

City Council
REGULAR MEETING
Tuesday, October 24, 2017, 6:00 P.M.
Council Chambers



Claudia Bill-de la Peña, Mayor
Andrew P. Fox, Mayor Pro Tem
Joel R. Price, Councilmember
Al Adam, Councilmember
Rob McCoy, Councilmember

Executive Team

Andrew P. Powers, City Manager
Gary Rogers, Acting Asst. City Manager
Mark A. Towne, Community Development Director
Cynthia M. Rodriguez, City Clerk
Barry McComb, Cultural Affairs Director
Jim Friedl, General Manager, CRPD
Theodore E. Smith, Fire Chief

Tracy M. Noonan, City Attorney
John F. Adams, Finance Director/City Treasurer
Jay Spurgin, Public Works Director
Heather Cousin, Library Director
Elizabeth White, Acting Human Resources Director
Tim Hagel, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours (main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)). Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Public Input: Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Price, Adam, McCoy, Fox, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 5 thru 6 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
 - A. [Measure E Residential Baseline](#)

RECOMMENDATION:

That City Council:
 1. Receive and file Measure E residential baseline analysis
 2. Direct staff to return to City Council with recommendations regarding units available for reallocation
10. COMMITTEE/COMMISSION/BOARD REPORTS: None
11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

14. CLOSED SESSION: City Council Conference Room 2nd floor – None

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjournment in memory of:

- o Norma Callero, Former City Employee
- o Marvin Smith, City's First Librarian

to Regular Meeting November 14, 2017

Agenda Post Date/Time: October 19, 2017, 5:00 p.m.

EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH G. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify October 18, 2017; approve October 25, 2017; approve November 1, 2017, and November 8, 2017, subject to review and ratification
- B. Minutes of City Council/Thousand Oaks Public Financing Authority (TOPFA) meeting of October 10, 2017
- C. Approved Expenditure: Solar Bus Parking Canopies at Municipal Service Center (MSC) (CI 5265); list of pre-qualified contractors to bid; authorize staff to advertise project for construction bids
- D. Approved Expenditure: Spalding Street Storm Drain and Channel Repair (MI 2547); design, project plans, specifications, and Addenda Nos. 1 and 2; award construction contract in amount of \$189,815, plus \$19,000 contingency to Granite Construction Company; \$213,815 expenditure (\$189,815 contract, \$19,000 contingency, and \$5,000 for City furnished material and supplies) A/C 001-5310-631-5500 (MI 2547 Spalding Street Storm Drain and Channel Repair)
- E. Additional Appropriation: High-Maintenance Relief Drainage Improvements Borchard Road (CI 5399); Change Order No. 1 to Contract No. 11444-2017 with Cedro Construction, Inc., in amount not-to-exceed \$17,584.57 for additional work and to extend contract 10 days; \$17,584.57 expenditure A/C 532-5310-631-8300 (CI 5399 High Maintenance Relief Drainage Improvements Borchard Road); \$13,588.60 budget appropriation transfer A/C 532-5310-631-8300 (CI 5399 High-Maintenance Relief Drainage Improvements on Borchard Road) to A/C 532-5310-631-5500 (Construction Maintenance Fund)

7. CONSENT CALENDAR: (Continued)

- F. Approved Expenditure: [Landscaping Upgrade Demonstration Sites](#) (MI 2545); professional services agreement with SWA Group in amount not-to-exceed \$229,320 plus \$23,000 contingency for final design, preparation of contract documents, and construction services for Five Landscape Demonstration Sites in accordance with approved Forestry Landscape Master Plan (FMP); term: 10/24/17 – 12/31/18; \$257,320 expenditure (\$229,320 agreement, \$23,000 contingency, and \$5,000 for City furnished materials and supplies) from Existing Landscaping Upgrade (MI 2545) as follows: \$160,320 A/C 142-5310-632-5500 (Construction); \$97,000 A/C 001-5310-631-5500 (Construction)
- G. No Appropriation/Expenditure Required: [Council on Aging \(COA\)](#) Representative to Ventura County Area Agency on Aging Advisory Council (VCAAA); confirm COA Commissioner Ron Hage for term ending June 30, 2018