

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

March 20, 2018

1. CALL TO ORDER:

Mayor Andy Fox called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Fox led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Bill-de la Peña, Price, Adam, McCoy, and Mayor Fox.

Also Present: City Manager Andrew P. Powers, Acting Assistant City Manager Gary Rogers, City Clerk Cynthia M. Rodriguez, Community Development Director Mark Towne, Public Works Director Jay Spurgin, Police Chief Tim Hagel, Fire Chief John Spykerman, Assistant City Attorney Patrick Hehir, Deputy City Clerk Laura Maguire, Deputy Cultural Affairs Director Jonathan Serret, Deputy Finance Director Jaime Boscarino, Deputy Public Works Director Cliff Finley, Revenue Operations Manager Melissa Hurtado, Theatres Technical Supervisor Michael Tachco, Cable Operations Supervisor Carl Jarecky, Assistant Analyst Sandra Delgado, Senior Video Specialist Richard Swinger, Production Assistant Jaime Cawelti, and Senior Recording Secretary Janis Daly.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: None.

5. SPECIAL PRESENTATIONS:

A. Mayor Fox presented Commendation to Eagle Scout Justin Zilberstein acknowledging his having earned all 137 Boy Scout badges available before turning 18, making him one of only 370 scouts in the history of Boy Scouts to have achieved this goal.

B. Mayor Fox presented Proclamation to Denise and David Belko, Ambassadors of Donate Life, declaring April as DMV/Donate Life California Month.

6. PUBLIC COMMENTS:

Chaise Rasheed, Thousand Oaks; Terri Maria, Newbury Park; Clint Matkovich, Thousand Oaks.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

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8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: Theatre Lighting System Upgrade Equipment Purchase (CI 5524) presented by Deputy Cultural Affairs Director Serret and Theatres Technical Supervisor Tachco.

RESOLUTION AMENDING BANK OF AMERICA PERFORMING ARTS CENTER USER FEE SCHEDULE AND CREATING NEW USER FEES FOR TECHNICAL EQUIPMENT
RES. NO. 2018-012

Speaker/Statement Cards: None.

Mayor Fox closed public hearing.

Motion by Councilmember Bill-de la Peña to approve purchase of Theatre Lighting System Upgrade Equipment from 4 Wall Entertainment in amount of \$151,972.04; authorize budget appropriation and expenditure of \$152,000 A/C 681-7710-682-8900 (CI 5524 Fixed Asset Replacement) to A/C 681-0000-341-9900 (Theatres Fund - Net Position); adopt User Fee Resolution to offset maintenance and future repairs of equipment, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox, Noes - None.

9. DEPARTMENT REPORTS:

- A. Amendment to Cannabis Business Selection Process presented by Revenue Operations Manager Hurtado and Community Development Director Towne; City Manager Powers, Assistant City Attorney Hehir, and Police Chief Hagel responded to questions.

RESOLUTION AMENDING CANNABIS BUSINESS APPLICATION AND SELECTION PROCESS
RES. NO. 2018-013

Speakers: Paul Uvanitte, Newbury Park; Joe Kyle, Newbury Park; Patrick Spillane, Thousand Oaks.

Motion by Councilmember Price to adopt resolution; authorize staff to introduce amendment to Thousand Oaks Municipal Code on April 10, 2018, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox, Noes - None.

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9. DEPARTMENT REPORTS: (Continued)

- B. 2017 General Plan/Housing Element Annual Progress Report (GPAR 2018-70021) presented by Community Development Director Towne.

Motion by Councilmember Adam to receive 2017 General Plan/Housing Element Annual Progress Report; direct Community Development Director to provide copies of 2017 General Plan/Housing Element Annual Progress Report to State Office of Planning and Research and Department of Housing and Community Development, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox, Noes - None.

- C. Parameters for Comprehensive General Plan Update presented by Community Development Director Towne; City Manager Powers responded to questions.

Speaker: John Sheridan, Newbury Park.

Motion by Councilmember Bill-de la Peña to receive report on General Plan update process; include this matter on agenda for goal setting session in May, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox, Noes - None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers.

1. National League of Cities (NLC) Congressional Conference March 7 – 14, 2018 presented by Councilmember Price; Mayor Fox responded to questions. Additional information supplemental packet.

Report received.

13. CITY MANAGER:

- A. Follow-up items: None.

- B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for the next regularly scheduled City Council Meeting April 10, 2018.

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14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor – None.

15. PUBLIC NOTICES:

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

- A. Public Notice – Approval of Final Map Tract 4939-4; Location: West Hillcrest Drive at Rancho Conejo Boulevard; Developer: Amgen, Inc.; Description of Subdivision: 30 Lots of Record, 21 Commercial lots, 9 private street parcels.

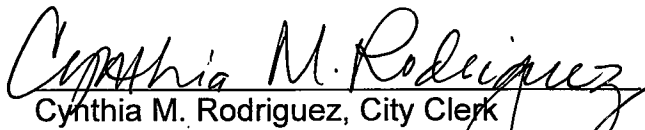
16. ADJOURNMENT:

City Council adjourned at 8:09 p.m. in memory of Former Councilmember and Mayor Dewain “Dewey” Grattan to Regular Meeting on Tuesday, April 10, 2018.



Andrew P. Fox, Mayor
City of Thousand Oaks City Council

Attest:


Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: March 15, 2018
MINUTES APPROVED: April 10, 2018

EXHIBIT A

7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE
RECOMMENDATIONS FOR ITEMS K. THROUGH L. ARE TO ADOPT*

Motion by Councilmember Price to approve Consent Calendar with exception of Item 7 E. (Traffic Signal Capital Improvement Projects fund transfer) carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox; Noes – None. (Item subsequently approved following discussion.)

Deputy Public Works Director Finley responded to questions regarding Item 7.E.

Motion by Councilmember Adam to approve Item 7.E., carried 5-0 by the following vote: Ayes - Bill-de la Peña, Price, Adam, McCoy, and Fox, Noes – None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify March 14, 2018; approve March 21, 2018; approve March 28, 2018 and April 4, 2018, subject to review and ratification
- B. Minutes of City Council meeting of March 6, 2018
- C. No Appropriation/Expenditure Required: Disabled Access Appeals and Advisory Board Appointments (McCoy); re-appointments of Ryan Rose (Public Member) to fill scheduled vacancy with term ending February 2020, and Kevin Sterling (Movement Impaired Category) to fill scheduled vacancy with term ending February 2019; appointments of Robert Fullerton (Construction Category) and Alessandro Neri (Construction Category) to fill two scheduled vacancies with terms ending February 2020
- D. Approved Expenditure: Westlake Boulevard Sidewalk Project (CI 5337); project design, plans, specifications, and Addenda Nos.1 and 2; award construction contract to Toro Enterprises, Inc., in amount of \$1,107,415.85 plus \$110,800 contingency; authorize City Engineer to execute all necessary documents to quitclaim Public Sidewalk Easement Deed 925 S. Westlake Boulevard (APN 698-020-215); budget appropriation of \$89,869 A/C 136-0000-311-1000 (TDA Article 3 Fund Balance) to A/C 136-5310-631-8300 (CI 5337 TDA Article 3 Expenditure/Westlake Sidewalk Project) and (\$89,869) A/C 543-5310-631-8300 (CI5337 Developer Fees/ Westlake Boulevard Sidewalk Project) to A/C 543-0000-311-1000 (Developer Fees Fund Balance); expenditures of \$1,218,216 as follows: \$683,211 A/C 543-5310-631-8300 (CI 5337 Developer Fees/Westlake Boulevard Sidewalk Project), \$89,869 A/C136-5310-631-8300 (CI 5337 TDA Article 3/Westlake Boulevard Sidewalk Project), and \$445,136 A/C 183-5310-631-8300 (CI 5337 Federal Funds/ Westlake Boulevard Sidewalk Project)

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7. CONSENT CALENDAR: (Continued)

- E. Budget Appropriation/Transfer of Funds: Traffic Signal Capital Improvement Projects fund transfer; budget appropriation transfer of \$177,000 FY 2017-18 (CI 5257, CI 5258, CI 5259, CI 5354, and CI 5516) and \$40,000 FY 2018-19 (CI 5257, CI 5258, CI 5259, and CI 5516) A/C 553-5570-631-8300 (Supplemental Traffic Signal Maintenance Fee) to A/C 551-5570-631-8300 (Master Plan Traffic Signal Fee)
- F. Approved Expenditure: Supply and delivery of Glycerol Hill Canyon Wastewater Treatment Plant (HCTP); general service agreement with Environmental Operating Solutions, Inc., in amount not-to-exceed \$180,000; term: 3/20/18 – 6/30/20; expenditure of \$90,000 FY 2018-19 A/C 621-8250-685-3242 (Wastewater/Chemical Supplies)
- G. Approved Expenditure: Hill Canyon Wastewater Treatment Plant (HCTP) Janitorial Services; First Amendment to Contract No. 10880-2015 with Kelly Cleaning Supplies, Inc., in amount of \$47,272 for two-year extension; term ending 6/30/20; revised total not-to-exceed \$118,180; expenditure of \$47,272 A/C 621-8250-682-5620 (Janitorial)
- H. Additional Appropriation: Canon Copier Lease Agreement; Third Amendment to Contract No. 10225-2013 with Canon Solutions America, Inc., in amount of \$30,000 for revised Citywide copier overage charges and extra services at various Citywide locations; budget appropriation and expenditure of \$15,000 per year FY 2017-18 and FY 2018-19 A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-3520-612-6410 (Rental/Copier Charges)
- I. Approved Expenditure: Security Systems Maintenance and Service; Second Amendment to Contract No. 10491-2014 with CLIMATEC, LLC in amount of \$50,000 for extra services to include additional service and alterations to security systems various City facilities; expenditure of \$50,000 from various General Fund (001) accounts (Improvements/Other than Buildings)

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7. CONSENT CALENDAR: (Continued)

- J. Approved Expenditure: Professional Consultant Services – Defined Benefit Plan; professional services agreement with Phase II Systems [DBA Public Agency Retirement Services (PARS)] in amount not-to-exceed \$306,000 for professional services in conjunction with City's Hourly/Part-time Defined Benefit Plan; term: 1/1/18 – 12/31/22 with one five-year renewal option; adopt resolution establishing Pension Rate Stabilization Trust Fund (PRSTF) administered by PARS, appointing Finance Director as City's Plan Administrator, and authorizing City Manager to execute final documents to establish Trust

RESOLUTION APPROVING ADOPTION OF PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS) RES. NO. 2018-011

ORDINANCES FOR SECOND READING:

- K. ORDINANCE AMENDING MUNICIPAL CODE RELATING TO OFFICIAL ZONING AND CHANGING ZONING CLASSIFICATION OF PROPERTY LOCATED AT 95 DUESENBERG DRIVE; (Z 2017-7014~~8~~; APPLICANT: GRIFFIN FINE LIVING, LLC) (Introduced 3/6/18, 5-0) ORD. NO. 1642-NS ** Z 2017-70143
- L. ORDINANCE AMENDING MUNICIPAL CODE RELATING TO OFFICIAL ZONING AND CHANGING ZONING CLASSIFICATION OF PROPERTY LOCATED 3525 NORTH MOORPARK ROAD; (Z 2017-70299; APPLICANT: WSL CASTLE HILL RETIREMENT, LLC) (Introduced 3/6/18, 5-0) ORD. NO. 1643-NS

** Administrative Correction 5/2/2018 due to typographical error, Case Number Z 2017-70148 changed to Z 2017-70143