



CITY OF THOUSAND OAKS
PUBLIC WORKS DEPARTMENT

File ID# _____

GRADING PERMIT # _____

Project # _____

Permittee _____ Phone _____
Address _____ City _____ Zip _____
Contractor _____ Phone _____
Address _____ City _____ Zip _____
State Contractor's License No. _____ Classification _____ Exp. Date _____
Civil Engineer _____ Phone _____
Address _____ City _____ Zip _____
Soils Engr/Geologist _____ Phone _____
Address _____ City _____ Zip _____
Description of grading work _____
Address/location of job _____
APN's _____, _____, _____, _____
City drawing # _____ Record drawings required yes [] no [] City W/WW yes [] no []
Excavation _____ yds Fill _____ yds R&R _____ yds Max depth of cut _____ ft
Export _____ yds Import _____ yds Max height of fill _____ ft
Destination of export/source of import _____ Haul route attached yes [] no []

48 hour advance notice required to schedule an inspection. Phone (805) 449-2400

Grading Inspector _____ Special Conditions Attached Yes [] No []

For Department Use Only

Plan Check Fee \$ _____ Date paid ___/___/___ Receipt # _____
Inspection Fee \$ _____ Date paid ___/___/___ Receipt # _____
TOTAL FEES \$ _____
Bond amount \$ _____ Bond # _____
Bonding agency _____
City Encroachment Permit # _____ City On-Site Paving Permit # _____
CalTrans permit required yes [] no [] VCWPA permit required yes [] no []
Other permit (specify agency) _____ Deviations from Grading Ordinance _____

This permit authorizes only that work described above. Neither issuance of this permit or compliance with these provisions or with any conditions imposed by this permit shall relieve any person from responsibility for damage to other persons or property or impose any liability upon the governing agency for damage to other persons or property. All attached addenda are a part of this permit. All modifications to this permit or to the approved grading plan must be approved by the CITY by written change order prior to construction. See reverse for additional conditions.

I/we hereby acknowledge that I/we have read this application and state that the above is correct, and that all excavation, grading and filling of land will be in accordance with the approved plans, and with the City Grading Ordinance. In consideration of the CITY issuing this grading permit, I/we agree to comply with all provisions of this permit including the standard conditions (Res. 95-20), project conditions, and special conditions, if any.

Signature _____ Date _____ Issued by _____
Authorized Agent for Permittee _____ Date _____ Public Works Dept. _____
Permit Start Date: _____ Time Extension: _____ By: _____
Expiration Date: _____

Fill in ALL blanks. If not applicable, write "N/A"

Actions Required Prior to Commencement of Grading

- 1. After issuance of the permit, notify the inspector and request to schedule a pre-construction meeting. The inspector requires at least 24 hours to review the plans prior to scheduling the meeting. The City Planner, supervising civil engineer, contractor, soil engineer, owner's representative, and other involved agency staff should be present at the meeting.
2. Clearing and grubbing may commence after the pre-construction meeting only when the entire initial stormwater pollution Best Management Practices (BMP's) are installed and functional. This includes, but not limited to, the construction entrance, desiltation ponds, drainage diversions, and any other applicable BMP that prevents discharge from the site.
3. While clearing the site and throughout the grading operation, dust must be controlled. Furthermore, tracking or migration of dirt and mud onto adjacent streets must be prevented.
4. Once clearing and grubbing is completed and necessary BMP's are installed and functional, the inspector will issue a written "Notice to Proceed" for the grading work. No earth moving may occur prior to this notice being issued.