

**City Council**  
**REGULAR MEETING**  
**Tuesday, June 27, 2017, 6:00 P.M.**  
**Council Chambers**



**Claudia Bill-de la Peña, Mayor**  
**Andrew P. Fox, Mayor Pro Tem**  
**Joel R. Price, Councilmember**  
**Al Adam, Councilmember**  
**Rob McCoy, Councilmember**

**Executive Team**

Andrew P. Powers, City Manager  
Gary Rogers, Deputy City Manager/HR Director  
Mark A. Towne, Community Development Director  
Cynthia M. Rodriguez, City Clerk  
Barry McComb, Cultural Affairs Director  
Jim Friedl, General Manager, CRPD

Tracy M. Noonan, City Attorney  
John F. Adams, Finance Director/City Treasurer  
Jay Spurgin, Public Works Director  
Heather Cousin, Library Director  
Tim Hagel, Police Chief  
Theodore E. Smith, Fire Chief

**MISSION STATEMENT:**  
**Extraordinary Service to the Citizens We Serve is Our Purpose**

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours (main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)). Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Public Input:** Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Price, Adam, McCoy, Fox, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
  - A. Proclamation – July as National Park and Recreation Month
  - B. Tree Project – Oak Leaf Award
  - C. Butterfly/Pollinator Garden – Recognition of Eagle Scout – Oak Leaf Award
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 8 for Consent Calendar listing)
8. PUBLIC HEARINGS:

- A. [Landscape and Lighting Assessment District \(LLAD\) No. 79-2 Annual Levy, FY 2017-18](#)

RESOLUTION APPROVING ENGINEER'S REPORT FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2, AND ANNUAL LEVY OF ASSESSMENTS RELATED THERETO COMMENCING FISCAL YEAR 2017-18  
RES. NO. 2017-

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 FISCAL YEAR 2017-18  
RES. NO. 2017-

8. PUBLIC HEARINGS: (Continued)

- A. Landscape and Lighting Assessment District (LLAD) No. 79-2 Annual Levy, FY 2017-18 (Continued)

RECOMMENDATION:

1. Approve Final Engineer's Report for Landscape and Lighting Assessment District (LLAD) No. 79-2 FY 2017-18 Assessments
2. Adopt resolutions approving the Engineer's Report, Annexations and Ordering Annual Levy of Assessments FY 2017-18

9. DEPARTMENT REPORTS:

- A. [Marijuana Policy](#)

RECOMMENDATION: Receive report; provide direction

10. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. [Downtown Revitalization Ad Hoc Committee Report](#) (Fox/Adam)

RECOMMENDATION:

That City Council:

1. Endorse citywide pre-screening process for projects that request allocation of unassigned Measure E residential capacity
2. Endorse latest proposed streetscape concept; direct staff to solicit proposals for design services for Phase 1 of downtown streetscape improvements
3. Direct staff to solicit proposals for master plan for downtown core consisting of Thousand Oaks Boulevard from Erbes Road to Conejo School Road, including analysis of land use, streetscape, parking and economics

- B. [Cultural Affairs Commission Annual Report](#)

RECOMMENDATION: Receive FY 2016-17 report

10. COMMITTEE/COMMISSION/BOARD REPORTS: (Continued)

C. [Business Roundtable's Work Plan; Public WiFi Project in Downtown Area](#)

RECOMMENDATION:

1. Approve Business Roundtable Work Plan for 24-month period from July 1, 2017 through June 30, 2019
2. Provide direction to staff regarding Business Roundtable proposed public WiFi within Thousand Oaks Boulevard Downtown area

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. Follow-up reports on meetings/conferences attended by Councilmembers

1. [National League of Cities \(NLC\) Summer Policy Forum](#) June 19 – 21, 2017 (Price)

RECOMMENDATION: Receive report

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

14. CLOSED SESSION: City Council Conference Room 2<sup>nd</sup> floor

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: *Javier Ceja v. City of Thousand Oaks*; Case No. 56-2016-00479820-CU-WT-VTA; Pursuant to Government Code Section 54956.9(a)
- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: *Edward Scully v. City of Thousand Oaks*; Case No. 56-2016-00477533-CU-OR-VTA; Pursuant to Government Code Section 54956.9(a)

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjournment in memory of:

- Former Mayor and Councilmember Dan Del Campo

to Regular Meeting July 11, 2017

Agenda Post Date/Time: June 22, 2017, 5:00 p.m.

## EXHIBIT A

### 7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH Q. ARE TO APPROVE*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 21, 2017; approve June 28, 2017; approve July 5, 2017, subject to review and ratification
- B. [Minutes of City Council meeting of June 13, 2017](#)
- C. No Appropriation/Expenditure Required: [Business Roundtable Appointments](#); appointments of Colleen Andersen, Brian Berman, and Maryjane MacLeod and the re-appointments of Cheri Blessing and Aaron Kitzman to serve two-year terms ending June 2019
- D. Approved Expenditure: [Agreement with Greater Conejo Valley Chamber of Commerce](#); term: 7/1/17 – 6/30/19; annual expenditure of \$106,000 A/C 001-0810-612-5723 (Contracted Services – Chamber of Commerce) FY 2017-18 and FY 2018-19
- E. Additional Appropriation: [Purchase four replacement Compressed Natural Gas \(CNG\) Buses for Thousand Oaks Transit \(CI 5264\)](#) in amount of \$2,276,514 from Gillig, LLC; acceptance of FY 2015-16 Federal Congestion Mitigation Air Quality (CMAQ) grant for \$1,500,000 from Ventura County Transportation Commission (VCTC); grant requires 20 percent (\$300,000) in local matching funds [Transportation Development Act (TDA) Funds]; budget appropriation in amount of \$1,500,000 increasing CMAQ revenue A/C 651-5540-438-4200 (CMAQ Grant Revenue Bus Purchase) and expenditure in the amount of \$2,276,514 A/C 651-5540-685-8400 (CI 5264 Thousand Oaks Transit Bus Purchases)
- F. Approved Expenditure: [Thousand Oaks Boulevard Decorative Lighting](#); Second Amendment to Contract No. 11256-2016 with Caltec Electric, Inc., in amount of \$33,938 for assessment, repairs, and upgrades to lighting between Moorpark Road and 23 Freeway overpass and to extend term to 12/30/17; amended total not-to-exceed \$109,524; expenditure of \$34,000 FY 2017-18 A/C 001-5610-631-5699 (Contracted Services)

## 7. CONSENT CALENDAR: (Continued)

- G. Approved Expenditure: [Wastewater Pipe and Maintenance Hole Lining \(CI 5221\); Storm Drain Corrugated Metal Pipe Lining \(CI 5316\)](#); specifications, including Addendum No. 1; award construction contract to Sancon Technologies, Inc. in amount of \$1,107,568.20, plus \$111,000 contingency; expenditure of \$1,233,568.20 (\$1,107,568.20 construction contract, \$111,000 construction contract contingency, and \$15,000 City furnished supplies and services) as follows: \$903,159.28 A/C 624-5310-682-8300 (CI 5221 Improvements other than Buildings); \$330,408.92 A/C 001-5310-631-8300 (CI 5316 Improvements other than Buildings); budget will be carried forward FY 2016-17 to FY 2017-18
- H. Approved Expenditure: [On-call professional services agreements](#) for various services with 59 firms as outlined in report on Master On-Call Consultant Listing by Service Category; each agreement with three-year term ending 6/30/20, in amount not-to-exceed \$200,000 per year and each individual Task Order not-to-exceed \$125,000
- I. Approved Expenditure: [Landscape Maintenance Services](#); three-year agreement with Venco Western, Inc., in total amount not-to-exceed \$4,975,165.08; term: 7/1/17 – 6/30/20 with option to extend up to two additional years; annual expenditure of \$1,658,388.36 (\$1,358,388.36 contract, \$300,000 extra services) FY 2017-18, FY 2018-19, and FY 2019-20
- J. Approved Expenditure: [Quitclaim of Waiver of Protest Rights](#) recorded in Book 5319 Page 111 and Book 5319 Page 113 to property owner of Parcels A and B of Land Division (LD) 371; located: 71 North Conejo School Road and 135 North Conejo School Road; authorize the City Engineer to execute all necessary documents
- K. Approved Expenditure: [Materials and Parts Supplies](#); agreements with Famcon Pipe and Supply, Inc., Ferguson Enterprises, Inc. DBA Ferguson Waterworks A Wolseley Company, and Astra Industrial Services, Inc. each in amount not-to-exceed of \$200,000 annually; each term 7/1/17 – 6/30/20 with option of two, one-year extensions; annual expenditure in amount of \$200,000 each vendor FY 2017-18, FY 2018-19, and FY 2019-20



## 7. CONSENT CALENDAR: (Continued)

- L. Approved Expenditure: [Cleaning and Inspection Services of Potable Water Storage Reservoirs](#); five-year agreement with H2O Solutions, LLC (H2O) in amount not-to-exceed \$60,000; term: 7/1/17 – 6/30/22; expenditures in the amount of \$60,000 A/C 611-8050-682-5699 (Water Operating Reservoirs/Contracted Services) as follows: \$10,740 (\$8,700 contract, \$2,040 extra services) FY 2017-18; \$13,040 (\$11,000 contract, \$2,040 extra services) FY 2018-19; \$15,040 (\$13,000 contract, \$2,040 extra services) FY 2019-20; \$15,540 (\$13,500 contract, \$2,040 extra services) FY 2020-21; \$5,640 (\$3,600 contract, \$2,040 extra services) FY 2021-22
- M. Approved Expenditure: [Bloomberg Professional Subscription](#); two-year subscription with Bloomberg Finance, L.P. in amount of \$33,555 annually; term: 7/1/17 – 6/30/19; annual expenditure of \$34,000 FY 2017-18 and FY 2018-19 A/C 001-3210-612-5299 (Treasury Management and Support Financial Expenditure)
- N. Approved Expenditure: [FY 2017-18 Insurance Renewals](#): Property, Liability and Workers' Compensation; City Manager/designee (Deputy City Manager/Human Resources Director) to renew insurance policies for property (Public Entity Property Insurance Program), liability (California Municipal Excess Liability Program), and workers' compensation insurance (Arch Insurance Company); expenditures of \$665,959 from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for "All Risk" property insurance, \$248,718 A/C 711-0520-686-6312 (Internal Service Fund – Liability) for excess liability insurance renewal, and \$106,779 A/C 712-0520-686-6321 (Internal Service Fund – Workers' Compensation) for excess workers' compensation insurance renewal
- O. No Appropriation/Expenditure Required: [City Council Top Ten Priorities FY 2017-18](#); Citywide Goals FY 2017-18 & FY 2018-19; Policy Documents: City Mission Statement, Customer Service Policy, City Council Norms
- P. No Appropriation/Expenditure Required: [Thousand Oaks Cultural Affairs Commission](#); adopt resolution

RESOLUTION ESTABLISHING THOUSAND OAKS CULTURAL AFFAIRS  
COMMISSION AND RESCINDING RESOLUTION 2016-067

RES. NO. 2017-\_\_\_\_\_

- Q. No Appropriation/Expenditure Required: [Annual Gann Appropriations](#) Limit \$168,194,683 FY 2017-18; adopt resolution

RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL  
YEAR 2017-2018

RES. NO. 2017-\_\_\_\_\_