

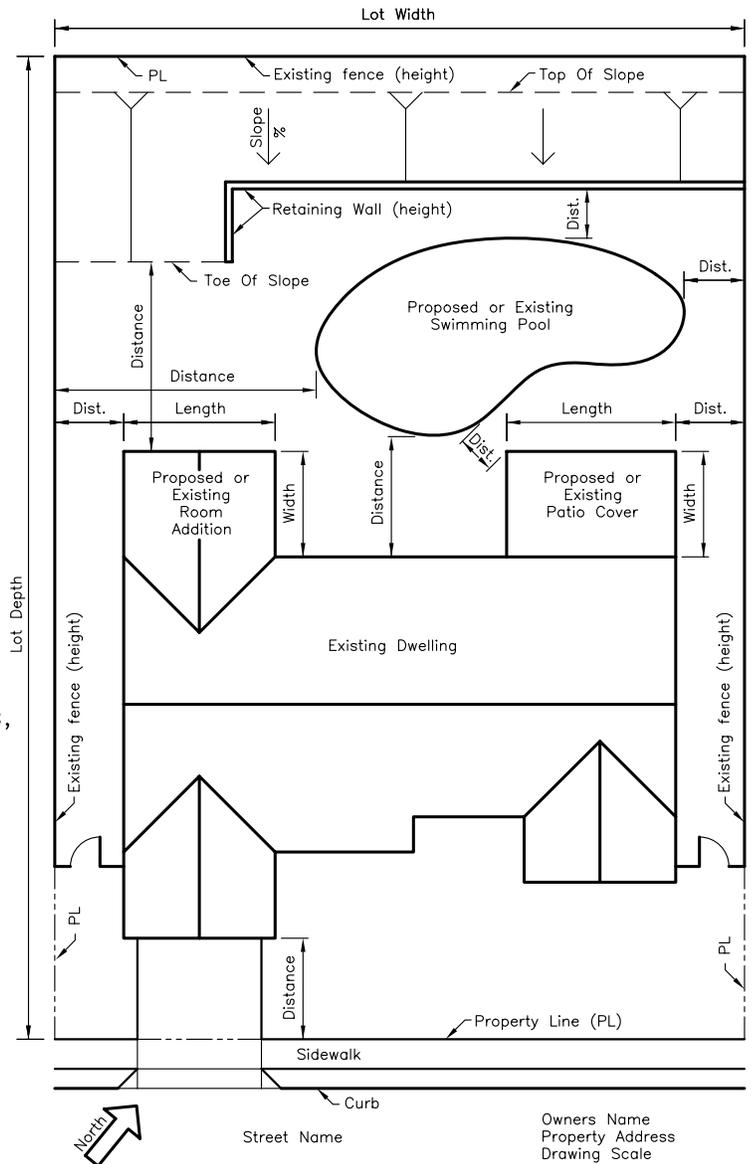
# PLOT PLAN REQUIREMENTS

A plot plan is an accurate drawing or map that shows the size and shape of the property and the location of any man-made features such as buildings, driveways, walls, pools/spas, additions, etc. A plot plan shows both what currently exists on the property and what is proposed.

Plot plans are required for any proposed new construction such as new homes, commercial buildings, accessory structures, building additions, interior remodels, pools/spas, any type of walls, exterior fireplaces, attached/detached patio covers, etc.

The plot plan must show:

1. Address of the property and owners name.
2. North arrow.
3. Identification of the drawing's scale.
4. Property lines and dimensions, lot area.
5. Access location and adjacent streets or roads.
6. Identification of the specific work to be done, including any proposed changes to physical features of the site or existing structures.
7. Dimensions showing front, side and rear setbacks and size of proposed and existing structures, including porches and decks.
8. Location and dimensions of any graveled or impervious paved areas such as driveways or parking.
9. For sloping sites show ground elevations, contour lines and cross-sections thru the slope showing height of the slope (from toe of slope to top of slope).
10. Distances between all existing and proposed structures.
11. Distances to top/toe of existing slopes on the property.
12. Location of existing property walls, retaining walls, fences, etc.
13. Location of any existing septic tank.
14. Label all existing and proposed structures on plot plan.



## CITY OF THOUSAND OAKS COMMUNITY DEVELOPMENT DEPARTMENT BUILDING DIVISION

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Sheet 1 of 1

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