General Plan Consistency: Public Buildings Element

Operations Impact: None. All operational costs will be paid by Eagle Golf.

Begin Date: Summer 2014 **End Date:** Winter 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$200,000
Construction	0	0	1,000,000	0	0	0	0	1,000,000
	\$100,000	\$0	\$1,100,000	\$0	\$0	\$0	\$0	\$1,200,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
671	Golf Course - Los Robles	\$100,000	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$1,200,000

Capital Improvement Program

Facility Project

Los Robles Golf Course Event Area

- CI5160 -

Description: Construction of event area on vacant 1.8 acres of land southeast of pro shop. Area to include storage building, hardscape, landscape, and utilities for outdoor events such as weddings and golf tournaments.



Project Manager: Liz Perez

Justification: The event area will generate additional revenue for the golf course and the City.

Comments: Improvements to the vacant land were included in the 2006 agreement with Eagle Golf. Eagle contributed over \$180,000 toward the improvements.

General Plan Consistency: Public Buildings Element

Operations Impact: The golf course will manage the event area through their budget. It is anticipated a net revenue income will be derived from events. All operations costs will be paid for through Eagle Golf.

Begin Date: Winter 2013 **End Date:** Fall 2013 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$104,713	\$0	\$80,000	\$0	\$0	\$0	\$0	\$184,713
Construction	481,580	0	1,488,000	0	0	0	0	1,969,580
	\$586,293	\$0	\$1,568,000	\$0	\$0	\$0	\$0	\$2,154,293

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
671	Golf Course - Los Robles	\$586,293	\$1,388,000	\$180,000	\$0	\$0	\$0	\$0	\$2,154,293

Capital Improvement Program Facility Project

Rancho Potrero Specific Plan

- CI5208 -

Description: Construction of open space amenities on the Rancho Potrero property located on the south side of Lynn Road between Via Las Brisas and Rancho Dos Vientos.



Project Manager: Kristin Foord

Justification: The City adopted a Specific Plan based on a concept plan for the property that was developed through use of a focus group, and approved jointly by the City, Conejo Recreation and Park District (CRPD), and Conejo Open Space Conservation Agency (COSCA). The Specific Plan specifies land use and limited recreational amenities related to open space use of the property.

Comments: The Specific Plan was approved in April 2010. Staff is coordinating implementation of the project with the National Park Service, the owner of the adjacent property. Funding for amenities is part of a cooperative agreement with CRPD as co-owner of the property through COSCA.

General Plan Consistency: Open Space, Conservation and Land Use Elements

Operations Impact: Staff time to work with CRPD on implementation of the Specific Plan.

Begin Date: Summer 2007 **End Date:** Spring 2015 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$103,860	\$0	\$0	\$0	\$0	\$0	\$0	\$103,860
Construction	202,000	0	0	0	0	0	0	202,000
	\$305,860	\$0	\$0	\$0	\$0	\$0	\$0	\$305,860

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$103,860	\$202,000	\$0	\$0	\$0	\$0	\$0	\$305,860

Capital Improvement Program

Facility Project

MSC Facility Enhancements

- CI5209 -

Description: Miscellaneous facility improvements to enhance the operation and safety of the Municipal Service Center (MSC).



Project Manager: Larry McKinney

Justification: To improve staff safety, security, and ease of operations.

Comments: Improvements will include installation of a canopy to cover the bus lift work area, the installation of a bus lift and storage building, minor improvements to the existing administrative building to improve lighting and circulation, and other improvements that enhance the productivity of the employees.

General Plan Consistency: Public Buildings and Safety Elements

Operations Impact: Enhanced facility security and office workspace.

Begin Date: Summer 2011 **End Date:** Fall 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$39,103	\$0	\$100,000	\$0	\$0	\$0	\$0	\$139,103

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
183	Streets/Transp (Federal)	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
612	Water Dev Fees	0	20,000	0	0	0	0	0	20,000
624	Wastewater Serv. Chrg	0	20,000	0	0	0	0	0	20,000
651	Transportation - Art 8C	39,103	0	0	0	0	0	0	39,103
		\$39,103	\$100,000	\$0	\$0	\$0	\$0	\$0	\$139,103

Capital Improvement Program Facility Project

Parking Lot Renovations at Various Facilities

- CI5246 -

Description: Replace and/or repair parking lot asphalt as needed at Janss House and Thousand Oaks Library/Teen Center/Senior Center.



Project Manager: Liz Perez

Justification: The existing parking lots are more than 20 years old and have reached the end of their useful lives. Replacement and repairs of parking lots are required for safety and as part of general maintenance.

Comments: The work is included and scheduled in the Citywide 15-year Maintenance Plan.

General Plan Consistency: Public Buildings Element

Operations Impact: Parking lot replacement is scheduled every 20-25 years. Regular slurry seals every 5-7 years increase the longevity and will be budgeted in the appropriate future fiscal years.

Begin Date: Spring 2014 **End Date:** Summer 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000
Construction	0	0	0	125,000	370,000	0	0	495,000
	\$0	\$0	\$0	\$130,000	\$370,000	\$0	\$0	\$500,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$40,000	\$370,000	\$0	\$0	\$410,000
110	Library	0	0	0	90,000	0	0	0	90,000
		\$0	\$0	\$0	\$130,000	\$370,000	\$0	\$0	\$500,000

Capital Improvement Program

Facility Project

Civic Arts Plaza Electronic Poster Cases

- CI5249 -

Description: Acquisition of electronic poster cases to replace existing poster cases.



Project Manager: Barry McComb

Justification: Electronic poster cases will allow for the elimination of some existing poster cases, will be visually attractive, and will allow for additional information to be displayed.

Comments: None

General Plan Consistency: Social Element

Operations Impact: Minor increase in electricity and maintenance costs.

Begin Date: Summer 2014 **End Date:** Summer 2015 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$0	\$72,000	\$0	\$0	\$0	\$72,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$72,000	\$0	\$0	\$0	\$72,000

Capital Improvement Program

Facility Project

Sound System Upgrades

- CI5250 -

Description: Replacement of amplifiers and speakers in the Kavli Theatre. Replacement of audio mixing console in the Scherr Forum. Acquisition of equipment to complete onstage monitor system.



Project Manager: Gary Mintz

Justification: Amplifiers and speakers in the Kavli Theatre are 15 years old. The mixing console in the Scherr Forum needs a digital upgrade. Having an inhouse monitor system will lower production costs.

Comments: None

General Plan Consistency: Social Element

Operations Impact: Lowers overall production costs while improving the quality of performances.

Begin Date: Summer 2014 **End Date:** Summer 2015 **Priority:** Two Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Capital Improvement Program

Facility Project

Wireless Microphone System

- CI5251 -

Description: Purchase of a versatile wireless microphone system for use in the Fred Kavli and Scherr Forum theatres.



Project Manager: Jonathan Serret

Justification: Acquiring a wireless microphone system eliminates the need to continuously rent them and also increases consistency from show to show.

Comments: Touring companies routinely require wireless microphones for their performances. Currently the theatres rent the microphones in order to meet the needs of the customers. Many shows require up to nine microphones.

General Plan Consistency: Social Element

Operations Impact: Long-term cost savings from the elimination of the need to rent wireless microphones. Will also lead to improved efficiencies which will decrease costs.

Begin Date: Summer 2013 **End Date:** Winter 2013 **Priority:** Two Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Capital Improvement Program

Facility Project

Archive Storage Unit

- CI5252 -

Description: Replacement of channel programming archival storage system based upon Digital Versatile Disk (DVD) architecture with current industry standard based on Hard Disk Drive (HDD) technology.



Project Manager: Carl Jarecky

Justification: Thousand Oaks Television (TOTV) stores all of its programming in an archival system based on proprietary 23 gig DVD architecture. The Asaca 750 PD Unit and the DVD drives are no longer supported nor manufactured. Effective August 31, 2012, the manufacturer ended all support to Asaca owners.

Comments: The Asaca AM 750 unit is beyond its depreciable life span and maintenance control.

General Plan Consistency: Social Element

Operations Impact: Allows TOTV to continue to provide video programming replay and storage. Reduces maintenance costs.

Begin Date: Summer 2013 **End Date:** Summer 2014 **Priority:** Two Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

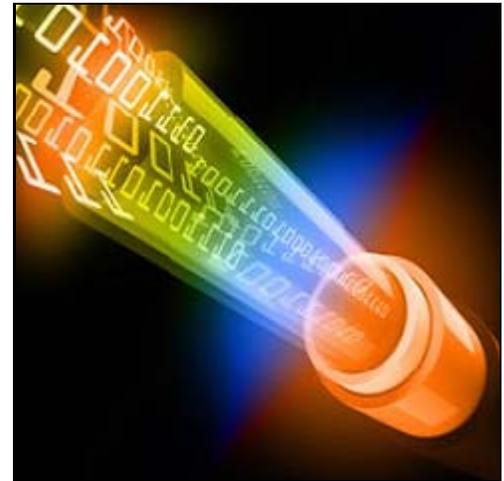
Capital Improvement Program

Facility Project

Fiber to City Facilities

- CI5312 -

Description: This project is to piggyback onto the fiber network that is currently being installed by Public Works Traffic Division to connect the City's traffic signals. Extension of the fiber network to include fiber to nearby City facilities to secure a high speed, City-owned network connection directly to City facilities. This would accomplish connection between City Hall, Municipal Service Center, Transportation Center, and Thousand Oaks Library and will be used for voice, data, and video transmissions between these facilities.



Project Manager: John Augustyn

Justification: The City currently has data access to City facilities through an I-Net agreement with Time Warner Cable for connectivity between facilities for our data and voice network. The term of the agreement that specifically allows for free access to the I-Net expired in 2012. We are awaiting Time Warner Cable's response for the cost of the continued use of their I-Net. In the long run, it is in the City's best interest to own its own network infrastructure and this project makes the costs reasonable to accomplish and not be subject to vendor pricing.

Comments: Estimates for laying conduit, pulling fiber, and terminating vary in pricing, but based on experience with the current contractor, the estimate is \$25 per foot. The goal is for the project to be finished in FY 2013-14, assuming no delays.

General Plan Consistency: Public Buildings Element

Operations Impact: Upon completion this project will give the City direct control over its network connectivity between facilities; ultimately gaining control over the costs.

Begin Date: Summer 2013 **End Date:** Summer 2015 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$427,000	\$0	\$0	\$0	\$0	\$427,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$427,000	\$0	\$0	\$0	\$0	\$427,000

Capital Improvement Program

Facility Project

CAP Sign Renovation

- CI5332 -

Description: Renovate the exterior building signage for ease of maintenance.



Project Manager: Liz Perez

Justification: The high building signage is currently in a position that does not allow for convenient and easy maintenance. Changing of bulbs is costly and inefficient. Re-design of the signs will reduce maintenance costs and allow for more timely maintenance.

Comments: The existing signs were installed in 1999.

General Plan Consistency: Public Buildings Element

Operations Impact: The main objective of this project is to reduce maintenance costs by completing this renovation work.

Begin Date: Winter 2013 **End Date:** Winter 2014 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	0	0	0	130,000	0	0	0	130,000
	\$0	\$0	\$10,000	\$130,000	\$0	\$0	\$0	\$140,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$10,000	\$130,000	\$0	\$0	\$0	\$140,000

Capital Improvement Program

Facility Project

Lang Ranch Community Park - Holding Account

- MI2048 -

Description: This park project is the last remaining community park as part of Conejo Recreation & Park District's (CRPD) Master Plan. As proposed, this project will develop approximately 46 acres of the 124-acre Lang Ranch with park facilities, to include active recreation and natural open space for the local community. Lang Ranch Community Park would also include bike paths, hiking trails, disc golf course, and a glider area.



Project Manager: John F. Adams

Justification: This project would provide active and passive community park facilities to the residents of the northwest portion of the CRPD service area, while preserving important natural resources. This area, with approximately 30,000 residents, is underserved for park areas and facilities per CRPD standards.

Comments: The proposed funds will be leveraged to obtain matching funding from the State and other sources.

General Plan Consistency: Recreation Element

Operations Impact: CRPD will pay the recurring maintenance and supporting costs.

Begin Date: Spring 2008 **End Date:** Spring 2014 **Priority:** Two Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$5,000,000

Capital Improvement Program

Facility Project

Fred Kavli Theater Interior Wall Lighting

- MI2088 -

Description: Renovate wall lighting to light-emitting diode (LED) in Fred Kavli Theatre.



Project Manager: Gary Mintz

Justification: Original lighting is obsolete. Replacing with LED lighting will be more attractive and cost-efficient, and will save energy.

Comments: None

General Plan Consistency: Public Buildings and Social Elements

Operations Impact: Decrease in electricity costs.

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** Three Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000

Capital Improvement Program

Facility Project

Hillcrest Accessibility Upgrades

- MI2090 -

Description: Revise main exterior concrete entrance stairs and handrails to comply with current accessibility standards.



Project Manager: Liz Perez

Justification: The existing exterior stairs at both 401 and 403 West Hillcrest do not comply with current accessibility standards. This project will revise the stairs to eliminate potential liability issues associated with the outdated stair design.

Comments: None

General Plan Consistency: Public Buildings Element

Operations Impact: Revised stairs and handrails may reduce any potential staff time associated with potential issues arising from the non-compliant stairs. No ongoing maintenance costs are associated with this project.

Begin Date: Summer 2013 **End Date:** Fall 2013 **Priority:** One **Carryover**

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	0	0	90,000	0	0	0	0	90,000
	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000

Capital Improvement Program Facility Project

Painting at Various City Facilities

- MI2097 -

Description: Paint interiors, exteriors, and other elements at the following City-owned facilities: Civic Arts Plaza (handrails and other miscellaneous components), Childcare Center (interior), Cameron Center (interior and exterior), Teen Center (interior), Senior Center (interior), and Newbury Park Library (interior and exterior).



Project Manager: Liz Perez

Justification: Painting extends the life of the building exteriors by sealing the plaster, protecting metal components from rust, and eliminating chipped and stained paint.

Comments: All City-owned facilities are well-used by the community and require regular maintenance due to age and wear and tear.

General Plan Consistency: Public Buildings Element

Operations Impact: Regularly-scheduled exterior painting increases the life-span of the exterior wall plaster and life of the buildings. Well-maintained buildings also require less unscheduled maintenance. No on-going costs. Interior painting is scheduled every 7-10 years and exterior painting every 10-12 years.

Begin Date: Winter 2015 **End Date:** Spring 2016 **Priority:** Two Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000
Construction	0	0	0	175,000	0	0	0	175,000
	\$0	\$0	\$0	\$180,000	\$0	\$0	\$0	\$180,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$0	\$95,000	\$0	\$0	\$0	\$95,000
110	Library	0	0	0	85,000	0	0	0	85,000
		\$0	\$0	\$0	\$180,000	\$0	\$0	\$0	\$180,000

Capital Improvement Program

Facility Project

CAP First Floor Lobby Security Upgrades

- MI2103 -

Description: Reconfigure Civic Arts Plaza (CAP) lobby/customer service counters and adjacent staff areas to accommodate security separation, building exiting, and improve staff efficiencies.



Project Manager: Liz Perez

Justification: Staff assignments and operation flow have changed without regard to the physical layout of the area. A physically secure separation was recommended as part of the Security Plan for the Civic Arts Plaza. The reconfiguration will address all the issues mentioned above and create a more effective and efficient work environment.

Comments: The first floor lobby has not had a major reconfiguration in over 10 years.

General Plan Consistency: Public Buildings Element

Operations Impact: No increased operational costs associated with the project. Carpet replacement will be scheduled for replacement in 7 years (FY 2020-21).

Begin Date: Summer 2013 **End Date:** Spring 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Design/Environ.	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Construction	0	0	0	200,000	0	0	0	200,000
	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$0	\$225,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$0	\$0	\$25,000	\$200,000	\$0	\$0	\$0	\$225,000

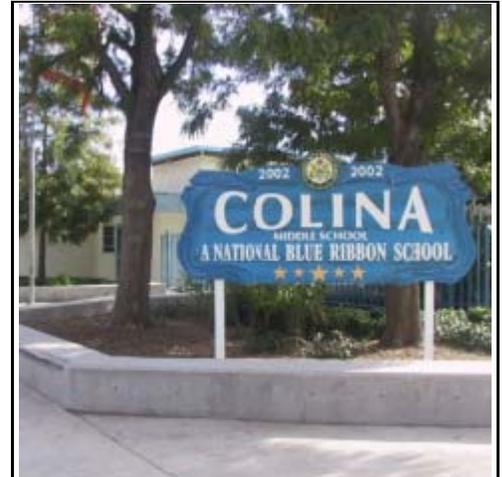
Capital Improvement Program

Facility Project

Boys and Girls Club Projects

- MI2506 -

Description: \$1,000,000 Matching Capital Improvement Grant to partially fund construction of Boys & Girl Clubs at Los Cerritos, Colina, Sequoia, and Redwood Middle School facilities.



Project Manager: John F. Adams

Justification: On July 23, 2002, City Council approved entering into a \$1,000,000 Matching Capital Improvement Grant Agreement with Boys & Girls Clubs of Conejo & Las Virgenes, Inc. to construct four Boys & Girls Club facilities at Los Cerritos, Colina, Sequoia, and Redwood Middle Schools.

Comments: Los Cerritos, Colina, and Sequoia Middle Schools' projects have been completed and grants paid to the Boys & Girls Club in 2004, 2007, and 2012 respectively. Redwood Middle School will be constructed when fundraising efforts are complete.

General Plan Consistency: Public Buildings Element

Operations Impact: Minor indirect staff costs associated with managing the projects.

Begin Date: Summer 2002 **End Date:** Spring 2015 **Priority:** Three Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
001	General Fund	\$750,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000

Capital Improvement Program

Comm. Dev. Block Grant (CDBG) Projects

CDBG



The Community Development Block Grant (CDBG) was established in 1974 by the U.S. Department of Housing and Urban Development (HUD) to provide community development assistance to local communities that are, in turn, given the responsibility and authority to develop projects and activities that best meet local needs. CDBG funds are used to fund capital improvement projects designed to primarily benefit lower income households.

Capital Improvement Program

Five-Year Summary

Comm. Dev. Block Grant (CDBG) Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI5333	Old Town West Phase 2	Two		\$0	\$0	\$0	\$0	\$100,000	\$900,000	\$1,000,000
2	HS9939	2013 Affordable Housing Improvements	One	157	0	212,168	0	0	0	0	212,168
Project Totals (2 projects)					\$0	\$212,168	\$0	\$0	\$100,000	\$900,000	\$1,212,168

Capital Improvement Program

Comm. Dev. Block Grant (CDBG) Project

2013 Affordable Housing Improvements

- HS9939 -

Description: 2013 Affordable Housing Improvement projects throughout the City. Project to be funded with available CDBG funds for FY 2013-14. Homeowners will need to qualify for the program under HUD Federal regulations.



Project Manager: Caroline Milton

Justification: For FY 2013-14, City estimates receiving \$550,000 in CDBG funds of which \$357,500 is designated for capital improvements. This project will benefit low-income residents in the City.

Comments: The project will be monitored for Federal prevailing wage. FY 2013-14 CDBG monitoring budget is included in the total cost.

General Plan Consistency: Housing Element

Operations Impact: Up to 20 percent of annual CDBG entitlement may be used to offset administrative costs.

Begin Date: Summer 2013 **End Date:** Summer 2014 **Priority:** One Carryover

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
120	Comm. Dev. Block Grant	\$0	\$0	\$212,168	\$0	\$0	\$0	\$0	\$212,168

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Capital Improvement Program

Successor Agency (Former RDA) Projects



In June 2011 the State of California passed AB 1x 26 and AB 1x 27, essentially eliminating Redevelopment Agencies (RDAs). This legislation was subsequently challenged in court, and on December 29, 2011, the judge ruled in favor of the State, eliminating RDAs as of February 1, 2012. On January 10, 2012, City Council adopted Resolution 2012-004, naming the City the Successor Agency to the Thousand Oaks RDA. The Successor Agency is charged with winding down the affairs of the former RDA.

The City's former RDA had two project areas, the Newbury Road Project Area and the Thousand Oaks Boulevard Project Area. There are currently outstanding Tax Allocation Bonds for each project area that were initially issued to finance various projects in each project area. The available bond proceeds are designated to be spent on projects and are appropriated in the CIP Budget and on the Recognized Obligation Payment Schedule submitted to the Department of Finance.

Capital Improvement Program

Five-Year Summary

Successor Agency (Former RDA) Projects

No.	Proj #	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
1	CI5118	Auto Mall Street Parking Modifications	One	161	\$7,741,100	\$0	\$0	\$0	\$0	\$0	\$7,741,100
2	CI5330	Newbury Road Project Area	One	162	3,823,000	0	0	0	0	0	3,823,000
3	CI5331	Thousand Oaks Boulevard Project Area	One	163	10,400,000	0	0	0	0	0	10,400,000
Project Totals (3 projects)					\$21,964,100	\$0	\$0	\$0	\$0	\$0	\$21,964,100

Capital Improvement Program

Successor Agency (Former RDA) Project

Auto Mall Street Parking Modifications

- CI5118 -

Description: Construct street and landscaping improvements on public streets in Auto Mall area including Auto Mall Drive, Auburn Court, Marmon Avenue, Cord Avenue, Pierce Arrow Avenue, and Packard Court.



Project Manager: Jay Spurgin

Justification: Project will provide additional parking for Auto Mall users. Upgrades to landscaping within City rights-of-way.

Comments: Funds were placed into an escrow account prior to the dissolution of the RDA. Funding to be provided by the Successor Agency.

General Plan Consistency: Circulation Element

Operations Impact: New street striping and landscape improvements will require additional maintenance, which could be funded as part of the CFD or Landscaping and Lighting Assessment District.

Begin Date: Fall 2007 **End Date:** Summer 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$7,741,100	\$0	\$0	\$0	\$0	\$7,741,100

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
891	Successor Agency (Former RDA)	\$0	\$7,741,100	\$0	\$0	\$0	\$0	\$0	\$7,741,100

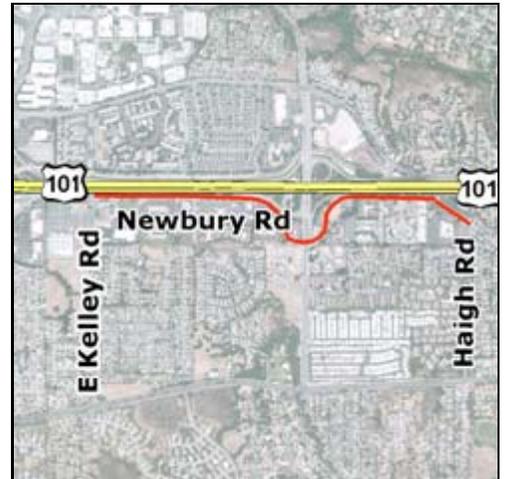
Capital Improvement Program

Successor Agency (Former RDA) Project

Newbury Road Project Area

- CI5330 -

Description: Project for improvements in the Newbury Road Project Area of the former Redevelopment Agency which was dissolved by the State per AB 1x 26 as of February 1, 2012.



Project Manager: Jay Spurgin

Justification: Use of available bond proceeds to be spent on improvements in the Newbury Road Project Area.

Comments: This was formerly CI5213 in the FY2011-2013 CIP Budget.

General Plan Consistency: Recreation Element

Operations Impact: None

Begin Date: Winter 2011 **End Date:** Summer 2014 **Priority:** One Carryover

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$3,823,000	\$0	\$0	\$0	\$0	\$3,823,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
891	Successor Agency (Former RDA)	\$0	\$3,823,000	\$0	\$0	\$0	\$0	\$0	\$3,823,000

Capital Improvement Program Successor Agency (Former RDA) Project Thousand Oaks Boulevard Project Area - CI5331 -

Description: Project for improvements in the Thousand Oaks Boulevard Project Area of the former Redevelopment Agency which was dissolved by the State per AB 1x 26 as of February 1, 2012.



Project Manager: Jay Spurgin

Justification: Use of available bond proceeds to be spent on improvements in the Thousand Oaks Boulevard Project Area.

Comments: This was formerly CI4068, CI4299, CI5118, and CI5240 in the FY 2011-2013 CIP Budget.

General Plan Consistency: Circulation, Land Use and Scenic Highway Elements

Operations Impact: None

Begin Date: Fall 2007 **End Date:** Summer 2014 **Priority:** One **Carryover**

Project Schedule	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
Construction	\$0	\$0	\$10,400,000	\$0	\$0	\$0	\$0	\$10,400,000

No.	Fund Name	Expended	Carryover	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	Total
891	Successor Agency (Former RDA)	\$0	\$10,400,000	\$0	\$0	\$0	\$0	\$0	\$10,400,000

CIP PROJECTS BY FUND

Capital Improvement Program

Five-Year Summary

General Fund (001)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI1236	Erbes Road Improvements	One	9	\$3,072,600	\$0	\$0	\$0	\$0	\$0	\$3,072,600	
CI4240	Reino Road Bike Lanes, Sidewalks, & Landscaping	Three		0	0	0	0	100,000	0	100,000	
MI2035	Benchmark Circuit & Centerline Monumentation Update	Three		0	0	0	100,000	100,000	100,000	300,000	
Street Total				\$3,072,600	\$0	\$0	\$100,000	\$200,000	\$100,000	\$3,472,600	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5050	Route 101 at Wendy Drive Interchange Improvements	Two	32	\$1,554,100	\$0	\$0	\$0	\$0	\$0	\$1,554,100	
CI5204	Fueling Facilities Improvements	Three	41	75,000	0	0	0	0	0	75,000	
CI5257	Traffic Signal Cabinet Replacements	One	44	0	50,000	50,000	60,000	60,000	60,000	280,000	
MI2080	Signal Equipment Upgrades/Maintenance	One	57	0	87,500	87,500	200,000	200,000	200,000	775,000	
Transportation/Traffic Total				\$1,629,100	\$137,500	\$137,500	\$260,000	\$260,000	\$260,000	\$2,684,100	

Landscape/Streetscape Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4066	City Entrance/Gateway Signs	Three		\$0	\$0	\$0	\$0	\$500,000	\$200,000	\$700,000	
CI5115	Existing Landscaping Upgrades	Two	61	0	100,000	100,000	0	0	0	200,000	
MI2107	Forestry Master Plan	Two	63	0	0	50,000	0	0	0	50,000	
Landscape/Streetscape Total				\$0	\$100,000	\$150,000	\$0	\$500,000	\$200,000	\$950,000	

Stormwater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5112	Stormwater Quality Improvements	Three		\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000	
CI5152	Lynn Road at Janss Road Channel	One		0	0	0	500,000	0	0	500,000	
CI5186	Upgrade Storm Grates	Two	67	200,000	0	0	0	0	0	200,000	
CI5193	Groundwater Mitigation/French Drain Upgrades	Three	68	0	0	40,000	200,000	0	0	240,000	
CI5238	Replace Existing Corrugated Metal & Other Pipes FY 201	Two	69	249,000	0	0	0	0	0	249,000	
CI5278	Storm Drain Inlet Upgrade	Two		0	0	0	200,000	0	0	200,000	
CI5315	Replace Corrugated Metal Pipes FY 2014-15	Two	70	0	0	200,000	0	0	0	200,000	
Stormwater Total				\$449,000	\$0	\$240,000	\$1,150,000	\$0	\$0	\$1,839,000	

Open Space Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI1170	COSCA Improvements and Renovations - Citywide	Two	117	\$0	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000	
Open Space Total				\$0	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4091	Community Center Expansion (Holding Account)	Three	127	\$5,120,792	\$0	\$0	\$0	\$0	\$0	\$5,120,792	
CI5079	Hillcrest Energy Savings Upgrades	Two	128	60,000	0	0	0	0	0	60,000	
CI5085	Teen and Senior Center Energy Savings Upgrades	Two	130	60,000	0	0	0	0	0	60,000	
CI5086	Civic Arts Plaza Energy Savings	Two	131	610,000	150,000	0	0	0	0	760,000	
CI5090	Parking Structure Improvements	One	132	274,000	0	0	0	0	0	274,000	
CI5093	Transportation Center Energy Savings Upgrades	Two	133	22,000	28,000	0	0	0	0	50,000	

Continued...

Capital Improvement Program

Five-Year Summary

General Fund (001)

(Continued)

Facility Projects (Continued)											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$368,000	\$0	\$0	\$0	\$0	\$0	\$368,000	
CI5143	Civic Arts Plaza Fire Alarm System	One	135	270,000	600,000	0	0	0	0	870,000	
CI5144	Civic Arts Plaza Security Upgrades	One	136	365,000	0	0	0	0	0	365,000	
CI5145	Kavli Lobby Renovation	Two	137	447,000	1,800,000	0	0	0	0	2,247,000	
CI5208	Rancho Potrero Specific Plan	One	140	202,000	0	0	0	0	0	202,000	
CI5246	Parking Lot Renovations at Various Facilities	One	142	0	0	40,000	370,000	0	0	410,000	
CI5249	Civic Arts Plaza Electronic Poster Cases	Three	143	0	0	72,000	0	0	0	72,000	
CI5250	Sound System Upgrades	Two	144	0	0	500,000	0	0	0	500,000	
CI5251	Wireless Microphone System	Two	145	0	30,000	0	0	0	0	30,000	
CI5252	Archive Storage Unit	Two	146	0	50,000	0	0	0	0	50,000	
CI5312	Fiber to City Facilities	Two	147	0	427,000	0	0	0	0	427,000	
CI5332	CAP Sign Renovation	Two	148	0	10,000	130,000	0	0	0	140,000	
MI2048	Lang Ranch Community Park - Holding Account	Two	149	5,000,000	0	0	0	0	0	5,000,000	
MI2088	Fred Kavli Theater Interior Wall Lighting	Three	150	30,000	0	0	0	0	0	30,000	
MI2090	Hillcrest Accessibility Upgrades	One	151	100,000	0	0	0	0	0	100,000	
MI2097	Painting at Various City Facilities	Two	152	0	0	95,000	0	0	0	95,000	
MI2101	Community Gallery Maintenance	Three		0	0	0	20,000	0	0	20,000	
MI2103	CAP First Floor Lobby Security Upgrades	One	153	0	25,000	200,000	0	0	0	225,000	
MI2506	Boys and Girls Club Projects	Three	154	250,000	0	0	0	0	0	250,000	
Facility Total				\$13,178,792	\$3,120,000	\$1,037,000	\$390,000	\$0	\$0	\$17,725,792	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
001 - General Fund Total	\$18,329,492	\$3,427,500	\$1,634,500	\$1,970,000	\$1,030,000	\$630,000	\$27,021,492

General Fund Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$21,667,812	\$3,338,320	(\$9,180)	(\$1,143,680)	(\$3,113,680)	(\$4,143,680)
Project Appropriations	(\$18,329,492)	(\$3,427,500)	(\$1,634,500)	(\$1,970,000)	(\$1,030,000)	(\$630,000)
Project Revenues	\$0	\$80,000	\$500,000	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$3,338,320	(\$9,180)	(\$1,143,680)	(\$3,113,680)	(\$4,143,680)	(\$4,773,680)

Capital Improvement Program

Five-Year Summary

Library Fund (110)

Library Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5169	Newbury Park Branch Library Parking Lot	One	121	\$920,000	\$0	\$0	\$0	\$0	\$0	\$920,000	
CI5207	TO Library Exterior Paving Replacement	One	122	45,000	55,000	0	0	0	0	100,000	
CI5248	Newbury Park Library Roof and Solar	Two	123	0	0	50,000	250,000	0	0	300,000	
MI2087	TO Library Community Room Upgrades	Three		0	0	0	125,000	0	0	125,000	
MI2099	TO Library Furniture Replacement	Three	124	0	100,000	0	0	0	0	100,000	
Library Total				\$965,000	\$155,000	\$50,000	\$375,000	\$0	\$0	\$1,545,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5246	Parking Lot Renovations at Various Facilities	One	142	\$0	\$0	\$90,000	\$0	\$0	\$0	\$90,000	
MI2097	Painting at Various City Facilities	Two	152	0	0	85,000	0	0	0	85,000	
Facility Total				\$0	\$0	\$175,000	\$0	\$0	\$0	\$175,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
110 - Library Total				\$965,000	\$155,000	\$225,000	\$375,000	\$0	\$0	\$1,720,000

Library Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$965,000	\$0	\$0	\$0	\$0	\$0	
Project Appropriations	(\$965,000)	(\$155,000)	(\$225,000)	(\$375,000)	\$0	\$0	
Project Revenues	\$0	\$155,000	\$225,000	\$375,000	\$0	\$0	
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0	

Capital Improvement Program

Five-Year Summary

Comm. Dev. Block Grant Fund (120)

Comm. Dev. Block Grant (CDBG) Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5333	Old Town West Phase 2	Two		\$0	\$0	\$0	\$0	\$100,000	\$900,000	\$1,000,000
HS9939	2013 Affordable Housing Improvements	One	157	0	212,168	0	0	0	0	212,168
Comm. Dev. Block Grant (CDBG) Total				\$0	\$212,168	\$0	\$0	\$100,000	\$900,000	\$1,212,168

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
120 - Comm. Dev. Block Grant Total	\$0	\$212,168	\$0	\$0	\$100,000	\$900,000	\$1,212,168

Comm. Dev. Block Grant Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0
Project Appropriations	\$0	(\$212,168)	\$0	\$0	(\$100,000)	(\$900,000)
Project Revenues	\$0	\$212,168	\$0	\$0	\$100,000	\$900,000
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0

Capital Improvement Program

Five-Year Summary

Gas Tax 2105 Fund (132)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5162	Pavement Overlay Citywide FY 2013-15	Two	13	\$0	\$100,000	\$2,500,000	\$0	\$0	\$0	\$2,600,000	
CI5170	Moorpark Widening from Greenbridge to Calle Contento	Three		0	0	0	0	220,000	1,500,000	1,720,000	
CI5231	Pavement Overlay Arterial FY 2015-17	Two		0	0	0	100,000	7,200,000	0	7,300,000	
CI5256	Pavement Overlay Arterial FY 2017-18	Two		0	0	0	0	0	100,000	100,000	
CI5301	Agoura Road/Westlake Boulevard	One		0	0	0	30,000	170,000	0	200,000	
CI5308	Rancho Road at US101 Southbound Ramp Signal	Two		0	0	0	0	50,000	200,000	250,000	
Street Total				\$0	\$100,000	\$2,500,000	\$130,000	\$7,640,000	\$1,800,000	\$12,170,000	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4541	Roadside Safety Enhancements	One	31	\$76,216	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$326,216	
CI5168	Street Name/Traffic Sign Upgrade	Two	35	0	100,000	100,000	100,000	100,000	100,000	500,000	
CI5241	Los Feliz/Conejo School Road Sidewalk	Two	42	41,502	0	0	0	0	0	41,502	
Transportation/Traffic Total				\$117,718	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$867,718	

Landscape/Streetscape Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4048	Route 101/Rancho Interchange Landscaping	Three		\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000	
Landscape/Streetscape Total				\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000	

Stormwater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5315	Replace Corrugated Metal Pipes FY 2014-15	Two	70	\$0	\$0	\$116,842	\$0	\$0	\$0	\$116,842	
CI5316	Replace Corrugated Metal Pipes FY 2015-18	Two		0	0	0	0	128,800	0	128,800	
Stormwater Total				\$0	\$0	\$116,842	\$0	\$128,800	\$0	\$245,642	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
132 - Gas Tax 2105 Total				\$117,718	\$250,000	\$2,766,842	\$380,000	\$7,918,800	\$1,950,000	\$13,383,360

Gas Tax 2105 Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$1,970,031	\$1,852,313	\$2,202,313	\$35,471	\$255,471	(\$7,063,329)	
Project Appropriations	(\$117,718)	(\$250,000)	(\$2,766,842)	(\$380,000)	(\$7,918,800)	(\$1,950,000)	
Project Revenues	\$0	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	
Ending Funds Available for Capital Improvements	\$1,852,313	\$2,202,313	\$35,471	\$255,471	(\$7,063,329)	(\$8,413,329)	

Capital Improvement Program

Five-Year Summary

Gas Tax 2106 Fund (133)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4564	Sidewalk Construction Citywide - Annual	Two	11	\$0	\$0	\$260,000	\$0	\$270,000	\$0	\$530,000	
CI5162	Pavement Overlay Citywide FY 2013-15	Two	13	0	0	1,000,000	0	0	0	1,000,000	
MI2012	Concrete Replacement and Sidewalk Repair - Citywide	Two	16	0	500,000	500,000	400,000	400,000	400,000	2,200,000	
Street Total				\$0	\$500,000	\$1,760,000	\$400,000	\$670,000	\$400,000	\$3,730,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
133 - Gas Tax 2106 Total	\$0	\$500,000	\$1,760,000	\$400,000	\$670,000	\$400,000	\$3,730,000

Gas Tax 2106 Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$1,585,000	\$1,585,000	\$1,485,000	\$125,000	\$125,000	(\$145,000)
Project Appropriations	\$0	(\$500,000)	(\$1,760,000)	(\$400,000)	(\$670,000)	(\$400,000)
Project Revenues	\$0	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Ending Funds Available for Capital Improvements	\$1,585,000	\$1,485,000	\$125,000	\$125,000	(\$145,000)	(\$145,000)

Capital Improvement Program

Five-Year Summary

Gas Tax TDA Fund (135)

Street Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5162	Pavement Overlay Citywide FY 2013-15	Two	13	\$0	\$0	\$1,383,700	\$0	\$0	\$0	\$1,383,700
Street Total				\$0	\$0	\$1,383,700	\$0	\$0	\$0	\$1,383,700

Transportation/Traffic Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI4245	Lynn Road Bike Lanes - Hillcrest to Arboles	Two	30	\$571,900	\$0	\$0	\$0	\$0	\$0	\$571,900
CI5050	Route 101 at Wendy Drive Interchange Improvements	Two	32	133,000	0	0	0	0	0	133,000
CI5172	101/23 Interchange Improvements	Two	36	226,800	0	0	0	0	0	226,800
CI5173	Hillcrest Drive Bike Lane Project	Two	37	209,900	0	0	0	0	0	209,900
Transportation/Traffic Total				\$1,141,600	\$0	\$0	\$0	\$0	\$0	\$1,141,600

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
135 - Gas Tax TDA Total	\$1,141,600	\$0	\$1,383,700	\$0	\$0	\$0	\$2,525,300

Gas Tax TDA Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$2,325,300	\$1,183,700	\$1,383,700	\$0	\$0	\$0
Project Appropriations	(\$1,141,600)	\$0	(\$1,383,700)	\$0	\$0	\$0
Project Revenues	\$0	\$200,000	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$1,183,700	\$1,383,700	\$0	\$0	\$0	\$0

Capital Improvement Program

Five-Year Summary

SB 821 (Bicycle/Pedestrian) Fund (136)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4564	Sidewalk Construction Citywide - Annual	Two	11	\$0	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$275,000	
Street Total				\$0	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$275,000	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5241	Los Feliz/Conejo School Road Sidewalk	Two	42	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000	
Transportation/Traffic Total				\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
136 - SB 821 (Bicycle/Pedestrian) Total				\$0	\$355,000	\$55,000	\$55,000	\$55,000	\$55,000	\$575,000

SB 821 (Bicycle/Pedestrian) Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$360,000	\$360,000	\$31,000	\$2,000	(\$27,000)	(\$56,000)	
Project Appropriations	\$0	(\$355,000)	(\$55,000)	(\$55,000)	(\$55,000)	(\$55,000)	
Project Revenues	\$0	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	
Ending Funds Available for Capital Improvements	\$360,000	\$31,000	\$2,000	(\$27,000)	(\$56,000)	(\$85,000)	

Capital Improvement Program

Five-Year Summary

Gasoline Tax 2103 Fund (137)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5124	Curb Ramps Citywide - Annual	Two	12	\$0	\$30,000	\$300,000	\$30,000	\$300,000	\$30,000	\$690,000	
CI5162	Pavement Overlay Citywide FY 2013-15	Two	13	0	0	2,500,000	0	0	0	2,500,000	
MI2007	Pavement Slurry Seal - Citywide	Two	15	0	0	1,500,000	0	1,500,000	0	3,000,000	
MI2102	Citywide Pavement Management Program	Two	17	0	350,000	0	0	0	0	350,000	
MI2106	Bridge Evaluations	Two	18	0	150,000	0	0	0	0	150,000	
Street Total				\$0	\$530,000	\$4,300,000	\$30,000	\$1,800,000	\$30,000	\$6,690,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
137 - Gasoline Tax 2103 Total	\$0	\$530,000	\$4,300,000	\$30,000	\$1,800,000	\$30,000	\$6,690,000

Gasoline Tax 2103 Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$1,330,000	\$1,330,000	\$2,600,000	\$100,000	\$1,870,000	\$1,870,000
Project Appropriations	\$0	(\$530,000)	(\$4,300,000)	(\$30,000)	(\$1,800,000)	(\$30,000)
Project Revenues	\$0	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Ending Funds Available for Capital Improvements	\$1,330,000	\$2,600,000	\$100,000	\$1,870,000	\$1,870,000	\$3,640,000

Capital Improvement Program

Five-Year Summary

City Lighting District Fund (141)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5114	Street Lights at Intersections	Two		\$0	\$0	\$0	\$0	\$200,000	\$191,000	\$391,000	
Street Total				\$0	\$0	\$0	\$0	\$200,000	\$191,000	\$391,000	

Landscape/Streetscape Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5273	LED Conversion of Traffic Signal Safety Lights	Three	62	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000	
CI5274	Streetlight Acquisition and LED Retrofit	Three		0	0	0	78,000	7,620,000	0	7,698,000	
Landscape/Streetscape Total				\$0	\$350,000	\$0	\$78,000	\$7,620,000	\$0	\$8,048,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$374,000	\$0	\$0	\$0	\$0	\$0	\$374,000	
Facility Total				\$374,000	\$0	\$0	\$0	\$0	\$0	\$374,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
141 - City Lighting District Total				\$374,000	\$350,000	\$0	\$78,000	\$7,820,000	\$191,000	\$8,813,000

City Lighting District Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$595,000	(\$741,904)	(\$741,904)	(\$741,904)	(\$819,904)	(\$8,639,904)
Operating Reserves	(\$962,904)	\$0	\$0	\$0	\$0	\$0
Project Appropriations	(\$374,000)	(\$350,000)	\$0	(\$78,000)	(\$7,820,000)	(\$191,000)
Project Revenues	\$0	\$350,000	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	(\$741,904)	(\$741,904)	(\$741,904)	(\$819,904)	(\$8,639,904)	(\$8,830,904)

Capital Improvement Program

Five-Year Summary

Lighting/Lndscp District Fund (142)

Landscape/Streetscape Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5115	Existing Landscaping Upgrades	Two	61	\$0	\$250,000	\$1,700,000	\$0	\$0	\$0	\$1,950,000	
MI2107	Forestry Master Plan	Two	63	0	0	50,000	0	0	0	50,000	
Landscape/Streetscape Total				\$0	\$250,000	\$1,750,000	\$0	\$0	\$0	\$2,000,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$560,000	\$0	\$0	\$0	\$0	\$0	\$560,000	
Facility Total				\$560,000	\$0	\$0	\$0	\$0	\$0	\$560,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
142 - Lighting/Lndscp District Total				\$560,000	\$250,000	\$1,750,000	\$0	\$0	\$0	\$2,560,000

Lighting/Lndscp District Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$5,550,000	\$3,119,100	\$2,869,100	\$1,119,100	\$1,119,100	\$1,119,100	
Operating Reserves	(\$1,870,900)	\$0	\$0	\$0	\$0	\$0	
Project Appropriations	(\$560,000)	(\$250,000)	(\$1,750,000)	\$0	\$0	\$0	
Project Revenues	\$0	\$0	\$0	\$0	\$0	\$0	
Ending Funds Available for Capital Improvements	\$3,119,100	\$2,869,100	\$1,119,100	\$1,119,100	\$1,119,100	\$1,119,100	

Capital Improvement Program

Five-Year Summary

Streets/Transp (Federal) Fund (183)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI1236	Erbes Road Improvements	One	9	\$4,813,900	\$0	\$0	\$0	\$0	\$0	\$4,813,900	
CI5242	Westlake Blvd Median Improv	Two	14	0	0	115,300	0	0	0	115,300	
Street Total				\$4,813,900	\$0	\$115,300	\$0	\$0	\$0	\$4,929,200	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4046	Route 101 at Lynn Road Soundwall	Three		\$0	\$0	\$0	\$0	\$968,000	\$0	\$968,000	
CI4047	Route 101 at Ventu Park Road Soundwall	Three		0	0	0	0	1,496,000	0	1,496,000	
CI4245	Lynn Road Bike Lanes - Hillcrest to Arboles	Two	30	1,599,900	0	0	0	0	0	1,599,900	
CI5050	Route 101 at Wendy Drive Interchange Improvements	Two	32	4,390,000	0	0	0	0	0	4,390,000	
CI5166	Route 23 Whitecliff Road Soundwall	Three		0	0	0	0	600,000	3,300,000	3,900,000	
CI5172	101/23 Interchange Improvements	Two	36	400,000	0	0	0	0	0	400,000	
CI5173	Hillcrest Drive Bike Lane Project	Two	37	642,000	0	0	0	0	0	642,000	
CI5204	Fueling Facilities Improvements	Three	41	75,000	0	0	0	0	0	75,000	
CI5241	Los Feliz/Conejo School Road Sidewalk	Two	42	322,995	0	0	0	0	0	322,995	
Transportation/Traffic Total				\$7,429,895	\$0	\$0	\$0	\$3,064,000	\$3,300,000	\$13,793,895	

Landscape/Streetscape Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4048	Route 101/Rancho Interchange Landscaping	Three		\$0	\$0	\$0	\$0	\$700,000	\$0	\$700,000	
Landscape/Streetscape Total				\$0	\$0	\$0	\$0	\$700,000	\$0	\$700,000	

Stormwater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5112	Stormwater Quality Improvements	Three		\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000	
CI5152	Lynn Road at Janss Road Channel	One		0	0	0	400,000	0	0	400,000	
Stormwater Total				\$0	\$0	\$0	\$2,400,000	\$0	\$0	\$2,400,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$415,000	\$0	\$0	\$0	\$0	\$0	\$415,000	
CI5209	MSC Facility Enhancements	Three	141	60,000	0	0	0	0	0	60,000	
Facility Total				\$475,000	\$0	\$0	\$0	\$0	\$0	\$475,000	

183 - Streets/Transp (Federal) Total											
				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
				\$12,718,795	\$0	\$115,300	\$2,400,000	\$3,764,000	\$3,300,000	\$22,298,095	

Streets/Transp (Federal) Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$12,718,795	\$0	\$0	\$0	\$0	\$0
Project Appropriations	(\$12,718,795)	\$0	(\$115,300)	(\$2,400,000)	(\$3,764,000)	(\$3,300,000)
Project Revenues	\$0	\$0	\$115,300	\$2,400,000	\$3,764,000	\$3,300,000
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0

Capital Improvement Program

Five-Year Summary

Comm Rec Fac Open Space Fund (512)

Open Space Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI1227	Open Space Acquisition - Citywide	Three	118	\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$1,620,000
Open Space Total				\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$1,620,000

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
512 - Comm Rec Fac Open Space Total	\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$1,620,000

Comm Rec Fac Open Space Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$1,620,000	\$0	\$100,000	\$200,000	\$300,000	\$400,000
Project Appropriations	(\$1,620,000)	\$0	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Ending Funds Available for Capital Improvements	\$0	\$100,000	\$200,000	\$300,000	\$400,000	\$500,000

Capital Improvement Program

Five-Year Summary

Dev. Fees - Wendy Dr Intchg Fund (530)

Transportation/Traffic Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5050	Route 101 at Wendy Drive Interchange Improvements	Two	32	\$515,000	\$0	\$0	\$0	\$0	\$0	\$515,000
Transportation/Traffic Total				\$515,000	\$0	\$0	\$0	\$0	\$0	\$515,000

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
530 - Dev. Fees - Wendy Dr Intchg Total	\$515,000	\$0	\$0	\$0	\$0	\$0	\$515,000

Dev. Fees - Wendy Dr Intchg Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$0	(\$515,000)	(\$515,000)	(\$485,000)	(\$485,000)	(\$485,000)
Project Appropriations	(\$515,000)	\$0	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$0	\$30,000	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	(\$515,000)	(\$515,000)	(\$485,000)	(\$485,000)	(\$485,000)	(\$485,000)

Capital Improvement Program Five-Year Summary Dev. Fees - Newbury Pk Imprv Fund (532)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4231	Lynn Road/101 Improvements	Three		\$0	\$0	\$0	\$300,000	\$600,000	\$2,600,000	\$3,500,000	
CI4235	Lynn Road - Ventu Park to Reino Median Improvements	Three		0	0	0	0	400,000	900,000	1,300,000	
CI4240	Reino Road Bike Lanes, Sidewalks, & Landscaping	Three		0	0	0	50,000	250,000	0	300,000	
CI4254	Borchard Road at Michael Drive	Three		0	0	0	0	140,000	300,000	440,000	
CI4501	Newbury Road Improvements East of Ventu Park Road	Three		0	0	0	200,000	750,000	0	950,000	
CI5303	Hillcrest Dr from Rancho Conejo to Wendy	Three		0	0	0	0	200,000	1,200,000	1,400,000	
CI5309	Old Conejo Road Widening from Ruth to Reino	Three		0	0	0	0	86,500	613,500	700,000	
MI2220	Ventu Park Road Improv. Study Hillcrest to Lynn	Three		0	0	0	0	0	500,000	500,000	
Street Total				\$0	\$0	\$0	\$550,000	\$2,426,500	\$6,113,500	\$9,090,000	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5297	Lawrence Drive and Teller Road Traffic Signal Installation	One	53	\$0	\$0	\$80,000	\$200,000	\$0	\$0	\$280,000	
Transportation/Traffic Total				\$0	\$0	\$80,000	\$200,000	\$0	\$0	\$280,000	

Stormwater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4259	Charro Avenue, Newbury Road/Route 101	Three		\$0	\$0	\$0	\$0	\$30,000	\$315,000	\$345,000	
CI4260	Henry Drive, Reino Road/Jenny Drive	Three		0	0	0	0	50,000	734,000	784,000	
CI5334	High-Maintenance Relief Drainage Improvements FY 2013	Two	71	0	48,000	272,000	0	0	0	320,000	
Stormwater Total				\$0	\$48,000	\$272,000	\$0	\$80,000	\$1,049,000	\$1,449,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
532 - Dev. Fees - Newbury Pk Imprv Total				\$0	\$48,000	\$352,000	\$750,000	\$2,506,500	\$7,162,500	\$10,819,000

Dev. Fees - Newbury Pk Imprv Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$4,013,497	\$4,013,497	\$4,015,497	\$3,713,497	\$3,013,497	\$556,997	
Project Appropriations	\$0	(\$48,000)	(\$352,000)	(\$750,000)	(\$2,506,500)	(\$7,162,500)	
Project Revenues	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
Ending Funds Available for Capital Improvements	\$4,013,497	\$4,015,497	\$3,713,497	\$3,013,497	\$556,997	(\$6,555,503)	

Capital Improvement Program

Five-Year Summary

Dev. Fees - Air Quality Fund (537)

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4001	Traffic Signal Operations Center (TOC)	Three	29	\$40,000	\$50,000	\$50,000	\$125,000	\$125,000	\$125,000	\$515,000	
CI5068	Read Road Bike Path Connector	Two	33	100,000	0	0	0	0	0	100,000	
CI5156	Moorpark Road Bike Staging Area	Two	34	0	300,000	0	0	0	0	300,000	
CI5258	Traffic Signal Fiber Optics Installation	Three	45	0	60,000	65,000	100,000	100,000	100,000	425,000	
MI2040	Bicycle Safety Improvements Citywide	One	56	0	30,000	30,000	30,000	50,000	50,000	190,000	
Transportation/Traffic Total				\$140,000	\$440,000	\$145,000	\$255,000	\$275,000	\$275,000	\$1,530,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$62,000	\$0	\$0	\$0	\$0	\$0	\$62,000	
Facility Total				\$62,000	\$0	\$0	\$0	\$0	\$0	\$62,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
537 - Dev. Fees - Air Quality Total	\$202,000	\$440,000	\$145,000	\$255,000	\$275,000	\$275,000	\$1,592,000

Dev. Fees - Air Quality Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$1,058,204	\$856,204	\$322,204	\$52,204	(\$187,796)	(\$447,796)	
Project Appropriations	(\$202,000)	(\$440,000)	(\$145,000)	(\$255,000)	(\$275,000)	(\$275,000)	
Project Revenues	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
Transfers In/Out	\$0	(\$109,000)	(\$140,000)	\$0	\$0	\$0	
Ending Funds Available for Capital Improvements	\$856,204	\$322,204	\$52,204	(\$187,796)	(\$447,796)	(\$707,796)	

Capital Improvement Program

Five-Year Summary

Dev. Fees - Misc Streets Fund (539)

Street Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI1236	Erbes Road Improvements	One	9	\$1,267,400	\$0	\$0	\$0	\$0	\$0	\$1,267,400
Street Total				\$1,267,400	\$0	\$0	\$0	\$0	\$0	\$1,267,400

Transportation/Traffic Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5172	101/23 Interchange Improvements	Two	36	\$14,000	\$0	\$0	\$0	\$0	\$0	\$14,000
Transportation/Traffic Total				\$14,000	\$0	\$0	\$0	\$0	\$0	\$14,000

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
539 - Dev. Fees - Misc Streets Total				\$1,281,400	\$0	\$0	\$0	\$0	\$0	\$1,281,400

Dev. Fees - Misc Streets Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$1,149,987	(\$131,413)	(\$111,413)	(\$91,413)	(\$71,413)	(\$51,413)
Project Appropriations	(\$1,281,400)	\$0	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Ending Funds Available for Capital Improvements	(\$131,413)	(\$111,413)	(\$91,413)	(\$71,413)	(\$51,413)	(\$31,413)

Capital Improvement Program

Five-Year Summary

Dev. Fees - Underground Fund (540)

Undergrounding Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
C15260	Hillcrest Drive Undergrounding - West	Two	25	\$0	\$96,500	\$0	\$0	\$0	\$0	\$96,500
Undergrounding Total				\$0	\$96,500	\$0	\$0	\$0	\$0	\$96,500

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
540 - Dev. Fees - Underground Total	\$0	\$96,500	\$0	\$0	\$0	\$0	\$96,500

Dev. Fees - Underground Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$409,771	\$409,771	\$317,271	\$321,271	\$325,271	\$329,271
Project Appropriations	\$0	(\$96,500)	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Ending Funds Available for Capital Improvements	\$409,771	\$317,271	\$321,271	\$325,271	\$329,271	\$333,271

Capital Improvement Program

Five-Year Summary

Dev. Fees - Underground CW Fund (541)

Undergrounding Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4568	Hillcrest Drive Undergrounding - East	Two	23	\$168,000	\$0	\$10,000	\$0	\$0	\$0	\$178,000	
CI5117	Undergrounding Citywide with Development Projects	Two	24	90,000	0	0	0	0	0	90,000	
CI5260	Hillcrest Drive Undergrounding - West	Two	25	0	0	231,200	0	0	0	231,200	
Undergrounding Total				\$258,000	\$0	\$241,200	\$0	\$0	\$0	\$499,200	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
541 - Dev. Fees - Underground CW Total	\$258,000	\$0	\$241,200	\$0	\$0	\$0	\$499,200

Dev. Fees - Underground CW Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$663,675	\$405,675	\$412,675	\$178,475	\$185,475	\$192,475
Project Appropriations	(\$258,000)	\$0	(\$241,200)	\$0	\$0	\$0
Project Revenues	\$0	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Ending Funds Available for Capital Improvements	\$405,675	\$412,675	\$178,475	\$185,475	\$192,475	\$199,475

Capital Improvement Program

Five-Year Summary

Dev. Fees - TO Imprv Fund (543)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4225	Moorpark Road at Hillcrest Drive	Two	10	\$0	\$150,000	\$750,000	\$0	\$0	\$0	\$900,000	
CI4226	TO Boulevard - Moorpark Road to Duesenberg Drive	Three		0	0	0	0	200,000	1,300,000	1,500,000	
CI4233	Gainsborough Road from Camino Manzanitas to Tuolumne	Three		0	0	0	80,000	500,000	0	580,000	
CI4247	Moorpark Road at Thousand Oaks Boulevard	Three		0	0	0	0	100,000	600,000	700,000	
CI4251	Moorpark Road North of Thousand Oaks Boulevard	Three		0	0	0	0	250,000	750,000	1,000,000	
CI4252	Conejo School Road/Hillcrest Drive to TO Boulevard	Three		0	0	0	0	200,000	1,000,000	1,200,000	
CI4257	Avenida de Las Flores from Avenida de Las Plantas to SR	Three		0	0	0	0	150,000	720,000	870,000	
CI4258	Hodencamp Road from Flittner Court to Wilbur Road	One		0	0	0	0	35,000	100,000	135,000	
CI5170	Moorpark Widening from Greenbridge to Calle Contento	Three		0	0	0	0	0	500,000	500,000	
CI5242	Westlake Blvd Median Improv	Two	14	4,800	35,000	0	0	0	0	39,800	
CI5302	Hampshire Road at Thousand Oaks Boulevard	Three		0	0	0	0	260,000	1,000,000	1,260,000	
CI5307	Rancho Road at Thousand Oaks Boulevard	Three		0	0	0	0	200,000	1,000,000	1,200,000	
CI5310	Skyline Drive at Thousand Oaks Boulevard	Three		0	0	0	30,000	300,000	0	330,000	
CI5311	Westlake Blvd. at Thousand Oaks Blvd.	Three		0	0	0	250,000	0	0	250,000	
Street Total				\$4,800	\$185,000	\$750,000	\$360,000	\$2,195,000	\$6,970,000	\$10,464,800	

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI4245	Lynn Road Bike Lanes - Hillcrest to Arboles	Two	30	\$0	\$207,000	\$0	\$0	\$0	\$0	\$207,000	
CI5173	Hillcrest Drive Bike Lane Project	Two	37	0	208,000	0	0	0	0	208,000	
Transportation/Traffic Total				\$0	\$415,000	\$0	\$0	\$0	\$0	\$415,000	

Stormwater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5334	High-Maintenance Relief Drainage Improvements FY 2013	Two	71	\$0	\$72,000	\$408,000	\$0	\$0	\$0	\$480,000	
Stormwater Total				\$0	\$72,000	\$408,000	\$0	\$0	\$0	\$480,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
543 - Dev. Fees - TO Imprv Total				\$4,800	\$672,000	\$1,158,000	\$360,000	\$2,195,000	\$6,970,000	\$11,359,800

Dev. Fees - TO Imprv Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$3,314,598	\$3,309,798	\$2,697,798	\$1,599,798	\$1,299,798	(\$835,202)
Project Appropriations	(\$4,800)	(\$672,000)	(\$1,158,000)	(\$360,000)	(\$2,195,000)	(\$6,970,000)
Project Revenues	\$0	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Ending Funds Available for Capital Improvements	\$3,309,798	\$2,697,798	\$1,599,798	\$1,299,798	(\$835,202)	(\$7,745,202)

Capital Improvement Program

Five-Year Summary

Dev. Fees - Traffic Safety Fund (551)

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5259	Traffic Signal Modifications	One	46	\$0	\$50,000	\$50,000	\$100,000	\$100,000	\$100,000	\$400,000	
CI5297	Lawrence Drive and Teller Road Traffic Signal Installation	One	53	0	0	50,000	250,000	0	0	300,000	
MI2033	Intersection Safety Improvements	One	55	0	50,000	50,000	50,000	50,000	50,000	250,000	
MI2080	Signal Equipment Upgrades/Maintenance	One	57	0	87,500	87,500	0	0	0	175,000	
Transportation/Traffic Total				\$0	\$187,500	\$237,500	\$400,000	\$150,000	\$150,000	\$1,125,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
551 - Dev. Fees - Traffic Safety Total	\$0	\$187,500	\$237,500	\$400,000	\$150,000	\$150,000	\$1,125,000

Dev. Fees - Traffic Safety Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$359,407	\$359,407	\$221,907	\$34,407	(\$315,593)	(\$415,593)
Project Appropriations	\$0	(\$187,500)	(\$237,500)	(\$400,000)	(\$150,000)	(\$150,000)
Project Revenues	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Ending Funds Available for Capital Improvements	\$359,407	\$221,907	\$34,407	(\$315,593)	(\$415,593)	(\$515,593)

Capital Improvement Program Five-Year Summary Dos Vientos Dev. Agreement Fund Fund (561)

Street Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
MI2215	Lynn Road Soundwall Phase I	Three	19	\$199,650	\$0	\$0	\$0	\$0	\$0	\$199,650	
MI2216	Lynn Road Soundwall Phase I Construction - Holding Acc	Three	20	1,000,000	0	0	0	0	0	1,000,000	
Street Total				\$1,199,650	\$0	\$0	\$0	\$0	\$0	\$1,199,650	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
561 - Dos Vientos Dev. Agreement Fund Total	\$1,199,650	\$0	\$0	\$0	\$0	\$0	\$1,199,650

Dos Vientos Dev. Agreement Fund Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$1,024,650	(\$175,000)	(\$140,000)	(\$105,000)	(\$70,000)	(\$35,000)	
Project Appropriations	(\$1,199,650)	\$0	\$0	\$0	\$0	\$0	
Project Revenues	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
Ending Funds Available for Capital Improvements	(\$175,000)	(\$140,000)	(\$105,000)	(\$70,000)	(\$35,000)	\$0	

Capital Improvement Program

Five-Year Summary

Water Dev Fees Fund (612)

Water Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI1167	Wilder No. 2 Reservoir and Pump Station	Two	75	\$977,000	\$0	\$0	\$5,000,000	\$0	\$0	\$5,977,000	
CI5292	La Granada Reservoir Improvements	Two		0	0	0	790,000	0	0	790,000	
CI5293	Grissom No. 2 Reservoir	Two		0	0	0	0	100,000	0	100,000	
CI5294	Wilder No. 1 Reservoir	Two		0	0	0	0	0	737,000	737,000	
CI5305	Waterline Looping Program FY 2016-17	Two		0	0	0	0	50,000	0	50,000	
CI5318	Reservoir Seismic Upgrades FY 2015-18	Two		0	0	0	1,000,000	300,000	200,000	1,500,000	
CI5320	Reservoir and Pump Site Improvements FY 2015-18	Two		0	0	0	40,000	160,000	100,000	300,000	
CI8082	La Granada Pump Station	Two	93	0	350,000	0	2,650,000	0	0	3,000,000	
MI2023	Reservoir Site Development - Ventu Park	Three	94	0	0	40,000	0	0	0	40,000	
MI2104	Conejo Valley Groundwater Supply Study	Two	95	0	200,000	0	0	0	0	200,000	
MI2105	Conejo Valley Recycled Water Utilization Study	Two	96	0	200,000	0	0	0	0	200,000	
MI2221	2015 Urban Water Management Plan	One		0	0	0	50,000	0	0	50,000	
MI2225	Water Master Plan Update	Two	97	0	200,000	0	0	0	0	200,000	
Water Total				\$977,000	\$950,000	\$40,000	\$9,530,000	\$610,000	\$1,037,000	\$13,144,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$174,000	\$0	\$0	\$0	\$0	\$0	\$174,000	
CI5209	MSC Facility Enhancements	Three	141	20,000	0	0	0	0	0	20,000	
Facility Total				\$194,000	\$0	\$0	\$0	\$0	\$0	\$194,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
612 - Water Dev Fees Total	\$1,171,000	\$950,000	\$40,000	\$9,530,000	\$610,000	\$1,037,000	\$13,338,000

Water Dev Fees Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$5,264,000	\$4,093,000	\$3,183,000	\$3,183,000	(\$6,307,000)	(\$6,877,000)	
Project Appropriations	(\$1,171,000)	(\$950,000)	(\$40,000)	(\$9,530,000)	(\$610,000)	(\$1,037,000)	
Project Revenues	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
Ending Funds Available for Capital Improvements	\$4,093,000	\$3,183,000	\$3,183,000	(\$6,307,000)	(\$6,877,000)	(\$7,874,000)	

Capital Improvement Program

Five-Year Summary

Water Cap Facilities Fund (613)

Water Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI1167	Wilder No. 2 Reservoir and Pump Station	Two	75	\$900,000	\$0	\$0	\$0	\$0	\$0	\$900,000	
CI4030	Lang Creek Crossing & Hodencamp Rd Waterline Replac	Two	76	0	416,000	0	0	0	0	416,000	
CI4267	Reservoir Security Enhancement	Two	77	0	150,000	0	0	0	0	150,000	
CI4290	Installation of Automated Chlorine Analyzer Testing Statio	Two		0	0	0	100,000	350,000	0	450,000	
CI4549	Pederson Reservoir Structural Retrofit	Two	78	790,000	0	0	0	0	0	790,000	
CI4551	Automated Meter Reading (AMR) Program	Three	79	0	400,000	400,000	400,000	400,000	400,000	2,000,000	
CI4571	Water System Misc. Improvements FY 2013-15	Two	80	0	100,000	100,000	0	0	0	200,000	
CI5041	Waterline Installations at Multiple Locations	Two	81	0	514,000	0	0	0	0	514,000	
CI5053	Water System Misc. Improvements FY 2015-18	Two		0	0	0	100,000	100,000	100,000	300,000	
CI5270	Arc-Flash Electrical Safety Improvements	One	82	0	125,000	0	0	0	0	125,000	
CI5280	Freeway Reservoir Access Road	Two	83	0	120,000	0	0	0	0	120,000	
CI5284	Programmable Logic Controller Upgrade	Two	84	0	220,000	330,000	0	0	0	550,000	
CI5285	Reservoir and Pump Site Improvements FY 2013-15	Two	85	0	40,000	160,000	0	0	0	200,000	
CI5286	Waterline Relocation at Wilbur Court	Two	86	0	20,000	160,000	0	0	0	180,000	
CI5290	Tara Reservoir Improvements	Two	87	0	150,000	1,000,000	550,000	0	0	1,700,000	
CI5291	Lang Ranch Reservoir Improvements	Two	88	0	0	80,000	1,375,000	0	0	1,455,000	
CI5295	Reservoir Seismic Upgrades FY 2013-15	Two	89	0	100,000	300,000	0	0	0	400,000	
CI5304	Waterline Installations on Hauser Circle & White Chapel P	Two		0	0	0	0	0	150,000	150,000	
CI5305	Waterline Looping Program FY 2016-17	Two		0	0	0	0	100,000	0	100,000	
CI5322	North Pleasant Valley Regional Desalter	Two	90	0	250,000	250,000	5,000,000	5,000,000	0	10,500,000	
CI5329	Lang Ranch Pump Station	Two	91	0	260,000	0	0	0	0	260,000	
CI5335	Reservoir Mixing Improvements	Two	92	0	0	150,000	150,000	0	0	300,000	
Water Total				\$1,690,000	\$2,865,000	\$2,930,000	\$7,675,000	\$5,950,000	\$650,000	\$21,760,000	

Wastewater Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5325	HCTP - Reclaimed Water Pipeline	Two	109	\$0	\$150,000	\$0	\$250,000	\$500,000	\$5,000,000	\$5,900,000	
Wastewater Total				\$0	\$150,000	\$0	\$250,000	\$500,000	\$5,000,000	\$5,900,000	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$610,000	\$0	\$0	\$0	\$0	\$0	\$610,000	
Facility Total				\$610,000	\$0	\$0	\$0	\$0	\$0	\$610,000	

				Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
613 - Water Cap Facilities Total				\$2,300,000	\$3,015,000	\$2,930,000	\$7,925,000	\$6,450,000	\$5,650,000	\$28,270,000

Water Cap Facilities Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$5,581,000	\$3,281,000	\$2,005,000	\$814,000	(\$5,372,000)	(\$10,083,000)
Project Appropriations	(\$2,300,000)	(\$3,015,000)	(\$2,930,000)	(\$7,925,000)	(\$6,450,000)	(\$5,650,000)
Project Revenues	\$0	\$1,739,000	\$1,739,000	\$1,739,000	\$1,739,000	\$1,739,000
Ending Funds Available for Capital Improvements	\$3,281,000	\$2,005,000	\$814,000	(\$5,372,000)	(\$10,083,000)	(\$13,994,000)

Capital Improvement Program

Five-Year Summary

Wastewater Serv. Chrg Fund (624)

Wastewater Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI4270	Interceptor CIP Phase III - Unit E2	Two	101	\$200,000	\$100,000	\$3,600,000	\$0	\$0	\$0	\$3,900,000
CI5187	HCTP Facilities Info. Management System Upgrades	Two	102	1,656,650	230,000	1,300,000	0	0	0	3,186,650
CI5188	Biosolids Dewatering/Drying Improvements	Two	103	928,000	0	2,572,000	0	0	0	3,500,000
CI5194	Digester Equipment Replacement and Upgrade	Two	104	1,482,000	770,000	0	0	0	0	2,252,000
CI5206	HCTP Operation/Administration Building Upgrades	Two	105	345,000	0	0	0	0	0	345,000
CI5217	Wastewater Pipe Relining FY 2011-12	Two	106	499,776	0	0	0	0	0	499,776
CI5219	Wastewater Pipe & Maint. Hole Relining FY 2013-15	Two	107	0	1,555,000	500,000	0	0	0	2,055,000
CI5221	Wastewater Pipe & Maint. Hole Relining FY 2015-18	Two		0	0	0	60,000	950,000	65,000	1,075,000
CI5300	HCTP Wireless Communications Upgrades	Three	108	0	75,000	0	0	0	0	75,000
CI5327	HCTP Chemical Disinfection Systems Upgrade	Two	110	0	375,000	0	0	0	0	375,000
CI5328	Interceptor CIP Phase V - Unit Y2	Two	111	0	100,000	1,500,000	0	0	0	1,600,000
MI2024	Wastewater Collection System Misc. Repairs	Two	112	0	320,000	440,000	100,000	100,000	100,000	1,060,000
MI2055	HCTP - Miscellaneous Repairs	Two	113	0	200,000	200,000	200,000	200,000	200,000	1,000,000
MI2056	HCTP Equipment Replacement	Two	114	0	200,000	200,000	200,000	200,000	200,000	1,000,000
Wastewater Total				\$5,111,426	\$3,925,000	\$10,312,000	\$560,000	\$1,450,000	\$565,000	\$21,923,426

Facility Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$833,000	\$0	\$0	\$0	\$0	\$0	\$833,000
CI5209	MSC Facility Enhancements	Three	141	20,000	0	0	0	0	0	20,000
Facility Total				\$853,000	\$0	\$0	\$0	\$0	\$0	\$853,000

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
624 - Wastewater Serv. Chrg Total	\$5,964,426	\$3,925,000	\$10,312,000	\$560,000	\$1,450,000	\$565,000	\$22,776,426

Wastewater Serv. Chrg Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$19,291,347	\$13,326,921	\$14,301,921	\$8,889,921	\$13,229,921	\$16,679,921
Project Appropriations	(\$5,964,426)	(\$3,925,000)	(\$10,312,000)	(\$560,000)	(\$1,450,000)	(\$565,000)
Project Revenues	\$0	\$4,900,000	\$4,900,000	\$4,900,000	\$4,900,000	\$4,900,000
Ending Funds Available for Capital Improvements	\$13,326,921	\$14,301,921	\$8,889,921	\$13,229,921	\$16,679,921	\$21,014,921

Capital Improvement Program

Five-Year Summary

Solid Waste Fund (631)

Facility Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$1,501,000	\$0	\$0	\$0	\$0	\$0	\$1,501,000
Facility Total				\$1,501,000	\$0	\$0	\$0	\$0	\$0	\$1,501,000

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
631 - Solid Waste Total	\$1,501,000	\$0	\$0	\$0	\$0	\$0	\$1,501,000

Solid Waste Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$4,172,000	\$2,671,000	\$2,671,000	\$2,671,000	\$2,671,000	\$2,671,000
Project Appropriations	(\$1,501,000)	\$0	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$2,671,000	\$2,671,000	\$2,671,000	\$2,671,000	\$2,671,000	\$2,671,000

Capital Improvement Program Five-Year Summary Transportation - Art 8C Fund (651)

Transportation/Traffic Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5197	Thousand Oaks Transit Buses Purchase FY 2012-13	Two	38	\$1,238,000	\$0	\$0	\$0	\$0	\$0	\$1,238,000	
CI5198	Thousand Oaks Transit Bus Equipment Enhancements	Two	39	250,000	130,588	0	0	0	0	380,588	
CI5201	Bus Stop Traffic Lane Turnouts	Two	40	100,000	0	0	0	0	0	100,000	
CI5243	Transportation Center Operations and Security Upgrades	Two	43	165,000	0	0	0	0	0	165,000	
CI5263	Transit Technology Upgrades	Two	47	0	300,000	500,000	500,000	500,000	0	1,800,000	
CI5264	Thousand Oaks Transit Bus Purchase FY 2014-15	Two		0	0	0	1,200,000	0	0	1,200,000	
CI5265	Bus Parking Canopy at MSC	Two	48	0	500,000	0	0	0	0	500,000	
CI5266	Citywide Bus Shelter Replacements	Two	49	0	12,500	500,000	500,000	0	0	1,012,500	
CI5268	Janss Road Park and Ride Lot	Three	50	0	100,000	0	0	0	0	100,000	
CI5269	Transportation Center Bus Parking	Two	51	0	25,000	100,000	625,000	0	0	750,000	
CI5271	Transportation Center CNG Fueling Station	Two		0	0	0	160,000	840,000	0	1,000,000	
CI5272	Transportation Center Landscaping	Two	52	0	150,000	0	0	0	0	150,000	
CI5298	DAR Vans Purchase	Two	54	0	800,000	0	0	0	0	800,000	
MI2226	Transit Master Plan Development	One	58	0	200,000	0	0	0	0	200,000	
Transportation/Traffic Total				\$1,753,000	\$2,218,088	\$1,100,000	\$2,985,000	\$1,340,000	\$0	\$9,396,088	

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5131	Municipal Service Center (MSC) Expansion	Two	134	\$406,000	\$0	\$0	\$0	\$0	\$0	\$406,000	
Facility Total				\$406,000	\$0	\$0	\$0	\$0	\$0	\$406,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
651 - Transportation - Art 8C Total	\$2,159,000	\$2,218,088	\$1,100,000	\$2,985,000	\$1,340,000	\$0	\$9,802,088

Transportation - Art 8C Fund Summary							
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	
Beginning Funds Available for Capital Improvements	\$2,246,000	\$87,000	(\$688,000)	(\$1,163,000)	(\$1,663,000)	(\$2,163,000)	
Project Appropriations	(\$2,159,000)	(\$2,218,088)	(\$1,100,000)	(\$2,985,000)	(\$1,340,000)	\$0	
Project Revenues	\$0	\$1,443,088	\$625,000	\$2,485,000	\$840,000	\$0	
Ending Funds Available for Capital Improvements	\$87,000	(\$688,000)	(\$1,163,000)	(\$1,663,000)	(\$2,163,000)	(\$2,163,000)	

Funding for various transportation projects are based on whether the City receives Federal Stimulus II funding. To date, Congress has not yet approved this revenue source, so revenues were not included in the spreadsheet above. If revenues are not approved, projects will be put on hold until alternative funding sources are identified.

Capital Improvement Program

Five-Year Summary

Golf Course - Los Robles Fund (671)

Facility Projects											
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total	
CI5081	Los Robles Golf Course Energy Savings Upgrades	Two	129	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
CI5159	Los Robles Golf Course Maintenance Facility	Two	138	1,100,000	0	0	0	0	0	1,100,000	
CI5160	Los Robles Golf Course Event Area	Two	139	1,388,000	180,000	0	0	0	0	1,568,000	
Facility Total				\$2,498,000	\$180,000	\$0	\$0	\$0	\$0	\$2,678,000	

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
671 - Golf Course - Los Robles Total	\$2,498,000	\$180,000	\$0	\$0	\$0	\$0	\$2,678,000

Golf Course - Los Robles Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$2,498,000	\$0	\$0	\$0	\$0	\$0
Project Appropriations	(\$2,498,000)	(\$180,000)	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$180,000	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0

Capital Improvement Program

Five-Year Summary

Theatre Fund (681)

Facility Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
M12089	Kavli Box Office Upgrades	Three		\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Facility Total				\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
681 - Theatre Total	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000

Theatre Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	(\$50,000)	(\$50,000)
Project Appropriations	\$0	\$0	\$0	(\$50,000)	\$0	\$0
Project Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	(\$50,000)	(\$50,000)	(\$50,000)

Capital Improvement Program

Five-Year Summary

Successor Agency (Former RDA) Fund (891)

Successor Agency (Former RDA) Projects										
Proj. No.	Project Title	Priority	Page	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
CI5118	Auto Mall Street Parking Modifications	One	161	\$7,741,100	\$0	\$0	\$0	\$0	\$0	\$7,741,100
CI5330	Newbury Road Project Area	One	162	3,823,000	0	0	0	0	0	3,823,000
CI5331	Thousand Oaks Boulevard Project Area	One	163	10,400,000	0	0	0	0	0	10,400,000
Successor Agency (Former RDA) Total				\$21,964,100	\$0	\$0	\$0	\$0	\$0	\$21,964,100

	Budget to Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	Total
891 - Successor Agency (Former RDA) Total	\$21,964,100	\$0	\$0	\$0	\$0	\$0	\$21,964,100

Successor Agency (Former RDA) Fund Summary						
	Budget To Date	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018
Beginning Funds Available for Capital Improvements	\$21,964,100	\$0	\$0	\$0	\$0	\$0
Project Appropriations	(\$21,964,100)	\$0	\$0	\$0	\$0	\$0
Project Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Ending Funds Available for Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0

FISCAL POLICIES

Capital Improvement Program Policy
Debt Policy

**For the following policies, please refer to the
Operating Budget:**

Budget Policy
Budget Appropriation/Transfer Policy
User Fee Policy
Fund Balance Policy
Accounting Policy
Audit Policy
Fixed Asset Replacement Policy
Investment Policy

City of Thousand Oaks

Administrative Policies and Procedures

SUBJECT: Capital Improvement Program Policy	APP NO.: 14.006 Submission Date: 7/13/05 Revision Dates: 3/3/08	AUTHORITY: City Manager Adoption/Approval Date: Revision Dates:
DEPARTMENT: FIN		

PURPOSE:

Capital project planning is necessary to give adequate consideration to longer-range needs and goals, evaluate funding requirements and options, and achieve consensus on the physical development of Thousand Oaks. An evaluation of alternative mechanisms helps ensure the best approach for providing use of a capital asset or facility is chosen based on the City’s policies and plans. Policies and plans for acquisition, maintenance, replacement, and retirement of capital assets help ensure needed capital assets or improvements receive appropriate consideration in the budget process and that older capital assets are considered for retirement or replacement. These policies and plans are necessary to plan for large expenditures and to minimize deferred maintenance.

GENERAL POLICY:

Plans for acquiring capital assets should be part of or consistent with land use, transportation, or other long-range plans of the City. Capital projects are funded from capital improvement reserves available in a respective fund’s fund balance and grant funding, as available.

As part of a long-term capital budget plan, the following should be evaluated and considered:

1. Costs, including both capital and operating costs, impact on rates and charges, and impact on costs of other government services;
2. Effects on service, including technical and financial capabilities of the entity that owns the asset, ability to control the use of the asset (including expanding or contracting the facility), ability to maintain the asset, and risk of contractual non-performance and default;
3. Management issues, including maintaining oversight of the asset and related services and operations, impact on economic growth and development, impact on service coordination, and public access to information;
4. Financial issues, including availability of cash, budgetary impacts, impact on outstanding debt, and grant eligibility;
5. Impact on government employees, customers, and taxpayers;
6. Statutory and regulatory issues, including impact on federal and state legal and regulatory requirements, and liability.

Funding for capital projects typically relates to the function the asset will perform. For example, streets and roads projects are funded primarily from Gas Tax or Developer Fees; City Hall, Library or recreation projects from the General Fund; water or wastewater projects are funded from their respective funds.

The first two years of the Capital Improvement Program (CIP) are adopted as the current capital budget. Capital improvements typically include new street improvements, construction of public facilities and major maintenance/repair projects such as street resurfacing or modifications to public facilities. The remaining three years schedule planned projects and all five years look to potential funding sources. Collectively, departments responsible for capital project planning maintain a 10-year plan of projects.

Long-Range Facilities Planning Policy Objectives

Facilities maintains a 15-year capital facilities replacement plan with the following objectives:

1. To provide facilities which are accessible, convenient, flexible and responsive to the changing needs of our customers.
2. To provide facilities which demonstrate excellence in quality and value.
3. To provide adequate, sufficient, and flexible facilities which enable City departments and staff to carry out their required functions and to effectively serve their customers in a professional manner.
4. To provide a healthy, safe, secure, productive, and equitable working environment for our employees in order to promote efficient service to our customers.
5. To pursue efficient, effective, and cost-conscious solutions for the provision of public facilities and services.
6. To maintain a strong financial position balanced with the need to serve the public effectively and promote quality of life.

The recommendations in this Long Range Facilities Plan are based on the following strategies:

1. Make the best use of available space before implementing a capital solution.
2. Reserve limited capital funds for the highest priority projects.
3. Encourage non-capital solutions.
4. Focus on customer service and convenience.
5. Invite creative use of technology and public/private partnerships, where it can improve services.

Capital Outlay/Capital Improvements vs. Maintenance Improvements Projects

In conjunction with the budgeting process, questions are often raised concerning the distinction between capital outlay and capital improvement programs versus maintenance improvement projects. The following guidelines have been developed in an attempt to clarify this issue. Despite these guidelines, there may be situations that do not fit clearly into either category. In these instances, please consult with the Finance Department before attempting to categorize the budget item or expenditure in question.

Capital Outlay

This category represents expenditures made within a department's operating budget for fixed assets. Expenditures charged to capital outlay should reflect the initial investment in a fixed asset. Items designated as capital outlay are generally of a "stand-alone" nature, moveable, and ready for immediate installation and use, as opposed to an item that will be constructed or completed over a period of time.

Most expenditures classified as capital outlay are either equipment or intangibles (software, easements). Examples include vehicles, machinery, and software systems. These capital outlay expenditures are designated through account coding into element accounts 84 for equipment and 86 for intangibles/software.

Capital Improvements

Capital improvements include major projects, infrastructure additions and improvements, land, buildings and improvements other than buildings. Expenditures charged to capital improvements should reflect either the initial investment in a fixed asset that is used in operations and has a useful life extending beyond one year or the improvement to an existing fixed asset which either lengthens the useful life of the fixed asset or increases the fixed asset's capacity to provide service.

Capital improvement expenditures are so designated through account coding into element accounts 81, 82, or 83.

Maintenance Improvements

Maintenance improvements include on-going projects or one-time projects that repair or maintain existing fixed assets. Maintenance improvements do not extend the life of a fixed asset and do not increase the fixed asset’s capacity to provide service. Maintenance improvements should be budgeted for within the operating budget, except for major one-time or on-going projects that should be highlighted in the Capital Improvement Program Budget. Expenditures charged to maintenance improvements are so designated through account coding into the applicable maintenance and operations element and not in a capital element account.

Capital Outlay/Capital Improvement Account Coding

<u>Element Account</u>	<u>Title</u>
81	Land
82	Buildings
83	Improvements Other Than Buildings
84	Equipment (Over \$5,000, effective July 1, 2005)
86	Intangibles (Over \$5,000)
89	Use of Asset Replacement

It is important to note that, in addition to the purchase price of the respective categories of assets, the recorded asset cost should include transportation charges, installation costs, taxes, and any other expenditures required to place the asset in its intended state of operation.

cco:100-20

City of Thousand Oaks

Administrative Policies and Procedures

SUBJECT: Debt Policy	APP NO.: 14.007 Submission Date: 7/13/05 Revision Dates:	AUTHORITY: City Manager Adoption/Approval Date: Revision Dates:
DEPARTMENT: FIN		

PURPOSE:

To ensure the proper and orderly issuance of debt for the purpose of achieving the City Council’s goals and objectives.

POLICY:

The City Council of the City of Thousand Oaks adopts the following Debt Policy to ensure the proper and orderly issuance of Debt for the purpose of achieving the City Council’s Goals and Objectives.

Preamble

The purpose of this Debt Policy is to ensure that the City’s bonded indebtedness is incurred and administered in a prudent financial manner. A decision by the City Council to incur bonded indebtedness is one of its most important decisions. Bond investors are going to purchase the City’s bonds with the absolute expectation that the City will honor its promise to pay the annual debt service without exception for the 25-to-30 year life of the bonds. Conduit bonds, for which the City has no financial responsibility, will require the same level of scrutiny prior to bond issuance. A decision to incur bonded indebtedness, also incurs the ongoing annual responsibility for the payment of debt service, annual State and Federal reporting requirements and the obligation to address any problems which may arise for as long as the bonds are still in existence.

Although this policy addresses bonded indebtedness, these same policy concerns can be directed to a bank loan or an internal inter-fund loan.

Policy Elements

1. Budget Integration: The decision to incur bonded indebtedness is to be integrated with the City Council approved biennial Operating Budget and Capital Improvement Program Budget. A bond issue can be utilized to implement the financing of a Capital Project. Provision for the annual principal and interest payments (debt service) is provided for in the Operating Budget. In addition, the need for bond financing can be incorporated into a capital facilities financing plan relating to the General Fund or an Enterprise Fund. Bond proceeds are not to be used to fund operating expenses.

2. Required Bond Analysis: The Finance Director is to prepare an analysis of each proposed bond issue. This analysis should include (a) determine that the capital project is eligible for bond financing, (b) identify the sources of financing for the project other than bond financing. (c) identify the total cost of the capital project including its construction cost, cost of furnishings fixtures and equipment, and source of revenue to fund the annual debt service. (d) analysis of the municipal bond market, including economic and interest rate trends. (e) Identify alternative bond structures, option to use bond insurance and the information needed by rating agencies and the disclosure requirements of the Official Statement. (f) The timing of when the City should enter the bond market.

3. Types of Bond Issues: The City Council will authorize the issuance of bonds by adopting a bond resolution on behalf of the City of Thousand Oaks, Thousand Oaks Redevelopment Agency and Thousand Oaks Public Financing Authority. The type of Bonds that the City will issue include General Obligation

Bonds, Certificates of Participation, Lease Revenue Bonds, Tax Allocation Bonds, Mortgage Revenue Bonds Assessment District Bonds, Special Tax Bonds and any other bonds which are allowed under State Law and Federal Tax Law. Special Tax Bonds that are issued on behalf of Community Facilities Districts are subject to additional policy provisions as set out in City Council Resolution 94-107.

4. Limitations on Debt Service: Bond issues supported by the General Fund are restricted to an annual debt service of Five Percent of General Fund Revenue. Bond issues supported by a Redevelopment Project Area Fund can have a higher percentage of revenue allocated to debt service because Redevelopment Project activity is limited to the funding of Capital Projects and has limited administrative expenses. Bond issues supported by Enterprise Funds should ensure that there is sufficient debt service coverage. The ratio of net operating income to annual debt service should be 1.25 to 1.

Per California Government Code Section 43605, 15 percent of the assessed value shall be used for debt limit calculations. However, as of fiscal year 1981-82, assessed value no longer was calculated as 25 percent of market value and instead is calculated as 100 percent of market value. In order to reflect the intent of the debt limit stipulation, the 15 percent has been adjusted to one-fourth of 15 percent (3.75 percent) in this calculation.

5. General Provision: The term of a bond issue is not-to-exceed the useful life of the capital project that is being financed. The bonds are to be sold at Competitive Sale, however, the City reserves the option of pursuing a Negotiated Sale if the proposed financing or the Capital Project is unusual or complex. The overall objective is to obtain the lowest possible interest cost. The City is to remain cognizant of fluctuations in interest rates for the purpose of identifying Refunding opportunities. Refund of existing bonds should be undertaken to reduce overall debt service expense or to remove restrictive covenants in the existing Indenture.

6. Financing Consultants: The City is to retain professional consultants including Bond Counsel, Underwriter, Financial Advisor, Trustee, and arbitrage analyst. The City will consider the professional qualifications and experience of these consultants as it relates to the particular bond issue under consideration. In certain instances, the City will conduct a request for proposal/qualification process to select such consultants.

GLOSSARY

Arbitrage: The difference between interest cost and interest earnings. The proceeds of tax-exempt municipal bonds can be invested in higher yielding taxable investments. The investment of bond proceeds is regulated by the Internal Revenue Service. Generally, any investment Aprofit@ must be rebated to the U.S. Treasury. An Arbitrage Rebate Analyst will prepare an annual calculation of Aexcess investment earnings@.

Assessment District Bonds: Bonds issued for public improvements benefiting property within assessment districts created pursuant to the Improvement Act of 1911 and the Municipal Act of 1913.

Bonds: Bonds refers to the following types of debt: General Obligation Bonds, Certificates of Participation (COP), Lease Revenue Bonds, Assessment District Bonds, Special Tax Bonds for Community Facilities Districts, Tax Allocation Bonds and Notes for Redevelopment Project Areas, Conduit Bonds including Single Family Mortgage Revenue Bonds and Multifamily Mortgage Revenue Bonds.

Bond Counsel: Legal Counsel hired by the City to ensure that the bond issuance complies with State Law and Federal Tax Law.

Bond Insurance: An optional policy purchased by the City that ensures timely payment of principal and interest to bondholders. Bond insurance usually results in an issue being rated AAA. Insurance is cost effective when present value savings of the insured debt service as compared to the debt service of uninsured bonds is less than the insurance premium.

Bond Resolution: Resolution adopted by the City Council authorizing the issuance of bonds, approving the Notice of Sale and the Official Statement.

Certificates of Participation: Bonds based on a lease or installment sale agreement. Certificates may be secured by the General Fund or by specific revenue from an Enterprise Fund.

Competitive Bid: A sale of Bonds in which an Underwriter or syndicate of Underwriters submit sealed bids to purchase the bonds. This type of sale is in contrast to a Negotiated Sale.

Conduit Bonds: Bonds issued by the City to finance a project to be used by a private or non profit entity. The Bonds are secured and debt service payments are the solely the obligation of the owner of the project. The City has no financial obligation to repay the bonds.

Credit Rating Agency: A company that rates the relative credit quality of a City bond issue and assigns a letter rating. Three rating agencies are Moody's Investors Service, Standard & Poor's Corporation, and Fitch ICBA.

Financial Advisor: A consultant who provides the City with advice on the structure of the bond issue, timing, terms and related matters for a new bond issue. At the City's discretion, may be allowed to bid in a competitive sale of the bonds.

General Obligation Bond: A bond secured by the City's full faith, credit and taxing power. Requires a two-thirds vote by the City's electorate.

Indenture: Contract between the City and a Trustee. Sets out all the terms of the bond issue and the obligations of the City to the bondholders.

Mortgage Revenue Bonds: Bonds issued for the purpose of providing single-family mortgage financing or acquisition and construction funds for multifamily housing projects. The bonds are secured by the mortgage repayments and project revenue. See Conduit Bonds.

Negotiated Sale: The City selects one underwriter or group of underwriters to purchase the bonds from the City and resell the bonds to investors. The City may elect to use a Financial Advisor or Pricing Consultant to ensure that the price paid for the bonds is a market price.

Official Statement (Prospectus): The official public offering statement prepared by the City disclosing the economic, financial and social characteristics of the City and the proposed bond issue.

Private Placement: A bond issue that is structured specifically for one purchaser.

Refunding: A process by which a bond issue is redeemed (paid off) by a new bond issue. The purpose of refunding is to lower debt service costs or remove restrictive covenants from the prior bond issue.

Special Tax Bonds: Bonds issued to fund eligible public improvements or public services within Mello-Roos Community Facilities Districts. Bonds are secured by a special tax assessment levied on property within the boundaries of the district. The City's policy on Community Facilities Districts and Special Tax Bonds is further outlined in City Council Resolution 94-107.

Tax Allocation Bonds: Bonds issued to fund eligible capital facilities located within a Redevelopment Project Area. Secured by a portion of the property taxes collected within the project area.

Trustee: A bank retained by the City as custodian of bond proceeds and official representative of bondholders. Ensures compliance with the indenture.

Underwriter: A financial institution that purchases bonds for resale either through a negotiated sale with the City or through a competitive sale.

GLOSSARY ACRONYMS AND ABBREVIATIONS

Capital Improvement Program

Glossary

Accrual Basis - Sometimes called “full accrual” basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

Adopted Budget - A budget which typically has been reviewed by the public and “Adopted” (approved) by the City Council prior to the start of the fiscal year.

Air Quality Maintenance District - This program was established to reduce air pollution through community based transportation sources.

Allocation - A distribution of funds or an expenditure limit established for an organizational unit.

Appropriation - An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation - The value of real property and improvements, as determined by the County Assessor, against which the property tax levy is assessed.

Balanced Budget - A budget in which revenues/receipts are equal to or greater than outlays in a fiscal period.

Beginning/Ending Fund Balance - Appropriated resources available in a fund from the prior/current year after payment of the prior/current year’s expenses. This is not necessarily cash on hand.

Bond - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget - A plan of financial operation embodying an estimate of proposed appropriations for a given period of time and the proposed means of financing them.

Budget Message - A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

Budgetary Practices - The City of Thousand Oaks is a general law city in the State of California and does not legally require a budget; however, the City Council biennially reviews and adopts the budget that is controlled at the fund levels on a modified accrual basis. Operating appropriations lapse at the end of each fiscal year. Changes to appropriations during the year are submitted by the City Manager for Council review and approval.

Capital Improvement Program

Glossary

Building Permit Fee - Fee required for new construction or for any alteration or addition to a residence or commercial building.

Business License Tax - A tax imposed upon businesses in the community.

California Society of Municipal Finance Officers - The purpose of this organization is to promote professional administration of municipal finance and to strive for the attainment of professional status of all those responsible for the conduct of the activities of the field.

Capital Assets - Assets of significant value and having a useful life of several years (the term fixed assets is also used).

Capital Improvement - Typically capital improvements include new street improvements, construction of public facilities, and major maintenance/repair projects such as street resurfacing or modifications to public facilities.

Capital Improvement Budget - A financial plan of authorized expenditures for tangible, long-term construction of, or improvement to, public physical facilities/infrastructure.

Capital Improvement Program (CIP) - A comprehensive 5-year plan of implementing proposed capital projects which identifies priorities as to need, cost and method of financing during the 5 years. The first 2 years of the CIP are typically adopted as the current capital budget.

Capital Outlay - Expenditures for the acquisition of capital assets.

Carry Over - A portion or total of the unspent balance of an appropriation that is made available for expenditure in the succeeding fiscal year.

Community Development Block Grant Fund (CDBG) - As required by the grant regulations, this fund was established in order to account for the receipt and expenditure of CDBG funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD).

Community Facilities District - A Community Facilities District (CFD) is established as a funding mechanism for capital improvements for a specific area of development.

Conejo Open Space Conservation Agency (COSCA) - In 1977, the City entered into a Joint Powers Agreement with the Conejo Recreation and Park District to form the Conejo Open Space Conservation Agency (COSCA). The Agency is governed by a five-member board consisting of two City Council members, two Park District members and one private citizen of the City. Expenditures of COSCA are shared equally between the City and the Conejo Recreation and Park District. The City is responsible for the fiscal management of COSCA activities, but does not have primary oversight responsibility for the Agency.

Capital Improvement Program

Glossary

Consumer Price Index (CPI) - A measure of the average change in prices over time in a fixed market basket of goods and services typically purchased by consumers.

Debt Service - Payment of interest and repayment of principal to holders of the City's debt instruments (bonds).

Deficit - An excess of expenditures or expenses over resources or revenues.

Encumbrances - An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

Enterprise Funds - These funds are used to account for City operations that are financed and operated in a manner to private business enterprises. The intent of the City in using this type of fund is to see that the costs (expenses, including depreciation) of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

Equipment - Durable goods such as cars, computers, etc.

Estimated Economic (Useful) Life - The period over which property is expected to be usable, by one or more users, with normal repairs and maintenance, for the purpose for which it is intended.

Expenditure - The actual payment for goods and services.

External Audit - A view of the City's accounts by an independent auditing firm to substantiate year-end fund balances, salaries, reserves, and cash on hand.

Fiscal Year - A 12-month period of time to which the budget applies. For the City of Thousand Oaks it is July 1 through June 30.

Franchise Fee - A regulatory fee charged to utility companies for the privilege of doing business in the City of Thousand Oaks, i.e. trash, gas, electric, and water franchise fees.

Full-Time Equivalent (FTE) Position - One full-time equivalent position is based on 2,080 work hours (26 two-week pay periods times 80 hours).

Fund - An accounting entity with a set of self-balancing revenue and expenditure accounts used to record the financial affairs of a governmental organization.

Fund Balance - The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) for a particular fund.

Capital Improvement Program

Glossary

General Fund - The General Fund is the general operating fund of the City. All revenues and receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the general operating expenditures and capital improvement costs that are not paid through other funds.

Geographic Information System (GIS) - A computer based system established by the Information Technology Division for the tracking and monitoring of development projects and parcels.

Golf Course Fund - This fund was established as a separate fund to account for the operations of the Los Robles Golf Course.

Grant - Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Infrastructure - The physical assets of the City, i.e., streets, water, wastewater, public buildings, and the support structures within a development.

Interest - Income resulting from the prudent investment of idle cash. The types of investments are controlled by the City's Investment Policy in accordance with the California Government Code.

Interfund Transfers - Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Internal Audit - The review of financial transactions and operations (efficiency/effectiveness) in operating departments for compliance with local policy and Generally Accepted Accounting Principals (GAAP).

Landscape & Lighting Districts - The various Thousand Oaks Maintenance Districts and the Thousand Oaks Citywide Lighting District were established to provide landscape/open space maintenance and street lighting throughout the City of Thousand Oaks. Property taxes and service fees are levied specifically for these purposes.

Library Fund - Property taxes, library assistance from the State of California, and other revenues are restricted for library maintenance and operations expenditures in this fund.

Line Item - The description of an object of expenditure, i.e. salaries, supplies, professional service, and other operational costs.

Maintenance and Operations - The category of line items that describe non-salary and non-capital outlay expenditures.

Maintenance of Effort - Criteria that must be met in street improvements, mandated by the State.

Capital Improvement Program

Glossary

Modified Accrual - An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

Municipal Code - A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

Objectives - The expected results or achievements of a budget program.

Ordinance - A formal legislative enactment by City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Program Budget - A budget wherein expenditures are displayed according to division/cost centers within each department budget.

Property Tax - A tax imposed on real property (land and permanently attached improvements) based upon the assessed value of the property.

Reimbursement - Payment of amount remitted on behalf of another party, department, or fund.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Resolution - A special order of the City Council, which has a lower legal standing than an ordinance.

Retained Earnings - An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue - Income received through such sources as taxes, fines, fees, grants, or service charges that can be used to finance operations or capital assets.

Revenue Bonds - A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Sales Tax - The single largest source of General Fund revenue of the City of Thousand Oaks. Of the 8.25% paid when shopping in Thousand Oaks, 1.0% is returned to the City.

Solid Waste Management Fund - Fund was established to account for the solid waste management activities of the City, which includes recycling, source reduction, hazardous waste disposal, composting, etc.

Capital Improvement Program

Glossary

Special Revenue Funds - Special Revenue Funds are utilized to account for revenues derived from specific sources, which are legally restricted to expenditures for specified purposes.

State Gas Tax Funds - Portions of the tax rate per gallon levied by the State of California on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for transit and street-related purposes only.

Traffic and Bicycle Safety Funds - Traffic and court fines, as well as traffic signal fees, are collected in these funds. Traffic signal fees are restricted to be used for the construction and maintenance of traffic signals.

Traffic Signal Fees - Fees required of a developer/builder for purposes of defraying the actual or estimated costs of constructing future traffic signalization improvement in the vicinity of the development/building. These funds may be used only for the construction or reimbursement for construction of traffic signals within the area from which the fees comprising the fund were collected. Interest accruing from these funds can be used anywhere within the City.

Transient Occupancy Tax - This is a hotel/motel tax imposed for general purposes. The tax is currently 10% of hotel/motel receipts.

Transportation Fund - This is a separate fund established to account for the expenses of operating the Thousand Oaks Transit (TOT) operations. The fare revenues, as well as operating transfers from the City, are recognized in this fund.

Vehicle License Fees - A share of the revenue derived from registration fees charged by the State.

Wastewater Utility Fund - The establishment of a separate fund to account for the operations of the City's wastewater utility, a self-supporting activity which renders services on a user-charge basis to residents and businesses located in Thousand Oaks.

Water Utility Fund - The establishment of a separate fund to account for the operation of the City's water utility, a self-supporting activity which renders services on a user-charge basis to residents and businesses located in Thousand Oaks.

Capital Improvement Program Acronyms and Abbreviations

AD – Assessment District

ADA – Americans with Disabilities Act

AFY – Acre/feet per year

AHA – Area Housing Authority

AMR – Automated Meter Reading

ARHM – Asphalt rubber hot mix pavement

ARRA – American Recovery & Reinvestment Act of 2009

BAG – Brainstorming Action Group

BTA – Bicycle Transportation Account (Grant)

CAP – Civic Arts Plaza

CAFR – Comprehensive Annual Financial Report

CBTF – Community Budget Task Force

CCWMP – Calleguas Creek Watershed Management Program

CDBG – Federal Community Development Block Grants Program

CEQA or C.E.Q.A. – California Environmental Quality Act

CERT – City Emergency Response Team

CFD – Community Facilities District

CIP – Capital Improvement Program

CIWMB – California Integrated Waste Management Board

CMAQ – Congestion Mitigation and Air Quality Program

CMOM – EPA's Capacity, Management, Operation, and Maintenance Program

CMP – Corrugated Metal Pipe

COPPS - Community Oriented Policing and Problem Solving

Capital Improvement Program Acronyms and Abbreviations

COSCA - Conejo Open Space Conservation Agency

CSMFO – California Society of Municipal Finance Officers

CRPD – Conejo Recreation and Park District

CSAPA – Conejo Substance Abuse Prevention Authority

CVUSD – Conejo Valley Unified School District

DAR – Dial-A-Ride Service

DART or D.A.R.T – Disaster Assistance Response Team

EIR – Environmental Impact Report

EOC – Emergency Operations Center

EPA – Environmental Protection Agency

ERAF – Educational Relief Augmentation Fund

F/C – Foot Candles

FEMA – Federal Emergency Management Agency

FSP – Financial Strategic Plan

FTA – Federal Transit Administration

FTTP – Fiber to the Premises

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information System

HCTP – Hill Canyon Treatment Plant (Wastewater)

HPS – High Pressure Sodium

HSIP – Highway Safety Improvement Program

Capital Improvement Program Acronyms and Abbreviations

HUD – U.S. Department of Housing and Urban Development

ISTEA – Intermodal Surface Transportation Efficiency Act

IT – Information Technology

LAFCO – Local Agency Formation Commission

LAIF – State Treasurer’s Local Agency Investment Fund

LED – Light-emitting diode

LEED – Leadership in Energy & Environmental Design

LF – Linear Feet

LLAD – Landscaping and Lighting Assessment District

LOS – Level of Service

MCC – Motor Control Center

MGD – Million gallons per day

MOU – Memorandum of Understanding

MSC – City of Thousand Oaks Municipal Service Center

MUTCD – State Manual on Uniform Control Devices

NPDES – National Pollutant Discharge Elimination System

OES – California Office of Emergency Services

PFA – Public Financing Authority

PLC – Programmable Logic Controller

RAP – Rubberized Asphalt Pavement

RDA – Redevelopment Agency

RFP – Request for Proposals

SCADA – System Control and Data Acquisition system

Capital Improvement Program Acronyms and Abbreviations

SSO – Sanitary Sewer Overflow

STA – State Transit Assistance; State Transportation Account

STIP – State Transportation Improvement Program

SWRCB – State Water Resources Control Board

TDA – Transportation Development Act

TEA – Transportation Efficiency Act for 21st Century

TMDL – Total Maximum Daily Load

TOPASS – Thousand Oak’s Plan to Assist School Sites

TOT – Thousand Oaks Transit or Transient Occupancy Tax

TOTV – Thousand Oaks Television

VCAT – Ventura County Combined Agency Task Force

VCOG – Ventura Council of Governments

VCWPD – Ventura County Watershed Protection District

VCTC – Ventura County Transportation Commission

VIP – Volunteers in Policing

VRSD – Ventura Regional Sanitation District

WCVC – Watershed Coalition of Ventura County

WWTP – Wastewater Treatment Plant

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