



City of Thousand Oaks

BUSINESS ROUNDTABLE (BR)

January 11, 2005

Summary Notes

Call to Order by Chair Dan Overton 8:10 a.m.

Roll Call: Present: Christine Bremner, Kris Carraway-Bowman, Marshall Brubacher, Connie Clay, George Fritkin, Cal Johnston, Barbara Kloster, Rick Lemmo, Susan Luce, Susan Murata, Dan Overton, Dr. Ashish Vaidya (arrived 8:30 a.m.), Henry Valdez, Dixie Vollmer.

Staff: Gary Wartik, Economic Development Manager, Mary Lech, Assistant Analyst.

Absent: Bill Burrato, Robert Cabral, Greg Feinberg, Charles Maxey, Stacy Peterson, Rick Principe, Sheri Robb, Michael Schiff, Delores Weeks, Denis Wilson.

Public Comments: Jan Smith, Thousand Oaks/Westlake Village Chamber of Commerce; New Year welcome.

Sub-Committee Reports/Action:

Buy Local Committee Member Bremner advised report will be provided at the February 1, 2005 meeting.

Small Business Sub-Committee Staff Member Wartik advised survey form being finalized and will be mailed to 4000 business license holders; Results available in February or March 2005.

Permit Processing Member Carraway-Bowman advised Planning staff will provide presentation to Roundtable members later in the meeting.

Customer Service Award Sub-Committee Member Lemmo advised no report at this time. Chair Overton with contact Mr. Cabral for update.

Building Height Limits. Sub-Committee meeting planned for early 2005. Member Lemmo preparing visual of high and low building heights via CAD presentation. Neil Scribner available for assistance.

Other Discussion/Action Items:

Permit Processing. Haider Alawami, Senior Planner, reviewed permit processing procedure. Advised Roundtable sub-committee suggestions should be referred to full Business Roundtable for endorsement, followed by presentation to City Council. Roundtable discussed Permit Processing guidelines and citizen brochure design (Members requested full scale brochure for ease of reading). Planning staff investigating suggestions to streamline process.

Amendment to Architectural Design Allowing One Tenant Sign on Building with Multi-Tenant Office Buildings with Interior Access. Planning Staff recommending no Special Use Permit be required for 1 tenant identification sign on buildings with multiple entrances and interior accesses.

Motion by Cal Johnston to provide endorsement letter (Wartik preparing) recommending acceptance of staff proposal to permit 1 building tenant identification sign to be permitted regardless of the number of entrances. Carried Pro-14, Con-0, Abstain-0.

Business Improvement District: Staff Wartik advised ballots mailed out November 26, 2004. Members discussed Business Improvement District pros, cons and administrative operations.

Motion by Rick Lemmo to provide letter of endorsement and request Roundtable Members speak at January 11, 2005 Council meeting to advise City Council the Business Roundtable supports a Business Improvement District. Carried Pro-13, Con-1, Abstain-0.

Member Comments:

Christine Bremner: Thousand Oaks Regional Mall hosting 3 public meetings regarding future expansion on January 19, 26 and February 2, in Newbury Park, Los Robles Greens and in Westlake Village, respectively at 7:00 PM. Advised that Macerich Company would schedule presentation to Business Roundtable (Roundtable agreed, Bremner scheduling).

Staff Member Wartik reminded Members about importance of having a quorum for meeting. Members requested to advise staff prior to Roundtable meeting if attendance is not possible. Also mentioned meetings will return to Suite E in March.

Cal Johnston requested Wartik advise Councilmembers their attendance (rotational) at Roundtable meetings would be valuable.

Adjournment:

Chair Overton adjourned meeting at 9:30 a.m. to February 8, 2005 in the Board Room.

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