

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

July 11, 2017

1. CALL TO ORDER:

Mayor Claudia Bill-de la Peña called the meeting to order at 6:02 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Bill-de la Peña led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Joel Price, Al Adam, Rob McCoy, Andy Fox, and Mayor Claudia Bill-de la Peña.

Also Present: Deputy City Manager Gary Rogers, City Attorney Tracy Noonan, City Clerk Cynthia M. Rodriguez, Finance Director/City Treasurer John F. Adams, Community Development Director Mark Towne, Library Director Heather Cousin, Public Works Director Jay Spurgin, Assistant Police Chief Don Aguilar, Fire Chief Theodore Smith, Deputy City Clerk Laura Maguire, Deputy Cultural Affairs Director Jonathan Serret, Senior Analyst Caroline Raposo-Milton, Senior Civil Engineer Shamir Shahamiri, Legislative Affairs Manager Mina Layba, Cable Operations Supervisor Carl Jarecky, Assistant Analysts Sandra Delgado and Pam Romer, Senior Video Specialist Richard Swingler, Production Assistant Jamie Cawelti, and Senior Recording Secretary Janis Daly.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:

Mayor Bill-de la Peña announced Public Hearing Item 8.B. [La Granada Pump Station Project; Resolution of Necessity for acquisition of Utility Easement (CI 8082)] is being continued to August 29, 2017.

Motion by Councilmember Price to continue public hearing to August 29, 2017, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- A. Mayor Bill-de la Peña introduced Ventura County Fair Board representative Marty Lieberman to present 2017 Ventura County Fair Poster and highlight schedule of events for this year's fair August 2 – 13, 2017.
- B. Mayor Bill-de la Peña introduced Landscape Maintenance Supervisor Crawford to explain how student Aidan Anil del Bosque brought the Bee City USA Program to the City's attention and present Certificate acknowledging his contribution.
- C. Cabrillo Music Theatre Artistic Director Will North introduced cast members to perform a song from its upcoming production "Peter Pan."

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6. PUBLIC COMMENTS:

Chaise Rasheed, Thousand Oaks; William Maple, Newbury Park; Adam Haverstock, Greater Conejo Valley Chamber of Commerce; Nick Quidwai, Newbury Park.

13. CITY MANAGER:

\*A. Follow-up items: Deputy City Manager Rogers called on Community Development Director Towne who indicated he will be following up with speaker regarding Timber School (Maple), explained Thousand Oaks Police Department is investigating recent incidents in the community (Rasheed), and the City has a policy regarding use of video equipment in City Council chambers (Quidwai).

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: FY 2017-18 Community Development Block Grant (CDBG) Action Plan and FY 2017-18 Social Services Funding presented by Senior Analyst Milton; Community Development Director Towne available for questions.

Speakers: Susan Murata, Thousand Oaks, pro; Steven Dwyer, Thousand Oaks, pro; Kathryn Goodspeed, Thousand Oaks, pro; Jim Wolf, Thousand Oaks, pro; Michael Nigh, Newbury Park, pro; Jennifer Schwabauer, Moorpark, pro.

Written Statements: None.

Mayor Bill-de la Peña closed public hearing.

Motion by Councilmember Adam to approve FY 2017-18 CDBG Action Plan totaling \$762,063 (\$557,958 in 2017 funds and \$204,105 in prior years' surplus funds) for submittal to U.S. Department of Housing and Urban Development (HUD); approve FY 2017-18 social services grants budget to allocate total of \$184,339, including \$83,693 in CDBG funds, plus \$100,646 from City's Social Services Endowment Fund; authorize City Manager to proportionately adjust proposed allocations should HUD revise amount of City's 2017 CDBG grant, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

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8. PUBLIC HEARINGS: (Continued)

- B. Hearing, advertised as required by law, opened to consider: La Granada Pump Station Project; Resolution of Necessity for acquisition of Utility Easement (CI 8082). (Continued from May 30, 2017) Additional information supplemental packet.

Item continued to August 29, 2017 earlier in meeting.

9. DEPARTMENT REPORTS:

- A. Thousand Oaks Alliance for the Arts (TOARTS) Annual Work Plan presented by Deputy Cultural Affairs Director Serret.

Motion by Councilmember Fox to receive TOARTS Annual Work Plan FY 2017-18, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

- B. Wastewater and Water Financial Plans and Proposed Rate Adjustments presented by Public Works Director Spurgin; Raftelis Financial Consultants Senior Consultant Kevin Kostiuik available for questions.

Motion by Councilmember Price to approve 2017 Wastewater Financial Plan and Water Financial Plan; set September 26, 2017 as Public Hearing date to establish wastewater and water service charges for January 2018 and January 2019; approve establishment of Utility Assistance Program for low-income City wastewater and water customers; direct staff to include specific program eligibility and discount rate criteria in fee ordinances presented at Public Hearing, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

- C. Amendment of Benefits and Compensation for Executive Managers presented by City Attorney Noonan.

RESOLUTION ADOPTING COMPREHENSIVE BENEFITS AND  
COMPENSATION FOR EXECUTIVE MANAGERS AND RESCINDING  
RESOLUTION NO. 2015-037 RES. NO. 2017-042

Speaker: Nick Quidwai, Newbury Park.

Motion by Councilmember Fox to adopt resolution, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

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11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. Follow-up reports on meetings/conferences attended by Councilmembers.

1. City-Hosted Social Services Provider Meeting with Congresswoman Julia Brownley presented by Councilmember Price.

Speaker: Nick Quidwai, Newbury Park.

Motion by Councilmember Adam to authorize City to hold Social Services Provider Meeting with Congresswoman Julia Brownley; authorize expenditure in amount not-to-exceed \$500 A/C 001-0110-612-3114 (Meeting Support); approve request for use of Founders Room on date to be determined in August, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

13. CITY MANAGER: (Continued)

A. Follow-up items: Nothing additional.

B. Announcements and upcoming issues: Deputy City Manager Rogers reviewed potential topics for its next regularly scheduled meeting August 29, 2017 indicating City Council in Summer Recess until then.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2<sup>nd</sup> floor.

City Attorney Noonan announced Closed Session held at 7:48 p.m.

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: Before the Public Utilities Commission of the State of California: *Application of California-American Water Company (U210W) for Authorization to Increase its Revenues for Water Service by \$34,559,200 or 16.29% in the year 2018, by \$8,478,500 or 3.43% in the year 2019, and by \$7,742,600 or 3.03% in the year 2020*; Application No. 16-07-002; City of Thousand Oaks, Party of Interest; Pursuant to Government Code Section 54956.9(a)

City Attorney Noonan indicated it is unlikely there will be an announcement.

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15. PUBLIC NOTICES: None.

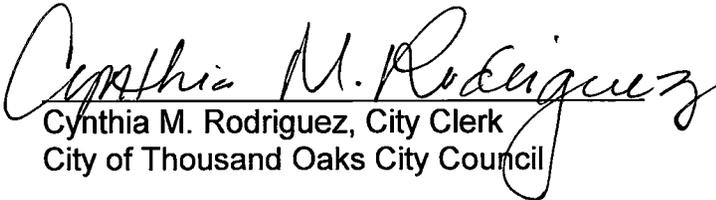
16. ADJOURNMENT:

City Council adjourned at 8:38 p.m. in memory of local classical musician Edward Anthony Francis, Jr. to Regular Meeting on Tuesday, August 29, 2017. (City Council in summer recess.)



Claudia Bill-de la Peña, Mayor  
City of Thousand Oaks City Council

Attest:



Cynthia M. Rodriguez, City Clerk  
City of Thousand Oaks City Council

AGENDA POSTED: July 7, 2017  
MINUTES APPROVED: August 29, 2017

\*indicates item taken out of order

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**EXHIBIT A**

7. **CONSENT CALENDAR:**

*RECOMMENDATIONS FOR ITEMS A. THROUGH R. ARE TO APPROVE*

Additional information supplemental packet regarding Item 7.Q.

**Motion by Councilmember Adam to approve Consent Calendar carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.**

- A. General, Utilities, Golf Course, and Theatres Demands – ratify July 5, 2017; approve July 12, 2017; approve July 19, 2017, July 26, 2017, August 2, 2017, August 9, 2017, August 16, 2017, and August 23, 2017, subject to review and ratification
- B. Minutes of City Council meeting of June 27, 2017
- C. **No Appropriation/Expenditure Required:** Youth Commission Appointments (Price); reappointments of Nicole Katz to serve one-year term ending July 2018 and Peyton Tovey to serve two-year term ending July 2019; appointments of Jacqueline Emanuel, Matthew Glaubke, Riley Goodnight, Anthony Matus , Shaylee McKeown, and Ivy Schlosser to serve two-year terms ending July 2019
- D. **No Appropriation/Expenditure Required:** Designate Councilmember Joel Price as Voting Delegate and Mina Layba, Legislative Affairs Manager, as Alternate Voting Delegate to represent City at 2017 League of California Cities Annual Business Meeting September 15, 2017; City Clerk to affirm and sign 2017 Annual Conference Voting Delegate/Alternate Form
- E. **No Appropriation/Expenditure Required:** Grand Jury Response; authorize Mayor to provide written response to May 8, 2017, Ventura County Grand Jury report entitled “Water Considerations for Cities;” forward response to Grand Jury

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7. CONSENT CALENDAR: (Continued)

- F. Approved Expenditure: Haigh Road Drainage Channel Improvements (CI 5367); Professional Services Agreement with Dudek in amount of \$200,396, plus \$20,000 for design and engineering services; term: 7/11/17 – 7/11/19; expenditure of \$225,396 (\$200,396 agreement, \$20,000 contingency, and \$5,000 for City furnished materials and services) A/C 532-5310-631-8300 (CI 5367 Haigh Road Drainage Channel Improvements/ Newbury Park Road Improvement Fees)
- G. Approved Expenditure: Spalding Street Storm Drain and Channel Repair Project (MI 2547); authorize staff to advertise for construction bids
- H. Approved Expenditure: Conejo Creek Park North Equestrian and Bike Path Improvements (CI 5409); authorize staff to advertise for construction bids
- I. Approved Expenditure: Integrated Transit Marketing and Educational Outreach Services; Professional Services Agreement with Celtis Ventures, Inc. in amount not-to-exceed \$400,000; term: 8/1/17 – 6/30/20; FY 2017-18 expenditure of \$150,000 as follows: \$75,000 A/C 651-5540-682-5699 (Bus Contracted Services/Other); \$75,000 A/C 651-5550-682-5699 (Dial-a-Ride Contracted Services/Other)
- J. Approved Expenditure: Blanket purchase orders for hot mix asphalt material with Vulcan Materials Company and Granite Construction, Inc., FY 2017-18 and FY 2018-19; amount not-to-exceed \$150,000 per fiscal year, per vendor; funding to be identified on case-by-case basis
- K. Approved Expenditure: Blanket purchase orders for concrete material with Cemex Cement, Inc., Sprague's Ready Mix, National Ready Mix, and State Ready Mix FY 2017-18 and FY 2018-19; amount not-to-exceed \$100,000 per fiscal year, per vendor; funding to be identified on case-by-case basis
- L. Approved Expenditure: On-Call General Stormwater Services Agreements with Mike Prlich and Sons, Inc. and Whitson Contracting & Management, Inc.; On-Call Professional Stormwater Services Agreements with Brash Industries, Sapphos Environmental, Inc., and S. Groner Associates, Inc.; each for three-year period ending June 30, 2020 in amount not-to-exceed \$200,000 per year; each individual General Services Task Order not-to-exceed \$45,000; each individual Professional Services Task Order not-to-exceed \$125,000

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7. CONSENT CALENDAR: (Continued)

- M. Approved Expenditure: Striping plans for Thousand Oaks Boulevard parking space markings between Moorpark Road and Hodencamp Road
- N. Additional Appropriation: Transfer of development fire impact fees (\$3,206,403) to Ventura County Fire Protection District; budget appropriation and expenditure of \$3,206,403 A/C 563-0000-311-1000 (Developer Fee Fund Balance) to A/C 563-5310-622-59-20 (Project #DF0946) (Other Contractual/ Grants & Donations)
- O. Additional Appropriation Offset by Grant Revenue and Retired Equipment Reserves: Acceptance of California State Library grant in amount of \$12,000 to be received by Thousand Oaks Library to purchase new servers; budget appropriation and expenditure of \$46,250 as follows: \$12,000 A/C 110-0000-435-9900 (LBST17 Other Reimbursements); \$34,250 A/C 110-7330-673-8900 (LBST17 Retired Equipment Reserves) to A/C 110-7330-673-8400 (LBST17 Equipment greater than \$5,000)
- P. No Appropriation/Expenditure Required: Adopt resolution granting City Manager authority for designated actions during summer recess; report of actions taken to City Council for ratification in August

RESOLUTION DELEGATING CERTAIN INTERIM AUTHORITY TO CITY  
MANAGER RES. NO. 2017-034

- Q. No Appropriation/Expenditure Required: Initiation of Municipal Code Amendment (MCA 2017-70260) to modify existing regulations to allow one medical cannabis dispensary and cannabis testing facility; adopt resolution

RESOLUTION DECLARING INTENTION TO CONSIDER AMENDMENT TO  
THOUSAND OAKS MUNICIPAL CODE CONCERNING MEDICAL  
CANNABIS DISPENSARIES AND CANNABIS TESTING FACILITIES (MCA  
2017-70260) RES. NO. 2017-035

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7. CONSENT CALENDAR: (Continued)

R. Approved Expenditure: Implementation of Memorandum of Understanding (MOU) for period July 1, 2017 through June 30, 2019 with Represented Bargaining Units; adopt resolutions

1. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS CITY EMPLOYEES ASSOCIATION (TOCEA) AND RESCINDING RESOLUTION NO. 2015-031 RES. NO. 2017-036
2. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA), AND RESCINDING RESOLUTION NO. 2016-035 RES. NO. 2017-037
3. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS MANAGEMENT ASSOCIATION (TOMA) AND RESCINDING RESOLUTION NO. 2015-033 RES. NO. 2017-038
4. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA) AND PROFESSIONAL HOURLY EMPLOYEES, AND RESCINDING RESOLUTION NO. 2015-034  
RES. NO. 2017-039
5. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH SENIOR MANAGEMENT ASSOCIATION (SMA) AND RESCINDING RESOLUTION NO. 2015-035 RES. NO. 2017-040
6. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR SENIOR MANAGEMENT, CONFIDENTIAL AND SUPERVISORY EMPLOYEES (SENIOR MANAGEMENT ASSOCIATION – SMA) AND RESCINDING RESOLUTION NO. 2015-036 RES. NO. 2017-041