



City of Thousand Oaks

BUSINESS ROUNDTABLE (BR)

Summary Notes

Tuesday, February 14, 2006

Call to Order by Chair Susan Murata, 8:07 a.m.

Roll Call: Present: Cristine Bremner, Connie Clay, George Fritkin, Douglas Gravelle, Barbara Kloster, Philip Koonce, John LaRocca, Suzanne Luce, Susan Murata, Dan Overton, Stacy Peterson, Rick Principe, Ashish Vaidya, Henry Valdez, and Denis Wilson.

Staff: Scott Mitnick, City Manager; Gary Wartik, Economic Development Manager, John Prescott, Community Development Director, and Gay Mosser, Assistant Analyst.

Absent: Cheryl-Lee Brown, Bill Burato, Jim Butscher, Kandie Holloway, Anthony Kourounis, Dr. Charles Maxey, and Dixie Vollmer.

Public Comments:

Jan Smith, Governmental and Economic Development Manager, Chamber of Commerce; After 5 Mixer will be held on February 15, 2006 at 5:30 p.m. 30100 Agoura Road in Agoura. The Gala Recognition Dance, "A Night on Broadway" will be held on March 10, 2006 at 5:30 p.m. at the Ronald Reagan Presidential Library at 40 Presidential Way, in Simi Valley.

Business Improvement District Update – Rick Principe

Rick Principe provided an update report on Thousand Oaks Blvd parking and traffic issues. Funding has been secured, are in the process of determining consultants. Will need to notify the public of a public meeting to occur in March 2006.

Discussion also included permit process procedures at the City and suggested guidelines for improvements.

Members discussed the slurry seal requirements for parking lots and that the Ordinance states no permit is required, however, a letter is required regarding ADA requirements.

Sub-Committee Reports/Action:

- A. Building Height Limits – Nothing to report.
- B. Thousand Oaks Blvd Committee - Nothing to report.
- C. Parking Committee – Nothing to report.
- D. Small Business Support Committee – Ashish Vaidya discussed the report that had already been presented and endorsed by Business Roundtable. The next step is to present the report to City Council on March 21, 2006 or April 4, 2006.
- E. Buy Local Committee – Cristine Bremner reported that she is working on securing funding and that the final mailer is ready to be distributed.

Presentation – Small Business Services offered by Economic Development Collaborative/Ventura County and Small Business Development Center – Pat Sweeney:

Gary Wartik reported that the Economic Development Collaborative/Ventura County and Small Business Development Center has a program to improve opportunities for small business and provide one on one consulting with little or no cost to the business itself. The presentation scheduled for February 14, 2006, by Pat Sweeney will occur at the March Business Roundtable meeting.

Business Roundtable Comments and Open Forum:

Cristina Bremner reported that she is no longer working at The Oaks and is consulting on her own.

Connie Clay stated that money is available for vocational training of low income or dislocated workers. Funds are available to train workers on specific skills in order to enable them to receive higher wages.

Council Goals and Objectives:

City Manager Scott Mitnick reported that a productive six month Council Study session was held on February 7, 2006. At the City Council Study Session, City Council approved and/or affirmed:

- City Council Top Priorities/Projects for 2006
- City Mission Statement
- Customer Service Philosophy
- Citywide Goals & Objectives
- City Council Norms

Business Roundtable Membership:

City Manager Scott Mitnick reported that the Community Budget Task Force has recommended that the City review the number of committees, commissions and boards and analyze the amount of money expended for City staff to attend and participate. The City is trying to do more with less, and is scaling back the number of committees and participants on committees in order to reduce fund expenditures.

Members discussed the possibility of reducing the number of members on the Business Roundtable over a period of time, or possibly meeting every other month instead of monthly. Members discussed the possibility of meeting in a study session forum.

Gary Wartik reported that there has been discussion regarding reducing the members to seventeen in April 2006 and then down to a total of 11 members the following year.

Adjournment:

Adjourned 9:30 a.m. to Tuesday, March 14, 2006, 8:00 a.m. in the Acorn Room.

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