

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

May 30, 2017

1. CALL TO ORDER:

Mayor Claudia Bill-de la Peña called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Bill-de la Peña led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Joel Price, Al Adam, Rob McCoy, and Mayor Claudia Bill-de la Peña. Councilmember Fox arrived 6:38 p.m.

Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Deputy City Manager/Human Resources Director Gary Rogers, City Clerk Cynthia M. Rodriguez, Finance Director/City Treasurer John F. Adams, Community Development Director Mark Towne, Library Director Heather Cousin, Public Works Director Jay Spurgin, Police Chief Tim Hagel, Fire Chief Theodore Smith, Assistant to City Manager Rachel Wagner, Deputy City Clerk Laura Maguire, Deputy Finance Director Jaime Boscarino, House Supervisor Nancy Loncto, Budget Officer Brent Sakaida, Permit Process Manager Marjan Behzadi, Senior Financial Analyst Gilbert Punsalan, Senior Accountant James Russell-Field, Cable Operations Supervisor Carl Jarecky, Assistant Analysts Jana Covell, Sandra Delgado, and Pam Romer, Senior Video Specialist Richard Swinger, and Senior Recording Secretary Janis Daly.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: Mayor Bill-de la Peña announced Public Hearing Item 8.A. [La Granada Pump Station Project; Resolution of Necessity for acquisition of Utility Easement (CI 8082)] is being continued to July 11, 2017.

Motion by Councilmember Adam to continue public hearing to July 11, 2017, carried 4-0 by the following vote: Ayes - Price, Adam, McCoy, and Bill-de la Peña; Noes - None; Absent - Fox.

5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- A. Mayor Bill-de la Peña introduced Library Director Cousin and Assistant Analyst Covell to announce 2017 One City One Book selection, *News of the World* by Paulette Jiles and to highlight the events planned for the program this year.

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5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS: (Continued)

B. Mayor Bill-de la Peña introduced Elayne Haggan, Conejo Open Space Foundation President, to explain the Conejo Open Space Trails Education Days program and recognize the winners of the Letter Writing Contest.

C. Mayor Bill-de la Peña introduced Conejo Valley Youth Orchestra Artistic Director and Conductor Bill Benson and the Orchestra's String Quartet to perform a selection from their upcoming production, "Pillars III" at Civic Arts Plaza on June 4, 2017.

6. PUBLIC COMMENTS: None.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: La Granada Pump Station Project; Resolution of Necessity for acquisition of Utility Easement (CI 8082). Additional information supplemental packet.

Item continued to July 11, 2017 earlier in meeting.

B. Hearing, advertised as required by law, opened to consider: Municipal Code Amendment relating to Accessory Dwelling Units (MCA 2016-70540). Report presented by Community Development Director Towne; City Attorney Noonan, Fire Chief Smith, Assistant City Attorney Hehir, and Permit Process Manager Behzadi responded to questions; Public Works Director Spurgin available for questions. Additional information supplemental packet.

ORDINANCE AMENDING SECTIONS 9-4.202, 9-4.2104, 9-4.2402, 10-1.701, AND 9-4.2521, AND ADDING SECTION 9-4.2521.1 TO THOUSAND OAKS MUNICIPAL CODE, REGARDING REGULATIONS FOR ACCESSORY DWELLING UNITS (MCA 2016-70540) ORD.NO. 1stReading

Speakers: Travis Raville, Thousand Oaks, con; Kevin Folsom, Thousand Oaks, card not marked; Sean Hussain, Thousand Oaks, pro; Christina Ireland, Newbury Park, pro.

Written Statements: None.

8. PUBLIC HEARINGS: (Continued)

Mayor Bill-de la Peña closed public hearing.

Motion by Councilmember Adam that ordinance amending Municipal Code relating to Accessory Dwelling Units (MCA 2016-70540), revised to reduce maximum size from 700 square feet to 600 square feet, be read in title only, further reading waived, and if no objection, introduced., carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

9. DEPARTMENT REPORTS: None.

10. STUDY SESSION:

- A. Proposed FY 2017-18 and FY 2018-19 Operating Budget presented by Finance Director Adams; Public Works Director Spurgin, Deputy Finance Director Boscarino, and Budget Officer Sakaida available for questions.

Motion by Councilmember Adam to receive report; schedule public hearing for formal City Council review and adoption of budget on June 13, 2017, carried 5-0 by the following vote: Ayes - Price, Adam, McCoy, Fox, and Bill-de la Peña; Noes - None.

11. COMMITTEE/COMMISSION/BOARD REPORTS: None.

12. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS
REDEVELOPMENT AGENCY REPORTS: None.

13. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers.
1. Update on League of California Cities (LCC) Channel Counties Division Meeting April 28, 2017 presented by Councilmember Price.

Report received.

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14. CITY MANAGER:

A. Follow-up items: None.

B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for next regularly scheduled City Council meeting, June 13, 2017 and announced that California Lutheran University Men's Baseball team won the NCAA Division III Championship.

15. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor. Additional information supplemental packet.

City Attorney Noonan announced pursuant to memo in Supplemental Packet both Closed Session Items 15.A. and 15.B. will not be heard.

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: *EDWARD SCULLY, et al. v. DV RANCH EAST MASTER ASSOCIATION, et al.*; Case No. 56-2016-00477533-CU-OR-VTA; Pursuant to Government Code Section 54956.9(a)

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B. CONFERENCE WITH LABOR NEGOTIATORS – City designated representatives: City Manager Andrew P. Powers; City Attorney Tracy Noonan; Deputy City Manager/Human Resources Director Gary Rogers; Finance Director John F. Adams; Deputy Human Resources Director/Risk Manager Elizabeth White; Deputy Finance Director Jaime Boscarino; and Associate Human Resources Analyst Sharon Chen; Employee Organizations: Thousand Oaks City Employees Association (TOCEA); Senior Management Association (SMA); Thousand Oaks Management Association (TOMA); and Executive Managers (Finance Director, Community Development Director, Public Works Director, City Clerk, Deputy City Manager/Human Resources Director, Cultural Affairs Director, Library Director); Pursuant to Government Code Section 54957.6

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16. PUBLIC NOTICES: None.

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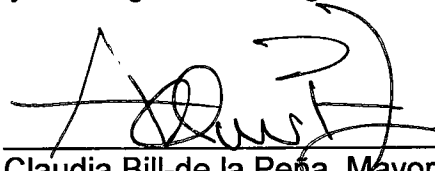
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17. ADJOURNMENT:

City Council adjourned at 8:37 p.m. in memory of former Mayor and Councilmember Raymond "Ray" Arthur Garcia and long-time Resident and Active Community Member Henry "Hank" L. Lacayo to Regular Meeting June 13, 2017.


for Claudia Bill-de la Peña, Mayor
City of Thousand Oaks City Council

Attest:


Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: May 25, 2017
MINUTES APPROVED: June 13, 2017

EXHIBIT A

7. **CONSENT CALENDAR:**

*RECOMMENDATIONS FOR ITEMS A. THROUGH M. ARE TO APPROVE
RECOMMENDATION FOR ITEM N. IS TO ADOPT*

Motion by Councilmember Price to approve Consent Calendar carried 4-0 by the following vote: Ayes - Price, Adam, McCoy, and Bill-de la Peña; Noes - None; Absent - Fox.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify May 3, 2017, May 10, 2017, May 17, 2017, and May 24, 2017; approve May 31, 2017; approve June 7, 2017, subject to review and ratification
- B. Minutes of City Council Regular meeting of April 25, 2017 and Special and Regular meetings of May 9, 2017
- C. No Appropriation/Expenditure Required: City of Thousand Oaks 2017 Legislative Platform; receive report and approve 2017 Legislative Platform
- D. Approved Expenditure: Tara Reservoir Improvements Project (CI 5290); authorize staff to solicit construction bids
- E. Approved Expenditure: Hill Canyon Wastewater Treatment Plant (HCTP) Aquatic Bioassay testing; agreement with Aquatic Bioassay and Consulting Laboratories, Inc., (ABC Lab) in amount not-to-exceed \$150,000; term: 7/1/17 – 6/30/20; annual expenditure of \$50,000 for three-years beginning FY 2017-18 A/C 621-8250-682-5699 (Wastewater/HCTP Contracted Services)
- F. Approved Expenditure: Document Repository System and Electronic Forms Software; First Amendment to Contract No. 11259-2016, with Compulink Management Center, Inc., DBA Laserfiche in amount of \$157,000 extending term to 10/27/20 with option to extend one additional two-year term; revised contract total not-to-exceed \$202,000; expenditure not-to-exceed \$34,200 as follows: \$6,600 A/C 001-2310-612-4199 (Equipment Repairs & Maintenance/Other); \$27,600 A/C 001-3410-612-3122 (Supplies and Equipment/Computer Software)

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7. CONSENT CALENDAR: (Continued)

- G. Approved Expenditure: Hillcrest Center Stair Renovation Project (MI 2090); award contract to Bodagger Enterprises, Inc., dba Bodagger Builders in amount not-to-exceed \$320,866 plus \$48,000 contingency; expenditures \$56,500 A/C 001-3585-612-5500 (MI 2090 Construction), \$56,500 A/C 001-3590-612-5500 (MI 2090 Construction); \$300,000 budget appropriation and expenditure as follows: \$150,000 A/C 001-0000-311-1000 (General Fund - Fund Balance) to A/C 001-3585-612-5500 (MI 2090 Construction); \$150,000 A/C 001-0000-311-1000 (General Fund - Fund Balance) to A/C 001-3590-612-5500 (MI 2090 Construction) for engineering and construction costs; plan and design of improvements as shown on construction drawings and specifications as reasonable and appropriate
- H. Approved Expenditure: Grant R. Brimhall Library Aquarium Maintenance; three-year agreement with Aquatic Contractors in amount not-to-exceed \$112,260.00 (\$91,260.00 for monthly service and maintenance; \$21,000.00 for unexpected equipment repair or replacement); term: 7/1/17 – 6/30/20; expenditure not-to-exceed \$37,420 A/C 110-7310-673-4200 (Building Repairs and Maintenance) with \$20,000 offset by donated funds; acceptance of \$10,000 from both Friends of Thousand Oaks Library and Thousand Oaks Library Foundation FY 2017-18, FY-2018-19, and FY 2019-20 to revenue A/C 110-0000-481-0000 (Library Donations)
- I. Approved Expenditure: FY 2016-17 Expenditure Plan of grant funds pursuant to Supplemental Law Enforcement Services Fund (SLESF) guidelines to allow City to continue to benefit under SLESF partially offsetting contract costs of following positions: two Directed Enforcement Team (formerly referred to as Bike Patrol) deputies (contract costs: \$445,476) A/C 001-6620-621-5730 (Contracted Services – Law Enforcement); one misdemeanor detective (contract costs: \$247,298) A/C 001-6640-621-5730 (Contracted Services – Law Enforcement)
- J. Additional Appropriation Fully Offset by Grant Revenue: Acceptance of County of Ventura's Homeland Security grant in amount of \$10,000 for Thousand Oaks Police Department's Disaster Assistance Response Team (DART); \$10,000 budget appropriation and expenditure A/C 001-6740-438-9900 (OES010 Grant Revenue) as follows: \$3,873 to A/C 001-6740-627-6520; \$6,127 to A/C 001-6740-627-3300 (OES010 DART Equipment less than \$5,000)

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7. CONSENT CALENDAR: (Continued)

- K. Approved Expenditure: FY 2017-18 Thousand Oaks Boulevard Property Business Improvement District Annual Levy; adopt resolutions; expenditure in amount of \$17,432 FY 2017-18 A/C 001-3010-612-7200 (MCPBID General Fund Management and Support/Taxes)

RESOLUTION APPROVING THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT OWNERS' ASSOCIATION ANNUAL 2016 ACTIVITIES AND 2017 PLANNING REPORT AND 2017/2018 MANAGEMENT DISTRICT PLAN

RES. NO. 2017-018

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2017-18 RES. NO. 2017-019

- L. No Appropriation/Expenditure Required: Cancellation of Level One Water Supply Shortage Declaration; adopt resolution

RESOLUTION CANCELING LEVEL ONE WATER SUPPLY SHORTAGE DECLARED PURSUANT TO MUNICIPAL CODE SECTION 10-2.1105(a) AND RESCINDING RESOLUTION NO. 2016-051 RES. NO. 2017-020

- M. No Appropriation/Expenditure Required: City Investment Review Committee – Appointment Schedule and Member Terms; extend appointments of John Short, Richard law, and Mark Kroenke from July 2017 to January 2018 and appointments of William Berliner and James Hoagland from July 2018 to January 2019; adopt resolution

RESOLUTION ESTABLISHING CITY INVESTMENT REVIEW COMMITTEE TO SERVE AS ADVISORY BODY TO CITY COUNCIL ON MATTERS DEALING WITH CITY CASH INVESTMENTS AND ANNUAL REVIEW OF INVESTMENT POLICY AND RESCINDING RESOLUTION NO. 2013-002

RES. NO. 2017-021

- N. No Appropriation/Expenditure Required: FY 2016-17 Transportation Development Act Article 4 Funds Claim with Ventura County Transportation Commission (VCTC) in amount of \$4,501,130

RESOLUTION AUTHORIZING CLAIM FOR ALLOCATION OF FY 2016-17 FUNDS FROM VENTURA COUNTY LOCAL TRANSPORTATION FUNDS AS OUTLINED IN 1971 TRANSPORTATION DEVELOPMENT ACT

RES. NO. 2017-022