



City of Thousand Oaks

BUSINESS ROUNDTABLE (BR)

February 12, 2008

The Acorn Room

2100 Thousand Oaks Boulevard

Summary Notes

Call to Order by Denis Wilson (Vice Chairman) 8:15 a.m.

Roll Call: Present: Cheryl-Lee Brown, Mark Jesse, John La Rocca, Dan Overton, Rick Principe, Ashish Vaidya, Dixie Vollmer, Denis Wilson

Staff: Gary Wartik, Economic Development Manager; Mary Lech, Assistant Analyst

Absent: Phil Koonce (Chairman), Suzanne Luce, Susan Murata,

Public Comments:

Jan Smith, Thousand Oaks/Westlake Village Chamber of Commerce, Director of Governmental and Economic Affairs, reported on the following: February Chamber Mixer, February 20, 2008, 5:30 p.m., Thousand Oaks Inn; Chamber Business Expo, March 13, 2008, 4:30 p.m., Hyatt Westlake; Chamber members only will be meeting regarding the Traffic Initiative. Purpose is to determine the Chamber position on the issue. The date and time have not been determined as of this meeting.

Member Comments:

Mark Jesse, the new Board Chairman of the Thousand Oaks/Westlake Village Regional Chamber of Commerce, announced that he was serving as the Chamber's representative for the balance of the calendar year, replacing Tony Kourounis. Roundtable members expressed their appreciation to Tony Kourounis for his contributions to the success of the Roundtable's work during the last two years.

Sub-Committee Reports/Action:

Buy Local – Program responsibilities successfully moved to purview of the Thousand Oaks/Westlake Village Regional Chamber of Commerce.

Thousand Oaks Blvd. Specific Plan – City staff currently is reviewing Specific Plan.

Small Business Report – Report on-hold until March 11, 2008.

Permit Processing – Report pending approval of Thousand Oaks Blvd. Specific Plan.

Parking – Report pending approval of Thousand Oaks Blvd. Specific Plan.

Building Heights – Report pending approval of Thousand Oaks Blvd. Specific Plan.

Discussion: 2008-2009 Proposed Plan of Work –

The proposed work plan under consideration since the November 2007 meeting was again discussed and the language thereof agreed to. Chair or Vice Chair will present the work plan to City Council on March 4, 2008. The first Economic Development Report will also be submitted to City Council on March 4. It was suggested the 2008-2009 Roundtable work plan be submitted simultaneously for City Council review and approval.

Other:

- A. Buy Local message on Civic Arts Plaza digital marquee is updated quarterly by City staff.
- B. Zip Codes – Paragraph 1

Manager of main Post Office advised City staff during 2007 that pending changes to local zip codes are within the sole discretion of the US Postal Authority. Roundtable Members agreed to drop Zip Codes from the 2008-2009 proposed work plan. Postal Manager advised the Post Office will make an effort to extend use of both zip codes until July 2009.

MOTION WAS MADE TO APPROVE PROPOSED BUSINESS ROUNDTABLE 2008-2009 WORK PLAN FOR SUBMISSION TO COUNCIL FOR REVIEW AND APPROVAL AT MARCH 4, 2008 COUNCIL MEETING. Approved 8-0, Members Koonce, Luce, Murata absent.

Roundtable Comments and Open Forum:

Gary Wartik – Advised that five of the ten seats filled by Council appointment will expire at the end of April. Roundtable members and others interested in applying for re-appointment or appoint should timely file an application with the City Clerk.

Dan Overton – Expressed the Roundtable's appreciation to City staff for its work coordinating the 2008-2009 Business Roundtable work plan.

Jan Smith – Advised that Chairman Phil Koonce's mother-in-law passed away.

Denis Wilson (Vice-Chair) – As Vice-Chairman, Mr. Wilson will express condolences to Mr. Koonce on behalf of the Roundtable members.

Adjournment: 9:15 a.m.