

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

April 28, 2015

1. CALL TO ORDER:

Mayor Al Adam called the meeting to order at 6:06 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Andy Fox, Claudia Bill-de la Peña, Joel Price, and Mayor Al Adam.

Also Present: City Manager Scott Mitnick, City Attorney Tracy Noonan, City Clerk Linda Lawrence, Finance Director/City Treasurer John F. Adams, Community Development Director John Prescott, Human Resources Director Gary Rogers, Interim Library Director Nancy Schram, Cultural Affairs Director Barry McComb, Public Works Director Jay Spurgin, Police Chief Tim Hagel, Fire Chief Theodore Smith, Assistant City Attorney Patrick Hehir, Deputy City Clerk Antoinette Mann, Deputy Finance Director Jaime Boscarino, Facilities Manager Liz Perez, Planning Division Manager Jon Shepherd, Code Compliance Manager Geoff Ware, Engineering Division Manager Mohammad Fatemi, Budget Officer Brent Sakaida, Box Office Manager Kristen Schiavo, Senior Stage Technician Michael Tachco, Senior Accountant Elisa Magana, Accountant Gilbert Punsalan, Cable Operations Supervisor Carl Jarecky, Associate Analyst Nancy Arrieta, Senior Video Specialist Richard Swingler, Production Assistant Christian Phelps, and Senior Recording Secretary Janis Daly.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None

5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- A. Mayor Adam presented Certificate to Emma Phan recognizing her accomplishments.
- B. Mayor Adam presented Proclamation to Ventura County Children & Family Services Community Service Coordinator Tamalani Barnett, designating May, 2015 National Foster Care Awareness Month.
- C. Mayor Adam introduced Southern California Gas Company Ventura County Public Affairs Manager Maria Ventura and Community Education and Outreach Manager Osvaldo Peña to provide update on the Gas Company's new Pipeline Safety Enhancement Plan.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

April 28, 2015

5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS: (Continued)

D. Mayor Adam introduced Public Works Director Spurgin to provide updates on Erbes Road Improvements and 101/23 Freeway Project.

6. PUBLIC COMMENTS:

Nick Quidwai, Newbury Park.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. DEPARTMENT REPORTS:

A. Box Office Ticketing Services presented by Cultural Affairs Director McComb; Box Office Manager Kristen Schiavo available for questions.

Speakers: Nick Quidwai, Newbury Park.

Motion by Councilmember Fox to approve agreement with Ticketmaster in amount of \$117,500 for computerized ticketing services and Archtics customer relationship management solutions for Thousand Oaks Civic Arts Plaza Box Office with initial term running 7/1/15 through 6/30/18, with two automatic one-year extensions that may be terminated with notice; adopt and approve new Cultural Affairs Department User Fees for ticket transactions during User Fees Public Hearing to be conducted later in meeting, carried 4-0 by the following vote: Ayes – Fox, Bill-de la Peña, Price, and Adam; Noes - None; Absent - None.

9. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: Proposed 2015 Citywide User Fees, Fines, Penalties, Rates, and Assessments (User Fees), Traffic Development Impact Fees, and Police Facilities Development Fee; report presented by Finance Director Adams; Budget Officer Sakaida available for questions. Additional information supplemental packet.

RESOLUTION APPROVING AND ADOPTING 2015 USER FEES, FINES, PENALTIES, RATES, AND ASSESSMENTS, WHICH INCLUDES NON-COMPLIANCE FEES
RES. NO. 2015-019

RESOLUTION MAINTAINING TRAFFIC DEVELOPMENT IMPACT FEES AT EXISTING RATES
RES. NO. 2015-020

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

3

April 28, 2015

9. PUBLIC HEARINGS: (Continued)

RESOLUTION APPROVING AND ADOPTING 2015 POLICE FACILITIES
DEVELOPMENT FEE RES. NO. 2015-021

Speakers: Nick Quidwai, Newbury Park.

Written Statements: None

Mayor Adam closed public hearing.

Motion by Councilmember Price to adopt resolutions, carried 4-0 by the following vote: Ayes – Fox, Bill-de la Peña, Price, and Adam; Noes - None; Absent - None.

10. STUDY SESSION:

- A. Proposed FY 2015-16 and FY 2016-17 Capital Improvement Program Budget Study Session presented by Finance Director Adams; Public Works Director Spurgin, Facilities Manager Perez and Budget Officer Sakaida available for questions. Additional information supplemental packet.

Speakers: Nick Quidwai, Newbury Park.

Motion by Councilmember Bill-de la Peña to receive information on Proposed FY 2015-16 and FY 2016-17 Capital Improvement Program (CIP) budget; schedule public hearing for June 9, 2015 City Council meeting, carried 4-0 by the following vote: Ayes – Fox, Bill-de la Peña, Price, and Adam; Noes - None; Absent - None.

11. COMMITTEE/COMMISSION/BOARD REPORTS: None.

12. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

13. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers. None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

4

April 28, 2015

14. CITY MANAGER:

- A. Follow-up items: City Manager Mitnick indicated staff will review CIP Priority/labels before the public hearing.
- B. Announcements and upcoming issues: City Manager Mitnick reviewed potential topics for the next regularly scheduled City Council Meetings May 12, 2015 and May 26, 2015.

15. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor. None.

16. PUBLIC NOTICES:

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

- A. Notice – Approval of Final Map LD 14-70014; Location: Oaks Mall, southwest of Hillcrest Drive at McCloud Avenue; Developer: JC Penney Corporation; Description of Subdivision: Commercial Lot Subdivision

17. ADJOURNMENT:

City Council adjourned at 7:57 p.m. to Regular Meeting on Tuesday, May 12, 2015.



Al Adam, Mayor
City of Thousand Oaks City Council

Attest:



Linda D. Lawrence, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: April 23, 2015
MINUTES APPROVED: May 12, 2015

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

5

April 28, 2015

EXHIBIT A

7. **CONSENT CALENDAR:**

*RECOMMENDATIONS FOR ITEMS A. THROUGH I. ARE TO APPROVE
RECOMMENDATION FOR ITEM J. IS TO ADOPT*

Motion by Councilmember Bill-de la Peña to approve Consent Calendar carried 4-0 by the following vote: Ayes – Fox, Bill-de la Peña, Price, and Adam; Noes - None; Absent - None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify April 22, 2015; approve April 29, 2015; approve May 6, 2015, subject to review and ratification
- B. Minutes of Special and Regular City Council meetings of April 14, 2015
- C. No Appropriation/Expenditure Required: Disabled Access Appeals and Advisory Board (DAAAB); appointment of Kevin Sterling to fill one unscheduled vacancy (Disabled-Movement Impaired) for two-year term ending February 2017
- D. No Appropriation/Expenditure Required: Request for Letter of Public Convenience (LPCN) to change existing Type 20 license (Off-sale Beer and Wine) to Type 21 (Off-sale General) to sell beer, wine and distilled spirits for off-site consumption; Department of Alcoholic Beverage Control (ABC) requirement; authorize Community Development Director to send LPCN to ABC; Applicant: Walgreen's, 550 N. Ventu Park Road (LPCN 2015-70035)
- E. Approved Expenditure: Landscape Architect Consultant Services; First Amendments to Contract No. 10167-2013 with Richard W. Campbell and Contract No. 10166-2013 with John K. Innes Landscape Architect, Inc., to increase allowable compensation to include additional \$10,000 each per fiscal year (FY 2014/2015 & 2015/2016); new total not-to-exceed amount of \$240,000 each; expenditure increase in amount of \$2,000 for new not-to-exceed amount of \$50,000 per fiscal year A/C 001-4210-641-5699 (Planning-Contracted Services); expenditure increase in amount of \$18,000 for new not-to-exceed amount of \$50,000 per fiscal year A/C 831-4210-641-5699 (Applicant Deposits-Contracted Services)
- F. Approved Expenditure: On-Call General Maintenance Agreements for various services with 12 firms listed in On-Call Service Provider listing by Service Category as outlined in report (Exhibit B); each with not-to-exceed amounts of \$250,000 per year and \$45,000 per Task Order; terms:4/28/15 - 6/30/18

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

6

April 28, 2015

7. CONSENT CALENDAR: (Continued)

- G. Approved Expenditure: Hybrid Rideshare Vehicles; purchase four hybrid rideshare vehicles from Fritts Ford for amount not-to-exceed \$98,455; expenditure in amount of \$98,455 A/C 001-5595-631-8900 (Fixed Asset Replacement) to A/C 001-5595-631-8400 (Car/Vanpool Equipment Fund over \$5,000)
- H. Approved Expenditure: Undergrounding Thousand Oaks Boulevard Overhead Utility Lines (CI 5331); Professional Services Agreement with Circlepoint, Inc., in amount not-to-exceed \$116,995 plus \$20,000 contingency for public outreach services; term: 4/28/15 - 4/30/17; waive formal Request for Proposal/Qualifications process for engineering design support services and approve Stantec Consulting Services, Inc., pursuant to Thousand Oaks Municipal Code Section 3-10.501 for continued design support services; Professional Services Agreement with Stantec in amount not-to-exceed \$48,000 plus \$10,000 contingency for final engineering design support services; term: 4/28/15 - 12/31/15; expenditure in amount of \$379,500 (\$116,995 Circlepoint, Inc. for public outreach services plus \$20,000 contingency; \$70,000 Southern California Edison for final design plus \$10,005 contingency; \$5,000 Time Warner Cable/Crown Castle for final design plus \$2,000 contingency; \$48,000 Stantec for final design plus \$10,000 contingency; \$94,500 for future potholing and \$3,000 for City furnished material and supplies) A/C 521-5210-631-5500 (CI 5331 SA Bond Proceeds/Thousand Oaks Blvd Undergrounding)
- I. Approved Expenditure: Bloomberg Finance, L.P., two-year subscription in amount of \$32,964 annually beginning 7/1/15 through 6/30/17; \$33,000 FY 2015-16 and \$33,000 FY 2016-17 A/C 001-3210-612-5299 (Treasury Management and Support Financial Expenditure)
- J. RESOLUTION DETERMINING SPECIAL TAXES SHALL CEASE TO BE LEVIED ON PROPERTY IN COMMUNITY FACILITIES DISTRICT NO. 1988-1 (LANG RANCH), AND DIRECTING RECORDATION OF NOTICE OF CESSATION OF SPECIAL TAX
- RES. NO. 2015-018

EXHIBIT B

Item 7.F.
 On-Call General Maintenance Agreements

ON-CALL SERVICE PROVIDER LISTING BY SERVICE CATEGORY

	Water Maintenance & Repairs	Wastewater Maintenance & Repairs	Street Maintenance & Repairs	Landscape Maintenance & Repairs
1. Berry General Engineering, Inc.			X	
2. Conejo Crest Landscape, Inc.				X
3. Integral Engineering Services, Inc.	X	X		
4. Jetoc Construction Company, Inc.	X	X	X	X
5. Mariposa Landscapes, Inc.				X
6. Precision Concrete Cutting			X	
7. Sam Hill & Sons, Inc.	X	X	X	
8. Sancon Engineering, Inc.		X		
9. T & M Fencing				X
10. Venco Western, Inc.				X
11. West Coast Arborists, Inc.				X
12. Zebron Contracting, Inc.		X		