

COMMUNITY CALENDAR EVENT FORM

The City of Thousand Oaks Community Calendar is intended to serve our residents. The City will not endorse any of the events and/or organizations reflected on this community calendar, and this form does not necessarily guarantee the inclusion of your event(s) on the Website Calendar. The City reserves sole discretion on what is added to the Community Calendar on the City's Website.

Event Title: _____

Start Time: _____ am _____ pm **End Time:** _____ am _____ pm

Day/Date: _____

Location: _____

Cost: _____ **RSVP Required:** yes _____ no _____

Brief Description: _____

Event Sponsored By: _____

Nonprofit 501(c)3 Number: _____

Associated Website Address: *(if applicable)* _____

Contact Name: _____

Contact Phone Number: _____

Contact email Address: _____

Please email, mail, or fax this form:

Email: CityManager@toaks.org

Fax: (805) 449-2125

Mail: City Manager's Office, 2100 Thousand Oaks Blvd., Thousand Oaks, CA 91362